ST. JOHNS AIRPORT AUTHORITY

Regular Meeting

held in The Conference Center, Meeting Room B

4730 Casa Cola Way

St. Augustine, Florida

on Monday, February 12, 2024

from 4:00 p.m. to 6:15 p.m.

BOARD MEMBERS PRESENT:

REBA LUDLOW, Treasurer ROBERT OLSON MICHELLE CASH-CHAPMAN DENNIS CLARKE, Chairman JENNIFER LIOTTA

ALSO PRESENT:

JEREMIAH R. BLOCKER, ESQUIRE, Douglas Law Firm, 100 Southpark Boulevard, Suite 414, St. Augustine, Florida, 32086, General Counsel for Airport Authority.

CHAD S. ROBERTS, ESQUIRE, The Roberts Firm, PLLC, 1633 Challen Avenue, Jacksonville, Florida, 32205, Aviation Counsel for Airport Authority.

JAIME TOPP, Interim Executive Director.

JANET M. BEASON, RPR, RMR, CRR
St. Augustine Court Reporters

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1	PROCEEDINGS
2	CHAIRMAN CLARKE: Call the meeting to order.
3	Please stand for the Pledge of Allegiance.
4	(Pledge of Allegiance.)
5	CHAIRMAN CLARKE: Thank you.
6	ELECTION OF OFFICERS
7	CHAIRMAN CLARKE: First order of business
8	tonight is the election of officers for the the
9	board. The officers are elected from among the
10	board members. Are there any requests for
11	MR. TOPP: Excuse me, Mr. Chairman. On the
12	back, the very end of your your package, is what
13	everybody wants to do.
1 4	MS. LUDLOW: This is the end of mine. That's
15	the end of mine.
16	MS. CASH-CHAPMAN: The spreadsheet?
17	MS. LUDLOW: Well, no, it's been updated.
18	MR. TOPP: Hmm?
19	MS. LUDLOW: It's been updated since I got it.
20	CHAIRMAN CLARKE: Yeah, but this is for
21	this is for this is for the different
22	MR. TOPP: It's for the officers and the
23	committees.
2 4	MR. OLSON: Very last page.
2.5	MS CASH-CHADMAN. This hara?

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1 MS. LUDLOW: I don't have that, either.
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- MR. OLSON: Yeah, this form. But I'm -- I'm
- 3 seeing that Michelle's --
- 4 MS. CASH-CHAPMAN: Oh. So I --
- 5 MR. OLSON: -- initials are not included.
- 6 MS. CASH-CHAPMAN: I did not actually submit
- 7 one because I truly -- there's two things I do not
- 8 want to do, and we can take a wild guess that that
- 9 would be chairman or secretary and treasurer. But
- for the rest of them, I didn't want to take away
- from something if someone else really wanted to do
- it. I don't care where I go for any of it.
- 13 MR. OLSON: But you're willing to serve?
- MS. CASH-CHAPMAN: Yeah --
- MS. LUDLOW: Did you get --
- MS. CASH-CHAPMAN: -- I'm willing to take any
- of them.
- 18 MS. LUDLOW: I printed this back when we got
- 19 it.
- MR. TOPP: Here's another one.
- 21 CHAIRMAN CLARKE: All right. Well, just
- 22 for --
- 23 MS. LUDLOW: I'll look at his. I'll look at
- his.
- 25 CHAIRMAN CLARKE: -- for the public's notice,

- 1 we have two persons are interested in the $\operatorname{--}$ the
- 2 chair. That would be Jennifer Liotta and
- 3 Reba Ludlow.
- 4 MR. TOPP: Last page, Reba.
- 5 CHAIRMAN CLARKE: Right. One person, that
- 6 would be myself, Dennis Clarke, is interested in
- 7 secretary-treasurer role.
- 8 MR. BLOCKER: Mr. Chairman, if I could be
- 9 recognized.
- 10 CHAIRMAN CLARKE: Okay.
- MR. BLOCKER: So what might be helpful right
- 12 now as far as just board elections, per your -- per
- the board rules, what we want to do is you
- 14 entertain -- you know, take each office one at a
- time and start with -- see if there's any
- nominations and a second and, you know, we can --
- and then go from there.
- 18 CHAIRMAN CLARKE: Okay. All right. We
- currently have two officers, that is chairman and
- the second one, secretary-treasurer. So I'll
- 21 entertain a motion for -- or a nomination for the
- 22 chairman's position.
- MR. OLSON: Beyond the ones that are nominated
- already.
- 25 CHAIRMAN CLARKE: Well, these are -- this is

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1
         a --
 2
              MR. TOPP: Request.
               CHAIRMAN CLARKE: -- expression of interest by
 3
          the members themselves.
 5
              MR. OLSON: Oh, okay. So then we -- we should
         nominate from -- perhaps guided by who wants to do
 7
         it.
               Mr. Chairman, I nominate Ms. Ludlow. She has
         not had the opportunity to serve in that capacity.
         She's enter -- entering her fourth year of her
10
         term. So I believe that it would be appropriate to
11
12
         give her the opportunity to serve.
13
              MS. LUDLOW: Thank you.
14
               CHAIRMAN CLARKE: Do you accept that,
         Ms. Ludlow?
15
16
              MS. LUDLOW: I -- yes, I definitely do.
17
               CHAIRMAN CLARKE: Is there a second?
18
              MS. LUDLOW: And thank you.
19
               CHAIRMAN CLARKE: Second? Am I able to
20
         second?
21
               MR. BLOCKER: Yes, sir, you can.
22
               CHAIRMAN CLARKE: All right. I'll -- I'll
23
         second. Any other nominations or should we vote --
2.4
              MS. CASH-CHAPMAN: I'd like to nominate --
25
               CHAIRMAN CLARKE: -- one at a time?
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1	MS. CASH-CHAPMAN: Jennifer Liotta to be
2	the chairman for the board this year.
3	CHAIRMAN CLARKE: We have another nomination
4	of Jennifer Liotta. Are there any seconds?
5	(None.)
6	CHAIRMAN CLARKE: No seconds?
7	MS. LIOTTA: Well, I'm not going to I won't
8	second myself and I agree that Reba being
9	interested, she's been serving for a number of
10	years and is interested in being chair, so I'm very
11	supportive of her doing so.
12	CHAIRMAN CLARKE: All right. We have a
13	nomination. We have it seconded. All those in
14	favor of the Reba Ludlow for chairperson, please
15	signify by saying.
16	MR. OLSON: Aye.
17	MS. LUDLOW: Aye.
18	MS. LIOTTA: Aye.
19	MS. CASH-CHAPMAN: Aye.
20	CHAIRMAN CLARKE: Aye. All right. It
21	carries.
22	So we've only got one nomination for
23	secretary-treasurer. Do we need to have a vote for
24	that?

MR. BLOCKER: Yes, sir.

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1 CHAIRMAN CLARKE: We do? Okay.
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- MS. LIOTTA: I'll nominate Dennis Clarke as
- 3 secretary-treasurer.
- 4 MS. CASH-CHAPMAN: I'll second.
- 5 CHAIRMAN CLARKE: We have a nomination for
- 6 Dennis Clarke for secretary-treasurer and a second.
- 7 All those in favor, signify by saying.
- 8 MR. OLSON: Aye.
- 9 MS. LUDLOW: Aye.
- MS. LIOTTA: Aye.
- MS. CASH-CHAPMAN: Aye.
- 12 CHAIRMAN CLARKE: Aye.
- Okay. That concludes the business of electing
- officers. I'd like to switch places.
- 15 CHAIRMAN LUDLOW: Do I have to move?
- MR. CLARKE: No, you don't have to move. May
- 17 I present you with your --
- MR. TOPP: Oh, boy.
- MR. CLARKE: -- your only tool.
- 20 CHAIRMAN LUDLOW: Well, should we let him go
- 21 ahead with the committees or --
- MR. CLARKE: No, that's you.
- 23 MR. TOPP: Could I ask -- may I ask a
- 24 question?
- 25 CHAIRMAN LUDLOW: Yes.

MR. TOPP: It was my understanding, and I
heard from somebody maybe it was Jennifer one
day we were talking. Do we really want to call
these committees
CHAIRMAN LUDLOW: No.
MR. TOPP: or working groups so that we
don't have to worry about
MS. LIOTTA: I think they're more like
MR. TOPP: all the things that go along
with a committee?
CHAIRMAN LUDLOW: We're representatives or
liaisons, you know. But they way back when even
Doug Burnett was here and we were doing these, he
said you want to be careful calling it a committee.
You have you should say liaison.
It it really is a an outside business or
some or whatever we think the airport would be
interested in staying up with and participating in,
right?
MR. BLOCKER: Sure. It just
MR. OLSON: And reporting back to the board.
So I I think it's appropriate to not call them
committees, also.

recognized Mr. Chair. The board did vote to form

- 1 these committees. What we can do is we can look at
- 2 kind of amending that resolution, kind going from
- 3 there, so...
- 4 MS. LIOTTA: Well, I think we did do a
- 5 resolution for some actual committees, but then
- there were the preexisting ones that were more like
- 7 community representative kind of roles. So I think
- 8 it's kind of a mix of both on this list.
- 9 MR. TOPP: Yeah.
- 10 CHAIRMAN LUDLOW: Yes. These, as far as I
- 11 know --
- 12 MR. TOPP: Like the finance committee.
- 13 CHAIRMAN LUDLOW: -- were never actually
- 14 committees. We were informed and advised not to
- 15 call them committees, and it just was -- it just is
- a figure of speech, actually. We want to call it a
- 17 liaison or representative.
- 18 MR. OLSON: Oh. Madam Chair, may I just add
- 19 one comment? I volunteered for audit and finance,
- and it's typical to have a committee for audit.
- MS. LIOTTA: Yeah.
- MR. OLSON: And so -- okay.
- 23 CHAIRMAN LUDLOW: Well, the audit and finance
- is -- that is like our committees, like our
- 25 policy --

MR. OLSON: Yes, okay. 1 2. CHAIRMAN LUDLOW: -- and the other thing. 3 MR. OLSON: Okay. CHAIRMAN LUDLOW: But these, the ones we have 5 listed -- Aerospace Academy, Economic Development, TPO -- even risk management shouldn't be on here. 7 It's how we want to represent our airport, you know, in another --9 MR. OLSON: Yeah, yeah. 10 CHAIRMAN LUDLOW: -- function. MS. LIOTTA: So I think -- I think we're all 11 12 in agreement that the first four items should 1.3 really be relabeled as like liaison appointments or 14 something like along those lines, and the last one's a true committee with the charter and is 15 16 meant to function as such. 17 MR. CLARKE: Can -- can we ask 18 Commissioner Dean how -- how the county board 19 designates your participation in the 20 Airport Authority? How do they -- how do they term 21 t.hat.? 2.2 COMMISSIONER DEAN: We have an organizational 23 meeting once a year where we elect a new chairman, 2.4 and that chairman is delegated the discretion to 25 appoint commissioners to about 25 different

advisory boards, one being the Airport Authority --1 2 MR. CLARKE: Okay. 3 COMMISSIONER DEAN: -- another being the 4 Library Advisory Board, another being the TPO. 5 MR. TOPP: There you go. 6 COMMISSIONER DEAN: And so the chairman 7 appoints the specific assignments with each of us through that process about probably within two 9 weeks. MR. CLARKE: Okay. But you call them an 10 advisory board. That's what I'm getting at, is --11 12 so that would be an appropriate term to designate 1.3 your participation in the Airport Authority. 14 COMMISSIONER DEAN: Yeah, that's good. 15 MR. CLARKE: Okay. 16 COMMISSIONER DEAN: Yeah, I've actually served 17 as the liaison since I was first elected. I'm 18 learning a little bit about the airport. 19 MR. TOPP: Thank you, Mr. Dean. 20 COMMISSIONER DEAN: Coming slowly, but I'm 21 picking it up. Seven years. 2.2 MS. MARTIN: Somebody take him up in a plane, 23 please. 2.4 CHAIRMAN LUDLOW: And push him out?

COMMISSIONER DEAN: I have enough problems.

- 1 You don't need to push me out.
- 2 CHAIRMAN LUDLOW: I would like to say or ask
- 3 if there are any other ideas for where it would be
- 4 good that the airport was represented.
- 5 Like -- like the city commission, we used to
- be a presence at that commission, and that's very
- 7 very very informative, to work, you know, with the
- 8 city and the airport. But they meet 5:00 on
- 9 Monday. You can't do anything at 5:00 on Monday.
- So can you think of anything else? We have
- 11 Aerospace Academy, Economic Development, which is
- really Chamber, and TPO. Anything you can think of
- that would be good for the airport to be
- represented?
- 15 MS. CASH-CHAPMAN: I have to think on that.
- MS. LIOTTA: Well, yeah -- I don't know
- 17 sitting here, either, but I think -- you know, I
- think that's a good idea to expand connections in
- 19 the community.
- 20 But I think as a -- if any of us come up with
- ideas or we get suggestions from others, we can
- 22 just follow up with those other parties and see if
- they want to set up something more formal and go
- from there.
- 25 CHAIRMAN LUDLOW: I agree. Every time I see

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the mayor of the City of St. Augustine, she says
 1
 2
          "We never see you guys at our meetings anymore."
 3
          And we can't --
 4
               MR. TOPP: Tell her to move it.
 5
               MR. CLARKE: Change the date.
 6
               CHAIRMAN LUDLOW: -- because it's the same
 7
          time.
               MR. TOPP: Tell her to move it.
 8
 9
               CHAIRMAN LUDLOW: Yeah, "Move yours," right?
10
               Anyway, I think it's really really important
          for us to be a presence, and the more things we
11
12
          can -- the airport can have a presence in is just
13
          really encouraged, don't you think?
14
               MS. CASH-CHAPMAN: Uh-huh.
15
               CHAIRMAN LUDLOW: Okay. So -- so the ones we
16
          have listed, the Aerospace Academy, primary and
17
          alternate, so we have Dennis Clarke and
18
          Jennifer Liotta and -- and Reba.
19
               But I really have been doing this for a lot of
20
          years, and it's a really really important --
21
          important -- it's a really important thing to stay
22
          up on because this is all the work they're planning
23
          that's funded and not funded in St. Johns County,
2.4
          Nassau County, Duval County, Clay County. It's
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25

really good.

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The bad thing about it is it's 9:00 in the
 1
 2
         morning and in downtown Jacksonville on
 3
         State Street. So anybody that's willing to go
         downtown Jacksonville on State Street once a month,
 5
         you know, that would be -- Dennis, would you like
         to, and Jennifer, would you like to, and I'll --
              MR. CLARKE: Maybe we can alternate. I can
 7
 8
         work that out with Jennifer, if that's all right
 9
         with her.
               CHAIRMAN LUDLOW: Jennifer, your thoughts?
10
              MS. LIOTTA: I guess I'm slightly confused.
11
         Are -- are we starting with TPO?
12
1.3
               CHAIRMAN LUDLOW: TPO. No, no.
14
              MR. CLARKE: No, that's you. You're TPO.
               CHAIRMAN LUDLOW: I'm sorry. How did I jump
15
16
          in TPO?
17
              MR. OLSON: I thought you were talking about
18
         Aerospace Academy.
19
               CHAIRMAN LUDLOW: I'm talking about
20
         Aerospace Academy. I'm so sorry.
21
              MS. LIOTTA: Okay. Is that one down -- that
22
          one's -- is that one downtown Jacksonville?
23
               CHAIRMAN LUDLOW: No.
2.4
              MS. LIOTTA: Okay.
25
              CHAIRMAN LUDLOW: I don't know why I jumped to
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TPO.
 1
 2
              MS. LIOTTA: Yes, I'd be willing to serve as
 3
          an alternate or trade months and kind of split --
          split that up --
 5
               CHAIRMAN LUDLOW: Aerospace?
 6
              MS. LIOTTA: -- with Dennis.
 7
              MR. OLSON: For Aerospace.
              MS. LIOTTA: For Aerospace. Yeah, I put
 9
          myself down as --
10
               CHAIRMAN LUDLOW: I've been going to those
          meetings --
11
12
              MS. LIOTTA: -- alternate.
               CHAIRMAN LUDLOW: -- since '07, and they would
13
          like to be more involved with us. That -- again,
14
          that's one of those inconvenient times at 8:00 in
15
16
          the morning at the school.
17
              MS. LIOTTA: Are you -- so are you interested
18
          in being the primary still?
19
               CHAIRMAN LUDLOW: Pardon me?
20
              MS. LIOTTA: You're listed as --
21
               CHAIRMAN LUDLOW: I'm prim- -- I'll stay
22
          primary and you two --
23
              MS. LIOTTA: Oh.
2.4
               CHAIRMAN LUDLOW: -- switch between alternate.
25
              MR. CLARKE: Have them contact us so they have
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our contact information or reach out to us --
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- 2 CHAIRMAN LUDLOW: Yes.
- 3 MR. CLARKE: -- and then we'll have that.
- 4 CHAIRMAN LUDLOW: Yes. They're very very
- 5 active. Yeah, Jaime?
- 6 MR. TOPP: Yeah, I -- I get a notice from the
- 7 TPO people for -- to join on, what do you call it,
- 8 the Teams?
- 9 MS. LIOTTA: Teams?
- 10 CHAIRMAN LUDLOW: Aerospace Academy?
- MS. LIOTTA: No, we're back to TPO.
- MR. TOPP: No, the TPO.
- MS. CASH-CHAPMAN: We're not there.
- 14 CHAIRMAN LUDLOW: Well, I messed us up. We're
- not to TPO yet.
- MR. TOPP: Oh. Okay.
- 17 CHAIRMAN LUDLOW: We're on the
- 18 Aerospace Academy.
- MR. TOPP: All right.
- 20 CHAIRMAN LUDLOW: But tell them when you went
- 21 to the meeting and Courtney went to the meeting --
- MR. TOPP: Yeah, it was great.
- 23 CHAIRMAN LUDLOW: -- how many kids and what
- they were interested in.
- MR. TOPP: And they were totally squared away,

- the children that stood up and talked. And one
 young man was really cool. He was really shy. I
 mean, he was -- it took him about five minutes to
 get started, but once he started getting into the
 passion part of it and working at Northrop Grumman
 and everything, he just took off, right? But it
 was -- it was -- I remember being like that when I
 was six, but anyway.
- 9 CHAIRMAN LUDLOW: And our tours.
- 10 MR. TOPP: Yeah.

18

19

20

- MR. PITTMAN: They came up to the tower, the
 kids did. They were very professional, very
 knowledgeable, and very interested in learning -wanting to know aerospace and aviation-type stuff.
 Then we went to the high school with them and man,
 I tell you, they have a great program. I wish I
 had that program when I was in high school.
 - MS. LIOTTA: So I guess just like a point of order like just how to do this, do we need to do formal votes on this or can we just do like a consensus with all -- if somebody --
- 22 CHAIRMAN LUDLOW: I think we're happy to have volunteers.
- MR. BLOCKER: So we can do either way. We can do a consensus.

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MR. TOPP: The way Mr. Dean talked about was
 1
 2
          pretty cool.
 3
               MS. LIOTTA: I think maybe consensus will be a
          little faster since it's the way that the people
 5
          have been --
 6
               CHAIRMAN LUDLOW: Okay.
               MS. LIOTTA: -- have done their interests.
 7
               CHAIRMAN LUDLOW: So do you want me to say,
 9
          everyone who would like to vote for Reba to be
          primary representative and for Dennis -- can I put
10
11
          them together?
               MR. CLARKE: I don't think we need a vote. I
12
1.3
          think that's what Jennifer is saying.
14
               MS. LIOTTA: Yeah, you can say is there
15
          consensus --
16
               MR. CLARKE: Yeah.
17
               CHAIRMAN LUDLOW: General consensus --
18
               MS. LIOTTA: -- that Reba continue as primary?
19
          I think there is.
20
               CHAIRMAN LUDLOW: So I'll be primary and I
21
          will gladly share.
2.2
               MR. CLARKE: Okay.
23
               CHAIRMAN LUDLOW: Thank you.
2.4
               And Economic Development, we have a primary
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and an alternate. So, for the primary, we have

1	Jennifer Liotta and for our alternate, Bob Olson
2	and Dennis Clarke. Now, does everyone agree with
3	that or would someone else like to be primary or
4	alternate?
5	MR. CLARKE: I'll defer to Bob because he's
6	been doing it for quite a while. So if he can't
7	make it, I'll be happy to be a second place.
8	CHAIRMAN LUDLOW: Okay. And let Jennifer be
9	primary and Bob Olson be alternate?
10	MS. LIOTTA: Sounds like we've got myself as
11	primary, Bob as first alternate, and Dennis as
12	second alternate.
13	MR. CLARKE: Second.
14	CHAIRMAN LUDLOW: Okay. And you do know that
15	anybody any board member is welcome to go to
16	like the Economic Development breakfast. The one
17	thing the tour, the job that these people would
18	do, would be to go to meetings on something that
19	were necessary for Economic Development, not just
20	the breakfast meetings.
21	So, on TPO, we have primary and alternate. So
22	primary, we have Reba Ludlow and for an alternate,
23	we have Dennis Clarke.
24	MS. CASH-CHAPMAN: Are you comfortable still

being primary with the addition of the chair and

- the primary for the other? 1 2 CHAIRMAN LUDLOW: Yes. 3 MS. CASH-CHAPMAN: Okay. 4 MR. OLSON: Is this the one that meets -- that 5 you were saying meets in downtown Jacksonville? But it doesn't meet every -- every week, it 7 meets --CHAIRMAN LUDLOW: Every month. 9 MR. OLSON: Every month. 10 MS. LIOTTA: And it sounds like there may be a way to join by Teams. 11 12 MR. TOPP: Uh-huh. 13 MR. CLARKE: Okay. CHAIRMAN LUDLOW: It's a really -- it's very 14 very beneficial that -- it's very important that we 15 16 have a presence there. 17 MR. OLSON: Yes. 18 CHAIRMAN LUDLOW: We really should give a 19 report, but so far, we've been small enough that we 20 haven't -- it hasn't been necessary --21 MR. TOPP: Yeah. 2.2 CHAIRMAN LUDLOW: -- that we give a report. 23 MR. TOPP: Ms. Chairman?
- MR. TOPP: Yeah, what's good about this is if

CHAIRMAN LUDLOW: Yes.

2.4

you get on the list with them, not only do you get 1 2 the notice of the meeting, but subsequent to that, you get all the information. They e-mail it to you 3 4 with a PDF. You find out about the roads and the 5 beach things and -- yeah, that's it right there. 6 CHAIRMAN LUDLOW: Yeah, priority projects and what's funded and what isn't funded. And it's a --7 8 that's a big deal. But I would be happy to share my seat because it's a -- it's tough -- it takes me 9 10 an hour to get there, you know. MR. TOPP: Especially that time of the 11 12 morning. 13 CHAIRMAN LUDLOW: Yes. It takes me an hour to 14 get there. 15 MR. TOPP: Once you get to the north part of 16 the expressway, (indicating). 17 CHAIRMAN LUDLOW: That's right. If -- if you 18 do the right thing and don't go over the 19 Fuller Warren Bridge. 20 MR. TOPP: That's right. 21 CHAIRMAN LUDLOW: So, I would -- would -- is 22 there anyone else who would like to be primary or 23 anyone else who would like to be an alternate for 2.4 TPO other than Reba primary and Dennis alternate?

MR. OLSON: I'm interested, but if you want to

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be primary, go ahead. But I will -- I'm willing to
 1
 2
          serve as primary if you're unable to, but...
 3
               CHAIRMAN LUDLOW: I would love that, Bob.
 4
               MR. OLSON: As primary?
 5
               CHAIRMAN LUDLOW: I would love to share with
 6
          you --
 7
               MR. OLSON: Because I think --
 8
               CHAIRMAN LUDLOW: -- but you have to tell them
          ahead of time.
 9
                           I think it's important and I
10
               MR. OLSON:
          really think it's important for our airport. We
11
12
          have road projects that really affect us, plus
1.3
          there's -- airport is transportation.
               So I assume that TPO includes all forms of
14
15
          support for transportation. But we have that road
16
          through the acquisition on the west side of U.S. 1
17
          that's going to affect how that's developed in the
18
          future years. It's been a county priority since
          the 1980s. I don't know -- I don't know when it's
19
20
          going to go in. It's the leg that is very
21
          expensive.
2.2
               COMMISSIONER DEAN: We continue to seek
23
          funding from the legislature.
2.4
               MR. OLSON: Yeah.
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CHAIRMAN LUDLOW: I would say, do you want to

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say like first and third meeting? That way, you
 1
 2
          can plan ahead?
 3
               MR. OLSON: Well, I'm not sure exactly what
          you're asking at this point.
 5
               CHAIRMAN LUDLOW: Do you want to share the
 6
          primary function?
 7
              MR. OLSON: Oh, chair it?
               CHAIRMAN LUDLOW: Share.
 9
               MR. OLSON: Share it? That's fine. I guess
          we could alternate. But I think whichever go --
10
          whoever from this board goes should really do a
11
12
          report, even brief, back as to how the air -- our
13
          airport and important roads related to our airport
          fit into the TPO.
14
               CHAIRMAN LUDLOW: I totally agree. And you're
15
16
          right, and I have not been doing that. It's not --
17
              MR. CLARKE: Send us the information and
          we'll --
18
19
               CHAIRMAN LUDLOW: Okay.
20
               MS. LIOTTA: I just encourage both of you to
21
          just schedule that through staff --
2.2
               CHAIRMAN LUDLOW: Okay.
23
              MS. LIOTTA: -- since you won't be able to
2.4
          talk to each other --
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MR. OLSON: Yeah.

```
MS. LIOTTA: -- about coordinating your
 1
 2.
          calendars.
 3
               MR. OLSON: Good point.
 4
               CHAIRMAN LUDLOW: Okav. So --
 5
               MR. CLARKE: And we would not permitted to
          attend together; is that correct?
               MR. BLOCKER: That's -- well, in my experience
 7
 8
          with this, generally there's just one liaison.
 9
               MR. CLARKE: Okav.
               MR. BLOCKER: So you want to have an alternate
10
11
          and a primary.
12
               MR. CLARKE: Okay. All right.
1.3
               CHAIRMAN LUDLOW: I know that they are used to
14
          me being there. They have, you know, my name and
          everything, and -- and it's good to have people
15
16
          that you can depend on.
17
               And so even though, you know, I'm a
18
          representative for the airport and I'm not on their
19
          payroll or anything, the chairman still calls --
20
          when he needs a quorum, he calls me to make sure
21
          that I'm going to go for that hour to drive up
2.2
          there because at least we're dependable and we have
23
          a good reputation with them and very good rapport.
2.4
               MR. TOPP: Yeah, we've got -- I've gotten
25
          e-mails before saying, "Hey, I don't have a quorum
```

yet. Can you please confirm you're coming?" 1 CHAIRMAN LUDLOW: Yes, I know. He calls 2. 3 often. So I -- would you --MR. CLARKE: Send the next one to me. I'll --5 I'll go. CHAIRMAN LUDLOW: Okay. We'll send that to 7 Dennis. Now, I don't think that we -- risk management falls under a committee. And audit and finance 9 falls under a committee, and that falls under 10 policy, right? 11 MS. LIOTTA: Well, there's -- probably does 12 13 need to be some amendments on the policy because 14 there is no policy committee through maybe just --CHAIRMAN LUDLOW: Yeah. 15 MS. LIOTTA: -- lack of interest. But a lot 16 17 of this could be done I think in workshops and just 18 at the board level, anyway. So I don't think we 19 need to do anything with that. 20 CHAIRMAN LUDLOW: Okay. Thank you. Yeah, 21 that doesn't fall under airport representative. 22 So, is there anything else anybody would like 23 to say about that? 2.4 MS. CASH-CHAPMAN: No.

MS. LIOTTA: I know that nobody has indicated

interest in being primary on the risk management. 1 2 Is that going to continue or is there -- is there 3 someone else who's --4 CHAIRMAN LUDLOW: That -- that --5 MS. LIOTTA: I know that was an informal working group kind of --CHAIRMAN LUDLOW: Yeah, that's still an 7 8 informal group, and I'm still working with them. have not given up on that. I have not found a 9 10 person to head it up, but I'm still in contact with the firefighters and the first responders. 11 12 And what we're working on right now is, 1.3 because the sheriffs and firefighters will never 14 let a citizen go out to a wreckage because of their 15 liability, then the fire -- fire people and first 16 responders would like to come to our airport and be 17 trained here on how to safely evict someone from an 18 airplane crash. And that's what --19 MS. CASH-CHAPMAN: So are we still looking for 20 a primary -- like I'm happy to be the primary for 21 that, that's fine, but if that -- if you don't 2.2 think that falls under this --23 CHAIRMAN LUDLOW: I think that's back to our 2.4 committee --MS. CASH-CHAPMAN: You're going to leave that

under committees? 1 2. CHAIRMAN LUDLOW: We don't need a 3 representative for that. 4 MS. LIOTTA: Well, I don't think we want a --5 we didn't want that to be a committee --6 CHAIRMAN LUDLOW: No, you're right. MS. LIOTTA: -- because you don't want to have 7 conversations with the fire chief and things to 9 have to be on the record if they're a member of the 10 committee. 11 CHAIRMAN LUDLOW: Right. MS. LIOTTA: So it was more like a liaison for 12 13 first responders --14 CHAIRMAN LUDLOW: Right. MS. LIOTTA: -- and other community members. 15 16 So I think if that's what it is and you're --Michelle's interest -- if she's available to be 17 18 primary on that, I think that sounds like a great 19 idea. I know safety's important to all of us, but 20 Michelle is particularly close to it, and you've 21 got a lot on your plate this year, Reba. 2.2 CHAIRMAN LUDLOW: Yes, I have to campaign. 23 So, would you like to be primary for risk 2.4 management? 25 MS. CASH-CHAPMAN: Absolutely.

```
CHAIRMAN LUDLOW: And I will be alternate,
 1
 2
          please.
 3
              MS. CASH-CHAPMAN: Dennis also put himself
          down for alternate.
 4
 5
               CHAIRMAN LUDLOW: Who?
 6
              MS. CASH-CHAPMAN: Dennis also put himself
          down --
 7
               CHAIRMAN LUDLOW: Dennis.
              MS. CASH-CHAPMAN: -- on that as well.
 9
              MR. CLARKE: Yeah.
10
               CHAIRMAN LUDLOW: Okay. So, Michelle, you are
11
12
          primary and Dennis is alternate.
13
              MR. OLSON: For which committee?
14
              MS. CASH-CHAPMAN: For risk management.
15
              MS. LIOTTA: Risk management --
16
              CHAIRMAN LUDLOW: Risk management.
17
              MR. OLSON: Risk management --
18
              MS. LIOTTA: -- liaison.
19
              MR. OLSON: -- okay.
20
               CHAIRMAN LUDLOW: Yeah, representative. But
21
          we have continued to work on it, and when we -- it
22
          will -- it will become more important when we do
23
          get a fire station over here and -- you know, and
2.4
          then make ways for them to get in the gate. It's
25
          really, really, really important.
```

1	MR. TOPP: Ms. Chairman?
2	CHAIRMAN LUDLOW: Yes.
3	MR. TOPP: We're actually we have a meeting
4	next week, right, with the ARFF and we have both
5	Grumman and the county coming to the meeting. So
6	whoever wants to do the risk management, we can add
7	you to the invite. I'm sorry, I had to go to the
8	bathroom.
9	MS. CASH-CHAPMAN: You got me.
10	MR. TOPP: You? Send her add her to the
11	invite, please, Roxanne.
12	MS. CASH-CHAPMAN: Thank you.
13	CHAIRMAN LUDLOW: Okay. And thank you.
14	That's really, really important. Anything
15	else on our representatives or liaisons?
16	MR. CLARKE: Pretty well got it covered.
17	APPROVAL OF MEETING MINUTES
18	CHAIRMAN LUDLOW: Then I can go to the next
19	business and it would be approval of the minutes
20	for the January 8th board meeting and the workshop
21	on the 22nd.
22	MR. TOPP: We did not receive the workshop
23	minutes from the from the court reporter yet.
24	We've asked for twice
25	CHAIRMAN LUDLOW: Okay.

Τ	MR. TOPP: and we're still waiting. So, as
2	soon as we have it, we'll send it out.
3	CHAIRMAN LUDLOW: We need to vote on approving
4	the minutes for the January 8th board meeting.
5	MR. OLSON: Madam Chairman, I move the minutes
6	for January 8th be approved. And just as I make
7	that, I want to observe that there are a few words
8	in the transcript that are obviously close to
9	sounding close to what they were actually supposed
10	to be but are different.
11	And I just don't want to cite all of them,
12	because I think that are maybe a half dozen. But
13	I these the way that they read, they're not
14	suggesting anything other than the business that
15	was being done. So I so move to be approved.
16	CHAIRMAN LUDLOW: Okay. Second?
17	MS. CASH-CHAPMAN: I'll second.
18	CHAIRMAN LUDLOW: Okay. Approve a motion
19	and second by Michelle approve the January 8th
20	board meeting minutes. They were very very thick.
21	So our agenda approval? Excuse me.
22	MS. LIOTTA: Well, we had we had a motion
23	and a second, but we didn't actually vote.
24	CHAIRMAN LUDLOW: Oh. I'm in training. We
25	had a motion

MS. LIOTTA: And a second. 1 2 CHAIRMAN LUDLOW: -- and a second, so the 3 board needs to vote on the approval of the minutes for the January 8th meeting. MR. OLSON: Aye. 5 6 MS. LIOTTA: Aye. 7 MS. CASH-CHAPMAN: Aye. 8 MR. CLARKE: Aye. 9 CHAIRMAN LUDLOW: Aye. 10 MS. LIOTTA: Any opposed? CHAIRMAN LUDLOW: They get -- and, Chad, you 11 12 say an aye? 1.3 MR. ROBERTS: Just listening to Mr. Olson's 14 comments with the court reporter, I've had this -you know, from occasion, this has been just little 15 16 "hypotenuse" comes out "hippopotamus" or whatever. 17 It happens a lot -- happens a lot. 18 But we have a thing called an errata sheet. 19 So I think what would be efficient, perhaps if we 20 could have a process where we could circulate an 21 errata sheet when the transcript comes over to 22 staff and then for folks that just read -- you read 23 the transcript and you say Line -- Page 6, Line 4, 2.4 you know, "Jones" should have been "Smith" or

25

whatever.

1	And you can't just change whatever it is, but
2	if it's if it's a Yeoman's error, you can
3	memorialize that it was inadvertently either
4	misspoken or transcribed that way. It doesn't
5	change the transcript; it just provides a record at
6	the end of what you meant to say or what was
7	actually there.
8	MR. OLSON: So who does that?
9	MR. CLARKE: Staff would have to.
10	MR. BLOCKER: In this case, each of the board
11	members could receive an errata sheet and then if
12	you notate any what you believe is, you know,
13	some type of, you know, change in wording, you
14	can again, it does not change the transcript,
15	what it does is provides the errata sheet would
16	go at the end and be part of the record. So we can
17	request that for
18	CHAIRMAN LUDLOW: That is as a preliminary to
19	the actual minutes coming out.
20	MR. BLOCKER: No, ma'am. So the transcript
21	would come out and you would review the transcript
22	as you normally do, review the minutes
23	CHAIRMAN LUDLOW: Right.
24	MR. BLOCKER: and you have an errata sheet
25	where if you notated any

1	CHAIRMAN LUDLOW: From that.
2	MR. BLOCKER: what you believe is the
3	discrepancy, then that would be that errata
4	sheet would be put in as part of the minutes. Just
5	basically your version, if there's a you know,
6	again, this is not to change the wording; it's
7	like, hey, you know, referencing "tomatoes" instead
8	of "potatoes" or something to that effect. It
9	just and just just to highlight so it will be
LO	clear since we do have a court reporter
11	CHAIRMAN LUDLOW: Janet.
12	MR. BLOCKER: Madam Chair, for some of
L3	these ministerial matters, what might be helpful is
L 4	just to say you know, once there's a motion and
15	a second, say, "All those in favor?" That way
L 6	there's a clear everyone say all in favor, that
L 7	way, the court reporter can just kind of
L 8	CHAIRMAN LUDLOW: Right.
L 9	MR. BLOCKER: document that. When we get
20	into some of the more substantive matters, you
21	might have to go through individual votes, just to
22	make sure it's clear.
23	CHAIRMAN LUDLOW: So, do you think does
24	everybody on the board think we need the errata

sheet? I understand what you're saying.

```
MR. ROBERTS: It's for this kind of
 1
 2
          circumstance.
               CHAIRMAN LUDLOW: That Bob has some --
 3
               MR. ROBERTS: Yes, ma'am. Sometimes it's more
 4
 5
          important than others. I've read them and just --
 6
          I thought, well, not a big deal; it doesn't matter.
 7
               CHAIRMAN LUDLOW: I do, too. Okay.
               MR. ROBERTS: But sometimes it matters and
 8
          people want to make sure that it's precise.
 9
10
               CHAIRMAN LUDLOW: I see. Okay. Then do we
          need to vote on that?
11
12
               MR. ROBERTS: No, ma'am.
13
              MR. BLOCKER: No, ma'am.
14
               CHAIRMAN LUDLOW: Then we have agreed -- the
15
          board has agreed that we would get an errata sheet
16
          from --
17
               MR. ROBERTS: It will come whenever -- however
18
          the -- however the transcript is being published to
19
          you now, presumably by e-mail, it will include an
20
          errata sheet. Typically it's at the bottom and --
21
               MR. TOPP: I have a question. Is there a
2.2
          for -- is there a formal form or we just put errata
23
          sheet --
2.4
               MR. BLOCKER: No, it's --
```

MR. TOPP: -- and the date?

MR. BLOCKER: No, it's -- I'm sorry. 1 2 MR. ROBERTS: It will come -- I'm sorry. 3 MR. BLOCKER: No, no. I'm sorry. We're 4 both -- we're both very familiar --MR. ROBERTS: It will be --5 6 MR. BLOCKER: -- as is Mrs. Liotta. 7 MR. ROBERTS: It's the last page of the transcript and the court reporter knows exactly 8 9 what we're talking about and she'll --10 MR. TOPP: Okay. So it's on there. MR. ROBERTS: It's all good. She knows what 11 12 to do. MR. TOPP: I don't think I ever got that far. 13 14 CHAIRMAN LUDLOW: I tell you, I go through those minutes, but obviously not as fine tooth as 15 16 Bob, because I think -- I'm thinking of other stuff 17 in there. Okay. So very good idea, Chad. 18 Anything else --19 MR. ROBERTS: No, ma'am. Thank you. 20 CHAIRMAN LUDLOW: -- on that? 21 AGENDA APPROVAL 22 CHAIRMAN LUDLOW: Okay. So we have approved 23 the minutes. And the agenda approval? 24 everyone looked over the agenda? Would you like to 25 add or change anything?

Ι,	(None.)
2	CHAIRMAN LUDLOW: Agenda is do I have to
3	have a motion to approve?
4	MR. TOPP: Yes, ma'am, at this point.
5	CHAIRMAN LUDLOW: I need a motion to approve
6	the agenda?
7	MR. BLOCKER: Yes, ma'am. We kind of threw
8	you to the fire today so just we would ask for a
9	motion to approve the agenda as as stated and
10	then a second, and it would be all in favor.
11	CHAIRMAN LUDLOW: Okay.
12	MR. CLARKE: I'll move that we approve the
13	agenda with the one exception, the correction of
14	time of 16:30 to 16:00.
15	MR. TOPP: Yeah, that that carried over
16	from the previous one and I didn't change it.
17	That's my error.
18	CHAIRMAN LUDLOW: I missed it.
19	MS. CASH-CHAPMAN: Second.
20	CHAIRMAN LUDLOW: Okay. Thank you. Yes, and
21	I would like to say, thank you for electing me
22	chairman, and, Bob, thank you for
23	MR. CLARKE: We didn't have a vote. Don't
24	forget to vote.
25	CHAIRMAN LUDLOW: Oh. We have to vote first.

```
MR. CLARKE: Yes, then you can say --
 1
 2
               CHAIRMAN LUDLOW: Okay. All in favor of the
 3
          agenda approval with changing the -- the time at
 4
          the top, say aye.
 5
              MR. OLSON: Aye.
 6
              MR. CLARKE: Aye.
 7
              MS. LIOTTA: Aye.
 8
              MS. CASH-CHAPMAN: Aye.
 9
               CHAIRMAN LUDLOW: Aye. Thank you.
10
               I would like to say thank you for electing me
          chairman. No, I did not prepare for it as I have
11
12
          in the past, so I've learned my lesson on that.
13
              MR. BLOCKER: You're doing a great job,
          Madam Chair.
14
               CHAIRMAN LUDLOW: I appreciate it. Everybody
15
16
          knows the most important thing to me is this
17
          airport, you know. And I -- I would love a
18
          cohesive board, everybody working together for the
19
          benefit of the airport. That is what, you know, I
20
          live, eat and breathe, and for 20 years I came to
21
          the board meetings, but I couldn't vote. I was
22
          still verbal, but...
23
              MR. CLARKE: No?
2.4
              MS. CASH-CHAPMAN: Imagine that?
25
              MR. CLARKE: Who would have thought?
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1	CHAIRMAN LUDLOW: But that is very important
2	to me. This airport is very very important. And I
3	really appreciate the all of you letting me be
4	chairman this year. Thank you, Bob. Thank you,
5	everyone, for voting for me.

BUSINESS PARTNER UPDATES

CHAIRMAN LUDLOW: Okay. Business partner updates. Mr. Henry Dean. Wee, I get to say that.

COMMISSIONER DEAN: A brief couple of points this afternoon and then of course questions, if there are any.

You know, the county I think, the current commission, the current staff, is really really committed to and working on economic development, and we're excited about working with Jaime -- you mentioned the meeting later this month.

MR. TOPP: Uh-huh.

COMMISSIONER DEAN: That we continue to look at the opportunities where we can help. I can't really -- I don't want to give a tickler and then not be able to give you the full details but I'm going to anyway.

We're going to -- we have a pretty significant medical complex that's going to be announcing this month locating in the northwest quadrant of the

county, and it's -- it's going to be substantial. 1 2 But I'm sort of restricted by -- the county manager 3 told me I can't say more than that. So I'm -we'll know later this month, but I'm pretty excited 5 about it. It's a big deal and --6 CHAIRMAN LUDLOW: Dangle the carrot? 7 COMMISSIONER DEAN: Yeah, it's -- but it's 8 coming. CHAIRMAN LUDLOW: Good. 9 COMMISSIONER DEAN: You'll see the 10 announcement this -- this month. 11 12 And I was also thinking on the way here this 1.3 afternoon this is such a cool county. When you 14 think about it, I think it's -- I think it's 15 Wednesday and Thursday, I think, that Willie Nelson 16 is going to be at the amphitheatre. I mean, think 17 about that. 18 And over the weekend, Wynton Marsalis was appearing at the Fort Mose -- that we had started a 19 20 jazz and blues festival at Fort Mose to not only 21 bring in top artists, but to raise money for the 22 construction of the fort that has now been -- the 23 funds have been approved and it will be underway, 24 and it's just less than probably a mile and a half

25

from here --

CHAIRMAN LUDLOW: Uh-huh. 1 2. COMMISSIONER DEAN: -- and beautiful. So I 3 just wanted to highlight those items quickly and answer any questions if you have any. 5 CHAIRMAN LUDLOW: They are really coming along, Fort Mose. They're getting better every 7 year, every year, aren't they? COMMISSIONER DEAN: Oh, it is. Yeah, it's amazing the concerts they're putting on. And now 9 10 they're actually going to be able to construct what amounts to a replica of the original old fort. 11 12 CHAIRMAN LUDLOW: Right. 1.3 MR. TOPP: Yeah, it's going to be great. I 14 want to say -- compliment the Sheriff's Department and the local St. Augustine Police Department 15 16 because I was driving by there that night, no 17 problem at all. They kept the traffic flowing. 18 It's great. 19 COMMISSIONER DEAN: They know what they're 20 doing. 21 MR. TOPP: Yeah, they do. 2.2 COMMISSIONER DEAN: They're good. Okay? CHAIRMAN LUDLOW: And thank you, Henry. 23 2.4 COMMISSIONER DEAN: And congratulations on 25 your recent election.

CHAIRMAN LUDLOW: Dubious honor. Thank you. 1 2 Business partner updates, Vinny? No Vinny is here? 3 MR. BEYERS: No comment. 4 CHAIRMAN LUDLOW: Jose? Vinny -- oh my God, 5 Vinny is here. Vinny. 6 MR. BEYERS: I'm here but I have no comment 7 other than congratulations. CHAIRMAN LUDLOW: Thank you. Thank you. Oh, That's the first time you've been here and 9 10 you don't even tell us anything. Okay. Jose Riera for SAAPA liaison. 11 12 MR. RIERA: Yes. First of all, 13 congratulations on that. 14 CHAIRMAN LUDLOW: Thank you. MR. RIERA: June 15th, we have our second 15 16 Wings n' Wheels coming up. Last year, we had a 17 really good event and this year, we're expecting to 18 have it bigger and better, so we're hoping that the 19 board will work with us in getting that -- that 20 going. And other than that, those are the good 21 news I have for the moment. 2.2 CHAIRMAN LUDLOW: Rusty Pilot? 23 MR. RIERA: I'm not involved with Rusty Pilots 2.4 at the moment, so I really don't know much.

MR. CLARKE: SAAPA.

MR. RIERA: But that's something I need to go 1 2 and talk to them. 3 MR. TOPP: That's next week, right, next Saturday? 5 MR. RIERA: The reason I don't go to the Rusty Pilots is I'm really loose on that. You 7 know, I keep flying all the time, so I'm not that rusty, so I don't know much about it. But I'll find out next time for that and let you-all know 9 10 what's going on. CHAIRMAN LUDLOW: They expect Wings n' Wheels 11 12 to be bigger bigger and better better. 13 MR. RIERA: Yes, absolutely. So we're looking 14 for volunteers, as well, from the pilot community and we'll be working with the board as well on 15 16 t.hat. 17 CHAIRMAN LUDLOW: Jose, you're my first one. 18 Would you please state your name and address? I 19 know it's after the fact, but --20 MR. RIERA: Oh, that is correct. Jose Riera, 21 133 Paranza Trace, St. Augustine, 32095. 2.2 CHAIRMAN LUDLOW: Thank you. That's for 23 Janet. 2.4 MR. RIERA: Yes, I should remember that, too.

CHAIRMAN LUDLOW: Okay. Thank you. Thank

1 you. 2 MR. TOPP: One side note on what he talked 3 about is Courtney and I talked about that today, because we were informed that we about 150, 160 5 cars showing last year -- well, 161 with your car, 6 I think. 7 CHAIRMAN LUDLOW: Yeah, I know. MR. TOPP: And they're looking for 350 to 400. 8 9 MR. OLSON: Oh, gee. 10 MR. TOPP: So what we're going to do is we're going to park on the ramp, and Courtney's got it 11 12 all figured out already and roping it off and 13 closing Taxiway Bravo 3, right? 14 MR. PITTMAN: That's correct. 15 MR. TOPP: So it's going to be great. And 16 that gives parking to the people -- remember they 17 were all backed up all the way down to here, right? 18 So we'll have that. 19 CHAIRMAN LUDLOW: They were backed up -- they 20 were parking out here on Estrella --21 MR. TOPP: Yeah. 22 CHAIRMAN LUDLOW: -- and walking. But the 23 problem was, some people that parked in the front, 24 left and they were really empty spaces up there but

there was no traffic coordinator to say, you know,

- we have ten spaces or something.
- 2 MR. TOPP: I was going to -- I'll be
- mentioning here, but I think that one of us need to
- 4 be at the first CAP meeting this -- this month and
- 5 ask for volunteers from CAP, because I know where I
- 6 grew up up in New Jersey, the Civil Air Patrol was
- 7 really involved in all that kind of stuff all the
- 8 time --
- 9 CHAIRMAN LUDLOW: Yes.
- 10 MR. TOPP: -- with the traffic and everything.
- 11 CHAIRMAN LUDLOW: Oh, yes, yes.
- MR. OLSON: Oh, Madam Chair, I have a question
- about what's just being discussed.
- Is there some way that the amount of wheels
- 15 can be balanced to the wings component? Because
- last year, it just seemed the wheels were
- overwhelming virtually everything. And I'm
- assuming that the ideal thing would be to work
- toward an event that is really featuring wings and
- 20 not wheels for our airport, as far as identity and
- connection with the community.
- 22 MR. RIERA: Right. Being the first event, it
- 23 worked really well, and what didn't work in our
- 24 favor was the weather at the time. We had
- weather -- because we were planning a fly-in.

L	We were planning a fly-in as well so we can
2	combine both, but because of weather, in fact the
3	storms kind of split and gave us good weather, but
1	the people in the surrounding areas couldn't fly in
5	or fly out, for that matter, after being here,
5	so
-	

7 MR. OLSON: But the exhibits that were here on 8 the tarmac were great --

9 MR. RIERA: Yeah.

MR. OLSON: -- but I guess, again, I'm sort of asking even for identity, it just seems to be that the -- the vehicular, the automobile exhibits overwhelmed the wings exhibit.

MR. RIERA: And it did. And I think the initial thing for us was to truly bring in the public, and we used the person in charge of car shows. And so that was the main emphasis, so we got a lot of publicity from the car side. You didn't get a great deal of publicity on the air side.

I don't know if y'all remember, is we were in the middle of trying to get things so the airport could be noticed and have more public affairs and bring more people in. But hopefully, this time we will have a combination of both, that we will be

- noticed more and we will have probably more static 1 2 displays. 3 However, I think the cars will overwhelm -seems there are more cars on the roads than there 5 are airplanes in that particular case. But we're trying to really -- if we put more ads for the wing 7 side, we could have more airplanes coming in and -and hopefully the weather will cooperate as well. 9 MR. OLSON: Are there financial reas- -reasons that you need that wheels -- I mean, that 10 you need a lot of wheels? 11 MR. TOPP: Mr. Olson --12 1.3 MR. OLSON: Is it overall financing of the 14 event that requires that? MR. TOPP: Yeah, Mr. Olson --15 16 MR. RIERA: I'm not sure. 17 MR. TOPP: -- we -- two things. 18 One, last year, there was some 20-plus 19 airplanes that didn't make it because of the 20 weather. But on top of that, we have a plan in 21 place for the advertising and to -- to really get 2.2 the word out from the wings point of view for
- MS. LIOTTA: So is this designed to be at least revenue-neutral to the airport --

this -- this event that's coming up.

```
MR. TOPP: Yes.
 1
 2
              MS. LIOTTA: -- or is this revenue-generating?
 3
              MR. TOPP: Yes.
 4
               MS. LIOTTA: Neutral?
 5
              MR. TOPP: Yeah.
 6
               CHAIRMAN LUDLOW: I don't think we're going to
          have 300 airplanes, but boy we could shoot for a
 7
          hundred. We -- it -- the last year was done
 9
          extremely well. There were no murders. Nobody got
10
          run over. You know, it was a really good thing.
          And so we will just improve on that more and more.
11
12
              MR. RIERA: Yeah, yeah, we will, hopefully.
1.3
              MR. TOPP: Yeah.
14
               CHAIRMAN LUDLOW: I agree.
15
              MR. TOPP: And we welcome your input,
16
          Mr. Olson. That's great.
17
               CHAIRMAN LUDLOW: Thank you.
18
          Northrop Grumman, Nate?
19
                          (Not present.)
20
               CHAIRMAN LUDLOW: No Northrop Grumman.
21
               Mr. Courtney Pittman, director of operations.
2.2
              MR. PITTMAN: Good evening.
23
               I've been asked by my company, Robinson
24
          Aviation, to stick on a little bit while we're
```

doing the transition until the new manager. So

- 1 I'll speak on behalf of Robinson Aviation here
- 2 briefly.
- 3 All right. So we're in the process of hiring
- a new individual at the end of this month. She's
- 5 coming out of Navy. She retires this month. So
- she'll be coming to us the 27th of February.
- 7 CHAIRMAN LUDLOW: Naples?
- 8 MR. PITTMAN: She's -- no, she's coming from
- 9 Navy Jacksonville.
- 10 CHAIRMAN LUDLOW: Oh, Navy.
- 11 MR. PITTMAN: Also, traffic has been ramping
- up in the tower, as you can see. With the coming
- off of the Christmas break, the planes have been
- 14 flying left and right. Traffic, the entire pattern
- of traffic has increased. The corporate flights
- have increased. So I ask for the flying community
- 17 to bear with us because the students are back in
- 18 school and they are going a hundred percent.
- 19 And so what we're thinking about is, from a
- 20 tower perspective -- and, board, if you don't mind,
- I just want to turn slightly to the side so I can
- address the people.
- MR. CLARKE: Sure.
- 24 MR. PITTMAN: What we're thinking about is
- doing something that Naples is doing.

1	Naples is doing they have issued a NOTAM to
2	where at certain times they do pilot training,
3	pattern work. Because sometimes you notice,
4	especially here in the last two weeks, you'll have
5	five or six aircraft in the hold short ready to go,
6	three sets that are doing touch-and-goes and
7	they're holding up everybody that's trying to park.
8	Everybody wants to get what they need to get

Everybody wants to get what they need to get done, and I agree with that and we're going to facilitate that. So we might just have to limit a time so that way you can plan accordingly and the students can plan accordingly when are the best times to fly.

So eventually we're going to have a -- what I refer to as a town hall meeting and get together with a meeting of the minds and figure out the best way to do it so everyone can achieve what they need to achieve. Thank you.

19 CHAIRMAN LUDLOW: Thank you.

MR. RIERA: Sounds great.

MR. CLARKE: Thank you.

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22 CHAIRMAN LUDLOW: And it might be a good idea 23 to make extra copies of the operations and put out 24 on the sign-in board. It's very impressive.

MR. TOPP: All right.

1	CHAIRMAN LUDLOW: Yes. Very impressive. You
2	guys are doing a great job, director of operations.
3	MR. CLARKE: I think Bruce is here.
4	CHAIRMAN LUDLOW: And AOPA, Bruce Kreis isn't
5	here today. Okay. No. Do you have anything to
6	say on that, Jose?
7	MR. RIERA: No, I don't. I have not seen
8	Bruce on that and so I don't have any report on
9	that.
10	CHAIRMAN LUDLOW: Okay. Thank you.
11	OLD BUSINESS
12	CHAIRMAN LUDLOW: Okay. Old business. I I
13	don't need to vote on anything yet, right? You
14	guys have to help me get through this one today. I
15	did not prepare. Old business items.
16	MS. LIOTTA: All right. Well, I think I can
17	speak to that one. Again, we don't have a fully
18	formed functioning policy committee, but there was
19	a discussion at prior board meetings about looking
20	at the land lease policy.
21	I know the the rent the lease policy
22	is is a bit of a beast, it's got a lot of
23	facets, but I was you know, after discussion
24	with prior board meetings, I did get around to,
25	like, looking at it, just the land lease portion of

1	it
2	CHAIRMAN LUDLOW: Uh-huh.
3	MS. LIOTTA: and what I've done is I've
4	created a rough draft of a document that's more of
5	a structure, bullet points, flow chart kind of
6	like, and I sent that to our counsel to look at
7	just to make sure I'm not goofing something up
8	before bringing it back to the full board.
9	But the thought is to get that reviewed on and
10	have it for in advance of the workshop this
11	month so we can get input from the full board
12	before writing it down in any kind of full policy.
13	So it's in process.
14	CHAIRMAN LUDLOW: Good idea. Good and
15	thank you. Yes, that was kind of slow getting
16	kicked off, but there was a reason for that. We
17	working on it. Any other comments on the policy
18	committee?
19	(None.)
20	CHAIRMAN LUDLOW: Okay. Update on engineering
21	requests for planning of Northeast AO AOA
22	structure build-out? Is that you, Jaime?
23	MR. TOPP: Yep. This is what we talked about.
24	This is this project here, Project 1. It's all
25	included in the package.

There is a -- as Mr. Blocker talks about, a 1 2 red folder, okay? And what the red folder is, late 3 Friday, I received the work orders that go along -if you look at the -- as you go up here, the 5 Project 2 details and integrated facility module, and it lists the grants -- these are things that 7 have been going on -- this has been going on since 2021 and we're at the point now to move forward on 9 it. So what we have -- and I'm going to pass this 10 out and I apologize, but I didn't get it until 11 12 Friday late. And I know we don't like to do that, 13 but -- here, I'll just pass this out. 14 These are the work orders from the engineering 15 firm that has this agreement. And if you want to 16 vote on this today, that's fine. If not, we'll put 17 it off for another month. But it will slow us down 18 some. CHAIRMAN LUDLOW: Well, we didn't have much 19 20 preliminary workup on this, did we? 21 MR. TOPP: No, no. 22 CHAIRMAN LUDLOW: So this is absolutely the 23 first time --24 MR. TOPP: Right. This is something that's --25 CHAIRMAN LUDLOW: -- that we have seen it.

MR. TOPP: I guess it's been before the board 1 2 as early as back in 2021 in April or May. 3 CHAIRMAN LUDLOW: Uh-huh. '21? 4 MR. TOPP: And we talked about it at the 5 workshop the other day. And I think we talked 6 about it at the last meeting where we had that drawing that was up at the road and all that. So 7 this is just a follow-up of it to make it more 9 formal. I don't know if we -- Mr. Singletary would 10 like to spend a little time to explain. 11 MR. SINGLETARY: Yeah, I knew -- so that same 12 map that you were talking about -- I'm Matt 13 Singletary, Passero Associates -- is at the end of 14 this. CHAIRMAN LUDLOW: Matt Singletary with 15 16 Passero. 17 MR. TOPP: Right. 18 MR. SINGLETARY: Yes. 19 MR. TOPP: This one? 20 MR. SINGLETARY: You can zoom out -- yeah. 21 So, yeah, this was -- I think you spoke on 22 this last month, Jaime. And so, these are two 23 projects which are infrastructure projects, which 2.4 if you don't mind, I'll go over here again, that 25 will help to allow for development of this whole

area between where we are here for Casa Cola Way

out to U.S. 1.

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So one is the roadway project, which I think we've talked about multiple times other than just last month. But this will -- it's an FDOT-funded project. It's in -- some of those pages in this package are the Capital Improvement Plan program printouts from JACIP online. So it's an FDOT-funded project, and it's coming up for construction dollars this summer in the program.

So this authorization would allow us to get moving on design of the roadway and all the site investigations that need to be done for that roadway. And that would allow for development of this whole area to begin quicker. So this is the whole Joyce Development lease negotiation property.

It would also support hangar development as far as having an access road. It would take the place of Indian Bend Road right here would go away. That would allow for aviation development in that area. This road would take its place in support of both the aviation development and the nonaviation development.

So that's the one project. And the second project is the taxiway extension. So the taxiway

that's just outside the door here that goes down 1 2 past maintenance hangars, past Casa -- or stops 3 there now. So this project would extend it down beyond the maintenance hangars farther towards 5 There's planned box hangars over here, and 6 that would allow those to happen as the next hangar 7 development in that area. So that's -- I mean, that's what these projects are. They are to support development of 9 this whole area. And so there's two work 10 authorizations. One, the roadway is a preliminary 11 12 design, plus a handful of different site 13 investigations from subconsultants, survey, 14 geotech, environmental, traffic. And then the Taxiway F is a full final engineering design and 15 16 bidding. So those are the two authorizations. 17 MR. CLARKE: I have some questions --18 MR. SINGLETARY: Sure. 19 MR. CLARKE: -- for you. You're -- you're not 20 requesting -- the scope of work basic services, 21 have they already been funded, those services? 2.2 Because I don't see any dollar value connected to 23 Item 1 on Page 2. 2.4 MR. SINGLETARY: So -- yeah, so the second

page of that JACIP, that online report -- so

- there's two pages for Project 1 and two pages for 1 2 Project 2. The second page I believe is the 3 funding. So if you look at the bottom -- yeah, so if you -- if you go to the second one, Jaime. 5 MR. TOPP: Working on it. 6 MR. SINGLETARY: Sure. 7 MR. TOPP: Right there. 8 MR. SINGLETARY: So, at the bottom of that, it 9 says State Allocated Funding Summary. So those are 10 the dollars. Like, if you go all the way to the right, the bottom line, those are the tot- -- total 11 12 dollars that are allocated to this project right 13 now grant funding-wise. 14 So there is a portion, it's an 80/20 split, I believe, so 80 percent from DOT and 20 percent from 15 16 the Airport Authority. So a total of
- 17 \$1.281 million.

 18 MR. CLARKE: Well, how much are you looking

 19 for right now? Because, I mean, in the narrative,

 20 I found you have special services that amount to --
- there's environmental, cultural resources,

22

MR. SINGLETARY: Oh, I see. Right. So --

topographic, geotech, and traffic.

- MR. CLARKE: It amounts to 95,7---973 and
- 25 then on the second page, estimated cost, Passero

1	will complete the above tasks for a not-to-exceed
2	fee of \$130,973. So
3	MR. SINGLETARY: Right. The 130, that's
4	those, I guess, five subconsultants plus the
5	Passero fee on top of that. So the large portion
6	of it is all those subconsultants. But, yeah, I do
7	believe that's the total amount, is 130,4
8	MR. CLARKE: That's what you're looking for
9	tonight
10	MR. SINGLETARY: For site investigations from
11	those subs, plus basically not really a full
12	preliminary design, but a preliminary design layout
13	to basically come to an agreement of, you know, how
14	we're going to what this road's going to look
15	like.
16	You know, we have the traffic circle. Like,
17	is that included? How's it going to tie in to the
18	planned developments on either side? So we kind of
19	get to that level. Plus we have all the site
20	investigations done, which we need, which would
21	also help for, you know, the the overall
22	development of the you know, the area that's
23	being leased by the Joyce for the
24	Joyce Development.

MR. CLARKE: But are we -- we're looking for

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approval --
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               MR. SINGLETARY: Of 130,000.
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 3
              MR. CLARKE: -- $130,973.
 4
              MR. SINGLETARY: That's for the Project 1.
 5
              MR. CLARKE: Okay.
 6
               MS. LIOTTA: So that's -- that's Project 1's
 7
          cost.
               MR. SINGLETARY: Correct.
 9
               MS. LIOTTA: I'm seeing here that it's an
          80/20 split. So how does that work as far as the
10
          grant and the cash flow? Is this, like, we get
11
          paid back later?
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               MR. TOPP: No --
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14
               MS. LIOTTA: Is -- you know, are there cash
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          flow impact consideration -- you know,
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          considerations we should be aware of?
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               MR. TOPP: The grants are already in place.
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          So we just file those costs and then they send us
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          the money except for 20 percent.
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               MR. SINGLETARY: Well, so this grant actually
21
          is not yet in place. This grant would be coming
22
          this summer --
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               MR. TOPP: Right.
2.4
               MR. SINGLETARY: -- is when it would be
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          offered.
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MR. TOPP: Yeah. There's one great that's
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 2
          already done. The road, I think it's already in
 3
          place.
               MR. SINGLETARY: The -- I believe the first --
 5
          the first amount of money for that is coming --
 6
               MR. TOPP: Yeah, it's signed off, but it
          doesn't start until July.
 7
               MR. OLSON: But the planning and design is
 9
          current fiscal year, correct?
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               MR. SINGLETARY: We are looking, yeah, to get
          this authorized now. I'm -- so --
11
12
              MR. TOPP: Correct.
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              MR. SINGLETARY: -- I don't want to speak out
14
          of place, but there was some type of this being
          funded outside of the grant.
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               MS. LIOTTA: Well, my -- I would imagine that
17
          that's a discussion that if we -- if the
18
          Compass Point --
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              MR. TOPP: Correct.
20
              MS. LIOTTA: Am I getting that right? If
21
          that --
2.2
               MR. TOPP: Yeah, that did -- that was talked
23
          about.
2.4
               MS. LIOTTA: -- actually is signed, that that
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would be something that they would cover the

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1 20 percent or at least some portion of it because
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- they're benefiting from that road.
- But that's not signed yet, so we're fronting
- 4 all of these costs until we know that the hotel
- 5 development is going to happen. Because right now
- we don't have a signed agreement with them; we're
- 7 just talk in talks.
- 8 MR. TOPP: That is correct.
- 9 MR. OLSON: That's a new twist. I'm not sure
- 10 I --
- MS. LIOTTA: Well, we --
- MR. OLSON: That's the --
- 13 MS. LIOTTA: I heard that that was -- that
- that was in the talks, that is a potential term --
- MR. OLSON: Okay.
- MS. LIOTTA: -- of their fees --
- MR. OLSON: Good.
- 18 MS. LIOTTA: -- is that they -- they kind of
- 19 carry those -- that portion of the costs.
- MR. OLSON: Good to know.
- MS. LIOTTA: Again, it's just a discussion.
- MR. OLSON: Okay.
- MS. LIOTTA: I don't know where that is or if
- that's -- what that's going to look like
- 25 ultimately.

1	MR. OLSON: So wait now. I'm trying to sort
2	out what's being discussed. The activity related
3	to the contract we're looking at now
4	MR. SINGLETARY: Uh-huh.
5	MR. OLSON: is activity that is to be
6	funded this fiscal year by an FDOT grant and a
7	local match depending on who it comes from; is that
8	correct?
9	MR. SINGLETARY: That is the the FDOT grant
10	funding is part of the Capital Improvement Plan
11	program, that is correct, yes.
12	MR. OLSON: Okay. And then my next question
13	is, do how confident are we about the
14	construction estimate for this road? Because
15	that's the that's the grant period starting
16	July 1, correct? It's the state state grant
17	period.
18	MR. SINGLETARY: Right. So, I mean, we have a
19	preliminary construction cost estimate, but we
20	really haven't defined everything that's even
21	included in this project. So we definitely can
22	build you know, build the road.
23	There's utilities we want to put in place,
24	too, to go along that roadway. There are some
25	improvements that would have to occur on U.S. 1 to

meet FDOT requirements that wasn't really part of 1 2 what was originally conceived as part of this 3 project. So that's something that we'll have to work through. 5 MR. OLSON: So I quess I have a -- based on what you just said, I have a question --7 MR. SINGLETARY: Okay. MR. OLSON: -- to Mr. -- Mr. Topp at this 8 9 point. Are we preparing the state for a possible higher cost that will --10 MR. TOPP: Yes. 11 12 MR. OLSON: -- need grant support for --13 MR. TOPP: We talked to Kyle about that and we 14 also -- I'm also talking to the county. MR. OLSON: Okay. And it seems, again, based 15 16 on what's just being discussed, the sooner we can 17 get information that would be more accurate from 18 the work in this to make a more accurate cost 19 estimate seems really important. So I'm quess I'm 20 wondering, is there a schedule that this can happen 21 by that would allow us to have information quickly? 22 I mean, what's the timetable, anticipated timetable 23 for this work if it's authorized today? 2.4 MR. SINGLETARY: So I guess I would just go 25 back. So part of the intent of bringing this

- 1 authorization to you now, even though the DOT is
- 2 not -- does not have money available to offer until
- 3 July --
- 4 MR. OLSON: Wait. I thought this was -- this
- 5 was current year.
- 6 MR. SINGLETARY: So let me --
- 7 MR. OLSON: I thought you just said --
- 8 MR. SINGLETARY: So let me -- part of the
- 9 intent of bringing this to you now is so that we
- 10 could start some of the work that needs to occur
- for this road to be built and pretty much
- 12 accelerate -- you know, we have this development
- that everybody is trying to work out negotiations
- for and wants to move forward this.
- 15 This road is -- we need this in place to allow
- that development. It would also support the
- aviation development, like I said. But the intent
- 18 of authorizing it now would be so that you could
- get some of these site investigations underway and
- 20 figure out some of this initial, you know, layout
- of the road and scoping of the project. And then
- once that money is in place this summer, you'd be
- closer to being able to get a final design, you
- know, bid out so that you can get prices from
- contractors to build the road.

1	MR.	OLSON:	: And	we	have	grant	support	for	this
2	activity	right	now.						

MR. SINGLETARY: Not right now. As you -- we

were alluding to a minute ago, I don't know all

the -- what all the talks have been, but there's

been talk of it being funded through lease payments

from the Joyce group, you know, if that is

finalized.

1.3

CHAIRMAN LUDLOW: So right now, we're just voting on paying \$130,000 to do all of the preliminary work and then you present that to us and then we can make changes or --

MR. SINGLETARY: Well, I mean, we could wait to start it, but this authorization would allow us, once -- you know, if it is being funded through lease monies, you know, we could start it once that's finalized. But it just allows -- by authorizing this, it allows us to start on the site investigations and the planning as soon as you guys are ready to do that.

MR. TOPP: Can I make a comment, please? The whole idea was to get in front of this. You know, eventually when we get in money in July, it helps cover it, right? We are in process of dealing — and I'll have to talk to Mr. Blocker and find out

- where we are with Compass Point as far as negotiating.

 MR. BLOCKER: I'm sorry, excuse me. What was that?
- MR. TOPP: Compass Point, where we are on the
 negotiation with them. I know that we have
 something that -- you know, that we've been looking
 over. Are we any further along on that?
- 9 MR. BLOCKER: I'm not --
- 10 MR. ROBERTS: The ball's in -- at this moment,
 11 the ball's kind of in their court.
- MR. BLOCKER: Right.

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- MR. ROBERTS: They -- they've been provided

 some of the kinds of minimum standards we would

 need and any kind of arrangement with them, and

 they're looking over that and trying to conform it

 with what their expectations are.
 - My -- my sense is that there's going to need to be a little bit of a process to move this, right? So the -- the -- you-all will want to see tangibly what in more concrete terms is being proposed and what the terms are more concretely.
 - And so, the idea was that as those plans would emerge and develop, they would bring you along at the same time and keep you apprised of it, the

1	board, so that it was more of a process. So if
2	there were some midcourse guidance, y'all could
3	make some midcourse guidance about it and not wait
4	till the end.

So the -- the clear feedback we've had is don't intake a project and then nine months later come to us with a lease to sign; get us involved in -- as it goes. So, I think that's how this come-along process would be. So it's moving and everybody's doing their own work at the moment.

MR. TOPP: All right. Excellent.

So basically the decision to be made tonight is, do we want to proceed now with the -- with the understanding that we don't start spending the money, if you will, until we have either the agreement done, or the challenge is that if we wait until July when the funds are ready, that just slows us down four months.

MR. OLSON: I --

MS. CASH-CHAPMAN: Can I ask a question?

So if we don't -- if we hold off -- nothing saying that we have to start right now because it's in front of us, right? We don't have to wait till July, either. We can wait until we're more comfortable maybe with some more solid decisions

- from everybody else's -- there are parties, you
 know, that need to do this before we move forward,
 light? It's not now or July.
- MR. ROBERTS: And -- and I would say -- one
 additional comment is that we don't entirely need
 to link this to the Joyce project. We really
 don't.

If there were no Joyce project, this would be on the drawing board maybe at a more relaxed pace. But the merits of this for increasing our ability 10 11 to have revenue-generating box hangars and 12 aeronautical development, and also to keep the 13 security posture of the airport intact by allowing 14 communication, and I mean being able to drive a car 15 from one part without all of our employees having 16 to make U-turns on U.S. -- u.S. 1 all day. So the 17 merits of this, I would say, stand on its own, and 18 I would think of it that way.

MS. CASH-CHAPMAN: Okay.

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CHAIRMAN LUDLOW: I would think the 130,000 now is -- is really the biggest gist of the work, is to line up the hangars and the road and the taxiway and everything all together, right?

MS. LIOTTA: No, this is like preliminary work to do, just the assessments.

L	CHAIRMAN	LUDLOW:	It's	all	
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MS. LIOTTA: I mean, the road itself, we don't even know how much it's going to cost because the prices always go up. And now it sounds like there may be additional utility work. I don't know if that's going to be required regardless or if that's connected with the hotel development.

But it sounds like there's information we don't have yet. And I agree that the merits are there, but in my mind it's we don't know what our cash flow implications or opportunities are because we have a developer at the table. And I would like to see what that looks like and we don't have that right now. We don't know if we could save any cash by how we structure a land deal with Joyce.

CHAIRMAN LUDLOW: But -- but like Chad said, irregardless of that, the taxiways and the hangars, you know, that's one of the biggest parts, too.

MS. LIOTTA: Well, I think it's a matter of when not if because I agree with the merits in my mind, but it's like we -- money's not showing up till July. We don't know what the total cost is going to be. We don't know how much of that cost that the hotel development might be able to offset, you know, as far as cash flow. And of course it

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will be a rent credit or something, I would
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 2
          imagine, so they'll get benefit.
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               But we're all speculating right now what --
          what that looks like. And I -- while I can
 5
          appreciate that, you know, people don't necessarily
          want to delay, I think there's a reason to here to
          get further information.
 7
               MR. OLSON: Yeah. And the possible other
 8
          benefit of delay is that this activity could be
 9
          folded into the grant that would be available in
10
          the grant period beginning July 1st, right? The
11
          FDOT --
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               MR. TOPP: Well, it is part of the grant.
1.3
               MR. SINGLETARY: So traditionally that's how
14
          it's done --
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16
               MR. OLSON: Wait.
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               MS. LIOTTA: It's -- it's a grant --
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               MR. OLSON: I thought we just heard that --
19
               MS. LIOTTA: The grant doesn't exist yet.
20
               MR. TOPP: No, the grant exists; it just
21
          doesn't trigger until July.
22
               MS. LIOTTA: So it's confirmed that the money
23
          is definitely coming in July.
24
               MR. SINGLETARY: Yes.
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MR. OLSON: But --

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1
              MR. TOPP: Yes.
 2
              MS. LIOTTA: Okay.
 3
              MR. OLSON: -- most government grants that I'm
 4
          aware of, you can't start spending money until you
 5
          have the actual grant agreement signed.
 6
               MR. SINGLETARY: That's how the FDOT grants
          work. If -- you can't -- it's not reimbursable for
 7
          work we do now --
 9
               MR. TOPP: Until after --
10
              MR. SINGLETARY: -- until --
11
              MR. TOPP: -- the grant's executed.
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              MR. OLSON: Do we have a signed grant
13
          agreement?
14
              MR. TOPP: Yes.
              MR. OLSON: We have a signed grant agreement?
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16
              MR. TOPP: I'll check and make sure.
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              MR. OLSON: I'm surprised that we would have
18
          an award of a grant in a fiscal year that doesn't
19
          begin until July 1st, based on my --
20
               MR. SINGLETARY: We don't have a signed grant
21
          agreement yet.
22
               MR. TOPP: No, we have -- we have the grant.
23
              MR. SINGLETARY: The grant for this project,
24
          the money is allocated to be offered --
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MR. TOPP: Right.

MR. SINGLETARY: -- in July. 1 2 MR. TOPP: Correct. 3 MR. BLOCKER: Madam -- Madam Chair, if I could. 5 CHAIRMAN LUDLOW: I'm sorry. Yes. 6 MR. BLOCKER: Thank you. 7 So, I think -- I think what's important, like 8 Mr. Roberts stated, so I think y'all as a board have to evaluate this independently of the 9 10 development proposal we have. It's very common with these type of 11 12 proposals -- you know, these don't happen 1.3 overnight; there's a lot of work that goes into it. 14 Mr. Topp is working hard on it, but there's also a lot of work that goes into it. 15 16 We're not -- we're not going to rush anything. 17 We're going to make sure -- we're dealing with 18 public property, public resources. We're going to 19 make sure -- the developer has some requirements 20 out. We'll work with them to get that. This is 21 really independent. 2.2 I think this is an opportunity for y'all to 23 consider getting ahead of a -- something that was 24 already coming into the airport. If there's 25 discomfort in doing that now, you know, just

- because we're not sure we have, you know, a signed,
- 2 approved grant or some other questions, we can
- 3 delay this.
- I think what's important is that Mr. Topp
- 5 wanted to bring this to y'all as soon as he became
- 6 aware of it to give y'all as a board the discretion
- 7 to make a decision. If we need to --
- 8 MR. TOPP: Correct.
- 9 MR. BLOCKER: -- hold off on this, there's
- no -- there's no rush here.
- MR. TOPP: No.
- MR. BLOCKER: This is just simply something we
- 13 wanted to bring to y'all. We're not going to rush
- any of these processes. We have -- there's a lot
- of due diligence that we're still in.
- So the only -- the only people driving this
- 17 train are y'all as a board. So we can -- y'all can
- 18 defer making a decision on this. If y'all decide
- 19 to make a decision, we can get a head start on some
- 20 of this. But we can -- this is purely I think --
- you know, Mr. Topp reached out and wanted to make
- 22 sure that he was bringing this to y'all as soon as
- it came to his attention, so is that -- is that
- fair, Mr. Topp?
- MR. TOPP: That's correct. And the grant --

```
I've seen the grant. I mean, I've looked at it and
 1
          it's in our schedule, but you're -- but to
 2
 3
          Mr. Olson's part and Mr. Singletary's point, that's
          correct. We will get the actual hard grant for me
 5
          and us to approve some time just before July.
 6
               MR. CLARKE: I have a question for Mr. Topp.
 7
               If -- if Joyce Development were all of a
 8
          sudden to -- something drastic happened and they
          withdrew, would -- would the investment of these
 9
10
          funds in that project, are they necessary for other
          development, somebody else would come in and want
11
12
          that property?
13
               MR. TOPP: Yes.
14
               MR. CLARKE: Would this -- this would be
15
          necessary, this -- all this work?
16
               MR. TOPP: Correct.
17
               MR. OLSON: Yeah, it sets it up, it
18
          consolidates the plan.
19
               MR. CLARKE: And the second question is --
20
          maybe this is for Matt. If we -- if we delay this
21
          for a month, is that -- does that delay the work
22
          that you're doing, you know, this background
23
          information?
2.4
               MR. SINGLETARY: It -- we can wait. I think
```

kind of like has been voiced by Mr. Blocker and

Mr. Topp, is that just if you authorize us to move 1 2 forward, that just allows the whole process to kind 3 of get a --4 MR. CLARKE: Faster. 5 MR. SINGLETARY: -- head start and you're 6 closer down the road when you have the DOT money, 7 for example, to be closer to being able to build 8 something. But, no, I mean, we can -- it doesn't have -- there's no decision that has to be made as 9 10 far as we're concerned right now. MR. OLSON: Okay. I have one more question. 11 12 Could you go back to your site map? 13 MR. SINGLETARY: Sure. 14 MR. OLSON: I don't know who's controlling that. I had a question about -- there. 15 16 Okay. Is this road construction project, 17 whenever it happens, going to begin -- and we're 18 closing other road from public access. When -- is 19 it going to begin to impede access to one or more 20 of the privately owned parcels that the airport no 21 longer -- has not yet acquired? 22 MR. SINGLETARY: No, because we wouldn't be --23 we wouldn't be -- we wouldn't be impeding access to any -- any parcel. We certainly could --24

MR. OLSON: So the project can be completed

- and we still can -- we're not impeding access with a completed project.
- MR. SINGLETARY: Right. So when this road is

 first constructed, Indian Bend does not immediately

 have to -- it wouldn't immediately be demolished or

 anything. But eventually, like, if you look at the

 master plan, the Airport Layout Plan over here,

 there's several hangar rows which --
- 9 MR. OLSON: Yeah.
- 10 MR. SINGLETARY: -- once all that's built,
 11 Indian Bend would have to go away.
- MR. OLSON: But the --
- MR. SINGLETARY: But that wouldn't happen until, like, these parcels that the Authority doesn't own are purchased.
- MR. OLSON: The Joyce proposal involves the consolidating of the frontage along U.S. 1 -- no, further up.
- 19 MR. SINGLETARY: So the Joyce area is here --
- MR. OLSON: No, I don't believe so. I
- 21 believe --
- MR. SINGLETARY: It is. So this is Casa Cola
 Way. It turns into Second Street. You know,
 here's Indian Bend Road. This is the -- the blue
- line is the property of the Airport Authority now.

- So the hotel would sit like over here, per the 1 2 concept, two restaurants and an office. 3 MR. OLSON: Oh. 4 MR. SINGLETARY: Yes. 5 MR. CLARKE: So the bold -- the bold lines are what is part of this project here. MR. SINGLETARY: So the bold lines --7 MR. CLARKE: So including the Taxiway F 9 extension --10 MR. SINGLETARY: Yeah, the bold, like the red was intended, yeah, to give like kind of a project 11 12 area for this roadway. However, the site 1.3 investigations that we're talking about extend 14 beyond -- you know, it would encompass a larger area that would include the Joyce lease area and --15 16 MR. OLSON: What is the road -- so the Joyce 17 proposal does not extend north along U.S. 1 to any 18 further than -- what's the road that you're 19 closing? 20 MR. SINGLETARY: Yeah, no, it doesn't go
- 21 beyond Indian Bend.
- MR. OLSON: Is that correct? I was not aware of that.
- MR. CLARKE: It's been that way.
- MR. OLSON: Really?

```
1
               MR. CLARKE: The whole time, yeah.
 2
               MR. SINGLETARY: So, do you remember the
 3
          rendering with the traffic circle and all that?
               MR. OLSON: No, because --
 5
               MR. SINGLETARY: No?
               MR. OLSON: -- it was on a screen behind me.
              MR. SINGLETARY: Well, anyways, that was this
 7
 8
          road. And the layout is you have the hotel with
          all the parking on this side of the road plus the
10
          restaurants down along U.S. 1 and then on the other
          side of the road, you have an office development.
11
12
               MR. CLARKE: Where would the traffic circle be
13
          met?
14
               MR. SINGLETARY: I mean, it was somewhere in
          this area --
15
16
               MR. CLARKE: Okay.
17
               MR. SINGLETARY: -- between the two sides.
18
          Like I said, that's something we have to sort of
          work out what that actually would be.
19
20
               MR. CLARKE: But the other line to the -- the
21
          left, that's the extension of Taxiway F.
22
               MR. SINGLETARY: Yeah, so the blue was
23
          intended to be like a boundary around the other
24
          taxiway extension project --
```

MR. CLARKE: Okay.

```
MR. SINGLETARY: -- which were Taxiway F. So,
 1
 2
          yeah, this is Taxiway F, which goes up, you know,
 3
          this way --
               MR. CLARKE: So we're going to develop it
 5
          anyway.
               MR. SINGLETARY: -- past the conference
 7
          center.
               CHAIRMAN LUDLOW: I like extending the
          taxiway, I like having the hangars, and I like the
 9
          road -- the road's been, you know, on our books for
10
          a long time.
11
12
               MR. CLARKE: Madam Chair, I want to make it
13
          clear for the record I'm in favor of getting in
14
          front of this project and I'd be in favor of
15
          approving this tonight.
16
               CHAIRMAN LUDLOW: Approving the $130,000
17
          preliminary -- what --
18
               MR. SINGLETARY: There's two work orders.
19
          That's one associated --
20
               MR. TOPP: Yeah, there's another one --
21
          there's another one for $85,000.
22
               CHAIRMAN LUDLOW: Oh, okay.
23
              MR. SINGLETARY: That's for design and bidding
         of the taxiway.
24
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MR. TOPP: Right.

```
CHAIRMAN LUDLOW: Okay. So -- so 130 and 85.
 1
 2
          Well, I realize nothing can be done until you do
 3
          the base work.
               MS. LIOTTA: I have a question. I -- I don't
 5
          know if we're kind of discussing both intermingled
          or if we're keeping Project 2 separate, but I --
 7
          you know, that Project 2 is FAA, it's not state.
          What's the status of the grant with that, as far
 9
          as...
10
               MR. TOPP: That is scheduled.
              MR. SINGLETARY: So we need --
11
12
               MR. TOPP: Go ahead.
1.3
               MR. SINGLETARY: We need to make a grant
14
          application, but there is -- not through the
          standard FAA funding program, there's a
15
16
          supplemental program --
17
               MR. TOPP: Yes.
18
               MR. SINGLETARY: -- that is occurring between
19
          fiscal years '22 through '26. They call it BIL
20
          funding. So that money is available to the airport
21
          for projects that are eligible, which the taxiway
22
          extension we believe is. So we have -- we'd have
23
          to submit an application to the FAA for those
2.4
          funds, but that is the intended funding plan.
25
               MS. LIOTTA: So it's not -- is it quaranteed
```

as long as the application meets certain 1 2 requirements or is this a maybe we'll get the 3 funding, maybe we won't? MR. SINGLETARY: It's quaranteed money as long 5 as it meets the eligibility requirements. 6 MS. LIOTTA: And when would the -- is the 7 project to -- work order description required to be able to make that application? MR. SINGLETARY: So we wouldn't be able to 9 10 submit a final application until we have -- so the intent is that we'd submit it for design and 11 12 construction. So we wouldn't be able to submit that until we 13 14 have bid prices back from contractors. So this --15 this would be design and bidding, which we then 16 could bid the project, get prices in, and then 17 submit a final grant application to the FAA. 18 MS. LIOTTA: So the Project 2 work order is 19 necessary information to have to get that grant 20 application in. 21 MR. SINGLETARY: Yes. 22 MS. LIOTTA: Okay. Remind me again because 23 it's not -- what was the bid 2 total price -- or 24 Project 2?

MR. SINGLETARY: 85,000.

- 1 MR. TOPP: 85,000. It's on Page 3, I think it 2 is, of the second package.
- MS. LIOTTA: And that'll be -- since that's

 like a 90 percent cover by the FAA, we would see

 recovery of most of that once the process is all
- 7 MR. SINGLETARY: Yes.

done.

- 8 MS. LIOTTA: I do note that you say you
 9 believe that this would be eligible. Like, what's
 10 the level of confidence on that?
- 11 MR. SINGLETARY: Pretty high confidence,
 12 but --
- 13 MR. TOPP: Yeah, we had a -- if you want to
 14 talk to them about the meeting we had with the FAA
 15 about the BIL funding and they were asking us when
 16 are you going to get your application in because
 17 this is -- we can do it. So a pretty high level of
 18 confidence.
- MR. SINGLETARY: I'd agree with that.
- MR. WENTE: May I speak to that? My name is

 Brad Wente. I'm with Passero Associates, the

 office manager next door. I just wanted to jump

 in.
- We would not -- Passero would not spend any dollars until -- we're in constant communication

- with the FAA, Hilary Maull, the grant people.
- Whatever we do, what Matt's saying is, yes, the
- information is necessary to get a bid so -- because
- 4 they will not award a contract unless we have hard
- 5 numbers from a contractor.
- 6 Your dollar amount is a little bit less than a
- 7 million dollars a year. This would be Year 3 of
- 8 the BIL program. So there's -- there's some
- 9 sufficient money in there in Years 4 and 5 if we
- 10 needed to get that.
- But my point, I just wanted to jump up, it's
- 12 90 percent federal dollars. It's basically
- 13 quaranteed. The FAA has seen this sketch. They're
- 14 going to -- and we're not going to move forward
- 15 with it unless they have basically blessed it ahead
- of time. This is not like, oh, my gosh, let's just
- 17 hope for the best and hope it works out. That's
- 18 not --
- 19 MR. TOPP: Build it and they will come.
- 20 MR. WENTE: -- what we're talking about.
- MR. TOPP: Right.
- 22 MR. WENTE: I just wanted to point that out.
- Thank you.
- 24 CHAIRMAN LUDLOW: Right, right.
- MS. LIOTTA: Well, we -- we need to ask,

right, before we --1 2. MR. TOPP: Ax. You've got to ax to be sure, 3 right? CHAIRMAN LUDLOW: Well, any other discussion 5 for Matt? 6 (None.) CHAIRMAN LUDLOW: Okay. Do we need to vote 7 on -- any more discussion from those -- so I get 9 discussion from the board and then I get a first and second and motion and then we get public 10 11 comment? 12 MR. BLOCKER: Yes, ma'am, that's correct. CHAIRMAN LUDLOW: So, if there's no more 13 14 discussion on the board, do I hear a motion to accept the hundred -- yes, Jeremiah? 15 16 MR. BLOCKER: Well, so you have -- you have 17 two. You have 85,000 and --18 CHAIRMAN LUDLOW: To accept the 130 and the 19 85,000 on -- that's for the preliminary --20 MR. OLSON: You mean authorize, right? 21 CHAIRMAN LUDLOW: Authorize. 2.2 MS. LIOTTA: I would suggest we bifurcate 23 those. These are two different proposals and I 2.4 think we can vote on them separately. 25 CHAIRMAN LUDLOW: Okay.

MR. BLOCKER: So we need a motion and second 1 2. for both. 3 CHAIRMAN LUDLOW: Okay. 4 MR. BLOCKER: But you can have public comment 5 all together. 6 CHAIRMAN LUDLOW: Okay. So --MR. CLARKE: Well, I'll move that we accept 7 the first proposal for \$130,973. 9 CHAIRMAN LUDLOW: Any second? I'll second it. 10 I can second it, right? 11 MR. BLOCKER: Yeah. 12 CHAIRMAN LUDLOW: Okay. So -- and then public 1.3 comment? MR. BLOCKER: Yes, ma'am. And you can allow 14 public comment for both discussion, just to move 15 16 things --17 CHAIRMAN LUDLOW: Okay. Anybody want to talk 18 about the 130 and the 85, you can -- stand up. 19 MR. RIERA: Jose Riera, 133 Paranza Trace. 20 Looking at this, it's like cultural 21 developments and studies take quite a long time. 22 If we wait till July, we're going to be eight 23 months behind the ball.

CHAIRMAN LUDLOW: Right.

MR. RIERA: So I really suggest that we

2.4

Τ	consider that and vote and approve simply because
2	we're going to be gaining some momentum.
3	I've been involved in some projects in which
4	we found a jar. Where does it come from? All of a
5	sudden everything comes to a halt because whatever
6	the jar you know, the cultural development
7	especially in this area.
8	And so, if we don't, that's going to you
9	know, we don't know what's going to happen. That
10	may delay it even further than what we think. So
11	we need to stay we need to be one step ahead of
12	that.
13	So I would suggest that we really consider and
14	get on this and start approving so we can be ahead
15	of the game. Otherwise we're going to be waiting,
16	probably waiting another five years for a hangar.
17	I don't know about you guys, so
18	CHAIRMAN LUDLOW: I agree. We can't get
19	anything done till the preliminary work is done.
20	Okay. Any other public comment on this?
21	(None.)
22	CHAIRMAN LUDLOW: Public comment? Okay.
23	Board comments?
24	(None.)
25	CHAIRMAN LUDLOW: So do we need to vote? We

CHAIRMAN LUDLOW: So do we need to vote? We

- 1 have a motion and a second. So we need to vote.
- Everyone in favor of voting for the \$130,000
- 3 project money authorizing --
- 4 MR. OLSON: I think you should have a call
- 5 vote on it.
- 6 CHAIRMAN LUDLOW: You suggest that?
- 7 MR. OLSON: Yeah.
- 8 CHAIRMAN LUDLOW: Okay.
- 9 MR. ROBERTS: On Project Number 1.
- 10 CHAIRMAN LUDLOW: Michelle?
- MS. CASH-CHAPMAN: God, I hate being first.
- 12 Aye.
- 13 CHAIRMAN LUDLOW: Pardon?
- MS. CASH-CHAPMAN: That was me saying yes.
- 15 Aye.
- 16 CHAIRMAN LUDLOW: Okay. She votes for it.
- MR. CLARKE: Aye.
- 18 CHAIRMAN LUDLOW: Aye for it. Bob?
- 19 MR. OLSON: I -- I can't vote for that now. I
- 20 vote no because I feel we need the -- the cost of
- 21 authorizing this work now without it being grant
- 22 available is -- is -- doesn't buy a huge amount of
- 23 benefit and it's not justified.
- 24 My broader concern is that we're making too
- 25 many decisions without further reflecting on the

1	budget implications of those decisions. So I have
2	to vote no on this. I think that if we could do
3	the project July 1st, we have a grant agreement, we
4	go ahead and F $$ and FDOT does 80 percent of it,
5	great, that's the time to do it.
6	CHAIRMAN LUDLOW: Jennifer?
7	MS. LIOTTA: Well, I mean, there's already
8	enough votes for this to pass, but I can go on
9	record and say I agree with Bob.
10	There's a there's a notable cash hit to
11	to pay for this now and not have ability to get any
12	of it back until Q what almost Q into Q-2
13	calendar year. So I'm also a no. I don't
14	because I don't think it's necessary.
15	CHAIRMAN LUDLOW: Okay.
16	MS. LIOTTA: I don't see the benefit.
17	CHAIRMAN LUDLOW: Thank you. Well then, my
18	vote is last and I vote for it, because in my mind,
19	nothing can be done until we get the base working.
20	So that means three to two and the \$130,000 passes.
21	Now we bring up the 85,000?
22	MR. BLOCKER: This would be Motion Number 2.
23	CHAIRMAN LUDLOW: This will be motion okay.
24	Motion Number 2 for the 85,000. Does anybody do
25	I have to do a call vote on that?

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MS. LIOTTA: Well, first we need a motion. So
 1
         I'11 --
 2
 3
               MR. BLOCKER: I think so.
 4
               MS. LIOTTA: -- move that we approve the
 5
          application for funding of Work Order Number 2.
 6
               CHAIRMAN LUDLOW: Okay. Thank you.
              MS. CASH-CHAPMAN: I'll second.
 7
               CHAIRMAN LUDLOW: Okay. A motion and a second
 8
 9
         to approve the 85,000 for the work paid. All vote?
               MR. OLSON: I just have a question. This --
10
          just to clarify, this is the FAA grant.
11
12
              MR. TOPP: Correct.
13
               CHAIRMAN LUDLOW: Yes.
14
               MR. OLSON: And this will be grant supported
15
          if we approve this -- whatever we're approving now,
16
         $75,000 will be grant supported by FAA. Okay.
17
         Okay.
18
               CHAIRMAN LUDLOW: Okay. Vote?
19
              MS. LIOTTA: Public comment?
20
               MR. BLOCKER: So we took care of public
21
          comment during the first part.
22
               MS. LIOTTA: Okay. That was -- oh, sorry.
23
         Excuse me.
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CHAIRMAN LUDLOW: Okay. Okay. Jennifer votes

aye for the 85,000. Bob?

2.4

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MR. OLSON: Aye.
 1
 2
              MR. CLARKE: Aye.
 3
              MS. CASH-CHAPMAN: Aye.
 4
               CHAIRMAN LUDLOW: Aye. Unanimous. So the 130
 5
          motion one and motion two passes. Thank you, Matt.
 6
          Thank you, Brad, for getting up. We don't get to
 7
          hear from you very often.
               MR. WENTE: Well, Andrew and Matt do excellent
 9
          jobs.
10
               CHAIRMAN LUDLOW: Okay. So next on the agenda
          is Michael Baker in-process weekly meetings. Who
11
12
          speaks to that? Do you speak to that, Jaime?
13
               MR. TOPP: Yeah, I certainly will. Well,
14
          actually, these -- this -- the second bullet is --
          we're now coming to the second bullet --
15
16
               CHAIRMAN LUDLOW: Great.
17
              MR. TOPP: -- okay? Which includes Passero
18
          in-process weekly meetings.
19
               This has to do with the northeast AOA,
20
          all right? And in the last -- I think it was in
21
          the board meeting or the workshop that we had, we
2.2
          talked about that I should get the other
23
          engineering firms involved in this concept.
2.4
               So, with Passero and Michael Baker, we're
```

meeting weekly on that and they're working really

1	hard on it every Wednesday. I did we did have
2	to cancel last Wednesday's meeting, but we talked
3	on the phone. Pond declined. They didn't want to
4	do it for free or not for free, but as a what
5	would you call it?
6	CHAIRMAN LUDLOW: Water retention?

MR. TOPP: You know, building business, right?

By doing that, you could get business, right? So

business development. And they said no, they

wouldn't be able to do that for us. But anyway, we
have Michael Baker.

12 CHAIRMAN LUDLOW: Right.

MR. TOPP: They've done a real good job of meeting with us and also Passero. And we're working on that. So as that moves along, I should have a bigger breakout of the -- the overall costs.

Basically the concept is, is what does it take to become shovel ready? What grants do we need?

What grants do we have? The -- the legal team has been working on the -- the Gun Club Road project, and -- or not Gun Club Road, the Gun Club property, and the ball is kind of in their court right now.

Is that correct, Mr. Roberts?

MR. ROBERTS: Yes.

MR. TOPP: And they're getting it appraised,

- 1 their own independent appraisal on it.
- 2 And so anyway, that's all. Just wanted to
- 3 give you an update. And when I have the reports
- 4 back from both engineering firms, I'll put --
- 5 probably what will happen is that I'm hoping to
- 6 have something by the next workshop that we can
- 7 kind of noodle with first and then we can bring it
- 8 and do it in an official board meeting.
- 9 CHAIRMAN LUDLOW: And I would like to clarify
- 10 to everyone. The Gun Club property, the part we're
- interested in is in excess of the club and the
- firing range. That's going to stay. That doesn't
- change.
- MR. TOPP: That is correct.
- 15 CHAIRMAN LUDLOW: Right.
- MR. TOPP: And one of the things that was done
- when that was initially looked at, and
- 18 Mr. Singletary can back this up, is that the -- the
- 19 road was actually moved a little further to the
- 20 west to give them even more of a buffer for the
- Gun Club's venue for the weddings and all those
- things that they do and all the foliage that's
- between it. Is that correct?
- MR. SINGLETARY: That's correct.
- MR. TOPP: Yeah. Okay. So we're working with

them and we'll get there. It's just a function 1 2 of -- of these gentleman are taking their time, but 3 we'll get there. 4 CHAIRMAN LUDLOW: Okay. So who is -- if we're 5 having a problem with sound, is that from your end or John's end? Because we're getting notices that 7 the sound isn't good and it's sporadic. Is that you, John? 8 9 MR. AZULA: It's fixed. CHAIRMAN LUDLOW: But -- you fixed it? Okay. 10 Thank you. Because I read these comments that come 11 12 in. 1.3 MR. TOPP: I gave him a big hammer from my 14 trunk before we got started. 15 CHAIRMAN LUDLOW: Thank you. 16 MR. TOPP: Okay. The -- that's all on the 17 old. And the reason I put this whole Project 1 and 18 2 in the old business is because we've talked about 19 these roads and those things a few times. That's 20 it on that. Can we go to the new? 21 NEW BUSINESS 22 CHAIRMAN LUDLOW: Okay. New business. 23 Collaboration of St. Johns County and

MR. TOPP: Right. As you all know and

Airport Authority.

1	Mr. Dean has mentioned it before, he and I have had
2	several meetings. He spent more than what he
3	planned to in my office a couple of weeks ago last
4	Friday not last Friday, the Friday before last.
5	And we've talked about several different things,
6	including he was nice enough to volunteer to get
7	to take me out and meet with the folks from the
8	Water Management District with the chairman of that
9	program. So we're working on that.

And then also, Ms. Liotta -- Liotta, sorry, and Mr. Blocker asked us to set up a meeting with the chairman of the Board of County Commission. It was scheduled for last week, but her -- her son or daughter, I'm not sure which it was, was sick and she had to cancel, and it's been rescheduled for -- for this week, right?

17 ASSISTANT: Yes.

MR. TOPP: So we'll report back on that.

We are working on a lot of different things.

I put an agenda together for that meeting. I was

going to send it out that morning, but then it got

canceled. So I'll send it out just this week.

Please look at it and feed me back if there's

anything else we want to talk about at that

25 meeting.

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- MS. LIOTTA: I'll look at it tonight, since 1 2 the meeting's tomorrow. MR. TOPP: I'm sorry? 3 MS. LIOTTA: I'll look at it tonight. 4 5 meeting's tomorrow. 6 MR. TOPP: Yeah, you're right. So I'll get it out tonight. Okay. So, that's it on the new 7 business. 9 SPECIAL REPORT BY EXECUTIVE DIRECTOR CHAIRMAN LUDLOW: Okay. Special report by 10 executive director on security initiative. 11 12 MR. TOPP: Okay. This is two parts. I will 1.3 give the overview briefing and then -- then we will hear from Mr. Roberts about some additional items. 14 We need -- what we found over the last seven 15 16 months since I've been here -- and thank you again 17 for letting me continue on. I am having a good 18 time. It's a lot of work, but it's great and it's 19 great working with y'all. It's kind of a 20 culmination of what I've been doing for the last 30 21 some-odd years to be able to take all that 2.2 knowledge and put it into this and make this a
- One of the things that's been very apparent to

 me is that -- now if your dad -- my dad always said

bigger and better place.

- if you can't say anything good about anybody, don't
 say -- say anything.
- I'll just say that there is not a very strong

 culture of security in the perimeter of the

 airport; okay? And there are things that have -
 and I don't know if it came in that -- that little

 cover letter that comes from the -- from our

 friends at the DHS, but with the little circle on

 it.

2.4

- Basically, we can't talk about a lot of the things that are on there especially publicly because that lays out data that would be eligible to anybody listening to this, saying, oh, they have a problem over here, we can sneak in over there, that kind of thing. So we can't talk about it like that.
 - But I want you to know that we're working very hard on making sure that this tightens up. And as I like to say, we're yanking a knot in the chain, okay? Literally in some cases there is a chain.

 The the new fence project that's going in, there's a lot of things that have been done to mitigate some of the problems.

The problems are -- and for those of you that have flown into FBOs, okay, Vinny and his team are

1	very good about the ladies when you walk in the
2	front door and you walk up those steps and you
3	start heading to go out into what we call the AOA,
4	the airport operating area, (indicating) you're
5	stopped. You can't even open the door, right,
6	until somebody says, "What airplane are you with?"
7	they verify it, then they push the button, and most
8	of the time they get somebody to escort you to your
9	airplane. Go ahead, were you going to say
10	something? No, I'm sorry.

And -- and a lot of FBOs that I've been to in my travels flying for over 60 years, same thing.

It's really good and really good safety. And you know that it's not -- yes, we have to be sensitive to today's times with terrorism and all those things that are going on, but it's also for safety.

You know, the last thing we need is for somebody to walk out there -- you can't see a spinning propeller, especially when -- certain light ways. And unfortunately for me, I've witnessed somebody walking into a propeller. It's not pretty, okay, by any stretch of the imagination. I've also witnessed somebody getting sucked into a jet engine twice. It's not fun. And especially for the person that got sucked in,

```
1
          right?
 2
               It's very important to secure the airport.
 3
          And we have -- because the airport is the way it
          is, we have a lot of buildings where they're
 5
          businesses and they're open in the morning or
          during the day, and they can walk in the business
          side, but the other side, like this door right
 7
          here, that's the AOA out there, right? In theory,
          somebody could walk through that door, put a rope
 9
          around that fence there, and drop onto the AOA and
10
          walk out.
11
12
               CHAIRMAN LUDLOW: The aircraft operating area.
13
               MR. TOPP: Area, right.
14
               CHAIRMAN LUDLOW: AOA.
15
              MR. TOPP: Right. Airport operating area.
16
               CHAIRMAN LUDLOW: Okay.
17
               MR. TOPP: So it's really important that we
18
          focus. And Mr. Pittman has put a letter together.
19
          We're going to start -- it's more -- it's not
20
          for -- we're really not that concerned about the
21
          folks that operate in the T-hangars, in that area.
22
          It's more the perimeter that we're worried about.
23
          But we'll sneak around and check on the folks in
2.4
          here, too.
```

But I -- in fact, at the SAAPA meeting

L	Saturday, I asked for volunteers to help us do
2	this, to go out there, dress in clothes or
3	whatever, and do intrusion tests. You know, walk
1	out and try to make an intrusion, try to get
5	through the gate.

2.4

I will tell you what's really interesting — and that's another something that Courtney and I are going to work on. Courtney and I went to

Naples airport a couple of Mondays ago. We flew down there and we met with the executive director and the director of operations. And those two gentlemen are career aviation executives. And they do something very interesting.

Once or twice a month, they have a collaboration with Punta Gorda Airport, with Marco Island Airport, and one other -- I can't remember the other airport. But what they do is they trade off and they don't tell anybody anything, they report subsequently, they go out, you know, dressed in just street clothes or something, and try to get into the airport. And they -- they work with each other. And then afterwards, they have a little meeting and say, hey, this is what we found.

So they're keeping the collaboration going and

1	making	sure	that	their	airp	orts	are	secure.		More
2	secure	than	if yo	ou had	TSA	on t	he ai	irport,	is	their
3	goal fo	or D -	yoı	ı know,	for	DHS	5.			

And Mr. Riera and I have talked about this quite a bit because both of our careers have been involved. It's important, folks. Whether we have TSA here or not, we need to make sure the airport is secure. And that's basically what I wanted to say. And I know Mr. Roberts had a couple of things to say subsequent to that. Does anybody have any questions for there?

MR. PITTMAN: If I may before Mr. Roberts begins.

So, first off, do not look as this as punitive in nature. One, it gives me an opportunity to go around and meet each of you and talk to you and see what's going on in your hangars. You get to know what's going on with me. Mine is the director of operations. I don't want to just sit in my office and hide out. I want to drive around and get to know you all.

And also, it's a training opportunity, because hey, I'm learning a lot sitting in this seat now that's being required from a security position.

You might not be aware of it. You might have

1	watched the video, took the test, and moved on,
2	right? I'm not saying that you don't care; just
3	life happens and every makes a mistake.
4	So it gives me an opportunity to have a
5	conversation with you, train you, and you can also
6	train me. You know, we can just get into, like
7	Mr. Topp said, a culture of safety, security, and
8	so that it's something we don't have to worry about
9	because it's standard. We establish the standard.
10	Thank you.
11	CHAIRMAN LUDLOW: Thank you. Thanks for
12	saying that.
13	MR. CLARKE: Chad wants to
14	CHAIRMAN LUDLOW: Chad?
15	MR. ROBERTS: I just want to add on. My
16	our role is a little different than Mr. Topp's and
17	Mr. Pittman's and
18	CHAIRMAN LUDLOW: Thank you.
19	MR. ROBERTS: and we have a professional
20	duty to talk to you in a different way. And and
21	so, don't take my comments as as being preachy
22	or patronizing, but sometimes what we want to do is

do the verbal equivalent of just grabbing you by

the lapels and saying, This is important. This is

important for you. For your own protection, for

23

24

1	the	protection	of	the	stakeholde	ers,	and	for the
2	best	operations	of	the	airport,	this	is	important.

1.3

2.2

2.4

And the irony is that so much of it cannot be discussed in public. Perhaps because of that, it most likely has not had the board-level visibility that a lot of other things have had in the past.

We give you metrics — every meeting like this, we give you metrics on our fuel flowage. We give you metrics on a lot of things. "How's it going" reports.

This is as worthy of your board-level supervision as anything we've talked about tonight I suggest. So it's not, you know, the most glamorous things. It's not the thing that involves a lot of high-level issues, but for running an airport, it's like blocking and tackling. It's the basics. And it needs your supervision. It needs your involvement.

We're -- I think as staff we're not asking to be micromanaged, but we are asking that you find a way to -- to supervise and provide guidance to this. It lets you know the enormous amount of resources that are involved in this that have been an eye-opener to me.

Until you spend time with Ms. Fischbach in

sitting benind her computer screen and seeing what
kinds of things are involved in administering this
program, you understand that the manhours that are
involved, the leadership challenges that are
involved, and the commitment that it requires. And
we're thin on we want we run a very lean
staff level right now and they are really working
hard and being taxed.

And so the first thing I just wanted to say is, not only do the regulatory authorities that supervise us, not only do they want our paperwork to be in order -- we can do that, we can get our paperwork in order -- but they also want to know that there's a culture here that Mr. Topp spoke of.

They want to know that that culture is real, that we can execute on a program that's in a notebook sitting on a shelf. We don't leave it on a shelf. We turn that notebook and that program into a living breathing executed culture. And — and that requires some effort.

And so, they're working on that very diligently. And -- and I'm asking for your support for them when they do that job. Your phone will likely ring. It -- I'm confident that it will ring, right, if they're doing their jobs on this.

1	And finally, you know, I just think we need to
2	find a way to involve y'all somehow in this. It's
3	not an optional program at all. It's not an
4	option. It's the cost of owning an airplane and
5	doing business today.
6	So anyway, that's my that's my little urge
7	there. And I just want to say it in as emphatic a
8	way as I can and tactfully as I can, that it
9	deserves to be at the highest level of board
10	involvement and review to make sure that this
11	program's getting the support that it needs and
12	that the culture is going to start from the top,
13	the culture starts from the top. And when people
14	see you supporting it and supporting what the staff
15	is doing, it's going to work.
16	MR. CLARKE: Madam Chair, I have a question
17	for Mr. Roberts. Earlier in the meeting we talked
18	about various committee assignments and activities.
19	Would the risk I think we called it risk
20	mitigation.
21	MR. TOPP: Risk management.

MR. TOPP: Risk management.

22

23

24

MR. CLARKE: Risk management, would that be an appropriate venue for this in a workshop for one or --

MR. ROBERTS: I would say --25

```
MR. CLARKE: -- one or more board members?
 1
 2
               MR. ROBERTS: I would say, yes, we could
 3
          pigeonhole it there. This is just me. If I have
 4
          your attention, I'll tell you what I think.
 5
               MR. CLARKE: All right.
 6
               MR. ROBERTS: I think it needs its own.
 7
          I think it needs its own. Risk management
 8
          traditionally is all kinds of risk, financial
 9
          risk --
10
               MR. CLARKE: Insurance.
               MR. ROBERTS: -- all kinds of things. With
11
12
          any new project, there's a risk assessment. This
1.3
          is really something different. This is more
14
          operational, and I think it needs the dignity of
          its own line item and board liaisonship that way
15
16
          personally.
17
               MR. CLARKE: Thank you.
18
               MR. OLSON: And just to follow up on, since as
19
          was stated that a lot of the particulars of this
20
          really are not good openly discussed --
21
              MR. ROBERTS: Right.
22
               MR. OLSON: -- that are extremely important,
23
          this should not be like a committee, but a -- as
24
          you say, a board liaison to just make sure or -- I
25
          mean, what is the --
```

1	MS. LIOTTA: Well, I mean
2	MR. OLSON: What is it that the board
3	MR. ROBERTS: So there's some level of
4	granularity that is is SSI, security-sensitive
5	information. There's some level of granularity
6	that is not to be published. But at a level above
7	that, it can be arranged to where we could find
8	some mechanism for you to be briefed on it and
9	things like that. And so
10	MR. BLOCKER: For sure. If I could just weigh
11	in on this.
12	This is one of the I think the best way to
13	handle this is I'm going to notify the board now
14	that we need to hold a shade meeting really for two
15	reasons. One, part of this has led to somewhat of
16	an adversarial process which is going to require
17	some discussion with the board to get guidance on
18	how to proceed with that.
19	The second issue is, under Florida sunshine,
20	when there is a safety component that's
21	confidential, there is a requirement to do that
22	within within the shade.
23	So this is kind of a formal notice to the
24	to the board that we will schedule a sunshine

I'm sorry, a shade meeting outside the sunshine to

1	discuss both the safety matters that have risen up
2	in here, that we'll do behind closed doors with a
3	court reporter, in addition to kind of discuss some
4	adversarial processes that have developed and get
5	some guidance from the board.

So I think some of these questions are both -you know, probably are better handled within that
setting. That way, we don't inadvertently get into
any potential safety issues. Does that make sense?

MR. TOPP: That's a great idea.

MR. BLOCKER: And I'll get with Mr. Topp and we'll get that scheduled and we'll -- we'll work with everyone's schedule and make sure we do that, so...

MS. LIOTTA: Well, above and beyond that, it sounds like these risk assessments, audits, whatever they may be, are probably done on sort of regular basis?

MR. BLOCKER: Yes, ma'am.

MS. LIOTTA: So maybe it would be -- and we as the board, since we can't be openly discussed, I'd suggest that having a -- if not a formal policy, just, you know, to be known that when some new information is made available to staff, that staff reaches out to the individual board members for

```
briefings, because we -- we're not going to know if
 1
 2
          something comes in if it can't be discussed at a
 3
          board meeting.
 4
               MR. BLOCKER: Of course.
 5
               MS. LIOTTA: And I agree that we should be --
          we should be aware so that we can advocate for
 7
          safety.
               MR. BLOCKER: Absolutely.
 9
               MR. TOPP: Right. If -- your -- they don't --
          they don't let us know in advance that they're
10
          coming.
11
12
               MS. LIOTTA: No, that's not what I mean.
1.3
          results.
14
               MR. TOPP: Oh, the results?
              MS. LIOTTA: If -- if gaps have been
15
16
          identified and there are risks that --
17
              MR. TOPP: We'll --
18
               MS. LIOTTA: -- you know, the result of the
19
          risk assessment audit, known issues, you know,
20
          what --
21
               MR. TOPP: I understand. And I think --
22
              MS. LIOTTA: -- the remediation plans.
23
              MR. TOPP: -- the first time we talk about
24
          that should be during the sun -- the shade. I keep
```

saying -- the shade meeting because you'll see that

1	there's not a lot that we can really talk about
2	outside of that, okay?
3	MS. LIOTTA: Yes. I'm talking about on a
4	regular rhythm going forward, there should be a
5	MR. TOPP: Yes.
6	MS. LIOTTA: regular schedule of either
7	shade meetings or individual briefings so that we
8	don't have a gap of time and then have to do a big
9	catch-up.
10	MR. TOPP: Roger that.
11	CHAIRMAN LUDLOW: And, yes, I wish well, of
12	course I did know, but it would have been good to
13	have more pilots and tenants here to hear this, so
14	we do need to spread the word with that.
15	And another thing, like our safety management,
16	and we're talking really about two different things
17	here. So we we need to be able to divide those
18	requirements and duties. I'd like to make you
19	cognizant of the time, everyone. We have a long
20	way to go and it's two hours.
21	MR. TOPP: All right. The rest of this will
22	zip pretty quickly, at least the my reports or
23	staff reports.
24	STAFF REPORT

STAFF REPORT

MR. TOPP: The tenant satisfaction survey,

- 1 Mr. Pittman mentioned that briefly. We brought it
- 2 up. It's a three-page -- a three-piece
- 3 questionnaire. Did that go out today? Yeah. So
- 4 we e-mailed it out. Look for it in your e-mails.
- 5 And then we'll want to get scheduled with the
- 6 tenants and talk about it basically. And it was
- 7 Ms. Ludlow's idea, quite frankly to do that. Thank
- 8 you.
- 9 CAP relocation, as we all know, we're
- 10 eventually going to have to relocate the historic
- buildings along U.S. 1. So we -- and every time it
- 12 rains, they get wet anyway because that building
- 13 leaks really bad. You've seen it with the blue
- tarps on it. So they're going to be -- we're
- 15 giving them ever, what is it, once a month?
- 16 Yeah --
- 17 MR. PITTMAN: Twice a month here.
- MR. TOPP: Twice a month right here. We're
- 19 going to set them up in here. We're going to give
- them a closet for their equipment, some of their
- things like that. And so they'll be meeting here
- in the conference center.
- The relocation of the historic buildings,
- right now we have a letter and I've got it in here
- from -- from Hastings Main Street. I don't think

```
we need to really go over it today. It's just
 1
 2
          starting. We don't -- we've got to work it out.
 3
               The biggest challenge of moving those
 4
          buildings, and Mr. Olson probably realized this
 5
          early on, is if you move them anywhere west, you
          can't get them underneath I-95. So the only way to
 7
          get it around is to put it on a barge, take it all
 8
          the way up and all the way down to Palatka, and
          then move it that way.
 9
               So they're all looking at that. There's a
10
          third party that would be more than interested,
11
12
          they're going to put it on their property. What
13
          was his name, the older guy? Do you remember?
14
               MR. PITTMAN: No.
15
               MR. TOPP: But anyway, as that moves along,
16
          I'll bring that up some more.
17
               I've got one appraiser already for the
18
          Compass Point property and I have one more that I'm
19
          talking to who is a specialist in Miami that does
20
          nothing but airport appraisals and is very serious
21
          about it. And a few of the --
22
               MR. OLSON: When will they be brought on? I
23
          mean --
24
               MR. TOPP: I'll have a -- I'll have a decision
```

this week.

```
MR. OLSON: Okay.
 1
 2
               MR. TOPP: Because I got a quote from one
 3
          appraiser and I'm still waiting for the quote from
 4
          the --
 5
               MR. OLSON: It's a Miami firm.
 6
               MR. TOPP: Huh?
 7
               MR. OLSON: You say it's a Miami firm?
               MR. TOPP: Yeah, but they work all over the
 8
 9
          southeast.
10
               MR. OLSON: Okay.
               MR. TOPP: Just they're based in Miami.
11
12
               The next workshop meeting, this is left over
          from -- we'll talk about some more or the next
1.3
14
          board meeting, we can do it either way.
15
               The representative event at the airport, I've
16
          kind of socialized that with Florida Aviation
17
          Council a little bit in one of the meetings that we
18
          have every week with them, and we'll get a lot of
19
          support from them on that. And so, I'll have a
20
          report on that the next time we get together.
21
          Probably going to be able to talk about it at the
22
          workshop.
23
               MR. OLSON: Just a -- oh, yeah, I think -- I
2.4
          have some questions but I'll save them for the
          workshop about that.
25
```

```
MR. TOPP: Perfect.
 1
 2
              MR. OLSON: Good. Okay.
 3
              MR. TOPP: Great.
 4
               Compass Point open items we had on there, I
 5
         think we touched on some of it today. The rest of
 6
          it we'll talk about at the workshop.
 7
               And the progress, Mr. Pittman and I are still
 8
         working on the business plan progress report. So
 9
         hopefully we'll have that ready in two weeks when
10
         we get together. Yes, Ms. Liotta?
              MS. LIOTTA: I would suggest we add, on the
11
12
         hope that it gets done, the land lease policy --
13
              MR. TOPP: Okay.
               MS. LIOTTA: -- for the workshop, not for
14
15
         today.
16
               MR. TOPP: Yeah, for sure. Will you -- you're
17
         going to send that to us or --
18
               MS. LIOTTA: I've sent it to counsel. I want
19
         to make sure --
20
               MR. TOPP: It's in their court.
21
              MS. LIOTTA: -- that it's in shape before I
22
         put it on front of the group to talk about.
23
              MR. TOPP: All right. And then that's all I
24
         have. Anybody have any questions on those before
```

we move on to Mr. Pittman?

1	(None.)
2	MR. TOPP: No? Okay. Go ahead, Courtney.
3	MR. PITTMAN: All right. The waiting list
4	update. When I took on the waiting list, I thought
5	it was going to be an easy task. It actually is
6	more daunting than I anticipated. I thought it was
7	just a list of names that I was just going to clean
8	out. Nope. No, it wasn't and no, it wasn't at
9	all. Ms. Roxanne and myself have been diligently
10	working to to satisfy you-all to give you a
11	comprehensive list of the of who all is waiting.
12	T-hangars is done. Corporate hangars and
13	commercial hangars and different size hangars is
14	not done yet. And I apologize that I don't have
15	that complete for you, but we will get it done. We
16	will get it done ASAP.
17	The problem is we're still trying to get the
18	dimensions of some different hangars. So we've got
19	the maintenance personnel diligently working to
20	measure the hangars so we can make as true a
21	determination on what is defines a small hangar
22	versus a large hangar. And also cleaning off the
23	list.
24	Like we have spoke before at the workshops,

maybe establishing a fee to be on the waiting list

- because some people it's hard to get into contact 2 with. Some people on the waiting list, several
- times we've noticed that in several different 3
- places. Now, that doesn't say that they don't
- 5 deserve to be; I'm just saying that it's something
- that we've noticed.
- So, like I said, this is a living monster that 7
- we're going to tackle and figure this out so we can
- have a true list. Because what I don't want to 9
- 10 have happen is someone be on that list that don't
- deserve to be and someone else waiting to be moved 11
- 12 up and then not moved up because we're waiting on
- 13 somebody that does not exist.
- 14 MS. LIOTTA: Yeah, thank you for all that
- 15 work.

- 16 MR. PITTMAN: Yes, ma'am.
- 17 MS. LIOTTA: I think everyone recognizes that
- 18 it's been long needed and it would be a heavy lift.
- 19 So we appreciate it.
- 20 CHAIRMAN LUDLOW: Thank you.
- 21 MS. LIOTTA: I look forward to working with
- 22 staff to memorialize all this into a new waiting
- 23 list policy so that it's clear as to what the rules
- 2.4 are, what fees are involved, so there's
- 25 transparency in expectations and --

```
MR. TOPP: Yeah, it's great.
 1
 2
               MS. LIOTTA: -- and I think going forward, we
 3
          won't. --
 4
               MR. PITTMAN: That goes --
 5
               MS. LIOTTA: -- end up with things piling up
 6
          again. Yeah.
 7
               MR. PITTMAN: -- hand a hand. Absolutely.
          Because right now as it stands, you look at the
 8
          legend on the waiting list that is current, I
 9
          couldn't tell you what it means. It's different
10
          alphabet letters and numbers. I don't know what a
11
12
          person agreed to.
13
               So that's why we're going back and starting
14
          from scratch and trying to have it done the right
          way this -- not saying it wasn't done the right way
15
16
          before, but a way that we all understand and know
17
          to be true. All right. Any questions on that?
18
               CHAIRMAN LUDLOW: Hallelujah.
19
               MR. PITTMAN: All right. The next thing on mu
20
          list is the fence project.
21
               Passero and Sterling have been doing an
22
          exceptional job of moving this fence forward. With
23
          all the challenges from potential armadillo holes
2.4
          to weather to adjustments along the way, they have
```

done a great job. To even sometimes giving

- 1 somebody what they want and having inspections
- 2 and -- done during our fence project.
- 3 We meet weekly to discuss different things and
- 4 we've called audibles left and right. And I want
- 5 to tell Passero thank you. I want to tell Sterling
- I wish they were here to tell them thank you.
- 7 Because, like I said, they have been working hard
- 8 to prevent setbacks so we can get this done so we
- 9 can completely move on from this project. But I --
- I would say this is my first one and I've truly
- enjoyed learning and moving along the way with both
- 12 those entities.
- 13 CHAIRMAN LUDLOW: We're glad we have a new
- scapegoat.
- MR. TOPP: A new what?
- MR. PITTMAN: Scapegoat. I'll be that.
- 17 CHAIRMAN LUDLOW: Sorry.
- 18 MR. PITTMAN: Goes with job.
- MR. TOPP: Now you know why I wanted somebody,
- 20 right?
- 21 CHAIRMAN LUDLOW: Michelle got a taste of
- that, too.
- MS. MARTIN: But not just anybody.
- MR. TOPP: That's right.
- 25 CHAIRMAN LUDLOW: All right. Thank you,

Courtney. Is that everything?
MR. TOPP: That's everything
MR. PITTMAN: Let me just add just you
might notice some people are losing gates that had
gates before and we've changed locks on doors. So
it's a truly comprehensive change. We're not just
removing a gate and saying, hey, you're on your
own.
So we've had a little Ms. Chloe here, we
had to change the AOA, so it's it's a lot going
on behind the scenes to get these gates and fences
done. But I thank each and every one of you for
bearing with us having construction trucks in your
way and messing up your grass. We'll we'll take
care we want to take care of things in the
future. Thank you.
CHAIRMAN LUDLOW: Thank you.
MR. TOPP: That's it for the staff reports.
LEGAL COUNSEL REPORT
CHAIRMAN LUDLOW: Great report. Legal counsel
report.
MR. BLOCKER: Nothing tonight, ma'am.
CHAIRMAN LUDLOW: Jeremiah, good. Thank you
for your help today.

MR. ROBERTS: Nothing that we haven't talked

1	about already, Madam Chairman.
2	CHAIRMAN LUDLOW: Oh. Good, I like this.
3	PUBLIC COMMENTS
4	CHAIRMAN LUDLOW: Public comment? Jose Riera.
5	MR. RIERA: Jose Riera, 133 Paranza Trace.
6	First of all, just say a quick story. My
7	daughter, when she was into junior high, she was
8	selected to have junior council at the local state
9	in Oklahoma.
L 0	And one of the things she came and said to me
L1	was to learn dad, we learned about Robert Rules
12	of Orders and I learned from her a lot. And I
13	would like to see us apply that more. I would like
L 4	to see maybe legal put on something that will teach
15	us all, you know.
L 6	Because I'll tell you what, it's fun to run a
L 7	meeting under certain rules and the rules of order
L 8	and it's good. I do that in the Coast Guard
L 9	Auxiliary. So that's one of the things I do. And
20	I would like to encourage all of us to learn, the
21	public and also the board members. It really makes
22	a big difference.
23	Thank you for looking at the list of pilots
24	the list of potential tenants who are waiting to

be.

1 MR.	PITTMAN:	Yes,	sir.
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1.3

MR. RIERA: And I would like to encourage the board to really go and see if you can put a fee on it, because that will bring the list down to the people that are really interested. Instead of having 200, you're probably going to see maybe 30.

What that also will do for you-all is say, look, okay, we're planning for 30 units, but in reality, we only need 10 because there's only 10 people that are really interested right now. And so, that will bring some real light to how -- you know, what is really needed at the airport. It could very well be that you need 15 instead of 30, you know, but at least you know better at that point in time.

Now what? Pilots were concerned about the rent going up on that and they all said, don't raise rent. I say let's look it up. Let's study it and see if it is something that we can do on a forward basis to come up with the rent. I believe I have been asked to help with that task and I'll -- I'll be happy to assist.

And last, as far as the risk mitigation, I am a graduate of the AFRCC, the Air For -- Air Force Rescue Coordination Center and I know a lot of

- about search and rescue and a lot of things.
- One of the things we're learning is just that
- 3 whenever there's an incident or an accident, we
- 4 review and we learn few things. So if you need an
- 5 assistance on that for the risk mitigation, I'll be
- 6 happy to assist on that as well, because I also do
- 7 that for the Coast Guard Auxiliary at the moment.
- 8 Those are my comments. If there is anything
- 9 else, if you guys have any questions, I'll be happy
- to answer them.
- 11 CHAIRMAN LUDLOW: Thank you, Jose.
- MR. RIERA: Thank you.
- 13 CHAIRMAN LUDLOW: Sacha Martin.
- MS. MARTIN: Sacha Martin, 133 Coastal Hollow
- 15 Circle.
- I just have a very quick question. Are you
- 17 going to be doing the minutes for the workshop?
- Will those be published?
- 19 MR. TOPP: Yes. They -- we're -- supposedly
- they were sent to us, but we haven't found them, so
- we're asking them to send it again. We've asked
- 22 twice --
- MS. MARTIN: Okay.
- MR. TOPP: -- but we'll be getting it.
- MS. MARTIN: Thank you.

1	CHAIRMAN LUDLOW: Any other public comment?
2	Yeah, Jack Gorman. You have to speak loud. We
3	don't have a
4	MR. GORMAN: Yes. My name is Jack Gorman,
5	Stokes Landing Road. There was two things I was
6	curious about.
7	One, we had a long we had a committee that
8	was organized for long long-range planning and I
9	wanted to find out I haven't heard anything
10	about that. And we had one meeting which was
11	populated by, you know, people that were had a
12	great interest in the airport, but I haven't heard
13	a word since.
14	And so I wanted to find out if in fact these
15	long-range planning meetings were going to go on
16	and if if the people that had including
17	myself, had volunteered for them had been
18	contacted. That's one.
19	CHAIRMAN LUDLOW: We appreciate your
20	participation because Jack comes to our workshops,
21	too.
22	MR. GORMAN: Yeah. So, in other words, has
23	there been any communication with
24	CHAIRMAN LUDLOW: Yes.

MR. CLARKE: That was a -- that was the

master plan committee --1 2 MR. GORMAN: Yes. 3 MR. CLARKE: -- you were referring to? We've 4 had three meetings and we haven't had any recently. 5 You know, we haven't seen a need for it yet, but I can see there may be some reason to, you know, convene one, you know, for different purposes just 7 based on what -- some of the issues we're dealing 9 with tonight. So --10 MR. GORMAN: Exactly. 11 MR. CLARKE: -- yeah, we -- yeah, you're on 12 there, Jack, so you'll definitely be notified. 1.3 MS. LIOTTA: So --14 MR. GORMAN: The other comment I had is I was 15 very encouraged to hear that Passero is doing a 16 tree survey, in other words, and I'm hoping that 17 both Volato and -- I said that right -- and 18 Compass Point project can embrace that idea of, you 19 know, an environmentally kind of sensitive and 20 tasteful development of there -- the areas that 21 they're going to be allotted and leased. And I was 22 hoping that that would proceed along those lines. I would be interested to see what they came up 23 2.4 with.

CHAIRMAN LUDLOW: Anyone that's been here for

```
a long time remembers when Jack was on the board
 1
 2
          and in his hangar, and he's -- he's directly
 3
          responsible for some of our beautiful trees here.
          I can tell you.
 5
               MR. CLARKE: Not many airports --
 6
              MR. GORMAN: A tree hugger.
 7
               CHAIRMAN LUDLOW: Yeah.
               MR. GORMAN: You're not going to -- you can't
 8
 9
          keep every tree, but something -- you know, a more
10
          tasteful design than -- than one of these developer
          things I've seen, you know, so that it's just a big
11
12
          white board and they don't actually make any effort
13
          to preserve more than interesting --
14
               CHAIRMAN LUDLOW: And you did. The pretty one
          right down there --
15
16
               MS. LIOTTA: Yeah.
17
               CHAIRMAN LUDLOW: -- is yours.
18
               MR. GORMAN: That's all I had.
19
               CHAIRMAN LUDLOW: No clear-cutting.
2.0
               MR. GORMAN: But the committee meetings --
21
               CHAIRMAN LUDLOW: Thank you, Jack.
2.2
               MS. LIOTTA: So I think Mr. Gorman has a very
23
          good point that the master plan committee was not
2.4
          on the -- statement of interest compilation wasn't
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discussed earlier, but sounds it like it's still

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active or at least when it needs to be, so I guess
 1
 2
          we can go with the understanding that Mr. Clarke is
 3
          still going to be primary on that and contact
          members as needed of the -- if they're going to
          have meetings.
 5
               CHAIRMAN LUDLOW: You can -- Dennis, you're
 6
 7
          going to be primary on the master plan?
               MR. CLARKE: Yes.
 9
               CHAIRMAN LUDLOW: Yes.
10
               MR. TOPP: Add that to the list.
               CHAIRMAN LUDLOW: Really none of our committee
11
12
          hierarchy changed, right?
1.3
               MR. CLARKE: If anyone -- if anyone has any
14
          topics for the master planning committee to
15
          consider, I would encourage you to, you know, let
16
          Mr. Topp know and -- and we'll coordinate with --
17
          through him and we'll -- we'll have a public
18
          meeting. They're very -- they're very informative,
19
          the three that we have had.
20
               CHAIRMAN LUDLOW: Yeah. We're -- we're moving
21
          right along, that's for sure. Any other public
2.2
          comment?
23
                              (None.)
2.4
               CHAIRMAN LUDLOW: Thank you, guys, for being
25
          here.
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Ι	MEMBER COMMENTS AND REPORTS
2	CHAIRMAN LUDLOW: Okay. Member comments and
3	reports. So, Michelle Cash-Chapman.
4	MS. CASH-CHAPMAN: So I just wanted to add for
5	the executive director search that that is supposed
6	to be on our next workshop as well. We're going to
7	start to review that stuff just so that we're clear
8	on having that on the agenda, but that's all I
9	have.
10	CHAIRMAN LUDLOW: Thank you. Dennis?
11	MR. CLARKE: Nothing.
12	CHAIRMAN LUDLOW: Nothing to report.
13	Jennifer?
14	MS. LIOTTA: Nothing to report. My earlier
15	comments about the land lease, I think are
16	sufficient.
17	I would just I guess bring it up, it was
18	brought up at the last workshop, if we're that
19	because those are more informal and they're
20	discussion and there's no actions being taken, I
21	would suggest that the board look at whether we
22	want or need to have a court reporter there when we
23	can do other minutes that are sufficient and would
24	definitely be quicker to prepare.
25	CHAIRMAN LUDLOW: Thank you. I agree.

You know, by law, we have to get -- we have to 1 2 write up minutes, so somebody has to do it, but 3 that does not mean it has to be a court reporter. So I totally agree with you on that. 5 MR. TOPP: I have a question, though, if I could. I -- what direction do we have there, Mr. Blocker? Because that's a little different 7 than what the direction that we got was. 9 MR. BLOCKER: Sure. So a court reporter's not 10 required. So you have to -- the law is you have to have a summary of the minutes or you can also have 11 it verbatim. It's not required, though. 12 13 MR. TOPP: Okay. 14 MR. BLOCKER: You could have a simple summary of the minutes. 15 16 CHAIRMAN LUDLOW: And these committees have 17 been great about writing up the reports and taking 18 them in. We're not remiss on that one. 19 MS. LIOTTA: So I think it would be useful to 20 get a consensus among the board. Obviously if the 21 majority is not comfortable with that and wants 22 verbatim, you know, that should be respected, but 23 from my view, I don't -- I don't think it's necessary and it's an extra admin burden. 24

MR. OLSON: Well, it sounds like -- I mean, if

- I may add, it sounds like we have a long list for
 this workshop. I've just heard -- I mean, I guess
 we have about half a dozen things.
- 4 CHAIRMAN LUDLOW: Yes. But --
- 5 MR. OLSON: So in order to keep the
 6 information memorialized, I do like the idea of
 7 court reporter. I think it would -- and I -- I'm
 8 thinking the flip side would be -- well, it would
 9 put a burden on someone else to try to capture it
 10 all in a way that everyone would see that's the way
 11 it is.
- And I -- I -- I don't know. I'm not

 expressing myself well other than it's good to

 capture detail even though we're not taking action

 on it. So I like the idea.

CHAIRMAN LUDLOW: Well, I think a lot of it would depend on the subjects to be covered. And we -- we have -- you know, if it's something that's really volatile or very very minute, then we really need -- we might need them. So I would suggest we make that decision when we get the agenda for the --

MS. LIOTTA: Well --

16

17

18

19

20

21

2.2

- 24 CHAIRMAN LUDLOW: -- the meeting.
- MS. LIOTTA: -- we pretty much have an agenda

1	for the workshop. If we don't make a decision now,
2	I think the default's going to be that a court
3	reporter shows up because that has been our general
4	process.

CHAIRMAN LUDLOW: Okay.

MS. LIOTTA: I personally think that, you know, a court reporter is very very formal and not usually done in -- in the corporate world. I do minutes for corporate boards that last for days. It is never done with a court reporter. It's always just done written minutes.

And, you know, extreme detail is not necessary, in my view. I think the free flow of discussion among the board is what's -- is what's important for those -- for those workshops, and it's available -- anybody -- member of the public can attend those workshops.

So, you know, my personal opinion, save the money, do written minutes, you know, reduce the admin burden all around, and it's perfectly -- it's perfectly fine. It's in the sunshine and I think it's consistent with a lot of practices elsewhere.

And that would be my preference, pretty much irrespective of the agenda, frankly. But if the board wants to do a different process, I think we

```
just need to figure out what that consensus on that
 1
 2
          process should be and implement that.
 3
              MR. CLARKE: Madam Chair, I agree.
 4
               CHAIRMAN LUDLOW: Board discussion?
 5
              MR. CLARKE: I agree with Ms. Liotta.
 6
              MS. CASH-CHAPMAN: As do I.
 7
               CHAIRMAN LUDLOW: Okay. So you --
              MR. TOPP: Can I add something to that?
 8
 9
               CHAIRMAN LUDLOW: Yes.
10
              MR. TOPP: It will be pretty quick.
              MS. CASH-CHAPMAN: You've got ten seconds, go.
11
12
              MR. TOPP: Go. That workshop led to us
13
          getting -- we accomplished a lot today in just two
14
          hours, and the reason was because y'all had a
          really great workshop and a lot of good information
15
16
          came out of it, and you gave us some direction so
17
          that we were ready for this meeting, and I agree
18
          with you.
19
              MS. LIOTTA: Did you need the verbatim minutes
20
          of --
21
               MR. TOPP: No, I didn't even --
22
              MS. LIOTTA: -- the workshop to be able to --
23
              MR. TOPP: -- get them yet, so I agree.
2.4
              MS. LIOTTA: Right. So we got the benefit
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without needing --

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MR. TOPP: I got this guy. He took the
 1
 2
          notes -- he took notes for me.
 3
               CHAIRMAN LUDLOW: Okay. Any other comments
          regarding the workshops? Any other reports?
 5
               MS. LIOTTA: So just -- just to confirm, are
          we in consensus to not have a court reporter at the
 7
          next workshop or all workshops? I know there may
          not be a hundred percent agreement, but I think we
          just need to get the consensus and --
 9
               MR. OLSON: You can't -- can you call it a
10
          consensus if it's a partial agreement?
11
12
               MS. LIOTTA: If you would like to do a formal
13
          vote, I suppose we could do that. It's just an
14
          administrative point that we -- I think I -- that
15
          is going to -- it is a real cost to the airport.
16
              MR. OLSON: Oh.
17
              MS. LIOTTA: And so I think it's --
18
              MR. OLSON: Without sounding cantankerous, if
          that's a word, I'll just say there was some
19
20
          comments made at the last workshop that I'm very
21
          glad are memorialized in a -- in a --
2.2
               CHAIRMAN LUDLOW: Well, then I --
23
              MR. OLSON: -- the transcript and --
               MS. MARTIN: This is Sacha Martin. I would
2.4
25
          just ask who is actually going to do these minutes?
```

1	CHAIRMAN LUDLOW: The
2	MS. CASH-CHAPMAN: Any one of us
3	MR. CLARKE: I'm the secretary-treasurer.
4	MS. CASH-CHAPMAN: would be happy to do it.
5	MS. LIOTTA: Yeah.
6	MR. CLARKE: I'll do it.
7	MS. MARTIN: Okay.
8	MS. CASH-CHAPMAN: We've had plenty of other
9	workshops and meetings that we haven't had a court
10	reporter for and I think that it worked out just
11	fine.
12	I don't think any of us on this board would
13	say absolutely not, I'm not taking the minutes. So
14	we'll all really open to it. And I think we all
15	take our own kind of notes and minutes
16	CHAIRMAN LUDLOW: Yeah.
17	MS. CASH-CHAPMAN: anyway during them. So
18	it's a matter of which one of us wants to send it
19	over to the office to send up to the rest of us.
20	MS. MARTIN: Yeah, I think I mean, I go to
21	most of the meetings here and then I look at the
22	court reporting and I say, did that happen? I was
23	there and I don't remember it. But on the other
24	hand, there's a lot of conversation which is not
25	worth transcribing at all. Yeah, who did what to

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whom and all that stuff, so anyway. Yeah.
 1
 2.
               CHAIRMAN LUDLOW: Okay. So, for the board --
 3
          did you want to say something?
 4
               MR. BLOCKER: No. I was just -- I was just
 5
          going to say just for the board's knowledge, this
          is something that would really fall under the
          pursue of the executive director. In other words,
 7
          the board can make its wishes known and the
 9
          executive director will designate a staff member to
10
          do this.
               So y'all as board members do not have to take
11
12
          on that responsibility. Mr. Topp can -- you know,
1.3
          as y'all's -- as y'all's employee, he can -- he can
14
          figure out who needs to do that. But really I
15
          think what's important here is for the board just
16
          to make its wishes known whether we need court
17
          reporters for the workshop.
18
               CHAIRMAN LUDLOW: So, when -- again, it goes
          back to I guess the agenda comes from staff, right?
19
20
               MR. TOPP: The problem is --
21
               MS. LIOTTA: Well, the staff is supposed to
22
          work with you --
23
               CHAIRMAN LUDLOW: Yes.
2.4
               MS. LIOTTA: -- but I think part of the
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workshop is all of us being able to have input as

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to what the next --
 1
 2
               CHAIRMAN LUDLOW: Yes, yes.
 3
              MR. TOPP: Right.
              MS. LIOTTA: -- agenda may be.
 4
 5
              MS. MARTIN: How much does it cost? How much
 6
          does it cost --
              MR. TOPP: About $900.
 7
              MS. MARTIN: -- to have a court reporter?
 9
              MR. TOPP: About $900.
10
              MS. MARTIN: Each time?
11
              MS. CASH-CHAPMAN: Right.
12
              MR. TOPP: Paying for their education. The
13
          challenge, too, is -- is the agenda. As usual, I
14
          try to get it out by that Wednesday before or
          Thursday at the latest. It's too late then really
15
16
          to get them.
17
               CHAIRMAN LUDLOW: I agree.
18
               MR. TOPP: Because we have to give them
19
          what -- Chloe, how long do we need to let them know
20
          in advance, the court reporter?
21
               MS. FISCHBACH: About scheduling? I mean,
22
          they've been so kind as to accept a week if I've
23
          been so scattered, but usually two weeks.
2.4
              MR. TOPP: Okay.
```

MS. FISCHBACH: Yeah.

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CHAIRMAN LUDLOW: Well, your opinion?
 1
 2
               MS. CASH-CHAPMAN: Oh, I thought we did that.
          I \operatorname{\mathsf{--}} I am all set with just us taking our notes for
 3
 4
          workshops.
 5
               CHAIRMAN LUDLOW: Okay. And Dennis?
 6
               MR. CLARKE: I am, too. And I'll take the
 7
          notes. I'm the treasurer -- secretary.
               CHAIRMAN LUDLOW: Okay. And -- and Bob would
          rather have a court reporter there.
               MR. OLSON: Yeah, but I just made my view
10
          known and that's fine.
11
               CHAIRMAN LUDLOW: Right, right. I'm fine with
12
13
          the committee doing their own minutes.
14
               MS. LIOTTA: Or a designated staff person.
15
               CHAIRMAN LUDLOW: Yeah, or somebody, yeah.
16
               MS. LIOTTA: I think in the past we had a
17
          designated member of the Authority doing minutes
18
          because it had to do with the executive director so
19
          staff wasn't there.
20
               CHAIRMAN LUDLOW: Yes. Yes.
21
               MS. LIOTTA: But...
22
               CHAIRMAN LUDLOW: Okay. So we -- so we got
23
          that settled. Okay. Sorry, Janet. Anything else
24
          need to be brought up?
```

MR. BLOCKER: Yes, ma'am. So just to clarify,

1	so for the workshops, Mr. Topp, for the September
2	workshop, you'll have someone designated to take
3	minutes?
4	MR. TOPP: Correct.
5	CHAIRMAN LUDLOW: Thank you.
6	MR. BLOCKER: Okay. So the board understands
7	CHAIRMAN LUDLOW: Thanks for clarifying that.
8	That's all done. Good. Anything else anybody
9	would like to bring up? Hmm?
10	(None.)
11	CHAIRMAN LUDLOW: Okay. Then it is 6:15. We
12	started at 4:00. We're in good shape. We adjourn
13	the meeting.
14	(Hearing adjourned at 6:15 p.m.)
15	
16	
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1	REPORTER'S CERTIFICATE
2	
3	STATE OF FLORIDA)
4	COUNTY OF ST. JOHNS)
5	
6	I, JANET M. BEASON, FPR-C, RMR, CRR, certify that I was
7	authorized to and did stenographically report the foregoing
8	proceedings and that the transcript is a true record of my
9	stenographic notes.
10	Dated this 29th day of February, 2024.
11	
12	
13	JANET M. BEASON, FPR-C, RMR, CRR
14	on the first of the control of the c
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ASSISTANT: [1] 94/17 **CHAIRMAN CLARKE: [23]** 3/2 3/5 3/7 3/20 4/21 4/25 5/5 5/10 5/18 5/25 6/3 6/14 6/17 6/19 6/22 6/25 7/3 7/6 7/12 7/20 8/1 8/5 8/12 **CHAIRMAN LUDLOW:** [276] **COMMISSIONER**

DEAN: [17] 11/22 12/3 12/6 12/14 12/16 12/20 12/25 23/22 39/9 39/18 40/7 40/10 41/2 41/8 41/19 41/22 41/24

MR. AZULA: [1] 93/9 MR. BEYERS: [2] 42/3

MR. BLOCKER: [49] 5/8 5/11 6/21 7/25 9/20 9/24 18/24 25/7 25/10 33/10 33/20 33/24 34/2 34/12 34/19 35/13 35/24 36/1 36/3 36/6 37/7 38/13 66/3 66/9 66/12 72/3 72/6 73/9 73/12 84/12 84/16 85/1 85/4 85/11 85/14 88/22 89/3 89/20 106/10 107/11 107/19 108/4 108/8 118/22 127/9 127/14 133/4 135/25 136/6

MR. CLARKE: [81] 8/16 8/19 8/22 11/17 12/2 12/10 12/15 14/5 15/7 15/14 16/25 17/3 19/12 19/16 19/22 20/5 20/13 21/13 24/17 25/5 25/9 25/12 26/4 29/10 30/16 32/8 33/9 37/12 37/23 38/1 38/6 38/23 38/25 42/25 49/23 50/21 51/3 56/17 56/19 57/18 57/24 58/8 58/25 59/3 59/5 74/6 74/14 74/19 75/4 77/5 77/8 77/24 78/1 78/12 78/16 78/20 78/25 79/4 79/12 85/7 87/17 90/2 101/13 104/16 104/22 105/1 105/5 105/10 105/17 122/25 123/3 123/11 124/5 125/8 125/13 126/11 130/3 130/5 132/3 132/6 135/6 MR. GORMAN: [9] 122/4 122/22 123/2

123/10 123/14 124/6

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MR. OLSON: [106]

3/24 4/2 4/5 4/13 5/23

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18/11 44/14 48/22 49/8 49/11 49/24 100/12 110/17 111/14 114/3 115/16 116/4 116/7 116/19 117/16 117/18 118/3 120/1

MR. RIERA: [20] 42/12 42/15 42/23 43/1 43/5 43/13 43/20 43/24 45/22 46/9 46/14 47/16 48/12 50/20 51/7 85/19 85/25 119/5 120/2 121/12

MR. ROBERTS: [25] 32/13 35/1 35/4 35/8 35/12 35/17 36/2 36/5 36/7 36/11 36/19 66/10 66/13 68/4 87/9 91/24 101/15 101/19 104/25 105/2 105/6 105/11 105/21 106/3 118/25 MR. SINGLETARY:

[68] 54/11 54/18 54/20 56/18 56/24 57/6 57/8 57/23 58/3 58/10 59/2 59/4 59/8 59/20 59/24 60/4 60/10 60/13 62/4 62/9 62/18 63/7 63/24 64/6 64/8 65/3 65/13 70/14 70/24 71/6 71/10 71/20 71/23 72/1 74/24 75/5 75/13 75/22 76/3 76/10 76/13 76/19 76/22 77/4 77/7 77/10 77/20 78/2 78/5 78/7 78/14 78/17 78/22 79/1 79/6 79/18 79/23 80/11 80/13 80/18 81/4 81/9

81/21 81/25 82/7 82/11

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