## Regular Meeting

 held in The Conference Center, Meeting Room B 4730 Casa Cola WaySt. Augustine, Florida
on Monday, February 12, 2024
from 4:00 p.m. to 6:15 p.m.

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BOARD MEMBERS PRESENT:
    REBA LUDLOW, Treasurer
    ROBERT OLSON
    MICHELLE CASH-CHAPMAN
    DENNIS CLARKE, Chairman
    JENNIFER LIOTTA
ALSO PRESENT:
    JEREMIAH R. BLOCKER, ESQUIRE, Douglas Law Firm,
    1 0 0 ~ S o u t h p a r k ~ B o u l e v a r d , ~ S u i t e ~ 4 1 4 , ~ S t . ~ A u g u s t i n e , ~
    Florida, 32086, General Counsel for Airport Authority.
    CHAD S. ROBERTS, ESQUIRE, The Roberts Firm, PLLC,
    1633 Challen Avenue, Jacksonville, Florida, 32205,
    Aviation Counsel for Airport Authority.
    JAIME TOPP, Interim Executive Director.

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        P R O C E E D I N G S
    CHAIRMAN CLARKE: Call the meeting to order.
    Please stand for the Pledge of Allegiance.
    (Pledge of Allegiance.)
    CHAIRMAN CLARKE: Thank you.
    ELECTION OF OFFICERS
    CHAIRMAN CLARKE: First order of business
    tonight is the election of officers for the -- the
    board. The officers are elected from among the
    board members. Are there any requests for --
    MR. TOPP: Excuse me, Mr. Chairman. On the
    back, the very end of your -- your package, is what
    everybody wants to do.
    MS. LUDLOW: This is the end of mine. That's
    the end of mine.
    MS. CASH-CHAPMAN: The spreadsheet?
    MS. LUDLOW: Well, no, it's been updated.
    MR. TOPP: Hmm?
    MS. LUDLOW: It's been updated since I got it.
    CHAIRMAN CLARKE: Yeah, but this is for --
    this is for -- this is for the different --
MR. TOPP: It's for the officers and the
committees.
MR. OLSON: Very last page.
MS. CASH-CHAPMAN: This here?

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MS. LUDLOW: I don't have that, either.

MR. OLSON: Yeah, this form. But I'm -- I'm seeing that Michelle's --

MS. CASH-CHAPMAN: Oh. So I --
MR. OLSON: -- initials are not included.

MS. CASH-CHAPMAN: I did not actually submit one because \(I\) truly -- there's two things I do not want to do, and we can take a wild guess that that would be chairman or secretary and treasurer. But for the rest of them, I didn't want to take away from something if someone else really wanted to do it. I don't care where \(I\) go for any of it.

MR. OLSON: But you're willing to serve?

MS. CASH-CHAPMAN: Yeah --

MS. LUDLOW: Did you get --

MS. CASH-CHAPMAN: -- I'm willing to take any of them.

MS. LUDLOW: I printed this back when we got it.

MR. TOPP: Here's another one.

CHAIRMAN CLARKE: All right. Well, just
for --

MS. LUDLOW: I'll look at his. I'll look at his.

CHAIRMAN CLARKE: -- for the public's notice,
we have two persons are interested in the -- the chair. That would be Jennifer Liotta and Reba Ludlow.

MR. TOPP: Last page, Reba.
CHAIRMAN CLARKE: Right. One person, that would be myself, Dennis Clarke, is interested in secretary-treasurer role. MR. BLOCKER: Mr. Chairman, if I could be recognized. CHAIRMAN CLARKE: Okay. MR. BLOCKER: So what might be helpful right now as far as just board elections, per your -- per the board rules, what we want to do is you entertain -- you know, take each office one at a time and start with -- see if there's any nominations and a second and, you know, we can -and then go from there.

CHAIRMAN CLARKE: Okay. All right. We currently have two officers, that is chairman and the second one, secretary-treasurer. So I'll entertain a motion for -- or a nomination for the chairman's position.

MR. OLSON: Beyond the ones that are nominated already.

CHAIRMAN CLARKE: Well, these are -- this is
a --

MR. TOPP: Request.
CHAIRMAN CLARKE: -- expression of interest by the members themselves.

MR. OLSON: Oh, okay. So then we -- we should nominate from -- perhaps guided by who wants to do it.

Mr. Chairman, I nominate Ms. Ludlow. She has not had the opportunity to serve in that capacity. She's enter -- entering her fourth year of her term. So I believe that it would be appropriate to give her the opportunity to serve.

MS. LUDLOW: Thank you.
CHAIRMAN CLARKE: Do you accept that,
Ms. Ludlow?

MS. LUDLOW: I -- yes, I definitely do.
CHAIRMAN CLARKE: Is there a second?
MS. LUDLOW: And thank you.
CHAIRMAN CLARKE: Second? Am I able to second?

MR. BLOCKER: Yes, sir, you can.
CHAIRMAN CLARKE: All right. I'll -- I'll
second. Any other nominations or should we vote --
MS. CASH-CHAPMAN: I'd like to nominate --
CHAIRMAN CLARKE: -- one at a time?
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    MS. CASH-CHAPMAN: -- Jennifer Liotta to be
    the chairman for the board this year.
    CHAIRMAN CLARKE: We have another nomination
    of Jennifer Liotta. Are there any seconds?
        (None.)
        CHAIRMAN CLARKE: No seconds?
        MS. LIOTTA: Well, I'm not going to -- I won't
    second myself and I agree that Reba being
    interested, she's been serving for a number of
    years and is interested in being chair, so I'm very
    supportive of her doing so.
        CHAIRMAN CLARKE: All right. We have a
    nomination. We have it seconded. All those in
    favor of the -- Reba Ludlow for chairperson, please
    signify by saying.
        MR. OLSON: Aye.
        MS. LUDLOW: Aye.
        MS. LIOTTA: Aye.
        MS. CASH-CHAPMAN: Aye.
        CHAIRMAN CLARKE: Aye. All right. It
    carries.
        So we've only got one nomination for
    secretary-treasurer. Do we need to have a vote for
    that?
    MR. BLOCKER: Yes, sir.
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CHAIRMAN CLARKE: We do? Okay. MS. LIOTTA: I'll nominate Dennis Clarke as
secretary-treasurer.
MS. CASH-CHAPMAN: I'll second.
CHAIRMAN CLARKE: We have a nomination for
Dennis Clarke for secretary-treasurer and a second.
All those in favor, signify by saying.
MR. OLSON: Aye.
MS. LUDLOW: Aye.
MS. LIOTTA: Aye.
MS. CASH-CHAPMAN: Aye.
CHAIRMAN CLARKE: Aye.
Okay. That concludes the business of electing
officers. I'd like to switch places.
CHAIRMAN LUDLOW: Do I have to move?
MR. CLARKE: No, you don't have to move. May
I present you with your --
MR. TOPP: Oh, boy.
MR. CLARKE: -- your only tool.
CHAIRMAN LUDLOW: Well, should we let him go
ahead with the committees or --
MR. CLARKE: No, that's you.
MR. TOPP: Could I ask -- may I ask a
question?
CHAIRMAN LUDLOW: Yes.

MR. TOPP: It was my understanding, and I heard from somebody -- maybe it was Jennifer one day we were talking. Do we really want to call these committees -CHAIRMAN LUDLOW: No.

MR. TOPP: -- or working groups so that we don't have to worry about --

MS. LIOTTA: I think they're more like -MR. TOPP: -- all the things that go along with a committee?

CHAIRMAN LUDLOW: We're representatives or liaisons, you know. But they -- way back when even Doug Burnett was here and we were doing these, he said you want to be careful calling it a committee. You have -- you should say liaison.

It -- it really is a -- an outside business or some -- or whatever we think the airport would be interested in staying up with and participating in, right?

MR. BLOCKER: Sure. It just --
MR. OLSON: And reporting back to the board. So I -- I think it's appropriate to not call them committees, also.

MR. BLOCKER: And just a point, if I could be recognized Mr. Chair. The board did vote to form
these committees. What we can do is we can look at kind of amending that resolution, kind going from there, so...

MS. LIOTTA: Well, I think we did do a resolution for some actual committees, but then there were the preexisting ones that were more like community representative kind of roles. So I think it's kind of a mix of both on this list. MR. TOPP: Yeah. CHAIRMAN LUDLOW: Yes. These, as far as I
know -MR. TOPP: Like the finance committee. CHAIRMAN LUDLOW: -- were never actually committees. We were informed and advised not to call them committees, and it just was -- it just is a figure of speech, actually. We want to call it a liaison or representative.

MR. OLSON: Oh. Madam Chair, may I just add
one comment? I volunteered for audit and finance, and it's typical to have a committee for audit. MS. LIOTTA: Yeah. MR. OLSON: And so -- okay. CHAIRMAN LUDLOW: Well, the audit and finance is -- that is like our committees, like our policy --

MR. OLSON: Yes, okay.
CHAIRMAN LUDLOW: -- and the other thing. MR. OLSON: Okay.

CHAIRMAN LUDLOW: But these, the ones we have listed -- Aerospace Academy, Economic Development, TPO -- even risk management shouldn't be on here. It's how we want to represent our airport, you know, in another --

MR. OLSON: Yeah, yeah.
CHAIRMAN LUDLOW: -- function.

MS. LIOTTA: So I think -- I think we're all in agreement that the first four items should really be relabeled as like liaison appointments or something like along those lines, and the last one's a true committee with the charter and is meant to function as such.

MR. CLARKE: Can -- can we ask
Commissioner Dean how -- how the county board designates your participation in the Airport Authority? How do they -- how do they term that?

COMMISSIONER DEAN: We have an organizational meeting once a year where we elect a new chairman, and that chairman is delegated the discretion to appoint commissioners to about 25 different
advisory boards, one being the Airport Authority -MR. CLARKE: Okay. COMMISSIONER DEAN: -- another being the Library Advisory Board, another being the TPO. MR. TOPP: There you go. COMMISSIONER DEAN: And so the chairman appoints the specific assignments with each of us through that process about probably within two weeks.

MR. CLARKE: Okay. But you call them an advisory board. That's what I'm getting at, is -so that would be an appropriate term to designate your participation in the Airport Authority. COMMISSIONER DEAN: Yeah, that's good. MR. CLARKE: Okay. COMMISSIONER DEAN: Yeah, I've actually served as the liaison since \(I\) was first elected. I'm learning a little bit about the airport. MR. TOPP: Thank you, Mr. Dean. COMMISSIONER DEAN: Coming slowly, but I'm picking it up. Seven years. MS. MARTIN: Somebody take him up in a plane, please.

CHAIRMAN LUDLOW: And push him out?
COMMISSIONER DEAN: I have enough problems.

You don't need to push me out.
CHAIRMAN LUDLOW: I would like to say or ask if there are any other ideas for where it would be good that the airport was represented.

Like -- like the city commission, we used to be a presence at that commission, and that's very very very informative, to work, you know, with the city and the airport. But they meet 5:00 on Monday. You can't do anything at 5:00 on Monday. So can you think of anything else? We have Aerospace Academy, Economic Development, which is really Chamber, and TPO. Anything you can think of that would be good for the airport to be represented?

MS. CASH-CHAPMAN: I have to think on that.
MS. LIOTTA: Well, yeah -- I don't know
sitting here, either, but I think -- you know, I think that's a good idea to expand connections in the community.

But I think as a -- if any of us come up with ideas or we get suggestions from others, we can just follow up with those other parties and see if they want to set up something more formal and go from there.

CHAIRMAN LUDLOW: I agree. Every time I see

> the mayor of the City of St. Augustine, she says "We never see you guys at our meetings anymore." And we can't --

MR. TOPP: Tell her to move it.
MR. CLARKE: Change the date.

CHAIRMAN LUDLOW: -- because it's the same time.

MR. TOPP: Tell her to move it.

CHAIRMAN LUDLOW: Yeah, "Move yours," right?
Anyway, I think it's really really important for us to be a presence, and the more things we can -- the airport can have a presence in is just really encouraged, don't you think?

MS. CASH-CHAPMAN: Uh-huh.

CHAIRMAN LUDLOW: Okay. So -- so the ones we have listed, the Aerospace Academy, primary and alternate, so we have Dennis Clarke and Jennifer Liotta and -- and Reba.

But \(I\) really have been doing this for a lot of years, and it's a really really important -important -- it's a really important thing to stay up on because this is all the work they're planning that's funded and not funded in St. Johns County, Nassau County, Duval County, Clay County. It's really good.

The bad thing about it is it's 9:00 in the morning and in downtown Jacksonville on State Street. So anybody that's willing to go downtown Jacksonville on State Street once a month, you know, that would be -- Dennis, would you like to, and Jennifer, would you like to, and I'll -MR. CLARKE: Maybe we can alternate. I can work that out with Jennifer, if that's all right with her.

CHAIRMAN LUDLOW: Jennifer, your thoughts? MS. LIOTTA: I guess I'm slightly confused. Are -- are we starting with TPO? CHAIRMAN LUDLOW: TPO. No, no. MR. CLARKE: No, that's you. You're TPO. CHAIRMAN LUDLOW: I'm sorry. How did I jump in TPO?

MR. OLSON: I thought you were talking about Aerospace Academy.

CHAIRMAN LUDLOW: I'm talking about
Aerospace Academy. I'm so sorry.
MS. LIOTTA: Okay. Is that one down -- that
one's -- is that one downtown Jacksonville?
CHAIRMAN LUDLOW: No.
MS. LIOTTA: Okay.
CHAIRMAN LUDLOW: I don't know why I jumped to

TPO.
MS. LIOTTA: Yes, I'd be willing to serve as an alternate or trade months and kind of split -split that up --

CHAIRMAN LUDLOW: Aerospace?
MS. LIOTTA: -- with Dennis.
MR. OLSON: For Aerospace.
MS. LIOTTA: For Aerospace. Yeah, I put myself down as --

CHAIRMAN LUDLOW: I've been going to those meetings --

MS. LIOTTA: -- alternate.
CHAIRMAN LUDLOW: -- since '07, and they would like to be more involved with us. That -- again, that's one of those inconvenient times at 8:00 in the morning at the school.

MS. LIOTTA: Are you -- so are you interested in being the primary still?

CHAIRMAN LUDLOW: Pardon me?

MS. LIOTTA: You're listed as --

CHAIRMAN LUDLOW: I'm prim- -- I'll stay
primary and you two --
MS. LIOTTA: Oh.
CHAIRMAN LUDLOW: -- switch between alternate.
MR. CLARKE: Have them contact us so they have
our contact information or reach out to us -CHAIRMAN LUDLOW: Yes. MR. CLARKE: -- and then we'll have that. CHAIRMAN LUDLOW: Yes. They're very very
active. Yeah, Jaime?
MR. TOPP: Yeah, I -- I get a notice from the TPO people for -- to join on, what do you call it, the Teams?

MS. LIOTTA: Teams?
CHAIRMAN LUDLOW: Aerospace Academy? MS. LIOTTA: No, we're back to TPO. MR. TOPP: No, the TPO. MS. CASH-CHAPMAN: We're not there. CHAIRMAN LUDLOW: Well, I messed us up. We're not to TPO yet.

MR. TOPP: Oh. Okay. CHAIRMAN LUDLOW: We're on the

Aerospace Academy. MR. TOPP: All right. CHAIRMAN LUDLOW: But tell them when you went to the meeting and Courtney went to the meeting -MR. TOPP: Yeah, it was great. CHAIRMAN LUDLOW: -- how many kids and what they were interested in. MR. TOPP: And they were totally squared away,

> the children that stood up and talked. And one young man was really cool. He was really shy. I mean, he was -- it took him about five minutes to get started, but once he started getting into the passion part of it and working at Northrop Grumman and everything, he just took off, right? But it was -- it was -- I remember being like that when I was six, but anyway. CHAIRMAN LUDLOW: And our tours. MR. TOPP: Yeah. MR. PITTMAN: They came up to the tower, the kids did. They were very professional, very knowledgeable, and very interested in learning -wanting to know aerospace and aviation-type stuff. Then we went to the high school with them and man, I tell you, they have a great program. I wish I do a consensus. had that program when I was in high school. volunteers. order like just how to do this, do we need to do formal votes on this or can we just do like a consensus with all -- if somebody -CHAIRMAN LUDLow: I think we're happy to have Mat

MR. TOPP: The way Mr. Dean talked about was pretty cool.

MS. LIOTTA: I think maybe consensus will be a little faster since it's the way that the people have been --

CHAIRMAN LUDLOW: Okay.
MS. LIOTTA: -- have done their interests.

CHAIRMAN LUDLOW: So do you want me to say, everyone who would like to vote for Reba to be primary representative and for Dennis -- can \(I\) put them together?

MR. CLARKE: I don't think we need a vote. I think that's what Jennifer is saying.

MS. LIOTTA: Yeah, you can say is there
consensus --

MR. CLARKE: Yeah.
CHAIRMAN LUDLOW: General consensus --
MS. LIOTTA: -- that Reba continue as primary?
I think there is.
CHAIRMAN LUDLOW: So I'll be primary and I will gladly share.

MR. CLARKE: Okay.
CHAIRMAN LUDLOW: Thank you.
And Economic Development, we have a primary and an alternate. So, for the primary, we have

Jennifer Liotta and for our alternate, Bob Olson and Dennis Clarke. Now, does everyone agree with that or would someone else like to be primary or alternate?

MR. CLARKE: I'll defer to Bob because he's been doing it for quite a while. So if he can't make it, I'll be happy to be a second place.

CHAIRMAN LUDLOW: Okay. And let Jennifer be primary and Bob Olson be alternate?

MS. LIOTTA: Sounds like we've got myself as primary, Bob as first alternate, and Dennis as second alternate.

MR. CLARKE: Second.
CHAIRMAN LUDLOW: Okay. And you do know that anybody -- any board member is welcome to go to like the Economic Development breakfast. The one thing -- the tour, the job that these people would do, would be to go to meetings on something that were necessary for Economic Development, not just the breakfast meetings.

So, on TPO, we have primary and alternate. So primary, we have Reba Ludlow and for an alternate, we have Dennis Clarke.

MS. CASH-CHAPMAN: Are you comfortable still being primary with the addition of the chair and
the primary for the other?
CHAIRMAN LUDLOW: Yes.
MS. CASH-CHAPMAN: Okay.
MR. OLSON: Is this the one that meets -- that
you were saying meets in downtown Jacksonville?
But it doesn't meet every -- every week, it
meets --
CHAIRMAN LUDLOW: Every month.
MR. OLSON: Every month.
MS. LIOTTA: And it sounds like there may be a way to join by Teams.

MR. TOPP: Uh-huh.
MR. CLARKE: Okay.
CHAIRMAN LUDLOW: It's a really -- it's very
very beneficial that -- it's very important that we have a presence there.

MR. OLSON: Yes.
CHAIRMAN LUDLOW: We really should give a report, but so far, we've been small enough that we haven't -- it hasn't been necessary --

MR. TOPP: Yeah.
CHAIRMAN LUDLOW: -- that we give a report.
MR. TOPP: Ms. Chairman?
CHAIRMAN LUDLOW: Yes.
MR. TOPP: Yeah, what's good about this is if
you get on the list with them, not only do you get the notice of the meeting, but subsequent to that, you get all the information. They e-mail it to you with a PDF. You find out about the roads and the beach things and -- yeah, that's it right there. CHAIRMAN LUDLOW: Yeah, priority projects and what's funded and what isn't funded. And it's a -that's a big deal. But \(I\) would be happy to share my seat because it's a -- it's tough -- it takes me an hour to get there, you know. MR. TOPP: Especially that time of the morning.

CHAIRMAN LUDLOW: Yes. It takes me an hour to get there.

MR. TOPP: Once you get to the north part of the expressway, (indicating).

CHAIRMAN LUDLOW: That's right. If -- if you do the right thing and don't go over the Fuller Warren Bridge.

MR. TOPP: That's right.
CHAIRMAN LUDLOW: So, I would -- would -- is there anyone else who would like to be primary or anyone else who would like to be an alternate for TPO other than Reba primary and Dennis alternate? MR. OLSON: I'm interested, but if you want to
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be primary, go ahead. But I will -- I'm willing to
serve as primary if you're unable to, but...
CHAIRMAN LUDLOW: I would love that, Bob.
MR. OLSON: As primary?
CHAIRMAN LUDLOW: I would love to share with
you --
MR. OLSON: Because I think --
CHAIRMAN LUDLOW: -- but you have to tell them
ahead of time.
MR. OLSON: I think it's important and I
really think it's important for our airport. We
have road projects that really affect us, plus
there's -- airport is transportation.
So I assume that TPO includes all forms of
support for transportation. But we have that road
through the acquisition on the west side of U.S. 1
that's going to affect how that's developed in the
future years. It's been a county priority since
the 1980s. I don't know -- I don't know when it's
going to go in. It's the leg that is very
expensive.
COMMISSIONER DEAN: We continue to seek
funding from the legislature.
MR. OLSON: Yeah.
CHAIRMAN LUDLOW: I would say, do you want to

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say like first and third meeting? That way, you can plan ahead?

MR. OLSON: Well, I'm not sure exactly what you're asking at this point. CHAIRMAN LUDLOW: Do you want to share the primary function?

MR. OLSON: Oh, chair it?
CHAIRMAN LUDLOW: Share.
MR. OLSON: Share it? That's fine. I guess we could alternate. But \(I\) think whichever go -whoever from this board goes should really do a report, even brief, back as to how the air -- our airport and important roads related to our airport fit into the TPO.

CHAIRMAN LUDLOW: I totally agree. And you're right, and I have not been doing that. It's not --

MR. CLARKE: Send us the information and we'll --

CHAIRMAN LUDLOW: Okay.
MS. LIOTTA: I just encourage both of you to
just schedule that through staff --
CHAIRMAN LUDLOW: Okay.
MS. LIOTTA: -- since you won't be able to
talk to each other --
MR. OLSON: Yeah.

MS. LIOTTA: -- about coordinating your calendars.

MR. OLSON: Good point.

CHAIRMAN LUDLOW: Okay. So --

MR. CLARKE: And we would not permitted to attend together; is that correct?

MR. BLOCKER: That's -- well, in my experience with this, generally there's just one liaison.

MR. CLARKE: Okay.

MR. BLOCKER: So you want to have an alternate and a primary.

MR. CLARKE: Okay. All right.

CHAIRMAN LUDLOW: I know that they are used to me being there. They have, you know, my name and everything, and -- and it's good to have people that you can depend on.

And so even though, you know, I'm a representative for the airport and I'm not on their payroll or anything, the chairman still calls -when he needs a quorum, he calls me to make sure that I'm going to go for that hour to drive up there because at least we're dependable and we have a good reputation with them and very good rapport.

MR. TOPP: Yeah, we've got -- I've gotten e-mails before saying, "Hey, I don't have a quorum
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yet. Can you please confirm you're coming?"
CHAIRMAN LUDLOW: Yes, I know. He calls
often. So I -- would you --
MR. CLARKE: Send the next one to me. I'll --
I'll go.
CHAIRMAN LUDLOW: Okay. We'll send that to
Dennis.
Now, I don't think that we -- risk management
falls under a committee. And audit and finance
falls under a committee, and that falls under
policy, right?
MS. LIOTTA: Well, there's -- probably does
need to be some amendments on the policy because
there is no policy committee through maybe just --
CHAIRMAN LUDLOW: Yeah.
MS. LIOTTA: -- lack of interest. But a lot
of this could be done I think in workshops and just
at the board level, anyway. So I don't think we
need to do anything with that.
CHAIRMAN LUDLOW: Okay. Thank you. Yeah,
that doesn't fall under airport representative.
So, is there anything else anybody would like
to say about that?
MS. CASH-CHAPMAN: No.
MS. LIOTTA: I know that nobody has indicated

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interest in being primary on the risk management.
Is that going to continue or is there -- is there
someone else who's --
CHAIRMAN LUDLOW: That -- that --
MS. LIOTTA: I know that was an informal
working group kind of --
CHAIRMAN LUDLOW: Yeah, that's still an
informal group, and I'm still working with them. I
have not given up on that. I have not found a
person to head it up, but I'm still in contact with
the firefighters and the first responders.
And what we're working on right now is,
because the sheriffs and firefighters will never
let a citizen go out to a wreckage because of their
liability, then the fire -- fire people and first
responders would like to come to our airport and be
trained here on how to safely evict someone from an
airplane crash. And that's what --
MS. CASH-CHAPMAN: So are we still looking for
a primary -- like I'm happy to be the primary for
that, that's fine, but if that -- if you don't
think that falls under this --
CHAIRMAN LUDLOW: I think that's back to our
committee --
MS. CASH-CHAPMAN: You're going to leave that

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under committees?
CHAIRMAN LUDLOW: We don't need a
representative for that.
MS. LIOTTA: Well, \(I\) don't think we want a -we didn't want that to be a committee -CHAIRMAN LUDLOW: No, you're right. MS. LIOTTA: -- because you don't want to have conversations with the fire chief and things to have to be on the record if they're a member of the committee.

CHAIRMAN LUDLOW: Right.
MS. LIOTTA: So it was more like a liaison for
first responders --
CHAIRMAN LUDLOW: Right.
MS. LIOTTA: -- and other community members.
So I think if that's what it is and you're --
Michelle's interest -- if she's available to be primary on that, \(I\) think that sounds like a great idea. I know safety's important to all of us, but Michelle is particularly close to it, and you've got a lot on your plate this year, Reba.

CHAIRMAN LUDLOW: Yes, \(I\) have to campaign. So, would you like to be primary for risk management?

MS. CASH-CHAPMAN: Absolutely.

CHAIRMAN LUDLOW: And \(I\) will be alternate, please.

MS. CASH-CHAPMAN: Dennis also put himself down for alternate.

CHAIRMAN LUDLOW: Who?

MS. CASH-CHAPMAN: Dennis also put himself
down --

CHAIRMAN LUDLOW: Dennis.

MS. CASH-CHAPMAN: -- on that as well.

MR. CLARKE: Yeah.

CHAIRMAN LUDLOW: Okay. So, Michelle, you are primary and Dennis is alternate.

MR. OLSON: For which committee?
MS. CASH-CHAPMAN: For risk management.

MS. LIOTTA: Risk management --
CHAIRMAN LUDLOW: Risk management.

MR. OLSON: Risk management --
MS. LIOTTA: -- liaison.

MR. OLSON: -- okay.

CHAIRMAN LUDLOW: Yeah, representative. But we have continued to work on it, and when we -- it will -- it will become more important when we do get a fire station over here and -- you know, and then make ways for them to get in the gate. It's really, really, really important.

MR. TOPP: Ms. Chairman?
CHAIRMAN LUDLOW: Yes.

MR. TOPP: We're actually -- we have a meeting next week, right, with the ARFF and we have both Grumman and the county coming to the meeting. So whoever wants to do the risk management, we can add you to the invite. I'm sorry, I had to go to the bathroom.

MS. CASH-CHAPMAN: You got me.
MR. TOPP: You? Send her -- add her to the invite, please, Roxanne.

MS. CASH-CHAPMAN: Thank you.
CHAIRMAN LUDLOW: Okay. And thank you.
That's really, really, really important. Anything else on our representatives or liaisons? MR. CLARKE: Pretty well got it covered. APPROVAL OF MEETING MINUTES

CHAIRMAN LUDLOW: Then \(I\) can go to the next business and it would be approval of the minutes for the January 8th board meeting and the workshop on the \(22 n d\).

MR. TOPP: We did not receive the workshop minutes from the -- from the court reporter yet. We've asked for twice -CHAIRMAN LUDLOW: Okay.

MR. TOPP: -- and we're still waiting. So, as soon as we have it, we'll send it out.

CHAIRMAN LUDLOW: We need to vote on approving the minutes for the January 8th board meeting.

MR. OLSON: Madam Chairman, I move the minutes for January 8th be approved. And just as I make that, I want to observe that there are a few words in the transcript that are obviously close to sounding close to what they were actually supposed to be but are different.

And \(I\) just don't want to cite all of them, because I think that are maybe a half dozen. But I -- these -- the way that they read, they're not suggesting anything other than the business that was being done. So I so move to be approved.

CHAIRMAN LUDLOW: Okay. Second?
MS. CASH-CHAPMAN: I'll second.
CHAIRMAN LUDLOW: Okay. Approve -- a motion and second by Michelle approve the January 8th board meeting minutes. They were very very thick. So our agenda approval? Excuse me.

MS. LIOTTA: Well, we had -- we had a motion and a second, but we didn't actually vote. CHAIRMAN LUDLOW: Oh. I'm in training. We had a motion --

MS. LIOTTA: And a second.

CHAIRMAN LUDLOW: -- and a second, so the
board needs to vote on the approval of the minutes for the January 8th meeting.

MR. OLSON: Aye.

MS. LIOTTA: Aye.

MS. CASH-CHAPMAN: Aye.

MR. CLARKE: Aye.

CHAIRMAN LUDLOW: Aye.

MS. LIOTTA: Any opposed?
CHAIRMAN LUDLOW: They get -- and, Chad, you say an aye?

MR. ROBERTS: Just listening to Mr. Olson's comments with the court reporter, I've had this -you know, from occasion, this has been just little "hypotenuse" comes out "hippopotamus" or whatever. It happens a lot -- happens a lot. But we have a thing called an errata sheet. So I think what would be efficient, perhaps if we could have a process where we could circulate an errata sheet when the transcript comes over to staff and then for folks that just read -- you read the transcript and you say Line -- Page 6, Line 4, you know, "Jones" should have been "Smith" or whatever.

And you can't just change whatever it is, but if it's -- if it's a Yeoman's error, you can memorialize that it was inadvertently either misspoken or transcribed that way. It doesn't change the transcript; it just provides a record at the end of what you meant to say or what was actually there.

MR. OLSON: So who does that?
MR. CLARKE: Staff would have to.
MR. BLOCKER: In this case, each of the board members could receive an errata sheet and then if you notate any -- what you believe is, you know, some type of, you know, change in wording, you can -- again, it does not change the transcript, what it does is provides -- the errata sheet would go at the end and be part of the record. So we can request that for --

CHAIRMAN LUDLOW: That is as a preliminary to the actual minutes coming out.

MR. BLOCKER: No, ma'am. So the transcript would come out and you would review the transcript as you normally do, review the minutes --

CHAIRMAN LUDLOW: Right.
MR. BLOCKER: -- and you have an errata sheet where if you notated any --

CHAIRMAN LUDLOW: From that.
MR. BLOCKER: -- what you believe is the discrepancy, then that would be -- that errata sheet would be put in as part of the minutes. Just basically your version, if there's a -- you know, again, this is not to change the wording; it's like, hey, you know, referencing "tomatoes" instead of "potatoes" or something to that effect. It just -- and just -- just to highlight so it will be clear since we do have a court reporter --

CHAIRMAN LUDLOW: Janet.
MR. BLOCKER: -- Madam Chair, for some of these ministerial matters, what might be helpful is just to say -- you know, once there's a motion and a second, say, "All those in favor?" That way there's a clear -- everyone say all in favor, that way, the court reporter can just kind of -CHAIRMAN LUDLOW: Right. MR. BLOCKER: -- document that. When we get
into some of the more substantive matters, you might have to go through individual votes, just to make sure it's clear.

CHAIRMAN LUDLOW: So, do you think -- does everybody on the board think we need the errata sheet? I understand what you're saying.

MR. ROBERTS: It's for this kind of circumstance.

CHAIRMAN LUDLOW: That Bob has some -MR. ROBERTS: Yes, ma'am. Sometimes it's more important than others. I've read them and just -I thought, well, not a big deal; it doesn't matter. CHAIRMAN LUDLOW: I do, too. Okay. MR. ROBERTS: But sometimes it matters and people want to make sure that it's precise. CHAIRMAN LUDLOW: I see. Okay. Then do we need to vote on that? MR. ROBERTS: No, ma'am. MR. BLOCKER: No, ma'am. CHAIRMAN LUDLOW: Then we have agreed -- the board has agreed that we would get an errata sheet from --

MR. ROBERTS: It will come whenever -- however the -- however the transcript is being published to you now, presumably by e-mail, it will include an errata sheet. Typically it's at the bottom and -MR. TOPP: I have a question. Is there a for -- is there a formal form or we just put errata sheet --

MR. BLOCKER: No, it's --
MR. TOPP: -- and the date?

MR. BLOCKER: No, it's -- I'm sorry. MR. ROBERTS: It will come -- I'm sorry. MR. BLOCKER: No, no. I'm sorry. We're both -- we're both very familiar --

MR. ROBERTS: It will be --
MR. BLOCKER: -- as is Mrs. Liotta.
MR. ROBERTS: It's the last page of the transcript and the court reporter knows exactly what we're talking about and she'll --

MR. TOPP: Okay. So it's on there.
MR. ROBERTS: It's all good. She knows what to do.

MR. TOPP: I don't think \(I\) ever got that far.
CHAIRMAN LUDLOW: I tell you, I go through those minutes, but obviously not as fine tooth as Bob, because I think -- I'm thinking of other stuff in there. Okay. So very good idea, Chad. Anything else --

MR. ROBERTS: No, ma'am. Thank you.
CHAIRMAN LUDLOW: -- on that?
AGENDA APPROVAL
CHAIRMAN LUDLOW: Okay. So we have approved the minutes. And the agenda approval? Has everyone looked over the agenda? Would you like to add or change anything?
(None.)

CHAIRMAN LUDLOW: Agenda is -- do I have to have a motion to approve?

MR. TOPP: Yes, ma'am, at this point.
CHAIRMAN LUDLOW: I need a motion to approve the agenda?

MR. BLOCKER: Yes, ma'am. We kind of threw you to the fire today so just we would ask for a motion to approve the agenda as -- as stated and then a second, and it would be all in favor.

CHAIRMAN LUDLOW: Okay.
MR. CLARKE: I'll move that we approve the agenda with the one exception, the correction of time of 16:30 to 16:00.

MR. TOPP: Yeah, that -- that carried over from the previous one and I didn't change it. That's my error.

CHAIRMAN LUDLOW: I missed it.
MS. CASH-CHAPMAN: Second.
CHAIRMAN LUDLOW: Okay. Thank you. Yes, and I would like to say, thank you for electing me chairman, and, Bob, thank you for --

MR. CLARKE: We didn't have a vote. Don't forget to vote.

CHAIRMAN LUDLOW: Oh. We have to vote first.

MR. CLARKE: Yes, then you can say --
CHAIRMAN LUDLOW: Okay. All in favor of the agenda approval with changing the -- the time at the top, say aye.

MR. OLSON: Aye.
MR. CLARKE: Aye.
MS. LIOTTA: Aye.
MS. CASH-CHAPMAN: Aye.
CHAIRMAN LUDLOW: Aye. Thank you.
I would like to say thank you for electing me chairman. No, I did not prepare for it as I have in the past, so I've learned my lesson on that.

MR. BLOCKER: You're doing a great job, Madam Chair.

CHAIRMAN LUDLOW: I appreciate it. Everybody
knows the most important thing to me is this airport, you know. And I -- I would love a cohesive board, everybody working together for the benefit of the airport. That is what, you know, I live, eat and breathe, and for 20 years I came to the board meetings, but \(I\) couldn't vote. I was still verbal, but...

MR. CLARKE: No?
MS. CASH-CHAPMAN: Imagine that?
MR. CLARKE: Who would have thought?
CHAIRMAN LUDLOW: But that is very important
to me. This airport is very very important. And I
really appreciate the -- all of you letting me be
chairman this year. Thank you, Bob. Thank you,
everyone, for voting for me.
BUSINESS PARTNER UPDATES

CHAIRMAN LUDLOW: Okay. Business partner updates. Mr. Henry Dean. Wee, I get to say that. COMMISSIONER DEAN: A brief couple of points this afternoon and then of course questions, if there are any.

You know, the county \(I\) think, the current commission, the current staff, is really really committed to and working on economic development, and we're excited about working with Jaime -- you mentioned the meeting later this month.

MR. TOPP: Uh-huh.
COMMISSIONER DEAN: That we continue to look at the opportunities where we can help. I can't really -- I don't want to give a tickler and then not be able to give you the full details but I'm going to anyway.

We're going to -- we have a pretty significant medical complex that's going to be announcing this month locating in the northwest quadrant of the
county, and it's -- it's going to be substantial. But I'm sort of restricted by -- the county manager told me I can't say more than that. So I'm -we'll know later this month, but I'm pretty excited about it. It's a big deal and --

CHAIRMAN LUDLOW: Dangle the carrot?
COMMISSIONER DEAN: Yeah, it's -- but it's coming.

CHAIRMAN LUDLOW: Good.
COMMISSIONER DEAN: You'll see the
announcement this -- this month.
And I was also thinking on the way here this
afternoon this is such a cool county. When you
think about it, \(I\) think it's -- I think it's
Wednesday and Thursday, I think, that Willie Nelson is going to be at the amphitheatre. I mean, think about that.

And over the weekend, Wynton Marsalis was appearing at the Fort Mose -- that we had started a jazz and blues festival at Fort Mose to not only bring in top artists, but to raise money for the construction of the fort that has now been -- the funds have been approved and it will be underway, and it's just less than probably a mile and a half from here --

CHAIRMAN LUDLOW: Uh-huh. COMMISSIONER DEAN: -- and beautiful. So I just wanted to highlight those items quickly and answer any questions if you have any. CHAIRMAN LUDLOW: They are really coming along, Fort Mose. They're getting better every year, every year, aren't they? COMMISSIONER DEAN: Oh, it is. Yeah, it's amazing the concerts they're putting on. And now they're actually going to be able to construct what amounts to a replica of the original old fort. CHAIRMAN LUDLOW: Right. MR. TOPP: Yeah, it's going to be great. I want to say -- compliment the Sheriff's Department and the local St. Augustine Police Department because \(I\) was driving by there that night, no problem at all. They kept the traffic flowing. It's great.

COMMISSIONER DEAN: They know what they're doing.

MR. TOPP: Yeah, they do. COMMISSIONER DEAN: They're good. Okay? CHAIRMAN LUDLOW: And thank you, Henry. COMMISSIONER DEAN: And congratulations on your recent election.

CHAIRMAN LUDLOW: Dubious honor. Thank you. Business partner updates, Vinny? No Vinny is here?

MR. BEYERS: No comment.
CHAIRMAN LUDLOW: Jose? Vinny -- oh my God, Vinny is here. Vinny.

MR. BEYERS: I'm here but I have no comment other than congratulations.

CHAIRMAN LUDLOW: Thank you. Thank you. Oh, darn. That's the first time you've been here and you don't even tell us anything.

Okay. Jose Riera for SAAPA liaison.
MR. RIERA: Yes. First of all,
congratulations on that.
CHAIRMAN LUDLOW: Thank you.
MR. RIERA: June 15th, we have our second
Wings n' Wheels coming up. Last year, we had a really good event and this year, we're expecting to have it bigger and better, so we're hoping that the board will work with us in getting that -- that going. And other than that, those are the good news I have for the moment.

CHAIRMAN LUDLOW: Rusty Pilot?
MR. RIERA: I'm not involved with Rusty Pilots at the moment, so I really don't know much.

MR. CLARKE: SAAPA.

MR. RIERA: But that's something I need to go and talk to them.

MR. TOPP: That's next week, right, next Saturday?

MR. RIERA: The reason \(I\) don't go to the Rusty Pilots is I'm really loose on that. You know, I keep flying all the time, so I'm not that rusty, so I don't know much about it. But I'll find out next time for that and let you-all know what's going on.

CHAIRMAN LUDLOW: They expect Wings n' Wheels to be bigger bigger and better better.

MR. RIERA: Yes, absolutely. So we're looking for volunteers, as well, from the pilot community and we'll be working with the board as well on that.

CHAIRMAN LUDLOW: Jose, you're my first one. Would you please state your name and address? I know it's after the fact, but --

MR. RIERA: Oh, that is correct. Jose Riera, 133 Paranza Trace, St. Augustine, 32095.

CHAIRMAN LUDLOW: Thank you. That's for Janet.

MR. RIERA: Yes, I should remember that, too.
CHAIRMAN LUDLOW: Okay. Thank you. Thank
you.

MR. TOPP: One side note on what he talked about is Courtney and I talked about that today, because we were informed that we about 150, 160 cars showing last year -- well, 161 with your car, I think.

CHAIRMAN LUDLOW: Yeah, I know.

MR. TOPP: And they're looking for 350 to 400 .

MR. OLSON: Oh, gee.
MR. TOPP: So what we're going to do is we're going to park on the ramp, and Courtney's got it all figured out already and roping it off and closing Taxiway Bravo 3, right?

MR. PITTMAN: That's correct.

MR. TOPP: So it's going to be great. And that gives parking to the people -- remember they were all backed up all the way down to here, right? So we'll have that.

CHAIRMAN LUDLOW: They were backed up -- they were parking out here on Estrella --

MR. TOPP: Yeah.

CHAIRMAN LUDLOW: -- and walking. But the problem was, some people that parked in the front, left and they were really empty spaces up there but there was no traffic coordinator to say, you know,
we have ten spaces or something.
MR. TOPP: I was going to -- I'll be mentioning here, but \(I\) think that one of us need to be at the first CAP meeting this -- this month and ask for volunteers from CAP, because I know where I grew up up in New Jersey, the Civil Air Patrol was really involved in all that kind of stuff all the time --

CHAIRMAN LUDLOW: Yes.
MR. TOPP: -- with the traffic and everything. CHAIRMAN LUDLOW: Oh, yes, yes.

MR. OLSON: Oh, Madam Chair, I have a question about what's just being discussed.

Is there some way that the amount of wheels can be balanced to the wings component? Because last year, it just seemed the wheels were overwhelming virtually everything. And I'm assuming that the ideal thing would be to work toward an event that is really featuring wings and not wheels for our airport, as far as identity and connection with the community.

MR. RIERA: Right. Being the first event, it worked really well, and what didn't work in our favor was the weather at the time. We had weather -- because we were planning a fly-in.

We were planning a fly-in as well so we can combine both, but because of weather, in fact the storms kind of split and gave us good weather, but the people in the surrounding areas couldn't fly in or fly out, for that matter, after being here, so --

MR. OLSON: But the exhibits that were here on the tarmac were great --

MR. RIERA: Yeah.
MR. OLSON: -- but I guess, again, I'm sort of asking even for identity, it just seems to be that the -- the vehicular, the automobile exhibits overwhelmed the wings exhibit.

MR. RIERA: And it did. And I think the initial thing for us was to truly bring in the public, and we used the person in charge of car shows. And so that was the main emphasis, so we got a lot of publicity from the car side. You didn't get a great deal of publicity on the air side.

I don't know if y'all remember, is we were in the middle of trying to get things so the airport could be noticed and have more public affairs and bring more people in. But hopefully, this time we will have a combination of both, that we will be
noticed more and we will have probably more static displays.

However, I think the cars will overwhelm -seems there are more cars on the roads than there are airplanes in that particular case. But we're trying to really -- if we put more ads for the wing side, we could have more airplanes coming in and -and hopefully the weather will cooperate as well.

MR. OLSON: Are there financial reas- --
reasons that you need that wheels -- I mean, that you need a lot of wheels?

MR. TOPP: Mr. Olson --
MR. OLSON: Is it overall financing of the event that requires that?

MR. TOPP: Yeah, Mr. Olson --
MR. RIERA: I'm not sure.
MR. TOPP: -- we -- two things.
One, last year, there was some 20-plus
airplanes that didn't make it because of the weather. But on top of that, we have a plan in place for the advertising and to -- to really get the word out from the wings point of view for this -- this event that's coming up.

MS. LIOTTA: So is this designed to be at
least revenue-neutral to the airport --

MR. TOPP: Yes.
MS. LIOTTA: -- or is this revenue-generating?

MR. TOPP: Yes.
MS. LIOTTA: Neutral?
MR. TOPP: Yeah.
CHAIRMAN LUDLOW: I don't think we're going to have 300 airplanes, but boy we could shoot for a hundred. We -- it -- the last year was done extremely well. There were no murders. Nobody got run over. You know, it was a really good thing. And so we will just improve on that more and more.

MR. RIERA: Yeah, yeah, we will, hopefully.
MR. TOPP: Yeah.
CHAIRMAN LUDLOW: I agree.
MR. TOPP: And we welcome your input, Mr. Olson. That's great.

CHAIRMAN LUDLOW: Thank you.
Northrop Grumman, Nate?
(Not present.)
CHAIRMAN LUDLOW: No Northrop Grumman.
Mr. Courtney Pittman, director of operations.
MR. PITTMAN: Good evening.
I've been asked by my company, Robinson
Aviation, to stick on a little bit while we're doing the transition until the new manager. So

I'll speak on behalf of Robinson Aviation here briefly.

All right. So we're in the process of hiring a new individual at the end of this month. She's coming out of Navy. She retires this month. So she'll be coming to us the 27 th of February.

CHAIRMAN LUDLOW: Naples?
MR. PITTMAN: She's -- no, she's coming from Navy Jacksonville.

CHAIRMAN LUDLOW: Oh, Navy.
MR. PITTMAN: Also, traffic has been ramping up in the tower, as you can see. With the coming off of the Christmas break, the planes have been flying left and right. Traffic, the entire pattern of traffic has increased. The corporate flights have increased. So I ask for the flying community to bear with us because the students are back in school and they are going a hundred percent.

And so what we're thinking about is, from a tower perspective -- and, board, if you don't mind, I just want to turn slightly to the side so I can address the people.

MR. CLARKE: Sure.
MR. PITTMAN: What we're thinking about is doing something that Naples is doing.

Naples is doing -- they have issued a NOTAM to where at certain times they do pilot training, pattern work. Because sometimes you notice, especially here in the last two weeks, you'll have five or six aircraft in the hold short ready to go, three sets that are doing touch-and-goes and they're holding up everybody that's trying to park.

Everybody wants to get what they need to get done, and \(I\) agree with that and we're going to facilitate that. So we might just have to limit a time so that way you can plan accordingly and the students can plan accordingly when are the best times to fly. So eventually we're going to have a -- what I refer to as a town hall meeting and get together with a meeting of the minds and figure out the best way to do it so everyone can achieve what they need to achieve. Thank you. CHAIRMAN LUDLOW: Thank you. MR. RIERA: Sounds great. MR. CLARKE: Thank you. CHAIRMAN LUDLOW: And it might be a good idea to make extra copies of the operations and put out on the sign-in board. It's very impressive. MR. TOPP: All right.

> CHAIRMAN LUDLOW: Yes. Very impressive. You guys are doing a great job, director of operations.

MR. CLARKE: I think Bruce is here.

CHAIRMAN LUDLOW: And AOPA, Bruce Kreis isn't here today. Okay. No. Do you have anything to say on that, Jose?

MR. RIERA: No, I don't. I have not seen Bruce on that and so \(I\) don't have any report on that.

CHAIRMAN LUDLOW: Okay. Thank you.

\section*{OLD BUSINESS}

CHAIRMAN LUDLOW: Okay. Old business. I -- I don't need to vote on anything yet, right? You guys have to help me get through this one today. I did not prepare. Old business items.

MS. LIOTTA: All right. Well, I think I can speak to that one. Again, we don't have a fully formed functioning policy committee, but there was a discussion at prior board meetings about looking at the land lease policy.

I know the -- the rent -- the lease policy
is -- is a bit of a beast, it's got a lot of facets, but \(I\) was -- you know, after discussion with prior board meetings, I did get around to, like, looking at it, just the land lease portion of
it --
CHAIRMAN LUDLOW: Uh-huh.

MS. LIOTTA: -- and what I've done is I've created a rough draft of a document that's more of a structure, bullet points, flow chart kind of like, and I sent that to our counsel to look at just to make sure I'm not goofing something up before bringing it back to the full board.

But the thought is to get that reviewed on and have it for -- in advance of the workshop this month so we can get input from the full board before writing it down in any kind of full policy. So it's in process.

CHAIRMAN LUDLOW: Good idea. Good -- and thank you. Yes, that was kind of slow getting kicked off, but there was a reason for that. We working on it. Any other comments on the policy committee?
(None.)
CHAIRMAN LUDLOW: Okay. Update on engineering requests for planning of Northeast AO -- AOA structure build-out? Is that you, Jaime?

MR. TOPP: Yep. This is what we talked about. This is this project here, Project 1. It's all included in the package.

There is a -- as Mr. Blocker talks about, a red folder, okay? And what the red folder is, late Friday, I received the work orders that go along -if you look at the -- as you go up here, the Project 2 details and integrated facility module, and it lists the grants -- these are things that have been going on -- this has been going on since 2021 and we're at the point now to move forward on it.

So what we have -- and I'm going to pass this out and I apologize, but I didn't get it until Friday late. And I know we don't like to do that, but -- here, I'll just pass this out.

These are the work orders from the engineering firm that has this agreement. And if you want to vote on this today, that's fine. If not, we'll put it off for another month. But it will slow us down some.

CHAIRMAN LUDLOW: Well, we didn't have much preliminary workup on this, did we?

MR. TOPP: No, no.
CHAIRMAN LUDLOW: So this is absolutely the
first time --
MR. TOPP: Right. This is something that's --
CHAIRMAN LUDLOW: -- that we have seen it.

MR. TOPP: I guess it's been before the board as early as back in 2021 in April or May.

CHAIRMAN LUDLOW: Uh-huh. '21?
MR. TOPP: And we talked about it at the workshop the other day. And I think we talked about it at the last meeting where we had that drawing that was up at the road and all that. So this is just a follow-up of it to make it more formal. I don't know if we -- Mr. Singletary would like to spend a little time to explain.

MR. SINGLETARY: Yeah, I knew -- so that same map that you were talking about -- I'm Matt Singletary, Passero Associates -- is at the end of this.

CHAIRMAN LUDLOW: Matt Singletary with Passero.

MR. TOPP: Right.
MR. SINGLETARY: Yes.
MR. TOPP: This one?
MR. SINGLETARY: You can zoom out -- yeah.
So, yeah, this was -- I think you spoke on
this last month, Jaime. And so, these are two projects which are infrastructure projects, which if you don't mind, I'll go over here again, that will help to allow for development of this whole
area between where we are here for Casa Cola Way out to U.S. 1.

So one is the roadway project, which I think we've talked about multiple times other than just last month. But this will -- it's an FDOT-funded project. It's in -- some of those pages in this package are the Capital Improvement Plan program printouts from JACIP online. So it's an FDOT-funded project, and it's coming up for construction dollars this summer in the program. So this authorization would allow us to get moving on design of the roadway and all the site investigations that need to be done for that roadway. And that would allow for development of this whole area to begin quicker. So this is the whole Joyce Development lease negotiation property.

It would also support hangar development as far as having an access road. It would take the place of Indian Bend Road right here would go away. That would allow for aviation development in that area. This road would take its place in support of both the aviation development and the nonaviation development.

So that's the one project. And the second project is the taxiway extension. So the taxiway
that's just outside the door here that goes down past maintenance hangars, past Casa -- or stops there now. So this project would extend it down beyond the maintenance hangars farther towards U.S. 1. There's planned box hangars over here, and that would allow those to happen as the next hangar development in that area. So that's -- I mean, that's what these projects are. They are to support development of this whole area. And so there's two work authorizations. One, the roadway is a preliminary design, plus a handful of different site investigations from subconsultants, survey, geotech, environmental, traffic. And then the Taxiway \(F\) is a full final engineering design and bidding. So those are the two authorizations. MR. CLARKE: I have some questions -MR. SINGLETARY: Sure. MR. CLARKE: -- for you. You're -- you're not
requesting -- the scope of work basic services, have they already been funded, those services? Because \(I\) don't see any dollar value connected to Item 1 on Page 2.

MR. SINGLETARY: So -- yeah, so the second
page of that JACIP, that online report -- so
there's two pages for Project 1 and two pages for Project 2. The second page \(I\) believe is the funding. So if you look at the bottom -- yeah, so if you -- if you go to the second one, Jaime. MR. TOPP: Working on it. MR. SINGLETARY: Sure. MR. TOPP: Right there. MR. SINGLETARY: So, at the bottom of that, it says State Allocated Funding Summary. So those are the dollars. Like, if you go all the way to the right, the bottom line, those are the tot- -- total dollars that are allocated to this project right now grant funding-wise. So there is a portion, it's an \(80 / 20\) split, I believe, so 80 percent from DOT and 20 percent from the Airport Authority. So a total of \$1.281 million.

MR. CLARKE: Well, how much are you looking for right now? Because, \(I\) mean, in the narrative, I found you have special services that amount to -there's environmental, cultural resources, topographic, geotech, and traffic.

MR. SINGLETARY: Oh, I see. Right. So -MR. CLARKE: It amounts to 95,7- -- 973 and then on the second page, estimated cost, Passero
will complete the above tasks for a not-to-exceed fee of \(\$ 130,973 . \quad\) So --

MR. SINGLETARY: Right. The 130 , that's those, I guess, five subconsultants plus the Passero fee on top of that. So the large portion of it is all those subconsultants. But, yeah, I do believe that's the total amount, is 130,4 --

MR. CLARKE: That's what you're looking for tonight --

MR. SINGLETARY: For site investigations from
those subs, plus basically not really a full preliminary design, but a preliminary design layout to basically come to an agreement of, you know, how we're going to -- what this road's going to look like.

You know, we have the traffic circle. Like, is that included? How's it going to tie in to the planned developments on either side? So we kind of get to that level. Plus we have all the site investigations done, which we need, which would also help for, you know, the -- the overall development of the -- you know, the area that's being leased by the Joyce -- for the Joyce Development.

MR. CLARKE: But are we -- we're looking for
approval --
MR. SINGLETARY: Of 130,000.
MR. CLARKE: -- \(\$ 130,973\).
MR. SINGLETARY: That's for the Project 1.
MR. CLARKE: Okay.
MS. LIOTTA: So that's -- that's Project 1's cost.

MR. SINGLETARY: Correct.
MS. LIOTTA: I'm seeing here that it's an \(80 / 20\) split. So how does that work as far as the grant and the cash flow? Is this, like, we get paid back later?

MR. TOPP: No --
MS. LIOTTA: Is -- you know, are there cash
flow impact consideration -- you know, considerations we should be aware of?

MR. TOPP: The grants are already in place. So we just file those costs and then they send us the money except for 20 percent.

MR. SINGLETARY: Well, so this grant actually is not yet in place. This grant would be coming this summer --

MR. TOPP: Right.
MR. SINGLETARY: -- is when it would be offered.

MR. TOPP: Yeah. There's one great that's already done. The road, \(I\) think it's already in place.

MR. SINGLETARY: The -- I believe the first -the first amount of money for that is coming --

MR. TOPP: Yeah, it's signed off, but it doesn't start until July.

MR. OLSON: But the planning and design is current fiscal year, correct?

MR. SINGLETARY: We are looking, yeah, to get this authorized now. I'm -- so --

MR. TOPP: Correct.
MR. SINGLETARY: -- I don't want to speak out of place, but there was some type of this being funded outside of the grant.

MS. LIOTTA: Well, my -- I would imagine that that's a discussion that if we -- if the Compass Point --

MR. TOPP: Correct.

MS. LIOTTA: Am I getting that right? If that --

MR. TOPP: Yeah, that did -- that was talked about.

MS. LIOTTA: -- actually is signed, that that would be something that they would cover the
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\begin{aligned}
& 20 \text { percent or at least some portion of it because } \\
& \text { they're benefiting from that road. } \\
& \text { But that's not signed yet, so we're fronting } \\
& \text { all of these costs until we know that the hotel } \\
& \text { development is going to happen. Because right now } \\
& \text { we don't have a signed agreement with them; we're } \\
& \text { just talk in talks. } \\
& \text { MR. TOPP: That is correct. } \\
& \text { MR. OLSON: That's a new twist. I'm not sure } \\
& \text {-- } \\
& \text { MS. LIOTTA: Well, we -- } \\
& \text { MR. OLSON: That's the -- } \\
& \text { MS. LIOTTA: I heard that that was -- that } \\
& \text { that was in the talks, that is a potential term -- } \\
& \text { MR. OLSON: Okay. } \\
& \text { MS. LIOTTA: -- of their fees -- } \\
& \text { ultimately. } \\
& \text { MR. OLSON: Good. } \\
& \text { MS. LIOTTA: -- is that they -- they kind of } \\
& \text { MS. LIOTTA: I don't know where that is or if } \\
& \text { carry those -- that portion of the costs. } \\
& \text { MS. LIOTTA: Again, it's just a discussion. } \\
& \text { MR. OLSON: Okay. } \\
& \text { Mood to know. } \\
& \text { Mat's going to look like } \\
& \text { MS }
\end{aligned}
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MR. OLSON: So wait now. I'm trying to sort out what's being discussed. The activity related to the contract we're looking at now --

MR. SINGLETARY: Uh-huh.
MR. OLSON: -- is activity that is to be funded this fiscal year by an FDOT grant and a local match depending on who it comes from; is that correct?

MR. SINGLETARY: That is the -- the FDOT grant funding is part of the Capital Improvement Plan program, that is correct, yes.

MR. OLSON: Okay. And then my next question is, do -- how confident are we about the construction estimate for this road? Because that's the -- that's the grant period starting July 1, correct? It's the state -- state grant period.

MR. SINGLETARY: Right. So, I mean, we have a preliminary construction cost estimate, but we really haven't defined everything that's even included in this project. So we definitely can build -- you know, build the road.

There's utilities we want to put in place, too, to go along that roadway. There are some improvements that would have to occur on U.S. 1 to
meet \(\operatorname{FDOT}\) requirements that wasn't really part of what was originally conceived as part of this project. So that's something that we'll have to work through.

MR. OLSON: So I guess I have a -- based on
what you just said, \(I\) have a question --
MR. SINGLETARY: Okay.
MR. OLSON: -- to Mr. -- Mr. Topp at this
point. Are we preparing the state for a possible higher cost that will --

MR. TOPP: Yes.
MR. OLSON: -- need grant support for --

MR. TOPP: We talked to Kyle about that and we also -- I'm also talking to the county.

MR. OLSON: Okay. And it seems, again, based on what's just being discussed, the sooner we can get information that would be more accurate from the work in this to make a more accurate cost estimate seems really important. So I'm guess I'm wondering, is there a schedule that this can happen by that would allow us to have information quickly? I mean, what's the timetable, anticipated timetable for this work if it's authorized today? MR. SINGLETARY: So I guess I would just go back. So part of the intent of bringing this
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authorization to you now, even though the DOT is
not -- does not have money available to offer until
July --
MR. OLSON: Wait. I thought this was -- this
was current year.
MR. SINGLETARY: So let me --
MR. OLSON: I thought you just said --
MR. SINGLETARY: So let me -- part of the
intent of bringing this to you now is so that we
could start some of the work that needs to occur
for this road to be built and pretty much
accelerate -- you know, we have this development
that everybody is trying to work out negotiations
for and wants to move forward this.
This road is -- we need this in place to allow
that development. It would also support the
aviation development, like I said. But the intent
of authorizing it now would be so that you could
get some of these site investigations underway and
figure out some of this initial, you know, layout
of the road and scoping of the project. And then
once that money is in place this summer, you'd be
closer to being able to get a final design, you
know, bid out so that you can get prices from
contractors to build the road.

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MR. OLSON: And we have grant support for this activity right now.

MR. SINGLETARY: Not right now. As you -- we were alluding to a minute ago, \(I\) don't know all the -- what all the talks have been, but there's been talk of it being funded through lease payments from the Joyce group, you know, if that is finalized.

CHAIRMAN LUDLOW: So right now, we're just voting on paying \(\$ 130,000\) to do all of the preliminary work and then you present that to us and then we can make changes or --

MR. SINGLETARY: Well, I mean, we could wait to start it, but this authorization would allow us, once -- you know, if it is being funded through lease monies, you know, we could start it once that's finalized. But it just allows -- by authorizing this, it allows us to start on the site investigations and the planning as soon as you guys are ready to do that.

MR. TOPP: Can I make a comment, please? The whole idea was to get in front of this. You know, eventually when we get in money in July, it helps cover it, right? We are in process of dealing -and I'll have to talk to Mr. Blocker and find out
where we are with Compass Point as far as negotiating.

MR. BLOCKER: I'm sorry, excuse me. What was that?

MR. TOPP: Compass Point, where we are on the negotiation with them. I know that we have something that -- you know, that we've been looking over. Are we any further along on that?

MR. BLOCKER: I'm not --
MR. ROBERTS: The ball's in -- at this moment, the ball's kind of in their court.

MR. BLOCKER: Right.

MR. ROBERTS: They -- they've been provided some of the kinds of minimum standards we would need and any kind of arrangement with them, and they're looking over that and trying to conform it with what their expectations are.

My -- my sense is that there's going to need to be a little bit of a process to move this, right? So the -- the -- you-all will want to see tangibly what in more concrete terms is being proposed and what the terms are more concretely.

And so, the idea was that as those plans would emerge and develop, they would bring you along at the same time and keep you apprised of it, the
board, so that it was more of a process. So if there were some midcourse guidance, y'all could make some midcourse guidance about it and not wait till the end.

So the -- the clear feedback we've had is don't intake a project and then nine months later come to us with a lease to sign; get us involved in -- as it goes. So, I think that's how this come-along process would be. So it's moving and everybody's doing their own work at the moment. MR. TOPP: All right. Excellent. So basically the decision to be made tonight is, do we want to proceed now with the -- with the understanding that we don't start spending the money, if you will, until we have either the agreement done, or the challenge is that if we wait until July when the funds are ready, that just slows us down four months.

MR. OLSON: I --
MS. CASH-CHAPMAN: Can I ask a question?
So if we don't -- if we hold off -- nothing saying that we have to start right now because it's in front of us, right? We don't have to wait till July, either. We can wait until we're more comfortable maybe with some more solid decisions
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from everybody else's -- there are parties, you
know, that need to do this before we move forward,
right? It's not now or July.
MR. ROBERTS: And -- and I would say -- one
additional comment is that we don't entirely need
to link this to the Joyce project. We really
don't.
If there were no Joyce project, this would be
on the drawing board maybe at a more relaxed pace.
But the merits of this for increasing our ability
to have revenue-generating box hangars and
aeronautical development, and also to keep the
security posture of the airport intact by allowing
communication, and I mean being able to drive a car
from one part without all of our employees having
to make U-turns on U.S. -- u.S. 1 all day. So the
merits of this, I would say, stand on its own, and
I would think of it that way.
MS. CASH-CHAPMAN: Okay.
CHAIRMAN LUDLOW: I would think the 130,000
now is -- is really the biggest gist of the work,
is to line up the hangars and the road and the
taxiway and everything all together, right?
MS. LIOTTA: No, this is like preliminary work
to do, just the assessments.

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CHAIRMAN LUDLOW: It's all --
MS. LIOTTA: I mean, the road itself, we don't even know how much it's going to cost because the prices always go up. And now it sounds like there may be additional utility work. I don't know if that's going to be required regardless or if that's connected with the hotel development.

But it sounds like there's information we don't have yet. And I agree that the merits are there, but in my mind it's we don't know what our cash flow implications or opportunities are because we have a developer at the table. And I would like to see what that looks like and we don't have that right now. We don't know if we could save any cash by how we structure a land deal with Joyce.

CHAIRMAN LUDLOW: But -- but like Chad said, irregardless of that, the taxiways and the hangars, you know, that's one of the biggest parts, too. MS. LIOTTA: Well, \(I\) think it's a matter of when not if because \(I\) agree with the merits in my mind, but it's like we -- money's not showing up till July. We don't know what the total cost is going to be. We don't know how much of that cost that the hotel development might be able to offset, you know, as far as cash flow. And of course it
will be a rent credit or something, I would imagine, so they'll get benefit.

But we're all speculating right now what -what that looks like. And I -- while I can appreciate that, you know, people don't necessarily want to delay, \(I\) think there's a reason to here to get further information.

MR. OLSON: Yeah. And the possible other benefit of delay is that this activity could be folded into the grant that would be available in the grant period beginning July lst, right? The FDOT --

MR. TOPP: Well, it is part of the grant.

MR. SINGLETARY: So traditionally that's how it's done --

MR. OLSON: Wait.

MS. LIOTTA: It's -- it's a grant --
MR. OLSON: I thought we just heard that -MS. LIOTTA: The grant doesn't exist yet.

MR. TOPP: No, the grant exists; it just doesn't trigger until July.

MS. LIOTTA: So it's confirmed that the money is definitely coming in July.

MR. SINGLETARY: Yes.

MR. OLSON: But --

MR. TOPP: Yes.
MS. LIOTTA: Okay.
MR. OLSON: -- most government grants that I'm aware of, you can't start spending money until you have the actual grant agreement signed.

MR. SINGLETARY: That's how the FDOT grants work. If -- you can't -- it's not reimbursable for work we do now -MR. TOPP: Until after -MR. SINGLETARY: -- until -MR. TOPP: -- the grant's executed. MR. OLSON: Do we have a signed grant agreement?

MR. TOPP: Yes.
MR. OLSON: We have a signed grant agreement?
MR. TOPP: I'll check and make sure.
MR. OLSON: I'm surprised that we would have an award of a grant in a fiscal year that doesn't begin until July 1st, based on my --

MR. SINGLETARY: We don't have a signed grant agreement yet.

MR. TOPP: No, we have -- we have the grant.
MR. SINGLETARY: The grant for this project,
the money is allocated to be offered --
MR. TOPP: Right.

MR. SINGLETARY: -- in July.
MR. TOPP: Correct.
MR. BLOCKER: Madam -- Madam Chair, if I could.

CHAIRMAN LUDLOW: I'm sorry. Yes.
MR. BLOCKER: Thank you.
So, I think -- I think what's important, like Mr. Roberts stated, so I think y'all as a board have to evaluate this independently of the development proposal we have.

It's very common with these type of proposals -- you know, these don't happen overnight; there's a lot of work that goes into it. Mr. Topp is working hard on it, but there's also a lot of work that goes into it.

We're not -- we're not going to rush anything.
We're going to make sure -- we're dealing with public property, public resources. We're going to make sure -- the developer has some requirements out. We'll work with them to get that. This is really independent.

I think this is an opportunity for y'all to consider getting ahead of a -- something that was already coming into the airport. If there's discomfort in doing that now, you know, just
because we're not sure we have, you know, a signed, approved grant or some other questions, we can delay this.

I think what's important is that Mr. Topp wanted to bring this to y'all as soon as he became aware of it to give y'all as a board the discretion to make a decision. If we need to --

MR. TOPP: Correct.
MR. BLOCKER: -- hold off on this, there's no -- there's no rush here.

MR. TOPP: No.
MR. BLOCKER: This is just simply something we wanted to bring to y'all. We're not going to rush any of these processes. We have -- there's a lot of due diligence that we're still in.

So the only -- the only people driving this train are y'all as a board. So we can -- y'all can defer making a decision on this. If y'all decide to make a decision, we can get a head start on some of this. But we can -- this is purely I think -you know, Mr. Topp reached out and wanted to make sure that he was bringing this to y'all as soon as it came to his attention, so is that -- is that fair, Mr. Topp?

MR. TOPP: That's correct. And the grant --

I've seen the grant. I mean, I've looked at it and it's in our schedule, but you're -- but to Mr. Olson's part and Mr. Singletary's point, that's correct. We will get the actual hard grant for me and us to approve some time just before July. MR. CLARKE: I have a question for Mr. Topp. If -- if Joyce Development were all of a sudden to -- something drastic happened and they withdrew, would -- would the investment of these funds in that project, are they necessary for other development, somebody else would come in and want that property?

MR. TOPP: Yes.

MR. CLARKE: Would this -- this would be necessary, this -- all this work? MR. TOPP: Correct.

MR. OLSON: Yeah, it sets it up, it consolidates the plan.

MR. CLARKE: And the second question is --
maybe this is for Matt. If we -- if we delay this for a month, is that -- does that delay the work that you're doing, you know, this background information?

MR. SINGLETARY: It -- we can wait. I think kind of like has been voiced by Mr. Blocker and

Mr. Topp, is that just if you authorize us to move forward, that just allows the whole process to kind of get a --

MR. CLARKE: Faster.
MR. SINGLETARY: -- head start and you're closer down the road when you have the DOT money, for example, to be closer to being able to build something. But, no, I mean, we can -- it doesn't have -- there's no decision that has to be made as far as we're concerned right now.

MR. OLSON: Okay. I have one more question. Could you go back to your site map?

MR. SINGLETARY: Sure.
MR. OLSON: I don't know who's controlling that. I had a question about -- there.

Okay. Is this road construction project, whenever it happens, going to begin -- and we're closing other road from public access. When -- is it going to begin to impede access to one or more of the privately owned parcels that the airport no longer -- has not yet acquired?

MR. SINGLETARY: No, because we wouldn't be -we wouldn't be -- we wouldn't be impeding access to any -- any parcel. We certainly could --

MR. OLSON: So the project can be completed
and we still can -- we're not impeding access with a completed project.

MR. SINGLETARY: Right. So when this road is first constructed, Indian Bend does not immediately have to -- it wouldn't immediately be demolished or anything. But eventually, like, if you look at the master plan, the Airport Layout Plan over here, there's several hangar rows which --

MR. OLSON: Yeah.
MR. SINGLETARY: -- once all that's built,
Indian Bend would have to go away.
MR. OLSON: But the --
MR. SINGLETARY: But that wouldn't happen until, like, these parcels that the Authority doesn't own are purchased. MR. OLSON: The Joyce proposal involves the consolidating of the frontage along U.S. 1 -- no, further up.

MR. SINGLETARY: So the Joyce area is here -MR. OLSON: No, I don't believe so. I believe --

MR. SINGLETARY: It is. So this is Casa Cola Way. It turns into Second Street. You know, here's Indian Bend Road. This is the -- the blue line is the property of the Airport Authority now.

So the hotel would sit like over here, per the concept, two restaurants and an office.

MR. OLSON: Oh.
MR. SINGLETARY: Yes.
MR. CLARKE: So the bold -- the bold lines are what is part of this project here.

MR. SINGLETARY: So the bold lines --
MR. CLARKE: So including the Taxiway \(F\) extension --

MR. SINGLETARY: Yeah, the bold, like the red was intended, yeah, to give like kind of a project area for this roadway. However, the site investigations that we're talking about extend beyond -- you know, it would encompass a larger area that would include the Joyce lease area and --

MR. OLSON: What is the road -- so the Joyce proposal does not extend north along U.S. 1 to any further than -- what's the road that you're closing?

MR. SINGLETARY: Yeah, no, it doesn't go beyond Indian Bend.

MR. OLSON: Is that correct? I was not aware of that.

MR. CLARKE: It's been that way.
MR. OLSON: Really?

MR. CLARKE: The whole time, yeah. MR. SINGLETARY: So, do you remember the rendering with the traffic circle and all that?

MR. OLSON: No, because --
MR. SINGLETARY: No?
MR. OLSON: -- it was on a screen behind me.
MR. SINGLETARY: Well, anyways, that was this road. And the layout is you have the hotel with all the parking on this side of the road plus the restaurants down along U.S. 1 and then on the other side of the road, you have an office development. MR. CLARKE: Where would the traffic circle be met?

MR. SINGLETARY: I mean, it was somewhere in this area --

MR. CLARKE: Okay.
MR. SINGLETARY: -- between the two sides.
Like I said, that's something we have to sort of work out what that actually would be.

MR. CLARKE: But the other line to the -- the left, that's the extension of Taxiway \(F\).

MR. SINGLETARY: Yeah, so the blue was
intended to be like a boundary around the other
taxiway extension project --
MR. CLARKE: Okay.

MR. SINGLETARY: -- which were Taxiway F. So, yeah, this is Taxiway \(F\), which goes up, you know, this way --

MR. CLARKE: So we're going to develop it anyway.

MR. SINGLETARY: -- past the conference center.

CHAIRMAN LUDLOW: I like extending the taxiway, I like having the hangars, and I like the road -- the road's been, you know, on our books for a long time.

MR. CLARKE: Madam Chair, I want to make it clear for the record I'm in favor of getting in front of this project and I'd be in favor of approving this tonight.

CHAIRMAN LUDLOW: Approving the \(\$ 130,000\) preliminary -- what --

MR. SINGLETARY: There's two work orders. That's one associated --

MR. TOPP: Yeah, there's another one -there's another one for \(\$ 85,000\).

CHAIRMAN LUDLOW: Oh, okay.
MR. SINGLETARY: That's for design and bidding of the taxiway.

MR. TOPP: Right.

CHAIRMAN LUDLOW: Okay. So -- so 130 and 85. Well, I realize nothing can be done until you do the base work.

MS. LIOTTA: I have a question. I -- I don't know if we're kind of discussing both intermingled or if we're keeping Project 2 separate, but I -you know, that Project 2 is FAA, it's not state. What's the status of the grant with that, as far as...

MR. TOPP: That is scheduled.
MR. SINGLETARY: So we need --
MR. TOPP: Go ahead.
MR. SINGLETARY: We need to make a grant
application, but there is -- not through the standard FAA funding program, there's a supplemental program --

MR. TOPP: Yes.
MR. SINGLETARY: -- that is occurring between fiscal years '22 through '26. They call it BIL funding. So that money is available to the airport for projects that are eligible, which the taxiway extension we believe is. So we have -- we'd have to submit an application to the FAA for those funds, but that is the intended funding plan.

MS. LIOTTA: So it's not -- is it guaranteed
as long as the application meets certain requirements or is this a maybe we'll get the funding, maybe we won't?

MR. SINGLETARY: It's guaranteed money as long as it meets the eligibility requirements.

MS. LIOTTA: And when would the -- is the project to -- work order description required to be able to make that application?

MR. SINGLETARY: So we wouldn't be able to submit a final application until we have -- so the intent is that we'd submit it for design and construction.

So we wouldn't be able to submit that until we have bid prices back from contractors. So this -this would be design and bidding, which we then could bid the project, get prices in, and then submit a final grant application to the FAA.

MS. LIOTTA: So the Project 2 work order is necessary information to have to get that grant application in.

MR. SINGLETARY: Yes.
MS. LIOTTA: Okay. Remind me again because it's not -- what was the bid 2 total price -- or Project 2?

MR. SINGLETARY: 85,000.

MR. TOPP: 85,000. It's on Page 3, I think it is, of the second package.

MS. LIOTTA: And that'll be -- since that's like a 90 percent cover by the FAA, we would see recovery of most of that once the process is all done.

MR. SINGLETARY: Yes.
MS. LIOTTA: I do note that you say you believe that this would be eligible. Like, what's the level of confidence on that?

MR. SINGLETARY: Pretty high confidence, but --

MR. TOPP: Yeah, we had a -- if you want to talk to them about the meeting we had with the FAA about the BIL funding and they were asking us when are you going to get your application in because this is -- we can do it. So a pretty high level of confidence.

MR. SINGLETARY: I'd agree with that.
MR. WENTE: May I speak to that? My name is Brad Wente. I'm with Passero Associates, the office manager next door. I just wanted to jump in.

We would not -- Passero would not spend any dollars until -- we're in constant communication
with the FAA, Hilary Maull, the grant people. Whatever we do, what Matt's saying is, yes, the information is necessary to get a bid so -- because they will not award a contract unless we have hard numbers from a contractor.

Your dollar amount is a little bit less than a million dollars a year. This would be Year 3 of the BIL program. So there's -- there's some sufficient money in there in Years 4 and 5 if we needed to get that.

But my point, I just wanted to jump up, it's 90 percent federal dollars. It's basically guaranteed. The FAA has seen this sketch. They're going to -- and we're not going to move forward with it unless they have basically blessed it ahead of time. This is not like, oh, my gosh, let's just hope for the best and hope it works out. That's not --

MR. TOPP: Build it and they will come.
MR. WENTE: -- what we're talking about.
MR. TOPP: Right.
MR. WENTE: I just wanted to point that out.
Thank you.
CHAIRMAN LUDLOW: Right, right.
MS. LIOTTA: Well, we -- we need to ask,
right, before we --
MR. TOPP: Ax. You've got to ax to be sure, right?

CHAIRMAN LUDLOW: Well, any other discussion for Matt?
(None.)
CHAIRMAN LUDLOW: Okay. Do we need to vote on -- any more discussion from those -- so I get discussion from the board and then I get a first and second and motion and then we get public comment?

MR. BLOCKER: Yes, ma'am, that's correct.
CHAIRMAN LUDLOW: So, if there's no more discussion on the board, do \(I\) hear a motion to accept the hundred -- yes, Jeremiah?

MR. BLOCKER: Well, so you have -- you have two. You have 85,000 and --

CHAIRMAN LUDLOW: To accept the 130 and the 85,000 on -- that's for the preliminary --

MR. OLSON: You mean authorize, right?
CHAIRMAN LUDLOW: Authorize.
MS. LIOTTA: I would suggest we bifurcate those. These are two different proposals and I think we can vote on them separately.

CHAIRMAN LUDLOW: Okay.

MR. BLOCKER: So we need a motion and second for both.

CHAIRMAN LUDLOW: Okay.
MR. BLOCKER: But you can have public comment all together.

CHAIRMAN LUDLOW: Okay. So --
MR. CLARKE: Well, I'll move that we accept the first proposal for \(\$ 130,973\).

CHAIRMAN LUDLOW: Any second? I'll second it.
I can second it, right?
MR. BLOCKER: Yeah.
CHAIRMAN LUDLOW: Okay. So -- and then public comment?

MR. BLOCKER: Yes, ma'am. And you can allow public comment for both discussion, just to move things --

CHAIRMAN LUDLOW: Okay. Anybody want to talk
about the 130 and the 85, you can -- stand up.
MR. RIERA: Jose Riera, 133 Paranza Trace.
Looking at this, it's like cultural
developments and studies take quite a long time. If we wait till July, we're going to be eight months behind the ball.

CHAIRMAN LUDLOW: Right.
MR. RIERA: So I really suggest that we
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    consider that and vote and approve simply because
    we're going to be gaining some momentum.
I've been involved in some projects in which we found a jar. Where does it come from? All of a sudden everything comes to a halt because whatever the jar -- you know, the cultural development especially in this area.
And so, if we don't, that's going to -- you know, we don't know what's going to happen. That may delay it even further than what we think. So we need to stay -- we need to be one step ahead of that.

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So I would suggest that we really consider and get on this and start approving so we can be ahead of the game. Otherwise we're going to be waiting, probably waiting another five years for a hangar. I don't know about you guys, so...

CHAIRMAN LUDLOW: I agree. We can't get anything done till the preliminary work is done. Okay. Any other public comment on this? (None.)

CHAIRMAN LUDLOW: Public comment? Okay.

Board comments?
(None.)

CHAIRMAN LUDLOW: So do we need to vote? We
have a motion and a second. So we need to vote. Everyone in favor of voting for the \(\$ 130,000\) project money authorizing --

MR. OLSON: I think you should have a call vote on it.

CHAIRMAN LUDLOW: You suggest that?
MR. OLSON: Yeah.
CHAIRMAN LUDLOW: Okay.
MR. ROBERTS: On Project Number 1.
CHAIRMAN LUDLOW: Michelle?
MS. CASH-CHAPMAN: God, I hate being first.
Aye.
CHAIRMAN LUDLOW: Pardon?
MS. CASH-CHAPMAN: That was me saying yes. Aye.

CHAIRMAN LUDLOW: Okay. She votes for it.
MR. CLARKE: Aye.
CHAIRMAN LUDLOW: Aye for it. Bob?
MR. OLSON: I -- I can't vote for that now. I vote no because I feel we need the -- the cost of authorizing this work now without it being grant available is -- is -- doesn't buy a huge amount of benefit and it's not justified.

My broader concern is that we're making too many decisions without further reflecting on the
budget implications of those decisions. So I have to vote no on this. I think that if we could do the project July 1st, we have a grant agreement, we go ahead and F -- and FDOT does 80 percent of it, great, that's the time to do it. CHAIRMAN LUDLOW: Jennifer? MS. LIOTTA: Well, I mean, there's already enough votes for this to pass, but I can go on record and say I agree with Bob. There's a -- there's a notable cash hit to -to pay for this now and not have ability to get any of it back until Q what -- almost Q -- into Q-2 calendar year. So I'm also a no. I don't -because I don't think it's necessary. CHAIRMAN LUDLOW: Okay. MS. LIOTTA: I don't see the benefit. CHAIRMAN LUDLOW: Thank you. Well then, my vote is last and \(I\) vote for it, because in my mind, nothing can be done until we get the base working. So that means three to two and the \(\$ 130,000\) passes. Now we bring up the 85,000 ? MR. BLOCKER: This would be Motion Number 2. CHAIRMAN LUDLOW: This will be motion -- okay. Motion Number 2 for the 85,000. Does anybody -- do I have to do a call vote on that?

MS. LIOTTA: Well, first we need a motion. So I'll -MR. BLOCKER: I think so. MS. LIOTTA: -- move that we approve the application for funding of Work Order Number 2. CHAIRMAN LUDLOW: Okay. Thank you. MS. CASH-CHAPMAN: I'll second. CHAIRMAN LUDLOW: Okay. A motion and a second to approve the 85,000 for the work paid. All vote? MR. OLSON: I just have a question. This -just to clarify, this is the FAA grant. MR. TOPP: Correct. CHAIRMAN LUDLOW: Yes.

MR. OLSON: And this will be grant supported if we approve this -- whatever we're approving now, \$75,000 will be grant supported by FAA. Okay. Okay.

CHAIRMAN LUDLOW: Okay. Vote?
MS. LIOTTA: Public comment?
MR. BLOCKER: So we took care of public
comment during the first part.
MS. LIOTTA: Okay. That was -- oh, sorry.
Excuse me.
CHAIRMAN LUDLOW: Okay. Okay. Jennifer votes aye for the 85,000. Bob?

MR. OLSON: Aye.

MR. CLARKE: Aye.

MS. CASH-CHAPMAN: Aye.
CHAIRMAN LUDLOW: Aye. Unanimous. So the 130 motion one and motion two passes. Thank you, Matt. Thank you, Brad, for getting up. We don't get to hear from you very often.

MR. WENTE: Well, Andrew and Matt do excellent jobs.

CHAIRMAN LUDLOW: Okay. So next on the agenda
is Michael Baker in-process weekly meetings. Who speaks to that? Do you speak to that, Jaime?

MR. TOPP: Yeah, I certainly will. Well, actually, these -- this -- the second bullet is -we're now coming to the second bullet --

CHAIRMAN LUDLOW: Great.

MR. TOPP: -- okay? Which includes Passero in-process weekly meetings.

This has to do with the northeast AOA, all right? And in the last -- I think it was in the board meeting or the workshop that we had, we talked about that \(I\) should get the other engineering firms involved in this concept.

So, with Passero and Michael Baker, we're meeting weekly on that and they're working really
hard on it every Wednesday. I did -- we did have to cancel last Wednesday's meeting, but we talked on the phone. Pond declined. They didn't want to do it for free -- or not for free, but as a -- what would you call it?

CHAIRMAN LUDLOW: Water retention?
MR. TOPP: You know, building business, right?
By doing that, you could get business, right? So business development. And they said no, they wouldn't be able to do that for us. But anyway, we have Michael Baker.

CHAIRMAN LUDLOW: Right.
MR. TOPP: They've done a real good job of
meeting with us and also Passero. And we're working on that. So as that moves along, I should have a bigger breakout of the -- the overall costs. Basically the concept is, is what does it take to become shovel ready? What grants do we need? What grants do we have? The -- the legal team has been working on the -- the Gun Club Road project, and -- or not Gun Club Road, the Gun Club property, and the ball is kind of in their court right now. Is that correct, Mr. Roberts?

MR. ROBERTS: Yes.
MR. TOPP: And they're getting it appraised,
their own independent appraisal on it.
And so anyway, that's all. Just wanted to give you an update. And when I have the reports back from both engineering firms, I'll put -probably what will happen is that I'm hoping to have something by the next workshop that we can kind of noodle with first and then we can bring it and do it in an official board meeting.

CHAIRMAN LUDLOW: And I would like to clarify to everyone. The Gun Club property, the part we're interested in is in excess of the club and the firing range. That's going to stay. That doesn't change.

MR. TOPP: That is correct.
CHAIRMAN LUDLOW: Right.
MR. TOPP: And one of the things that was done when that was initially looked at, and Mr. Singletary can back this up, is that the -- the road was actually moved a little further to the west to give them even more of a buffer for the Gun Club's venue for the weddings and all those things that they do and all the foliage that's between it. Is that correct?

MR. SINGLETARY: That's correct.
MR. TOPP: Yeah. Okay. So we're working with

Mr. Dean has mentioned it before, he and I have had several meetings. He spent more than what he planned to in my office a couple of weeks ago last Friday -- not last Friday, the Friday before last. And we've talked about several different things, including he was nice enough to volunteer to get -to take me out and meet with the folks from the Water Management District with the chairman of that program. So we're working on that.

And then also, Ms. Liotta -- Liotta, sorry, and Mr. Blocker asked us to set up a meeting with the chairman of the Board of County Commission. It was scheduled for last week, but her -- her son or daughter, I'm not sure which it was, was sick and she had to cancel, and it's been rescheduled for -for this week, right?

ASSISTANT: Yes.
MR. TOPP: So we'll report back on that. We are working on a lot of different things.

I put an agenda together for that meeting. I was going to send it out that morning, but then it got canceled. So I'll send it out just this week. Please look at it and feed me back if there's anything else we want to talk about at that meeting.

MS. LIOTTA: I'll look at it tonight, since the meeting's tomorrow.

MR. TOPP: I'm sorry?

MS. LIOTTA: I'll look at it tonight. The meeting's tomorrow.

MR. TOPP: Yeah, you're right. So I'll get it out tonight. Okay. So, that's it on the new business.

SPECIAL REPORT BY EXECUTIVE DIRECTOR

CHAIRMAN LUDLOW: Okay. Special report by executive director on security initiative.

MR. TOPP: Okay. This is two parts. I will
give the overview briefing and then -- then we will hear from Mr. Roberts about some additional items.

We need -- what we found over the last seven months since I've been here -- and thank you again for letting me continue on. I am having a good time. It's a lot of work, but it's great and it's great working with y'all. It's kind of a culmination of what I've been doing for the last 30 some-odd years to be able to take all that knowledge and put it into this and make this a bigger and better place.

One of the things that's been very apparent to me is that -- now if your dad -- my dad always said
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    if you can't say anything good about anybody, don't
    say -- say anything.
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    I'll just say that there is not a very strong
    culture of security in the perimeter of the
    airport; okay? And there are things that have --
    and \(I\) don't know if it came in that -- that little
    cover letter that comes from the -- from our
    friends at the DHS, but with the little circle on
    it.

Basically, we can't talk about a lot of the things that are on there especially publicly because that lays out data that would be eligible to anybody listening to this, saying, oh, they have a problem over here, we can sneak in over there, that kind of thing. So we can't talk about it like that.

But I want you to know that we're working very hard on making sure that this tightens up. And as I like to say, we're yanking a knot in the chain, okay? Literally in some cases there is a chain. The -- the new fence project that's going in, there's a lot of things that have been done to mitigate some of the problems.

The problems are -- and for those of you that have flown into FBOs, okay, Vinny and his team are
very good about the ladies -- when you walk in the front door and you walk up those steps and you start heading to go out into what we call the AOA, the airport operating area, (indicating) you're stopped. You can't even open the door, right, until somebody says, "What airplane are you with?" they verify it, then they push the button, and most of the time they get somebody to escort you to your airplane. Go ahead, were you going to say something? No, I'm sorry.
And -- and a lot of FBOs that I've been to in my travels flying for over 60 years, same thing. It's really good and really good safety. And you know that it's not -- yes, we have to be sensitive to today's times with terrorism and all those things that are going on, but it's also for safety. You know, the last thing we need is for somebody to walk out there -- you can't see a spinning propeller, especially when -- certain light ways. And unfortunately for me, I've witnessed somebody walking into a propeller. It's not pretty, okay, by any stretch of the imagination. I've also witnessed somebody getting sucked into a jet engine twice. It's not fun. And especially for the person that got sucked in,
right?
It's very important to secure the airport.

And we have -- because the airport is the way it is, we have a lot of buildings where they're businesses and they're open in the morning or during the day, and they can walk in the business side, but the other side, like this door right here, that's the AOA out there, right? In theory, somebody could walk through that door, put a rope around that fence there, and drop onto the AOA and walk out.

CHAIRMAN LUDLOW: The aircraft operating area.

MR. TOPP: Area, right.

CHAIRMAN LUDLOW: AOA.

MR. TOPP: Right. Airport operating area.
CHAIRMAN LUDLOW: Okay.

MR. TOPP: So it's really important that we focus. And Mr. Pittman has put a letter together. We're going to start -- it's more -- it's not for -- we're really not that concerned about the folks that operate in the \(T\)-hangars, in that area. It's more the perimeter that we're worried about. But we'll sneak around and check on the folks in here, too.

But \(I\)-- in fact, at the SAAPA meeting

Saturday, I asked for volunteers to help us do this, to go out there, dress in clothes or whatever, and do intrusion tests. You know, walk out and try to make an intrusion, try to get through the gate.

I will tell you what's really interesting -and that's another something that Courtney and I are going to work on. Courtney and I went to Naples airport a couple of Mondays ago. We flew down there and we met with the executive director and the director of operations. And those two gentlemen are career aviation executives. And they do something very interesting.

Once or twice a month, they have a collaboration with Punta Gorda Airport, with Marco Island Airport, and one other -- I can't remember the other airport. But what they do is they trade off and they don't tell anybody anything, they report subsequently, they go out, you know, dressed in just street clothes or something, and try to get into the airport. And they -- they work with each other. And then afterwards, they have a little meeting and say, hey, this is what we found.

So they're keeping the collaboration going and
making sure that their airports are secure. More secure than if you had TSA on the airport, is their goal for D -- you know, for DHS.

And Mr. Riera and I have talked about this quite a bit because both of our careers have been involved. It's important, folks. Whether we have TSA here or not, we need to make sure the airport is secure. And that's basically what I wanted to say. And I know Mr. Roberts had a couple of things to say subsequent to that. Does anybody have any questions for there?

MR. PITTMAN: If I may before Mr. Roberts begins.

So, first off, do not look as this as punitive in nature. One, it gives me an opportunity to go around and meet each of you and talk to you and see what's going on in your hangars. You get to know what's going on with me. Mine is the director of operations. I don't want to just sit in my office and hide out. I want to drive around and get to know you all.

And also, it's a training opportunity, because hey, I'm learning a lot sitting in this seat now that's being required from a security position. You might not be aware of it. You might have
\[
\begin{aligned}
& \text { watched the video, took the test, and moved on, } \\
& \text { right? I'm not saying that you don't care; just } \\
& \text { life happens and every makes a mistake. } \\
& \text { So it gives me an opportunity to have a } \\
& \text { conversation with you, train you, and you can also } \\
& \text { train me. You know, we can just get into, like } \\
& \text { Mr. Topp said, a culture of safety, security, and } \\
& \text { so that it's something we don't have to worry about } \\
& \text { because it's standard. We establish the standard. } \\
& \text { Thank you. }
\end{aligned}
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CHAIRMAN LUDLOW: Thank you. Thanks for saying that.

MR. CLARKE: Chad wants to --
CHAIRMAN LUDLOW: Chad?
MR. ROBERTS: I just want to add on. My -our role is a little different than Mr. Topp's and Mr. Pittman's and --

CHAIRMAN LUDLOW: Thank you.
MR. ROBERTS: -- and we have a professional
duty to talk to you in a different way. And -- and so, don't take my comments as -- as being preachy or patronizing, but sometimes what we want to do is do the verbal equivalent of just grabbing you by the lapels and saying, This is important. This is important for you. For your own protection, for
the protection of the stakeholders, and for the best operations of the airport, this is important. And the irony is that so much of it cannot be discussed in public. Perhaps because of that, it most likely has not had the board-level visibility that a lot of other things have had in the past. We give you metrics -- every meeting like this, we give you metrics on our fuel flowage. We give you metrics on our revenues. We give you metrics on a lot of things. "How's it going" reports. This is as worthy of your board-level supervision as anything we've talked about tonight I suggest. So it's not, you know, the most glamorous things. It's not the thing that involves a lot of high-level issues, but for running an airport, it's like blocking and tackling. It's the basics. And it needs your supervision. It needs your involvement.

We're -- I think as staff we're not asking to be micromanaged, but we are asking that you find a way to -- to supervise and provide guidance to this. It lets you know the enormous amount of resources that are involved in this that have been an eye-opener to me.

Until you spend time with Ms. Fischbach in
sitting behind her computer screen and seeing what kinds of things are involved in administering this program, you understand that the manhours that are involved, the leadership challenges that are involved, and the commitment that it requires. And we're thin on -- we want -- we run a very lean staff level right now and they are really working hard and being taxed.

And so the first thing \(I\) just wanted to say is, not only do the regulatory authorities that supervise us, not only do they want our paperwork to be in order -- we can do that, we can get our paperwork in order -- but they also want to know that there's a culture here that Mr. Topp spoke of. They want to know that that culture is real, that we can execute on a program that's in a notebook sitting on a shelf. We don't leave it on a shelf. We turn that notebook and that program into a living breathing executed culture. And -and that requires some effort.

And so, they're working on that very diligently. And -- and I'm asking for your support for them when they do that job. Your phone will likely ring. It -- I'm confident that it will ring, right, if they're doing their jobs on this.

And finally, you know, \(I\) just think we need to find a way to involve y'all somehow in this. It's not an optional program at all. It's not an option. It's the cost of owning an airplane and doing business today.

So anyway, that's my -- that's my little urge there. And \(I\) just want to say it in as emphatic a way as I can and tactfully as \(I\) can, that it deserves to be at the highest level of board involvement and review to make sure that this program's getting the support that it needs and that the culture is going to start from the top, the culture starts from the top. And when people see you supporting it and supporting what the staff is doing, it's going to work.

MR. CLARKE: Madam Chair, I have a question for Mr. Roberts. Earlier in the meeting we talked about various committee assignments and activities. Would the risk -- I think we called it risk mitigation.

MR. TOPP: Risk management.
MR. CLARKE: Risk management, would that be an appropriate venue for this in a workshop for one or --

MR. ROBERTS: I would say --

MR. CLARKE: -- one or more board members? MR. ROBERTS: I would say, yes, we could pigeonhole it there. This is just me. If I have your attention, I'll tell you what \(I\) think. MR. CLARKE: All right. MR. ROBERTS: I think it needs its own. I do, I think it needs its own. Risk management traditionally is all kinds of risk, financial risk --

MR. CLARKE: Insurance. MR. ROBERTS: -- all kinds of things. With any new project, there's a risk assessment. This is really something different. This is more operational, and \(I\) think it needs the dignity of its own line item and board liaisonship that way personally.

MR. CLARKE: Thank you.
MR. OLSON: And just to follow up on, since as
was stated that a lot of the particulars of this really are not good openly discussed --

MR. ROBERTS: Right.
MR. OLSON: -- that are extremely important, this should not be like a committee, but a -- as you say, a board liaison to just make sure or -- I mean, what is the --

MS. LIOTTA: Well, I mean --

MR. OLSON: What is it that the board --

MR. ROBERTS: So there's some level of granularity that is -- is SSI, security-sensitive information. There's some level of granularity that is not to be published. But at a level above that, it can be arranged to where we could find some mechanism for you to be briefed on it and things like that. And so --

MR. BLOCKER: For sure. If I could just weigh in on this.

This is one of the -- I think the best way to handle this is I'm going to notify the board now that we need to hold a shade meeting really for two reasons. One, part of this has led to somewhat of an adversarial process which is going to require some discussion with the board to get guidance on how to proceed with that.

The second issue is, under Florida sunshine, when there is a safety component that's confidential, there is a requirement to do that within -- within the shade.

So this is kind of a formal notice to the -to the board that we will schedule a sunshine -I'm sorry, a shade meeting outside the sunshine to
discuss both the safety matters that have risen up in here, that we'll do behind closed doors with a court reporter, in addition to kind of discuss some adversarial processes that have developed and get some guidance from the board.

So I think some of these questions are both -you know, probably are better handled within that setting. That way, we don't inadvertently get into any potential safety issues. Does that make sense?

MR. TOPP: That's a great idea.
MR. BLOCKER: And I'll get with Mr. Topp and we'll get that scheduled and we'll -- we'll work with everyone's schedule and make sure we do that, so...

MS. LIOTTA: Well, above and beyond that, it sounds like these risk assessments, audits, whatever they may be, are probably done on sort of regular basis?

MR. BLOCKER: Yes, ma'am.

MS. LIOTTA: So maybe it would be -- and we as
the board, since we can't be openly discussed, I'd
suggest that having a -- if not a formal policy, just, you know, to be known that when some new information is made available to staff, that staff reaches out to the individual board members for
    briefings, because we -- we're not going to know if
    something comes in if it can't be discussed at a
    board meeting.
    MR. BLOCKER: Of course.
    MS. LIOTTA: And I agree that we should be --
we should be aware so that we can advocate for
safety.

MR. BLOCKER: Absolutely.
MR. TOPP: Right. If -- your -- they don't -they don't let us know in advance that they're coming.

MS. LIOTTA: No, that's not what I mean. The results.

MR. TOPP: Oh, the results?
MS. LIOTTA: If -- if gaps have been
identified and there are risks that --
MR. TOPP: We'll --
MS. LIOTTA: -- you know, the result of the risk assessment audit, known issues, you know, what --

MR. TOPP: I understand. And I think --
MS. LIOTTA: -- the remediation plans.
MR. TOPP: -- the first time we talk about that should be during the sun -- the shade. I keep saying -- the shade meeting because you'll see that
there's not a lot that we can really talk about outside of that, okay?

MS. LIOTTA: Yes. I'm talking about on a regular rhythm going forward, there should be a -MR. TOPP: Yes.

MS. LIOTTA: -- regular schedule of either shade meetings or individual briefings so that we don't have a gap of time and then have to do a big catch-up.

MR. TOPP: Roger that.
CHAIRMAN LUDLOW: And, yes, I wish -- well, of course I did know, but it would have been good to have more pilots and tenants here to hear this, so we do need to spread the word with that.

And another thing, like our safety management, and we're talking really about two different things here. So we -- we need to be able to divide those requirements and duties. I'd like to make you cognizant of the time, everyone. We have a long way to go and it's two hours.

MR. TOPP: All right. The rest of this will zip pretty quickly, at least the -- my reports or staff reports.

STAFF REPORT
MR. TOPP: The tenant satisfaction survey,

Mr. Pittman mentioned that briefly. We brought it up. It's a three-page -- a three-piece questionnaire. Did that go out today? Yeah. So we e-mailed it out. Look for it in your e-mails. And then we'll want to get scheduled with the tenants and talk about it basically. And it was Ms. Ludlow's idea, quite frankly to do that. Thank you.

CAP relocation, as we all know, we're eventually going to have to relocate the historic buildings along U.S. 1. So we -- and every time it rains, they get wet anyway because that building leaks really bad. You've seen it with the blue tarps on it. So they're going to be -- we're giving them ever, what is it, once a month? Yeah --

MR. PITTMAN: Twice a month here.
MR. TOPP: Twice a month right here. We're going to set them up in here. We're going to give them a closet for their equipment, some of their things like that. And so they'll be meeting here in the conference center. The relocation of the historic buildings, right now we have a letter and I've got it in here from -- from Hastings Main Street. I don't think
we need to really go over it today. It's just starting. We don't -- we've got to work it out.

The biggest challenge of moving those buildings, and Mr. Olson probably realized this early on, is if you move them anywhere west, you can't get them underneath I-95. So the only way to get it around is to put it on a barge, take it all the way up and all the way down to Palatka, and then move it that way. So they're all looking at that. There's a third party that would be more than interested, they're going to put it on their property. What was his name, the older guy? Do you remember? MR. PITTMAN: No. MR. TOPP: But anyway, as that moves along, I'll bring that up some more. I've got one appraiser already for the Compass Point property and I have one more that I'm talking to who is a specialist in Miami that does nothing but airport appraisals and is very serious about it. And a few of the -MR. OLSON: When will they be brought on? I mean --

MR. TOPP: I'll have a -- I'll have a decision this week.

MR. OLSON: Okay.
MR. TOPP: Because I got a quote from one appraiser and I'm still waiting for the quote from the --

MR. OLSON: It's a Miami firm.
MR. TOPP: Huh?
MR. OLSON: You say it's a Miami firm?
MR. TOPP: Yeah, but they work all over the southeast.

MR. OLSON: Okay.
MR. TOPP: Just they're based in Miami.
The next workshop meeting, this is left over from -- we'll talk about some more or the next board meeting, we can do it either way.

The representative event at the airport, I've kind of socialized that with Florida Aviation Council a little bit in one of the meetings that we have every week with them, and we'll get a lot of support from them on that. And so, I'll have a report on that the next time we get together. Probably going to be able to talk about it at the workshop.

MR. OLSON: Just a -- oh, yeah, I think -- I have some questions but I'll save them for the workshop about that.

MR. TOPP: Perfect.
MR. OLSON: Good. Okay.
MR. TOPP: Great.
Compass Point open items we had on there, I think we touched on some of it today. The rest of it we'll talk about at the workshop.

And the progress, Mr. Pittman and I are still working on the business plan progress report. So hopefully we'll have that ready in two weeks when we get together. Yes, Ms. Liotta?

MS. LIOTTA: I would suggest we add, on the hope that it gets done, the land lease policy -MR. TOPP: Okay.

MS. LIOTTA: -- for the workshop, not for today.

MR. TOPP: Yeah, for sure. Will you -- you're
going to send that to us or --
MS. LIOTTA: I've sent it to counsel. I want to make sure --

MR. TOPP: It's in their court.
MS. LIOTTA: -- that it's in shape before I
put it on front of the group to talk about.
MR. TOPP: All right. And then that's all I have. Anybody have any questions on those before we move on to Mr. Pittman?

MR. TOPP: No? Okay. Go ahead, Courtney. MR. PITTMAN: All right. The waiting list update. When \(I\) took on the waiting list, I thought it was going to be an easy task. It actually is more daunting than I anticipated. I thought it was just a list of names that \(I\) was just going to clean out. Nope. No, it wasn't and no, it wasn't at all. Ms. Roxanne and myself have been diligently working to -- to satisfy you-all to give you a comprehensive list of the -- of who all is waiting. T-hangars is done. Corporate hangars and commercial hangars and different size hangars is not done yet. And I apologize that \(I\) don't have that complete for you, but we will get it done. We will get it done ASAP. The problem is we're still trying to get the dimensions of some different hangars. So we've got the maintenance personnel diligently working to measure the hangars so we can make as true a determination on what is -- defines a small hangar versus a large hangar. And also cleaning off the list.

Like we have spoke before at the workshops, maybe establishing a fee to be on the waiting list
because some people it's hard to get into contact with. Some people on the waiting list, several times we've noticed that in several different places. Now, that doesn't say that they don't deserve to be; I'm just saying that it's something that we've noticed.

So, like I said, this is a living monster that we're going to tackle and figure this out so we can have a true list. Because what \(I\) don't want to have happen is someone be on that list that don't deserve to be and someone else waiting to be moved up and then not moved up because we're waiting on somebody that does not exist.

MS. LIOTTA: Yeah, thank you for all that work.

MR. PITTMAN: Yes, ma'am.

MS. LIOTTA: I think everyone recognizes that it's been long needed and it would be a heavy lift. So we appreciate it.

CHAIRMAN LUDLOW: Thank you.

MS. LIOTTA: I look forward to working with staff to memorialize all this into a new waiting list policy so that it's clear as to what the rules are, what fees are involved, so there's transparency in expectations and --

MR. TOPP: Yeah, it's great.
MS. LIOTTA: -- and I think going forward, we won't --

MR. PITTMAN: That goes --
MS. LIOTTA: -- end up with things piling up again. Yeah.

MR. PITTMAN: -- hand a hand. Absolutely. Because right now as it stands, you look at the legend on the waiting list that is current, I couldn't tell you what it means. It's different alphabet letters and numbers. I don't know what a person agreed to.

So that's why we're going back and starting from scratch and trying to have it done the right way this -- not saying it wasn't done the right way before, but a way that we all understand and know to be true. All right. Any questions on that?

CHAIRMAN LUDLOW: Hallelujah.
MR. PITTMAN: All right. The next thing on mu list is the fence project.

Passero and Sterling have been doing an exceptional job of moving this fence forward. With all the challenges from potential armadillo holes to weather to adjustments along the way, they have done a great job. To even sometimes giving
somebody what they want and having inspections and -- done during our fence project.

We meet weekly to discuss different things and we've called audibles left and right. And I want to tell Passero thank you. I want to tell Sterling I wish they were here to tell them thank you. Because, like I said, they have been working hard to prevent setbacks so we can get this done so we can completely move on from this project. But I -I would say this is my first one and I've truly enjoyed learning and moving along the way with both those entities.

CHAIRMAN LUDLOW: We're glad we have a new scapegoat.

MR. TOPP: A new what?
MR. PITTMAN: Scapegoat. I'll be that.
CHAIRMAN LUDLOW: Sorry.
MR. PITTMAN: Goes with job.
MR. TOPP: Now you know why I wanted somebody, right?

CHAIRMAN LUDLOW: Michelle got a taste of that, too.

MS. MARTIN: But not just anybody.
MR. TOPP: That's right.
CHAIRMAN LUDLOW: All right. Thank you,

Courtney. Is that everything?
MR. TOPP: That's everything --
MR. PITTMAN: Let me just add just -- you might notice some people are losing gates that had gates before and we've changed locks on doors. So it's a truly comprehensive change. We're not just removing a gate and saying, hey, you're on your own.

So we've had a -- little Ms. Chloe here, we had to change the AOA, so it's -- it's a lot going on behind the scenes to get these gates and fences done. But \(I\) thank each and every one of you for bearing with us having construction trucks in your way and messing up your grass. We'll -- we'll take care -- we want to take care of things in the future. Thank you.

CHAIRMAN LUDLOW: Thank you.
MR. TOPP: That's it for the staff reports. LEGAL COUNSEL REPORT

CHAIRMAN LUDLOW: Great report. Legal counsel report.

MR. BLOCKER: Nothing tonight, ma'am.
CHAIRMAN LUDLOW: Jeremiah, good. Thank you for your help today.

MR. ROBERTS: Nothing that we haven't talked
about already, Madam Chairman.
CHAIRMAN LUDLOW: Oh. Good, I like this. PUBLIC COMMENTS

CHAIRMAN LUDLOW: Public comment? Jose Riera. MR. RIERA: Jose Riera, 133 Paranza Trace. First of all, just say a quick story. My daughter, when she was into junior high, she was selected to have junior council at the local state in Oklahoma.

And one of the things she came and said to me was to learn -- dad, we learned about Robert Rules of Orders and I learned from her a lot. And I would like to see us apply that more. I would like to see maybe legal put on something that will teach us all, you know.

Because I'll tell you what, it's fun to run a meeting under certain rules and the rules of order and it's good. I do that in the Coast Guard Auxiliary. So that's one of the things I do. And I would like to encourage all of us to learn, the public and also the board members. It really makes a big difference.

Thank you for looking at the list of pilots -the list of potential tenants who are waiting to be.

MR. PITTMAN: Yes, sir.

MR. RIERA: And I would like to encourage the board to really go and see if you can put a fee on it, because that will bring the list down to the people that are really interested. Instead of having 200, you're probably going to see maybe 30 . What that also will do for you-all is say, look, okay, we're planning for 30 units, but in reality, we only need 10 because there's only 10 people that are really interested right now. And so, that will bring some real light to how -- you know, what is really needed at the airport. It could very well be that you need 15 instead of 30 , you know, but at least you know better at that point in time.

Now what? Pilots were concerned about the rent going up on that and they all said, don't raise rent. I say let's look it up. Let's study it and see if it is something that we can do on a forward basis to come up with the rent. I believe I have been asked to help with that task and I'll -- I'll be happy to assist. And last, as far as the risk mitigation, I am a graduate of the AFRCC, the Air For -- Air Force Rescue Coordination Center and I know a lot of
about search and rescue and a lot of things.
One of the things we're learning is just that
whenever there's an incident or an accident, we
review and we learn few things. So if you need an
assistance on that for the risk mitigation, I'll be
happy to assist on that as well, because I also do
that for the Coast Guard Auxiliary at the moment.
Those are my comments. If there is anything
else, if you guys have any questions, I'll be happy
to answer them.

CHAIRMAN LUDLOW: Thank you, Jose.
MR. RIERA: Thank you.
CHAIRMAN LUDLOW: Sacha Martin.
MS. MARTIN: Sacha Martin, 133 Coastal Hollow Circle.

I just have a very quick question. Are you going to be doing the minutes for the workshop? Will those be published?

MR. TOPP: Yes. They -- we're -- supposedly they were sent to us, but we haven't found them, so we're asking them to send it again. We've asked twice --

MS. MARTIN: Okay.
MR. TOPP: -- but we'll be getting it.
MS. MARTIN: Thank you.

CHAIRMAN LUDLOW: Any other public comment? Yeah, Jack Gorman. You have to speak loud. We don't have a --

MR. GORMAN: Yes. My name is Jack Gorman, Stokes Landing Road. There was two things I was curious about.

One, we had a long -- we had a committee that was organized for long -- long-range planning and I wanted to find out -- I haven't heard anything about that. And we had one meeting which was populated by, you know, people that were -- had a great interest in the airport, but I haven't heard a word since.

And so I wanted to find out if in fact these long-range planning meetings were going to go on and if -- if the people that had -- including myself, had volunteered for them had been contacted. That's one.

CHAIRMAN LUDLOW: We appreciate your participation because Jack comes to our workshops, too.

MR. GORMAN: Yeah. So, in other words, has there been any communication with --

CHAIRMAN LUDLOW: Yes.

MR. CLARKE: That was a -- that was the
master plan committee --
MR. GORMAN: Yes.

MR. CLARKE: -- you were referring to? We've had three meetings and we haven't had any recently. You know, we haven't seen a need for it yet, but I can see there may be some reason to, you know, convene one, you know, for different purposes just based on what -- some of the issues we're dealing with tonight. So --

MR. GORMAN: Exactly.
MR. CLARKE: -- yeah, we -- yeah, you're on there, Jack, so you'll definitely be notified.

MS. LIOTTA: So --
MR. GORMAN: The other comment \(I\) had is \(I\) was very encouraged to hear that Passero is doing a tree survey, in other words, and I'm hoping that both Volato and -- I said that right -- and Compass Point project can embrace that idea of, you know, an environmentally kind of sensitive and tasteful development of there -- the areas that they're going to be allotted and leased. And I was hoping that that would proceed along those lines. I would be interested to see what they came up with.

CHAIRMAN LUDLOW: Anyone that's been here for
a long time remembers when Jack was on the board and in his hangar, and he's -- he's directly responsible for some of our beautiful trees here. I can tell you.

MR. CLARKE: Not many airports -MR. GORMAN: A tree hugger.

CHAIRMAN LUDLOW: Yeah.
MR. GORMAN: You're not going to -- you can't
keep every tree, but something -- you know, a more tasteful design than -- than one of these developer things I've seen, you know, so that it's just a big white board and they don't actually make any effort to preserve more than interesting -CHAIRMAN LUDLOW: And you did. The pretty one right down there -MS. LIOTTA: Yeah. CHAIRMAN LUDLOW: -- is yours. MR. GORMAN: That's all I had.

CHAIRMAN LUDLOW: No clear-cutting.
MR. GORMAN: But the committee meetings --
CHAIRMAN LUDLOW: Thank you, Jack.
MS. LIOTTA: So I think Mr. Gorman has a very good point that the master plan committee was not on the -- statement of interest compilation wasn't discussed earlier, but sounds it like it's still
active or at least when it needs to be, so \(I\) guess we can go with the understanding that Mr. Clarke is still going to be primary on that and contact members as needed of the -- if they're going to have meetings.

CHAIRMAN LUDLOW: You can -- Dennis, you're going to be primary on the master plan? MR. CLARKE: Yes. CHAIRMAN LUDLOW: Yes. MR. TOPP: Add that to the list. CHAIRMAN LUDLOW: Really none of our committee hierarchy changed, right? MR. CLARKE: If anyone -- if anyone has any topics for the master planning committee to consider, I would encourage you to, you know, let Mr. Topp know and -- and we'll coordinate with -through him and we'll -- we'll have a public meeting. They're very -- they're very informative, the three that we have had.

CHAIRMAN LUDLOW: Yeah. We're -- we're moving right along, that's for sure. Any other public comment?
(None.)
CHAIRMAN LUDLOW: Thank you, guys, for being here.

\section*{MEMBER COMMENTS AND REPORTS}

CHAIRMAN LUDLOW: Okay. Member comments and reports. So, Michelle Cash-Chapman.

MS. CASH-CHAPMAN: So I just wanted to add for the executive director search that that is supposed to be on our next workshop as well. We're going to start to review that stuff just so that we're clear on having that on the agenda, but that's all I have.

CHAIRMAN LUDLOW: Thank you. Dennis?
MR. CLARKE: Nothing.
CHAIRMAN LUDLOW: Nothing to report.

Jennifer?

MS. LIOTTA: Nothing to report. My earlier
comments about the land lease, I think are sufficient.

I would just \(I\) guess bring it up, it was brought up at the last workshop, if we're -- that because those are more informal and they're discussion and there's no actions being taken, I would suggest that the board look at whether we want or need to have a court reporter there when we can do other minutes that are sufficient and would definitely be quicker to prepare.

CHAIRMAN LUDLOW: Thank you. I agree.

You know, by law, we have to get -- we have to write up minutes, so somebody has to do it, but that does not mean it has to be a court reporter. So I totally agree with you on that.

MR. TOPP: I have a question, though, if I could. I -- what direction do we have there, Mr. Blocker? Because that's a little different than what the direction that we got was. MR. BLOCKER: Sure. So a court reporter's not required. So you have to -- the law is you have to have a summary of the minutes or you can also have it verbatim. It's not required, though.

MR. TOPP: Okay.
MR. BLOCKER: You could have a simple summary of the minutes.

CHAIRMAN LUDLOW: And these committees have been great about writing up the reports and taking them in. We're not remiss on that one.

MS. LIOTTA: So I think it would be useful to get a consensus among the board. Obviously if the majority is not comfortable with that and wants verbatim, you know, that should be respected, but from my view, \(I\) don't -- I don't think it's necessary and it's an extra admin burden.

MR. OLSON: Well, it sounds like -- I mean, if
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I may add, it sounds like we have a long list for
this workshop. I've just heard -- I mean, I guess
we have about half a dozen things.
CHAIRMAN LUDLOW: Yes. But --
MR. OLSON: So in order to keep the
information memorialized, I do like the idea of
court reporter. I think it would -- and I -- I'm
thinking the flip side would be -- well, it would
put a burden on someone else to try to capture it
all in a way that everyone would see that's the way
it is.
And I -- I -- I don't know. I'm not
expressing myself well other than it's good to
capture detail even though we're not taking action
on it. So I like the idea.
CHAIRMAN LUDLOW: Well, I think a lot of it
would depend on the subjects to be covered. And
we -- we have -- you know, if it's something that's
really volatile or very very minute, then we really
need -- we might need them. So I would suggest we
make that decision when we get the agenda for
the --
MS. LIOTTA: Well --
CHAIRMAN LUDLOW: -- the meeting.
MS. LIOTTA: -- we pretty much have an agenda

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for the workshop. If we don't make a decision now, I think the default's going to be that a court reporter shows up because that has been our general process.

CHAIRMAN LUDLOW: Okay.
MS. LIOTTA: I personally think that, you
know, a court reporter is very very formal and not usually done in -- in the corporate world. I do minutes for corporate boards that last for days. It is never done with a court reporter. It's always just done written minutes.

And, you know, extreme detail is not necessary, in my view. I think the free flow of discussion among the board is what's -- is what's important for those -- for those workshops, and it's available -- anybody -- member of the public can attend those workshops.

So, you know, my personal opinion, save the money, do written minutes, you know, reduce the admin burden all around, and it's perfectly -- it's perfectly fine. It's in the sunshine and I think it's consistent with a lot of practices elsewhere.

And that would be my preference, pretty much irrespective of the agenda, frankly. But if the board wants to do a different process, I think we
just need to figure out what that consensus on that process should be and implement that.

MR. CLARKE: Madam Chair, I agree.
CHAIRMAN LUDLOW: Board discussion?
MR. CLARKE: I agree with Ms. Liotta.
MS. CASH-CHAPMAN: As do I.
CHAIRMAN LUDLOW: Okay. So you --
MR. TOPP: Can I add something to that?
CHAIRMAN LUDLOW: Yes.
MR. TOPP: It will be pretty quick.
MS. CASH-CHAPMAN: You've got ten seconds, go.
MR. TOPP: Go. That workshop led to us getting -- we accomplished a lot today in just two hours, and the reason was because y'all had a really great workshop and a lot of good information came out of it, and you gave us some direction so that we were ready for this meeting, and I agree with you.

MS. LIOTTA: Did you need the verbatim minutes of --

MR. TOPP: No, I didn't even --
MS. LIOTTA: -- the workshop to be able to --
MR. TOPP: -- get them yet, so I agree.
MS. LIOTTA: Right. So we got the benefit
without needing --

MR. TOPP: I got this guy. He took the notes -- he took notes for me.

CHAIRMAN LUDLOW: Okay. Any other comments regarding the workshops? Any other reports?

MS. LIOTTA: So just -- just to confirm, are we in consensus to not have a court reporter at the next workshop or all workshops? I know there may not be a hundred percent agreement, but I think we just need to get the consensus and -MR. OLSON: You can't -- can you call it a consensus if it's a partial agreement? MS. LIOTTA: If you would like to do a formal vote, I suppose we could do that. It's just an administrative point that we -- I think I -- that is going to -- it is a real cost to the airport. MR. OLSON: Oh.

MS. LIOTTA: And so I think it's --
MR. OLSON: Without sounding cantankerous, if that's a word, I'll just say there was some comments made at the last workshop that I'm very glad are memorialized in a -- in a --

CHAIRMAN LUDLOW: Well, then I --
MR. OLSON: -- the transcript and --
MS. MARTIN: This is Sacha Martin. I would
just ask who is actually going to do these minutes?

CHAIRMAN LUDLOW: The --
MS. CASH-CHAPMAN: Any one of us --
MR. CLARKE: I'm the secretary-treasurer.

MS. CASH-CHAPMAN: -- would be happy to do it.
MS. LIOTTA: Yeah.

MR. CLARKE: I'll do it.

MS. MARTIN: Okay.
MS. CASH-CHAPMAN: We've had plenty of other workshops and meetings that we haven't had a court reporter for and \(I\) think that it worked out just fine.

I don't think any of us on this board would say absolutely not, I'm not taking the minutes. So we'll all really open to it. And I think we all take our own kind of notes and minutes --

CHAIRMAN LUDLOW: Yeah.
MS. CASH-CHAPMAN: -- anyway during them. So it's a matter of which one of us wants to send it over to the office to send up to the rest of us.

MS. MARTIN: Yeah, I think -- I mean, I go to most of the meetings here and then \(I\) look at the court reporting and \(I\) say, did that happen? I was there and I don't remember it. But on the other hand, there's a lot of conversation which is not worth transcribing at all. Yeah, who did what to
whom and all that stuff, so anyway. Yeah.
CHAIRMAN LUDLOW: Okay. So, for the board -did you want to say something?

MR. BLOCKER: No. I was just -- I was just going to say just for the board's knowledge, this is something that would really fall under the pursue of the executive director. In other words, the board can make its wishes known and the executive director will designate a staff member to do this.

So y'all as board members do not have to take on that responsibility. Mr. Topp can -- you know, as y'all's -- as y'all's employee, he can -- he can figure out who needs to do that. But really I think what's important here is for the board just to make its wishes known whether we need court reporters for the workshop.

CHAIRMAN LUDLOW: So, when -- again, it goes back to \(I\) guess the agenda comes from staff, right?

MR. TOPP: The problem is --
MS. LIOTTA: Well, the staff is supposed to
work with you --
CHAIRMAN LUDLOW: Yes.
MS. LIOTTA: -- but I think part of the workshop is all of us being able to have input as
to what the next --
CHAIRMAN LUDLOW: Yes, yes.
MR. TOPP: Right.
MS. LIOTTA: -- agenda may be.
MS. MARTIN: How much does it cost? How much
does it cost --
MR. TOPP: About \(\$ 900\).
MS. MARTIN: -- to have a court reporter?
MR. TOPP: About \(\$ 900\).
MS. MARTIN: Each time?
MS. CASH-CHAPMAN: Right.
MR. TOPP: Paying for their education. The challenge, too, is -- is the agenda. As usual, I try to get it out by that Wednesday before or Thursday at the latest. It's too late then really to get them.

CHAIRMAN LUDLOW: I agree.
MR. TOPP: Because we have to give them
what -- Chloe, how long do we need to let them know in advance, the court reporter?

MS. FISCHBACH: About scheduling? I mean, they've been so kind as to accept a week if I've been so scattered, but usually two weeks.

MR. TOPP: Okay.
MS. FISCHBACH: Yeah.

CHAIRMAN LUDLOW: Well, your opinion?
MS. CASH-CHAPMAN: Oh, I thought we did that.
I -- I am all set with just us taking our notes for workshops.

CHAIRMAN LUDLOW: Okay. And Dennis?
MR. CLARKE: I am, too. And I'll take the notes. I'm the treasurer -- secretary.

CHAIRMAN LUDLOW: Okay. And -- and Bob would rather have a court reporter there.

MR. OLSON: Yeah, but \(I\) just made my view known and that's fine.

CHAIRMAN LUDLOW: Right, right. I'm fine with the committee doing their own minutes.

MS. LIOTTA: Or a designated staff person.
CHAIRMAN LUDLOW: Yeah, or somebody, yeah.
MS. LIOTTA: I think in the past we had a designated member of the Authority doing minutes because it had to do with the executive director so staff wasn't there.

CHAIRMAN LUDLOW: Yes. Yes.
MS. LIOTTA: But...
CHAIRMAN LUDLOW: Okay. So we -- so we got that settled. Okay. Sorry, Janet. Anything else need to be brought up?

MR. BLOCKER: Yes, ma'am. So just to clarify,

> so for the workshops, Mr. Topp, for the September workshop, you'll have someone designated to take minutes?

MR. TOPP: Correct.
CHAIRMAN LUDLOW: Thank you. MR. BLOCKER: Okay. So the board understands. CHAIRMAN LUDLOW: Thanks for clarifying that. That's all done. Good. Anything else anybody would like to bring up? Hmm? (None.) CHAIRMAN LUDLOW: Okay. Then it is 6:15. We started at 4:00. We're in good shape. We adjourn the meeting.
(Hearing adjourned at 6:15 p.m.)

\section*{REPORTER'S CERTIFICATE}
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STATE OF FLORIDA )
COUNTY OF ST. JOHNS )

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    I, JANET M. BEASON, FPR-C, RMR, CRR, certify that I was
    authorized to and did stenographically report the foregoing
    proceedings and that the transcript is a true record of my
    stenographic notes.
    Dated this 29th day of February, 2024.

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