### ST. JOHNS AIRPORT AUTHORITY

Regular Meeting

held in The Conference Center, Meeting Room B

4730 Casa Cola Way

St. Augustine, Florida

on Monday, October 9, 2023

from 4:00 p.m. to 5:02 p.m.

### BOARD MEMBERS PRESENT:

REBA LUDLOW, Treasurer ROBERT OLSON MICHELLE CASH-CHAPMAN DENNIS CLARKE, Chairman JENNIFER LIOTTA

## ALSO PRESENT:

JEREMIAH R. BLOCKER, ESQUIRE, Douglas Law Firm, 100 Southpark Boulevard, Suite 414, St. Augustine, Florida, 32086, General Counsel for Airport Authority.

CHAD S. ROBERTS, ESQUIRE, The Roberts Firm, PLLC, 1633 Challen Avenue, Jacksonville, Florida, 32205, Aviation Counsel for Airport Authority.

JAIME TOPP, Interim Executive Director.

JANET M. BEASON, RPR, RMR, CRR St. Augustine Court Reporters 17 Pacific Street, Suite B St. Augustine, FL 32084 (904) 825-0570

1	I N D E X	
2		PAGE
3	PLEDGE OF ALLEGIANCE	3
4	MEETING MINUTES	4
5	AGENDA APPROVAL	4
6	BUSINESS PARTNER UPDATES	6
7	OLD BUSINESS	
8	<ul><li>Gun Club Property</li><li>Engineering Services</li></ul>	7 9
9	NEW BUSINESS	none
10	STAFF REPORT	21
12	PUBLIC COMMENT - GENERAL	47
13	MEMBER COMMENTS AND REPORTS	49
13	ADJOURNMENT	63
15	REPORTER'S CERTIFICATE	64
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

1	PROCEEDINGS
2	CHAIRMAN CLARKE: I'd like to call the meeting
3	to order of the Northeast Florida Regional Airport
4	and we'll begin with the Pledge of Allegiance.
5	(Pledge of Allegiance.)
6	MEETING MINUTES
7	CHAIRMAN CLARKE: All right. Thank you,
8	folks. Thank you for all all of you for coming
9	this evening. We'll begin the meeting. The first
10	order on the agenda is the approval of the
11	minute meeting minutes for August and September.
12	MS. LUDLOW: I have proof that I read them and
13	highlighted them, so I make a motion we approve
14	both August and Sept August 28 and
15	September 11th.
16	CHAIRMAN CLARKE: We have a motion to approve
17	the August 28th and September 11th.
18	MS. LIOTTA: Seconded.
19	CHAIRMAN CLARKE: There's a second. Any
20	discussion from the board board members?
21	(None.)
22	CHAIRMAN CLARKE: Any any comments from the
23	public on the meeting minutes for August and
24	September?
25	(None.)

CHAIRMAN CLARKE: Hearing none, I'll ask for a 1 2 vote. All in favor? 3 MR. OLSON: Aye. 4 MS. LUDLOW: Aye. 5 MS. LIOTTA: Aye. 6 MS. CASH-CHAPMAN: Aye. 7 CHAIRMAN CLARKE: Aye. It's unanimous. Okay. 8 AGENDA APPROVAL 9 CHAIRMAN CLARKE: The next order of business is the approval of the agenda. Does any --10 11 MS. LIOTTA: I have one minor item --12 CHAIRMAN CLARKE: Okay. MS. LIOTTA: -- to add to the agenda, and that 1.3 is a minor issue -- a minor item. There -- I 14 submitted minutes for the workshop on -- oh, I'm 15 16 blinking on the date now -- the first workshop for the executive director selection. I believe staff 17 18 has circulated those. 19 CHAIRMAN CLARKE: September 22nd. 20 MS. LIOTTA: Yeah, September 22nd. So I'd 21 like to make a -- I think we could probably get 22 those approved as well. 23 MR. OLSON: I don't know if they've been 2.4 circulated back --

MS. LIOTTA: Oh.

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MR. OLSON: -- have they?
 1
 2.
               CHAIRMAN CLARKE: I've read them. I think
 3
          they're fine.
 4
               MR. OLSON: Oh, okay. I haven't seen them.
 5
          Okay. It's probably my fault.
 6
               CHAIRMAN CLARKE: Do we -- do we need to make
 7
          those public, Mr. Blocker?
               MR. BLOCKER: They would be, yes, sir.
 9
               CHAIRMAN CLARKE: I mean -- I mean, before we
10
          vote on them?
11
               MR. BLOCKER: As long as the board has had a
12
          chance to review it.
13
               CHAIRMAN CLARKE: Yeah. Do we actually have
14
          to approve them or accept them? I mean, I guess
          that's a --
15
16
               MR. BLOCKER: It would be -- it would be an
17
          approval process, Mr. Chairman.
18
               CHAIRMAN CLARKE: Okay. Anyone have any
19
          comments on the workshop meeting that we held?
20
          Ms. Liotta prepared the minutes for that meeting,
21
          and --
2.2
              MR. OLSON: This was the --
23
               CHAIRMAN CLARKE: -- we're asking for
24
          approval.
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MR. OLSON: -- first one, not the second one.

1	MS. LIOTTA: Correct.
2	CHAIRMAN CLARKE: The first one.
3	MR. OLSON: Okay.
4	MS. LUDLOW: Didn't you prepare those minutes?
5	CHAIRMAN CLARKE: That was for the other
6	meeting.
7	MS. LIOTTA: If the board's not ready, if
8	everybody hasn't seen it, we can make it the next
9	meeting. It's a really minor issue; I don't want
10	to hold up every hold up the meeting.
11	CHAIRMAN CLARKE: Likewise, just another
12	comment on that item. I $\operatorname{}$ we will do the same for
13	the master plan workshop meeting. I've circulated
14	those, so
15	All right. We'll defer that, the minutes for
16	the executive director workshop until the next
17	meeting.
18	BUSINESS PARTNER UPDATES
19	CHAIRMAN CLARKE: Now we'll have our business
20	partner updates. I guess Chairman Dean? Chairman
21	Dean is not here.
22	Let's see who else. I don't have a list of
23	those folks. Vinny Atlantic Aviation?
24	MR. OLSON: Here they are.
25	CHAIRMAN CLARKE: Oh, you have them there.

Okay. Mr. Beyers? Mr. Beyers is not in. 1 2 Mr. Riera, SAAPA. 3 MR. RIERA: Just a quick confirmation that October 28 is the Young Eagles flight. Those are 5 the only things I have at the moment. I haven't been able to attend any of the SAAPA meetings. But I believe October 28th is the date for the 7 Young Eagles flight to be conducted here at the airport. That's all I have. 9 10 CHAIRMAN CLARKE: Okay. Is that it? Okay. 11 Thank you. Mr. McKendrick? Mr. McKendrick is not here 12 13 from Northrop Grumman. Mr. Pittman? Mr. Pittman from the control tower is not -- not here. 14 15 GUN CLUB PROPERTY 16 CHAIRMAN CLARKE: All right. We can move to 17 old business items or -- where is Mr. Topp? Would 18 you like to do the staff report first? 19 MR. TOPP: Well, yeah. Those -- the old 20 business items should have been put in the staff 21 report, but I just didn't have anything to put 22 there, so I figured what the heck, you know. But 23 basically, do you want me to talk about the 2.4 Gun Club?

CHAIRMAN CLARKE: Yeah, if we're going to

- follow the order, we'll do that.
- 2 MR. TOPP: All right. So the Gun Club
- 3 property, we had made them a proposal about working
- 4 with them and buying the property and this, that,
- 5 and the other, and we had talked about trading for
- 6 some of the land across the peninsula there that we
- 7 have that -- straight out from where they shoot,
- 8 you know, so nobody ever builds anything there.
- 9 They would like to have a -- an appraisal of
- that to see what the real value is on for the
- 11 trade. And bottom line is that I don't think it
- 12 was communicated from our meeting to when they had
- 13 their board meeting. So I've requested for me to
- go to the board meeting, and also I've requested
- 15 counsel to recap our meeting so that each one of
- the board members of the Gun Club have the
- information exactly what our proposal -- what our
- 18 proposal was.
- 19 So if I can -- Mr. Tucker is going to help me
- 20 get on the board meeting for the Gun Club. So if I
- get the meeting, I'll close it, all right?
- 22 MS. LIOTTA: So it's -- that's being -- is
- that going to be presented to them as a formal
- offer by the airport?
- MR. TOPP: Yes. Yeah, we'll present it to

- 1 y'all --
- MS. LIOTTA: But the board hasn't seen what
- 3 that is.
- 4 MR. TOPP: Right.
- 5 MS. LIOTTA: So they understand it's not
- 6 something that's been approved. Like if they sign
- 7 that, it still has to come in front of the
- 8 Authority for approval.
- 9 MR. TOPP: Yes --
- MS. LIOTTA: Okay.
- 11 MR. TOPP: -- we talked about that at our
- meeting.

## 13 <u>ENGINEERING SERVICES</u>

- MR. TOPP: Engineering services, we have the
- updated -- all of the MSAs and contracts and
- everything are in front of our attorneys for the
- three firms: Pond, Michael Baker, and of course
- 18 Passero. Once they review it, we'll submit it for
- the board to -- to approve them and we'll move
- forward.
- 21 And the idea for the engineering services,
- 22 obviously is when the other -- when we have new
- projects, like the new road that has to be built
- and other things like that, we'll go to everybody
- and talk to them about the best firm to do the job.

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MR. OLSON: Oh, Mr. Chair, I have a question
 1
 2
          on that.
 3
               CHAIRMAN CLARKE: The Chair recognizes
 4
          Mr. Olson.
 5
              MR. OLSON: Yeah, the board spent a lot of
 6
          time going through the point scoring for selecting
 7
          and ranking engineering firms, and I don't think
          we've ever received a -- how the scorings came out.
 9
               MR. TOPP: Yeah, I sent out a memo on that to
10
          everybody.
11
              MR. OLSON: With the scores, the actual
12
          ranking and scores?
13
              MR. TOPP: Right.
14
              MR. OLSON: I keep --
              MS. LUDLOW: Because Jennifer said there were
15
16
          two --
17
              MR. OLSON: You know, I keep hearing things
          that have been distributed. I have not seen them,
18
19
          separate --
20
               MR. TOPP: I will hand-deliver them to you.
21
              MR. OLSON: Well, just also maybe check to see
22
          if you've got the right --
23
              MR. TOPP: Yes.
              MR. OLSON: -- distribution. Okay. Thank
2.4
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you.

- 1 MR. TOPP: Yeah, I got a phone --
- 2 MR. OLSON: Okay.
- 3 MR. TOPP: As soon as I sent out that out, I
- 4 got a phone call from one of the members about it.
- 5 So they did see it.
- 6 MR. OLSON: Yeah, okay. Thank you.
- 7 MS. LIOTTA: I mean, I do want to make a
- 8 comment on that. I know that there was a memo sent
- 9 around to the board members.
- 10 I did -- some of the language in there did
- 11 cause me potentially some concern. I do -- as a --
- I know the board sets the policy for the airport
- 13 and I do not believe there is a policy that we --
- as part of this, that -- let me see if I can be a
- 15 little more coherent.
- Some of that memo suggested that perhaps there
- 17 would be an assumption that one of the engineering
- 18 firms would be given the opportunity to work on
- something ahead of the other engineering firms. I
- do not believe that was part of what the board
- intended by having three different engineering
- firms, was that there would be any presumption that
- any one of those that was selected would be given a
- favorable position.
- I think that those -- in my view, each project

1	should be taken one-on-one on its merits and that
2	there should not be a presumption that one
3	engineering firm is a preferred provider over the
4	other two. So I just wanted to get that out there.

2.2

2.4

I don't believe that there is a policy for such a thing, nor should -- nor should there be that gives one provider some sort of inherent advantage over the others, divorced from the merits of the project.

MS. LUDLOW: I'd like to respond to that.

I don't know how you can say -- I don't know how you can discard years and years of infrastructure work that one company has done and say everybody that walks in the door is equal because obviously one firm has done years and years of work, and are we going to pay another firm to redo what's already been done?

MS. LIOTTA: Well, that's why I said every -- I was trying to be very careful and clear when I said that each project should be assessed individually on its merits.

In some -- in some cases, prior experience directly related to a proposed project may very well be a factor that would cause -- that would make sense to continue working with the prior

- 1 provider, but that may not always be the case.
- 2 MS. LUDLOW: Right.
- MS. LIOTTA: And we shouldn't have a
- 4 presumption that because we worked with one
- 5 engineering firm exclusively for many many years,
- 6 that some -- that therefore going forward, that's
- 7 the only -- you know, that's one that makes the
- 8 most sense just as an incumbency issue. I think
- 9 everything needs to be done on the merits on a
- 10 case-by-case basis.
- MR. OLSON: I'm trying to --
- 12 MS. LUDLOW: I don't think you can discard --
- 13 discard --
- 14 MR. OLSON: I'm now asking I guess another
- 15 related question.
- MS. LUDLOW: Mr. Chairman, you need to
- 17 recognize members as we talk.
- 18 CHAIRMAN CLARKE: The Chair recognizes Mr. --
- 19 it recognized Ms. Ludlow and now recognizes
- Mr. Olson.
- MR. OLSON: Okay.
- 22 CHAIRMAN CLARKE: Thank you.
- MR. OLSON: I'm now getting a little bit more
- 24 confused about this.
- Now, I -- it was my understanding that we have

- to rebid our engineering services for, what, every
  five years as to who our retained attorney -- or
  engineer will be, essentially the -- the go-to when
  we have engineering needs, and that we prepared an
  RFP to select that engineering firm. We called for
  proposals.
- 7 MS. LIOTTA: Uh-huh.
- MR. OLSON: I guess the puzzlement came when
  we ended up selecting multiple firms. And now we
  have the quandary that we're talking about, is how
  we go to which firm. But wasn't the original
  objective to use a scoring of factors to actually
  rank and select the best of those firms based on
  that scoring?
- 15 CHAIRMAN CLARKE: I'd like to add -- add a

  16 comment to that. I believe that we -- we gave

  17 ourselves the flexibility to have multiple firms in

  18 our -- as qualified to operate for us.
- MR. OLSON: Okay.
- 20 MS. LIOTTA: So my understanding of what
  21 happened was, you know, we said in the RFP we
  22 intended to have more than one at the end.
- 23 CHAIRMAN CLARKE: Right. Right.
- MS. LIOTTA: So that was --
- MR. OLSON: Okay. That was --

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MS. LIOTTA: Part of the purpose was to have
 1
 2
          multiple -- more competition, more choices, more
 3
          master services agreements in place, so we'd have
 4
          more -- more than one firm to call up.
 5
               MR. OLSON: So that was an intent --
 6
               MS. LIOTTA: That was a part of the intent.
 7
          After --
               MR. OLSON: -- stated intent at the outset.
 9
          Okay.
10
               MS. LIOTTA: After the scoring was done, there
          were three, is there was -- you know, Passero I
11
12
          think had the highest score, as expected.
13
               MR. OLSON: Okay.
14
               MS. LIOTTA: And then there were two other
          firms that had an equal score. So that's why we're
15
16
          talking about three instead of, you know, maybe
17
          two.
18
               MR. OLSON: Okay.
19
               MS. LIOTTA: So now we're -- staff is moving
20
          forward to get the -- and Passero's, and I probably
21
          keep mispronouncing that, is --
22
               MR. OLSON: Passero.
23
               MS. LIOTTA: Passero, is -- theirs was --
24
          theirs was near -- near the end of the term anyway,
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so there's is -- was one of the reasons we started

- 1 the bid process.
- 2 So anyway, all three of them are being -- you
- 3 know, Passero's is being renewed, the other two are
- 4 being written, and they'll come to us for approval
- 5 so that those can get signed.
- But my concern was once those are in place, is
- 7 there going to be -- you know, how is that going to
- 8 be administered? And I think it cuts against the
- 9 intent of what the Authority was doing if it's
- 10 administered in such a way that only Passero is --
- is going to be brought -- is even going to be
- invited in on a particular -- the majority of
- projects.
- MR. OLSON: Because where we ended up is all
- three of them are on equal footing?
- MS. LIOTTA: In my viewpoint, they should be.
- 17 They should be looked at -- like I said, every
- 18 project on a case-by-case basis should be looked at
- 19 with an unbiased eye as to who's the best for that.
- 20 And there may or may not be, depending on what the
- 21 project is, a -- a reason to go with one over the
- other.
- 23 And we could -- I would suggest, and maybe
- 24 it's good to look at what other airports are doing
- and kind of see if -- what their policies and

1 procedures are. 2 MR. OLSON: Yeah. 3 MS. LIOTTA: That might be good guidance. 4 My understanding is some airports just 5 consistently, even if they have master services agreements in place, will consistency just send certain things out to bid always if they're over a 7 certain dollar threshold, just always. 8 9 CHAIRMAN CLARKE: Well --MS. LIOTTA: And I'm not saying that's what we 10 should be doing --11 12 CHAIRMAN CLARKE: Why don't we --13 MS. LIOTTA: -- but in looking, I -- I don't 14 want us falling -- the airport falling in a situation where we have providers that we end up 15 16 not using because we're administering the way 17 that --18 CHAIRMAN CLARKE: Why don't we wait --19 MS. LIOTTA: -- they're not getting --20 CHAIRMAN CLARKE: -- until we see the master 21 service agreements and then -- you know, let's not 22 put the cart before the horse. 23 I mean, once the -- we have projects, there 24 are plenty in the pipeline, we're going to be able 25 to evaluate which firm is going to be the best

suited to handle each project. So --1 2. MR. OLSON: So we're going to -- we're -- the path forward would be to enter into a master 3 service agreement with three different firms. 5 CHAIRMAN CLARKE: Correct. 6 MR. OLSON: Okay. 7 CHAIRMAN CLARKE: Right, right. 8 MS. LIOTTA: Right. That's what -- that's where we're headed. 9 10 CHAIRMAN CLARKE: And that gives us a lot of 11 flexibility. 12 MS. LIOTTA: Yeah. MR. OLSON: Is it -- would it be an 13 administrative decision or a board decision as for 14 15 any work that would be needed as to which firm 16 is --17 CHAIRMAN CLARKE: Well, I think it's going on 18 to depend on the project. I mean, we don't want 19 to -- we don't want the board to be in a position 20 where we're micromanaging staff. I mean, that's 21 why we hire an executive director. 2.2 They're going to take into consideration all 23 of the factors that -- you know, that come into 24 play for executing a given contract, and they'll

advise us as to which matching of needs versus

qualifications are best suited for that project. 1 2 It may be that all three of them work on a 3 particular project --MS. LIOTTA: Yeah, and --4 5 CHAIRMAN CLARKE: -- I mean, and that would be 6 fine. 7 MS. LIOTTA: And I -- I think that's exactly 8 right. My only concern when I referenced the memo was 9 10 that it seemed to be suggesting a policy as to how 11 to do that, and the board sets the policy and the 12 staff runs the -- runs the airport. 13 And so, I'm just drawing that line, saying as 14 a policy matter, we should not have a policy where the board has -- one, the board hasn't approved 15 16 and, two, that gives any one provider an incumbent 17 advant- -- advantage that's not truly tied to a 18 reason why. 19 MR. OLSON: Okay. And as you said, we could 20 look at how other airports specifically handle what 21 we're talking about now. 22 CHAIRMAN CLARKE: Sounds like an opportunity 23 for the policy committee to take up a new task. 24 MS. LIOTTA: Happy to -- happy to help if

25

that --

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CHAIRMAN CLARKE: Okay.
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 2
              MS. LIOTTA: -- because it is a referred body,
 3
         so the board needs to refer to the policy committee
         if there's --
 5
               MS. LUDLOW: Do we have a policy committee?
         Aren't you head of the policy committee?
              MS. LIOTTA: Yes. It's -- it sits rather
 7
          (unintelligible), but it's -- it does exist. The
 8
          only thing that's been suggested so far is the
 9
          leasing policy, which really I can't -- I can't be
10
          involved with right now until --
11
12
              MS. LUDLOW: But you could have --
1.3
              MS. LIOTTA: -- other issues are dealt with.
14
         But --
              MS. LUDLOW: -- a policy meeting on something
15
16
          like this --
17
              MS. LIOTTA: Absolutely.
18
              MS. LUDLOW: -- and pull everybody together.
19
               CHAIRMAN CLARKE: Okay. Is there any more
20
          discussion on the engineering service issue?
21
                             (None.)
22
               CHAIRMAN CLARKE: All right. Hearing none, we
23
         can move to new business items. Are there any --
2.4
              MR. TOPP: There aren't any.
25
               CHAIRMAN CLARKE: -- new business items? Then
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1	we'll	

MR. TOPP: Next meeting, but not this time.

3 CHAIRMAN CLARKE: Next meeting, we'll have

4 staff reports. I believe, Mr. Topp, you're going

5 to go first --

6 MR. TOPP: I'll go first.

7 CHAIRMAN CLARKE: -- on the staff reports?

# 8 <u>STAFF REPORT</u>

MR. TOPP: Yeah. The -- you know, as the interim executive director, there's quite a bit of authority that's given to me for the day-to-day running of the airport.

And I think that it's important, and I said this when I was elected, that we want to do what the board wants to have done, but once a decision's been made that the -- the executive director and his or her staff need to continue on and get the job done, all right, according to the guidelines that are given to the board -- by the board.

I think that the last six months or so, y'all have been burdened with this upheaval, or as I like to say, the drama that existed here prior to me taking over, and we got this. We can get this done, we can move forward, and you-all don't need to, like Mr. Clarke said, have to worry about the

- nitty-gritty daily grind and -- what was the term 1 2 you used, Mr. Clarke --3 CHAIRMAN CLARKE: Micromanage. MR. TOPP: -- micromanaging. 4 5 We've got talented people in the office. We 6 know what we're doing. Y'all are spending a lot of 7 time looking at this new -- at this new executive director. We want to move the airport forward and I think we're doing that and, you know, we don't 9 10 want to take a lot of your time to do that. So that brings us to one other thing. I --11 12 you know, I don't if I misspoke about the fact that 13 the -- that the empowerment that I've been given --14 is that correct, gentlemen, the legal team? MR. BLOCKER: Yes. Through -- through the 15 16 Chairman. 17 CHAIRMAN CLARKE: Yes. 18 MR. BLOCKER: So, yes, Mr. Topp did -- we did 19 talk about that. Obviously our charter and rules
- talk about that. Obviously our charter and rules
  do give Mr. Topp as interim executive director some
  authority. That way, when the board makes -- makes
  a policy, then he can carry out that policy, that's
  correct.
- 24 CHAIRMAN CLARKE: Okay. Thank you.
- MR. TOPP: Okay. And so, regarding the 21

1	acres	or	wha	tev	er,	Ι	hav	e t	calked	l with	the	legal
2	team	to	р	ut	toge	th	er	to	work	with	Volat	

Just as a side note, Martinair has chosen to take a different -- to go -- to move to the northeast portion of the airport when that becomes available. So they basically stepped away from the 21.1 acres.

And since my predecessor sent out 14 -contacted 14,000 other people to -- and I'm not
exaggerating, that's what they did, the lone
survivor, if you will, is Volato.

And I think, as I was joking with Mr. Liotta on Saturday I met with him just to have a coffee, I wanted to bring him a shovel and say, "Here it is, get started," right?

You know, now there's a lot of paperwork that has to be done. I know that Mr. Blocker is contacting their attorney to start the process of developing a development agreement and a lease agreement.

There's quite a bit of documents that have to be made to get going on this. We've got EPA and some other stuff. And then once those documents start flowing in, our general counsel -- our counsel will review it. And then once the point

that we -- once we've vetted those documents, then 1 2 we'll present it to y'all and we can move forward. 3 There's -- there's a lot of -- a lot from the lip to the cup to get things done. 5 CHAIRMAN CLARKE: So we're -- we're not anywhere close to having a -- beginning lease 7 negotiations with --MR. TOPP: No, we are doing that now. 8 9 CHAIRMAN CLARKE: I mean, that's -- that's 10 part of this process you're describing. MR. TOPP: Yeah. No, Mr. Blocker can expand 11 12 on that. 1.3 CHAIRMAN CLARKE: Okay. Thank you. 14 MR. TOPP: He's been talking to Alexa -- I quess Alexis, Alexa. Do you want to --15 16 CHAIRMAN CLARKE: Yes, sir. 17 MR. BLOCKER: Through the Chair. 18 So I have reached out to Volato's attorney, 19 Alex, and made her aware, based on the direction of 20 Mr. Topp, that we will need a proposed lease 21 agreement, a development agreement. 2.2 There's some due diligence that we still have 23 to do as staff, and obviously a bond possibility, 2.4 and all of that will come before the board. But

it's going to take some time to draft these

1	documents and get these prepared where they can be
2	reviewed by the board for a decision. So we
3	will we will do that. We'll get all of those
4	documents together so the board can do its due
5	diligence. We'll vet it, the feasibility.
6	But at this at this point, based on
7	Martinair interested in a different parcel which
8	still has to be vetted and there's due diligence
9	and I won't step in front of Mr. Topp in that
10	substitution, I'll let him finish that but
11	that's at a different stage of in the process.
12	So where we are with with this particular
13	is we need documents and we can engage in
14	negotiations. But we have to have have
15	documents so we can start those negotiations
16	MR. TOPP: Right.
17	MR. BLOCKER: and see where we're at.
18	MR. TOPP: And Martinair, you know, we've got
19	to be ready to determine if it's an appropriate
20	proposal. Once they do move over there, there was
21	some things that we had to cover with them and get
22	clarified, which they did a good job of clarifying.
23	And but, you know, that's the lay of the
24	land right now, you know, as the chess pieces are
25	being moved around and being put in the right

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1
         place.
 2
              MR. OLSON: So I --
 3
              MR. TOPP: And -- go ahead.
              MR. OLSON: Mr. Chair, I had a question. So
 5
          Martinair has officially withdrawn; is that
 6
          correct?
 7
               MR. TOPP: They've -- they've requested to --
 8
          they've withdrawn, yes.
 9
              MR. OLSON: They have withdrawn from the 21
10
          acres.
               MR. TOPP: From that piece of property, that's
11
12
          correct.
1.3
              MR. OLSON: Okay. I guess the main thing is
          that before we -- I assume before we see documents,
14
          there would be a easier to review term sheet that
15
16
          would come to the board to look at and discuss the
17
          terms.
18
               MR. BLOCKER: That's correct.
19
              MR. OLSON: Okay. That's all I have.
20
              MR. TOPP: Mr. Blocker, I have a question on
21
          that, because I -- I've been going through all the
22
          records and there seems to have been a -- is it an
23
          offer sheet from them or was it a term sheet?
24
              MR. ROBERTS: I can. If you want,
25
         Mr. Chairman, I can --
```

- 1 CHAIRMAN CLARKE: Yeah, please.
- 2 MR. ROBERTS: In the course of preparing the
- 3 notice to Northrop Grumman to determine if they had
- 4 any interest in developing the parcel themselves,
- 5 based on their contractual terms that they
- 6 currently have, there is a pretty -- pretty far
- 7 along term sheet that was used as part of that, and
- I think as the process moves forward, that will get
- 9 more and more granular and more and more developed.
- But there is a broad outline of a term sheet that
- 11 presently exists.
- MR. BLOCKER: And, Mr. Chair, if I can just go
- off on that.
- 14 CHAIRMAN CLARKE: Yes, please.
- MR. BLOCKER: After speaking with counsel for
- Volato, there's some additional, you know, work
- that we're going to have to do and make sure that
- we refine that and get that prepared.
- 19 If I could just briefly address Martinair.
- 20 Because they're looking at a different parcel,
- 21 there was a due -- due diligence effort that we
- were engaging in, Mr. Topp and myself. We still
- need to fully engage in due diligence based on
- their initial proposal. There's some questions
- that were raised. So we will continue that due

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diligence now, knowing that they're looking at a
 1
 2
          different area.
 3
               But we're at a different state of due
 4
          diligence with Martinair. It's still very new,
 5
         very preliminary. We don't have any term sheets or
          really anything to go off with.
               Volato, we're at a different stage of
 7
         development. We have, you know, some preliminary
 8
 9
         terms. We have some -- some more actual items that
         we can work on. So I would treat those in
10
         different stages at this point.
11
12
               MR. OLSON: Okay. No, my question was just to
13
         be clear that we have no other party at this point
         having any interest in the 21 acres --
14
              MR. BLOCKER: That's correct.
15
16
              MR. OLSON: -- except Volato. Okay.
17
              MR. BLOCKER: Yes, sir --
18
              MR. OLSON: Thank you.
19
              MR. BLOCKER: -- that's correct.
20
              MR. OLSON: Okay.
21
              MR. TOPP: And did anybody have any questions
22
          on that? Any further questions on that? No?
23
                             (None.)
2.4
               MR. TOPP: The next thing is, is that we're
```

still dealing with the lightning damage and

1	mitigation. We have two different firms that are
2	going to come in and look at what we have today and
3	see if we can update it from two decades old.

1.3

We have some, what's called for the engineers here, definite leaks in our grounding somewhere that's causing things to jump like it did. The tower folks are still having to walk up stairs because the elevator's still out. We're hoping that will be done tomorrow.

We fixed the phone thing. I think that got done today for the tower. That all had to do with that bolt of lightning that went through two devices and went into the hangar there at -- at Joe Duke's hangar and wiped out everything inside there as well.

MS. LIOTTA: I know at a previous board meeting, you mentioned you were going to look into insurance. Was there any --

MR. TOPP: Yes. I was going --

MS. LIOTTA: Okay.

MR. TOPP: -- get to that next. Thank you.

The -- yes, we've already contacted. We filed the preliminary claim, you know how you have to do.

AIG has already contacted us. Dana and Chloe are actually putting together all of the fees.

1	We don't know all of them yet because, like
2	the elevator, we have to find out what all that is,
3	and I and I don't think we've heard I'll have
4	to ask Dana tomorrow if we've heard if we can
5	include labor on that or not. We don't know.
6	They're supposed to get back to us about that.
7	So, yeah, we're definitely going to get
8	back of a napkin, we're bumping \$80,000, not
9	including labor, in just parts that were blown up.
10	MS. LIOTTA: So did the insurance carrier come
11	back and give any initial feedback on whether it
12	was excluded or included?
13	MR. TOPP: No, because they have to see
14	exactly what each item was
15	MS. LIOTTA: Okay.
16	MR. TOPP: that went out. Some will
17	probably be exclude you know, taken.
18	The other thing we've done is we're buying
19	spares for the spares, if you will. We went
20	through all our spares. We had other stuff coming
21	in and those spares got wiped out.
22	Mainly, it's there's three boards
23	there's a master board that runs a certain section
24	of fences and then there's what they call an up and
25	a down board for each fence, and they just got

fried. 1 2 So we had other ones, and James did a really 3 good job of taking a transistor from here and, you know, he just got everything working again. And it 5 was really a -- it was a Hercul- -- Herculean effort by everybody. They worked here a lot of 7 time. The centerline lights, we're still waiting for a switch for that, so those are actually being 9 turned on in the afternoon and turned off in the 10 morning when they come to work. Just the first 11 12 thousand feet on 31. Any questions on that, further questions? 13 14 CHAIRMAN CLARKE: You mentioned that you're 15 talking to some engineering or electrical 16 engineering consultants. Is -- is part of the 17 mitigation upgrading or hardening the system --18 MR. TOPP: Yes. 19 CHAIRMAN CLARKE: -- to -- to, you know, 20 prevent --21 MR. TOPP: Right. 2.2 CHAIRMAN CLARKE: -- future occurrences? 23 MR. TOPP: Yeah, there's two parts to it. One 24 is the EE, the electrical engineering portion of

it, and there's some -- there's also some things

1	which I've been putting off presenting because I
2	want to get that interface for the our network,
3	because that got because our building, the
4	administrative building got whacked, the tower got
5	whacked twice, the runway, the northeast end of the
6	runway got whacked a few times.

2.4

So we had, I don't know, I'd have to ask either James or -- it was like eight different strikes that we had all in a period of three days. It was fun, you know, if you consider that fun. So, yes, we've got engineering firms that are going to be giving us some quotes on fixing that so that we don't get killed next time.

Just a brief note. I talked to Scott Ban -Maynard from the Economic Development Chamber of
Commerce about that large plot they wanted across
U.S. 1, and met with he and two of his personnel.
And we talked for about 30 minutes about that, and
I said it's on the ALP, let's go. You know, let's
bring it on and give us a proposal, and so he's
working on that.

The last thing, which I guess we could put
this on new business, is the demo of
360 North Boulevard. Y'all saw the two quotes that
we got for that. Were there any questions on that?

- Because obviously one was somewhere over 30 and the other one was 27,000.
- And obviously -- and I particularly like the

  other company that was 27,000 better anyway. But

  they -- they were more detailed. It's actually

  26,000 as opposed to the other one being 30 plus

  1,200 to get the driveway taken up.
- 8 MR. OLSON: Yeah, I had a question about
  9 that -- two questions. One quick one. I assume
  10 that this contractor, the apparent low bidder, is
  11 fully licensed and insured.
- MR. TOPP: Yes, absolutely.
- MR. OLSON: Okay. My other question is probably a more complex one maybe.
- I think all our board has seen Mr. Bock's work

  in looking at an opportunity for us relative to the

  land we're talking about now where this house is.
- MR. TOPP: Yes.
- MR. OLSON: And the scenario, as I -- as it's
  been explained to me, would be based on a appraised
  value of our land -- or of the property.
- So I don't know whether it's worthy of

  consideration, but this house is appraised I think

  somewhere in the range of 200 and some thousand, or

  something like that.

1	MR. TOPP: Leave it up until the appraisal?
2	MR. OLSON: Would it be better to leave the
3	house up, not expend the demo money now, and with a
4	possibility that the entire property may appraise
5	higher with the house than without the house in the
6	scenario that Mr. Bock is talking about?
7	MR. BOCK: Can I make a comment?
8	CHAIRMAN CLARKE: I think I think what we
9	need to do is for the public is explain what
10	the perhaps Mr. Topp or if you want to defer to
11	Mr. Bock
12	MR. OLSON: Mr. Bock's here.
13	CHAIRMAN CLARKE: and tell us what the
14	grand so-called plan is for the Florida Land Trust.
15	MR. BOCK: Do you want me to say a few words?
16	CHAIRMAN CLARKE: Sure. Is that okay?
17	MR. TOPP: Yeah, that will be fine.
18	CHAIRMAN CLARKE: Okay.
19	MR. BOCK: Alan Bock, Ponte Vedra Boulevard.
20	There is a development south of this, Madeira,
21	that has about 30 acres that they're trying to get
22	into the preservation, in the North Florida
23	preservation program, where they will buy the
24	property.

The State pays for it at market rate, which is

1	decided by an appraisal from the State and from the
2	private landowner. The State has a program, they
3	have been buying land in large chunks in
4	Central Florida trying to get it in preservation.

We have adjacent and other neighbors have land adjacent to that 30-acre site. So it's a great opportunity to dispose of our excess land at a market value. Also, this could be a nice park for the St. Augustine community. The -- from my understanding, and it's the -- the fellow that's in charge of it, Mr. Buch, he's available for a Wednesday call or meeting --

MR. TOPP: Great.

1.3

MR. BOCK: -- and he can explain the program in a lot more detail.

But it sounds like a good opportunity for us to put a 60-acre tract together, turn it into a nature preserve, have access from North Boulevard to the water so we could have canoe and kayakers with access, nature trails, something I think St. Augustine probably it would be great to have. And I think the county has mentioned that several times, that they would be interested in the property for the same purposes.

This will give us some buffer from the 31

- approach where now we have the property we own and there's two other houses.
- My understanding is they're interested in

  the -- in the land, not necessarily the buildings,

  and Mr. Buch, when he comes in or talks to you on

  Wednesday, he may be able to clarify that. My

  understanding is if it's vacant land, it may have

  more value and they don't have to deal with the -
  with the disposal of the property.
- MR. TOPP: All right.
- MR. BOCK: So maybe wait till you have a

  conversation, Mr. Topp, and then find out whether

  or not you want to go forward with the contract to

  dispose of --
- MR. TOPP: Okay.

- MR. BOCK: -- the existing structure.
- But we have one neighbor that signed up. We
  have the airport property. Between the two of us,
  there's 15 acres. There's 30 acres of land that
  Madeira is interested in putting in the program.
  So you can see we have a nice 30-acre area from the
  approach end of 31 all the way down to Madeira.
- The State likes the program obviously for preservation. There's a bunch of the wildlife in

And that's all waterfront.

- the area they want to preserve. What this also 1 2 adds is a storm buffer for this community if they 3 have a tidal surge. 4 MR. TOPP: Yes. 5 MR. BOCK: So they're looking at that now. we're right in the marshlands, you know, a few hundred feet back, so it will give a little 7 protection for the airport also. So maybe wait 9 till Wednesday --10 MR. TOPP: Yeah --MR. BOCK: -- and see what he has to say. 11 12 MR. TOPP: -- let's get a little more detail. 1.3 CHAIRMAN CLARKE: I think it's important to 14 note, maybe, Mr. Topp, you can chime in, that that 15 property that we currently own is about between 16 nine and ten acres or thereabouts, but it would not 17 be available for aeronautical development. Is that 18 true?
- MR. TOPP: Correct.
- 20 CHAIRMAN CLARKE: Okay. So it would be excess
  21 property.
- MR. TOPP: Yeah, and the other thing is we
  want to be careful that we don't use it as a
  reliever for the boat ramp on the way across to
  Vilano because we don't need folks with their

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outriggers going under 31. You know, kayaks and
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- things like that is fine. But a park would be
- 3 really nice.
- 4 There's a really nice -- if you get a chance,
- 5 there's the address, go look at the property. It's
- 6 beautiful. It's a beautiful piece of property, and
- 7 I think that's excellent.
- 8 CHAIRMAN CLARKE: We don't want masts --
- 9 MR. TOPP: If you get a chance -- if you get a
- 10 chance, you can have Mr. Bock show you the picture
- 11 he has of all of these spoonbill -- what are they,
- 12 flamingos?
- 13 MR. BOCK: They're pink spoonbill something.
- MR. TOPP: Something gorgeous.
- 15 MR. BOCK: There's hundreds of them --
- MR. TOPP: Hundreds of them.
- 17 MR. BOCK: -- in the trees right on the water.
- MR. TOPP: It's really really cool.
- 19 MS. LUDLOW: I understand someone from Madeira
- is already trying to work up a program to get those
- 21 saved --
- MR. TOPP: Yes.
- MS. LUDLOW: -- to get that piece saved.
- MR. TOPP: That's all part of it.
- MS. LUDLOW: I don't know how --

- 1 MR. OLSON: That's part of --
- 2 MS. LUDLOW: -- that would work with ours.
- 3 MR. TOPP: It goes pretty far south, that
- 4 piece of land.
- 5 MR. BOCK: It would be a nice park.
- 6 MR. TOPP: So on the demo, I tend to agree
- 7 with Mr. Olson. I think that's a great idea. We
- 8 will look at it. I want to talk to this gentleman
- on Wednesday and see what his ideas are and I'll
- get back to you on the 23rd.
- Also, just from my point of view, as I've
- 12 mentioned in the past, on the 16th I head up to
- 13 Atlanta for the Southeast Airport Association run
- by the FAA meeting, and we're going to meet a lot
- of the people, including the gentleman that's going
- to be doing our 139 inspection in December. He and
- I are going to get together. And then I talked to
- 18 someone about -- on the airport yesterday and, you
- 19 know, I think it will be a good meeting.
- I will try as best as I can to get the agenda
- out Wednesday while I'm in Atlanta, but it may be
- on that Friday for the 23rd, I may not get it out
- 23 until Friday this one time. And I apologize for
- that, but I can't be in two places at once. That
- would be cool if I could, but I just can't.

```
CHAIRMAN CLARKE: Okay.
 1
 2
               MS. LUDLOW: I -- I have a legal question.
 3
               The -- the reason I keep this on is because I
 4
          like to see comments, and I -- our meeting live and
 5
          so we can see who is -- who is watching, and if
 6
          they have a comment.
 7
               So, I see Vinny, Kevin, and James are
          watching, so could we possibly ask -- ask them --
 8
 9
          ask Kevin a question about that property or
10
          something?
11
               MR. BLOCKER: Well --
               MS. LUDLOW: I mean, if they're live on
12
13
          Facebook. They can comment, but we cannot ask
14
          them?
               CHAIRMAN CLARKE: Is it going to add any --
15
16
          anything of substance to our --
17
               MS. LUDLOW: I don't know. That's -- I wanted
          to know that ahead of time before I asked them.
18
19
               CHAIRMAN CLARKE: I don't know.
20
               MR. OLSON: We're not taking any action today
21
          anyway on this.
2.2
               MS. LUDLOW: No. That was just --
23
              MR. OLSON: Okay.
2.4
               MS. LUDLOW: It was a question because I see
25
         them.
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MR. OLSON: A procedural question.
 1
 2
              MS. LUDLOW: Right.
 3
              MR. BLOCKER: Yeah. Mr. Chairman, I would --
 4
          I understand the intent. I think that's -- that's
 5
          great to try to get people involved. That's
          generally not the -- was not the idea of public
 7
         comment.
               MS. LUDLOW: Right.
 9
               MR. BLOCKER: Obviously during the pandemic,
         there were some loosening of those rules, but I
10
         would advise against that for the obvious reason
11
         that it's -- it --
12
1.3
              MS. LUDLOW: Okay.
              MR. BLOCKER: -- it generally is not --
14
              MS. LUDLOW: Well, I just needed a legal
15
16
          opinion.
17
              MR. BLOCKER: Sure. I understand.
18
              MS. LUDLOW: Sometimes they pipe in.
19
              MR. TOPP: That's all -- I'm sorry.
20
              MS. LUDLOW: I'm done.
21
              MR. TOPP: Anybody else?
22
               CHAIRMAN CLARKE: Yeah, we're good.
23
              MR. TOPP: That's all I have. I don't know
24
         about. Mr. Blocker, is there anything further on
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25

the 21 acres?

- 1 MR. BLOCKER: No, sir.
- MR. TOPP: No? Then I guess that leaves
- 3 Mr. Roberts.
- 4 MR. ROBERTS: Mr. Chairman, thank you for the
- 5 Part 16 update.
- At this point, procedurally the issues are
- 7 framed. Unless one of the parties files something
- 8 new, everything's been replied to and spoken to.
- 9 So at this point, it's just literally in the hands
- of the FAA.
- There's one issue that the legal department
- 12 would like a point of indulgence about, and -- and
- 13 it -- it arose from some language that I had in the
- very last submission and -- and a morning-after
- concern that that needed some clarity.
- 16 And it involved the ethical firewall that
- 17 Mrs. Liotta has scrupulously followed since even
- 18 before she came here. So that five years from now,
- 19 anybody could not lift up that paragraph and -- and
- 20 be concerned whether we were worried about real
- impropriety or the appearance of impropriety.
- 22 As -- as the nonconflicted board members are
- aware, we -- we made the decision to -- concurrent
- 24 with the ROFR notice to Grumman, to publish that
- 25 notice that -- to widen the net to make sure that

if anyone was contemplating making a submission on this same parcel, they would know that there would come a date after which new submissions would be foreclosed. One of the -- one of the pleadings in the Part 16, you know, challenged our purposes for doing that, and we had to respond to that.

2.4

As the nonconflicted members are aware,

Mrs. Liotta would not have been aware of this, but

as the nonconflicted members are aware and the

staff is aware, one of the circumstances that

informed our decision to publish that notice was

also to protect Mrs. Liotta, and to protect the

board and the Authority, but to protect all the

members of the board, both the conflicted members

and the nonconflicted members -- member from any

suggestion that Volato was being insulated from

competitive scrutiny or that they had some inside

track here. So that notice was published through a

marketing agency to 14,000 -- a marketing list of

14,000 airport land user aeronautical companies.

So, we've never -- we -- we wanted to make the record clear, legal department, staff -- and let the record reflect I'm across the room from the interim executive director and I'm adjacent to the airport's general counsel -- we've never had one

1	scintilla of concern about anyone trying to
2	influence us in the way we've defended the
3	Authority or decisions we've taken or the things
4	we've needed to do or say.

1.3

2.4

And prior to Mrs. Liotta even coming onto the board, even before she was sworn in, she sent what lawyers call a Chinese firewall, which is not only did she not want — obviously she would not vote on any of these matters, she didn't want to hear about these matters. She didn't want courtesy copies of anything. She didn't want a courtesy briefing on anything. She didn't — if we were crossing the street, she would cross the street to the other side when it came to this issue.

She has been scrupulous and exemplary in the way a person in her circumstances could handle this situation. And we want that record clear and unambiguous that way. We've never felt any concern that way. And --

MR. TOPP: Amen.

MR. ROBERTS: -- and we want the report clear that we -- we wanted the board to know and the public to know that the leadership here is committed to transparency, fairness, process, and doing what's best -- best for the

- 1 Airport Authority.
- 2 So, we just wanted to sort of put a verbal
- 3 footnote into our pleadings that we filed that way
- for her benefit and for the record. And,
- 5 Mr. Blocker, have I --
- 6 MR. BLOCKER: Sure, yeah. Mr. Chairman
- 7 recognize.
- 8 You know, obviously as a -- as a board member,
- 9 Mrs. Liotta is -- is in a unique position. I'll
- 10 tell you I have found her to always follow the
- 11 ethical rules on this matter.
- 12 She has ever engaged in this matter. We've
- 13 never had a conversation about any of this ever.
- 14 She's been recused from all shade meetings
- involving this matter, has not received any updates
- that the other board members have received, and has
- 17 never participated in any discussion on this
- matter.
- 19 So I think as a board member, the Authority,
- 20 you know, has operated ethically, has handled this
- 21 matter as best they can. All of our board members
- have worked hard, but Mrs. Liotta in particular I
- want to be very clear has absolutely followed all
- of the ethical rules. So I think it's important
- for us to put that on the record right now.

1	Those filings, you know, I did discuss this
2	with Mr. Roberts and Mr. Margolin, our counsel
3	that's handling this. Sometimes in litigation
4	things come out, but I want to make sure the board
5	understands clearly there is no implication
6	whatsoever that Board Member Liotta has ever ever
7	challenged anyone, whether it's Mr. Topp, myself,
8	or any one of us. We never discussed it
9	MR. TOPP: I agree.
10	MR. BLOCKER: which we've never had a
11	discussion on it since I've been here. So I want
12	to be very clear on that as well and echo that.
13	So, Mr. Topp, I don't know if you
14	MR. TOPP: No, I can say you guys said it
15	perfectly. I agree 1,000 percent, as opposed to a
16	hundred percent which you always say, and that it's
17	never even come up, not once. And I've had several
18	meetings with Ms. Liotta Mrs. Liotta. And, no,
19	definite integrity there without a doubt. I have
20	no question at all.
21	CHAIRMAN CLARKE: Is that it? Thank you,
22	gentlemen. That was very eloquently stated, I
23	might say. And I likewise have never heard any
24	haven't any hear heard of any impropriety
25	whatsoever. And I think that is for the record,

let the -- let it reflect that. 2 MR. TOPP: Great. 3 CHAIRMAN CLARKE: Any other comments? 4 (None.) 5 CHAIRMAN CLARKE: Is that it, Mr. Roberts? 6 MR. ROBERTS: It is. Thank you, very much. 7 CHAIRMAN CLARKE: Okay. All right. We can move to -- we'll entertain public comments. 9 Mr. Gorman. 10 PUBLIC COMMENT - GENERAL MR. OLSON: Staff report's been done, I guess. 11 12 CHAIRMAN CLARKE: Yes, staff report is 1.3 concluded. 14 MR. OLSON: Okay. MR. TOPP: We're finished. 15 16 CHAIRMAN CLARKE: Staff reports -- Mr. Gorman. 17 MR. GORMAN: Jack Gorman, 795 Stokes Landing 18 Road. 19 I'd just like to know if the public will be 20 available and the -- an aerial view or a map would 21 be available of any of these lands that are going 22 to be dedicated for conservation or public use. 23 CHAIRMAN CLARKE: Oh, yeah. They're --MR. GORMAN: In other words, how those could 24 25 be distributed.

CHAIRMAN CLARKE: I believe they're -- they 1 2 would be available on the appraiser's website. 3 MR. BOCK: I have a draft I can send, the one I sent you folks. 5 CHAIRMAN CLARKE: Yeah, okay. Yeah, we can forward it to you. I have the -- that information 7 from Mr. Bock. I'll forward it to you. MR. GORMAN: All right. Thanks. CHAIRMAN CLARKE: It's about 30 acres. 9 10 MR. BOCK: It's 60 all together. CHAIRMAN CLARKE: 60 all together. Okay. 11 12 Anyone else from the public? Mr. Riera. 1.3 MR. RIERA: Jose Riera, 133 Paranza Trace. 14 Two comments. First comment is, I commend the 15 board for the work they have done, especially on 16 maintaining transparency and excusing yourself from 17 all these issues with the Part 16. I've been party 18 to all this as a liaison and I think I can attest 19 that it's been very transparent, very clean. So 20 thank you for that. 21 The second one, I am supervisor number two for 22 the Madeira CDD and I'm really happy to see that 23 there's kind of working on trying to get this tract 2.4 of land coming together.

I personally wanted to -- if I win the

1	lottery, I'd buy the land and redonate it because I
2	just love that area. And so, I'm very happy to see
3	that the board in here and now I'm going to go and
4	talk to my board and discuss and see how we can
5	make this thing happen and work really well. Thank
6	you.
7	MR. TOPP: Thank you.
8	CHAIRMAN CLARKE: Thank you, Mr. Riera. Any
9	other comments from the public?
10	(None.)
11	MEMBER COMMENTS AND REPORTS
12	CHAIRMAN CLARKE: Hearing none, we'll have
13	member comments. Ms. Cash-Chapman?
14	MS. CASH-CHAPMAN: So we I just wanted to
15	give a quick update as far as our executive
16	director search goes.
17	We had another workshop last Friday and we
18	narrowed it down to our top four candidates. We're
19	still kind of going through a vetting process with
20	that, so we might be narrowing it down to three
21	candidates in the very near future.
22	My job right now is to reach out to those
23	candidates and make sure they're still interested
24	in the position itself because the applications
25	have been sitting for a little bit.

I have some messages out. I've heard from one person so far who is beyond interested. I won't — I can't quote him, but he is very interested to still be in the running. So that's exciting news. I did get another phone call while we were sitting here from another applicant, so they're getting my messages. So hopefully I'm getting some callbacks pretty soon on that.

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And just so everyone here knows, the way we did our process is we took all of the contact information off of every application that came to us. Everyone was assigned a number -- I could not memorize 76 names if you paid me to, so I had an Excel spreadsheet someplace.

So that left all of us to narrow down applicants based solely on what their resumes and cover letters if they provided those. And that was to protect not only the applicants -- because it's a public meeting, we don't want to rip anyone apart not name, that's not nice -- and also to protect us to make sure that we weren't selecting anyone based on known or unknown biases -- biases on our part.

And I think that we found with our top few applicants we've got a little bit of diversity as far as their backgrounds in what they've done in

1	aviation.	Everyone	does	have an	aviation	
2	background	of some s	sort.	I know	I'm really	excited

3 about the applicants that we have and I hope that

4 the rest of the board is as well.

1.3

2.2

2.4

We will be setting up another -- another
workshop so that we can narrow down what we want
for the applicants to present when they come to us.
They will be going through -- the staff is going to
reach out to them.

Each board member is going to have a 15- to 30-minute phone interview individually with each applicant, again, as part of our vetting process, and then after that we will decide who we will bring on-site for an interview.

At on-site interview will have a presentation from the applicant to us based on a prompt that we give them when they set it up so that we can work through kind of how they — how they do things, how do they think, what's their process when they want to solve a problem and see what's going to work best for us. Of course there will be questions and answers, they'll meet with the staff, they'll tour the airport, things like that.

So maybe before we leave today we should pick another date for a workshop, if that's okay with

- 1 everybody to do that or we can wait.
- MR. OLSON: No, I think we should do that.
- MS. CASH-CHAPMAN: What you guys want to do,
- I'm here for it. I'd rather do it now.
- 5 MR. OLSON: Let's do it now.
- 6 MS. LIOTTA: Yeah, I think the only reason we
- 7 didn't discuss setting another date was we wanted
- 8 to -- it was the unknown of when those first
- 9 initial phone screenings were going to get done.
- 10 So I'm not -- do --
- 11 MS. CASH-CHAPMAN: I mean, we can wait till
- our next meeting because hopefully by then we'll
- 13 have all of our phone interviews scheduled and done
- and then we can go from there to --
- 15 MS. LIOTTA: I think it's either that or we
- just throw a dart and just pick a date --
- MS. CASH-CHAPMAN: Hope for the best.
- 18 MS. LIOTTA: -- that we think is far enough
- out that it's going to work.
- 20 MS. LUDLOW: I'd like to wait, since I did
- 21 miss the last meeting. It was due to my -- my
- 22 note-taking. So, yes, I would like to wait, if we
- 23 can.
- MS. CASH-CHAPMAN: Sure.
- MR. OLSON: When do you anticipate the phone,

the individual phone meetings will be scheduled? 1 2. MS. CASH-CHAPMAN: So that's going to depend 3 on a whole lot of things. It depends on all of us 4 getting our information to the staff -- sorry, 5 Chloe, I'm not going to make eye contact with you for that -- to get all of our availability to the staff and then the candidates to get their 7 availability. But we did discuss having for the 8 applicants maybe like a block of time. 9 10 MR. OLSON: Yeah, okay. MS. CASH-CHAPMAN: But I know one of the 11 12 people that I spoke to today was very excited to 1.3 hear that it wouldn't be 30 minutes one day, 15 14 minutes this day --15 MR. OLSON: Yeah. 16 MS. CASH-CHAPMAN: -- and they could just kind 17 of get it all done in one -- in one sitting. 18 MR. OLSON: Okay. 19 MS. CASH-CHAPMAN: So hopefully we can 20 organize a couple of those in the very near future. 21 So it's really on us. Let's get our -- our 22 availability. Again, we're looking at 15, 30 23 minutes max with each applicant and we will set 24 that up and go from there.

CHAIRMAN CLARKE: And you -- you would like to

have everyone on the same day, every board member 1 2 on the same day if possible? 3 MS. CASH-CHAPMAN: I think the applicants would appreciate that. 5 CHAIRMAN CLARKE: Okay. All right. 6 MS. CASH-CHAPMAN: Especially the ones that need to take time out of work to do this. 7 8 CHAIRMAN CLARKE: All right. Chloe, are you ready for us to -- okay. We'll send those --9 10 MS. CASH-CHAPMAN: Sorry. 11 MS. FISCHBACH: That's okay. 12 CHAIRMAN CLARKE: -- our schedules to you. 13 Okay. Ms. Liotta? 14 MS. LIOTTA: I just -- I guess one thing to just confirm. 15 16 Would the rest of the board like me to go 17 ahead and formally take up looking into policy on 18 engineering services or RFPs in general for bidding 19 things out? Like looking at how other airports do 20 that now that we have multiple -- we'll be having 21 multiple engineering MSAs in place, kind of how 2.2 to -- to the extent we need a policy to look 23 into --2.4 MR. OLSON: Yeah, but you don't need to do

that as a committee; you can just do that. I mean,

that sounds like --1 2. MS. LIOTTA: That's true, I can just -- I can 3 just go look and then bring something back to the 4 next --5 MR. OLSON: Yeah, that would be good. MS. LIOTTA: I just don't want to blindside 6 7 anybody. MR. OLSON: Yeah. No, that would be good. 8 9 MS. LIOTTA: I can do that. 10 MR. OLSON: And I like your suggestion on looking and seeing how other airports are doing 11 12 something. I think that's --1.3 MS. LIOTTA: Yeah, I try not to invent the 14 wheels, especially when that's not my expertise, either wheel-making or running airports. So I'll 15 16 see what other -- what the smart people are doing. 17 And the other thing is more of a personal 18 note. I'd just like to thank every member of the 19 board for all the work you've been putting into. I 20 know I've, you know, not been involved in the shade 21 meetings, and I'm sure it's been a lot of work and 22 additional stress for each of you and for the staff 23 as well as our counsel. 2.4 You know, I've -- a lot of nice things have

been said about me and I really appreciate that at

- this meeting, but I think, you know, each you has

  done a lot of work under some challenging

  circumstances with changes in staffing and -- and

  just how it is to deal with litigation in general.

  I know it's not easy and I really appreciate the

  work and the professionalism of everybody at the
- work and the professionalism of everybody at the airport and the board members. So I just wanted to put that out there.
- 9 CHAIRMAN CLARKE: Okay. Ms. Ludlow? Thank
  10 you.
- MS. LUDLOW: Okay. Okay. Yeah, on the
  Transportation Planning Organization, I'm pleased
  to announce that Nancy Sikes-Kline, mayor of
  St. Augustine, and myself have been appointed to
  the legislative to be a legislative
  representative for the Transportation Planning
  Organization.
  - And I'm sure it's because we've been so involved, we know what they're doing, we're happy with what they're doing, and they have to be happy with what we're doing or we would not be appointed as a representative for the legislature. That's my report.
- 24 CHAIRMAN CLARKE: Okay. Thank you.
- Mr. Olson?

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MR. OLSON: Just probably -- probably just a 1 2 housekeeping urging of our interim director that 3 figure out a way that we can as a board see each 4 other when we're meeting and interacting. I hate 5 to just try to reach around to speak and interact 6 with our board like this. 7 MR. TOPP: Okay. I was directed to do this it 8 way, but if we need to change it, we can change it. 9 It's not a problem. We've got these two angled 10 things --MR. OLSON: Yeah, I mean, I think it's 11 12 important that we also are face-to-face with people 13 that want to attend our meetings and have their -their interests heard. But I do think it's good 14 for us to be able to in an interaction way see each 15 16 other. 17 MR. TOPP: Okay. 18 CHAIRMAN CLARKE: Okay. Is that it? 19 And my comments are I'd like to thank 20 Ms. Cash-Chapman for her efforts in how she handled 21 the -- handling the resumes. It was a very 22 efficient process and very effective and enlightening, I would say. 23 2.4 I'd like to make a suggestion for the -- for

the policy committee. I believe that -- that our

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lease policy -- I'd like to direct this to staff as
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 2
          much as to the policy committee. I think our
 3
          leases need to be looked at top to bottom,
          particularly the -- you know, the T-hangar leases,
 5
          and then followed up by -- I don't know if we can
          standardize a corporate -- the corporate leases so
 7
          much, but I think the T-hangar leases, it would be
 8
          a good opportunity to, you know, take a look at
 9
          them.
               Particularly, I'm concerned about the
10
          Consumer Price Index adjustment. I -- I -- I'm not
11
12
          convinced that it's handled quite transparently
13
          as -- as it ought to be. Mr. Topp, maybe you
14
          can --
15
               MR. TOPP: As soon as you're done, I've got a
16
          few things.
17
               CHAIRMAN CLARKE: But that -- you know, I
18
          think that that would be a good task for a future
          meeting. It doesn't have to be done immediately,
19
20
          but, you know, we can --
21
               MR. TOPP: We actually -- counsel and myself
22
          actually started talking about that Friday --
               CHAIRMAN CLARKE: Okay.
23
24
               MR. TOPP: -- okay?
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CHAIRMAN CLARKE: That's good, yeah.

MR. TOPP: Two things. One, at the last board 1 2 meeting, we were asked to start looking at that 3 and, you know, we actually started working on that last Friday. 5 CHAIRMAN CLARKE: Okay. That's good. 6 MR. OLSON: Is it the -- I mean, is it the That's a benchmark -- that's like a -- there 7 are recognized sources for measuring CPI. 8 CHAIRMAN CLARKE: Well, my concern is that 9 10 there's many ways to apply CPI. It's not -- there are -- there are different CPI. So we need to 11 12 narrow the focus and say specifically what we're --13 we're using as the CPI. I mean, if you look at the 14 current news, it's somewhere in the 3.7 percent. Well, last year --15 16 MR. OLSON: It was 8 percent. 17 CHAIRMAN CLARKE: -- it was 8 percent and then 18 we applied a 3 percent. 19 But I think it's being -- if I'm not -- if I'm 20 correct, the CPI is being applied to our leases on 21 the anniversary date of the lease. Well, in my 22 mind, I believe it would be more appropriate to 23 apply that -- that adjustment on a single day of 2.4 the year across the --

MR. OLSON: Oh, okay.

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CHAIRMAN CLARKE: -- whole spectrum.
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 2
               MS. LIOTTA: Yeah, it -- typically, you would
 3
          want that in our -- you know, to be aligned with
          the fiscal year of the entity --
 5
               CHAIRMAN CLARKE: Correct. Correct.
 6
              MS. LIOTTA: -- not -- you know, which --
 7
              MS. LUDLOW: Exactly.
 8
              MS. LIOTTA: Right. So it's a little bit, you
          just send out one notice, hey, this is happening --
 9
10
              MR. OLSON: Rather than -- okay.
               CHAIRMAN CLARKE: It would be administratively
11
12
          easier to -- to manage as well.
1.3
              MR. OLSON: Yeah.
14
               CHAIRMAN CLARKE: So we'll take a look at
15
          that.
16
              MR. OLSON: Okay.
17
               CHAIRMAN CLARKE: That will be part of it.
18
              MS. LUDLOW: I would like to say, because I
          have been going over the individual leases, also,
19
20
          and -- and you can't just look at the individual
21
          leases because the hangars have different
22
          designations. And so I had to go back and pull out
23
          the policy --
2.4
              MR. TOPP: Right.
```

MS. LUDLOW: -- and start highlighting the

- 1 policy for how it, you know, coincided with my
- 2 hangar size or corporate or commercial.
- 3 CHAIRMAN CLARKE: Yeah.
- 4 MS. LUDLOW: It makes a difference. You have
- 5 to look at them together.
- 6 MR. TOPP: Yeah.
- 7 CHAIRMAN CLARKE: I think it should be very
- 8 formulaic and -- and very transparent, put on the
- 9 website.
- 10 And another issue I would like to make sure
- 11 that we're -- our charge per square foot is
- 12 uniform, fairly uniform across the spectrum of all
- 13 leases on the airport. At least the T-hangar
- leases. Corporate and commercial are -- are a
- 15 little bit different, but I believe they need to be
- looked at longer term. So I guess that's a task
- 17 for the staff to --
- MR. TOPP: Yeah, and we --
- 19 CHAIRMAN CLARKE: Thank you.
- 20 MR. TOPP: -- actually started talking about
- 21 that on Friday, also --
- 22 CHAIRMAN CLARKE: Okay. Good.
- MR. TOPP: -- so we're on it.
- 24 The other thing is, just as a side note,
- besides the trip to Atlanta, I'm going with the

- 1 Florida Aviation Council on November 6th, 7th, and
- 2 8th to a meeting in Tallahassee where we're
- 3 actually going to have things and talk to
- 4 representatives for our areas and all that.
- 5 So if the board has anybody or anything that
- 6 has to do with the airport that you might want me
- 7 to talk to them about, please forward it to me and
- 8 I'll put that in my hip pocket when I'm meeting
- 9 with the legislators.
- 10 CHAIRMAN CLARKE: Okay.
- MR. OLSON: Yeah, we need a special
- appropriation for our water and sewer outfall line.
- 13 MR. TOPP: I'm on that in like white on rice.
- MR. ROBERTS: Come home with it.
- 15 CHAIRMAN CLARKE: Okay.
- MR. TOPP: No problem, Mr. Roberts.
- 17 MS. LUDLOW: What are -- what's the first
- 18 date? Will you miss the next meeting October 23rd?
- 19 When are you going --
- 20 MR. TOPP: No. I come back -- no, I come back
- 21 from Atlanta on the 19th.
- MS. LUDLOW: Okay.
- MR. TOPP: And then so I'm going to put out
- the agenda on the 20th. And then we have a meeting
- 25 on the 23rd.

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1
              MS. LUDLOW: Right.
 2
              MR. TOPP: And then, yeah --
 3
              MS. LUDLOW: I just wanted to be sure.
 4
               MR. TOPP: -- I'll be here. Just like I said,
 5
          it will just be Friday instead of Wednesday, the
 6
          agenda.
 7
               MS. LUDLOW: Okay. No problem.
               CHAIRMAN CLARKE: Okay. Are there any other
 8
 9
          business matters to take care of?
10
              MS. CASH-CHAPMAN: I just -- it's 5:02.
11
               CHAIRMAN CLARKE: 5:02?
              MS. CASH-CHAPMAN: That's all I want to say
12
          right now. We started at 4:00 and it is 5:02. Go
13
14
          ahead.
15
               CHAIRMAN CLARKE: Calling this meeting
16
          adjourned.
17
                 (Meeting adjourned at 5:02 p.m.)
18
19
20
21
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1	REPORTER'S CERTIFICATE
2	
3	STATE OF FLORIDA )
4	COUNTY OF ST. JOHNS )
5	
6	I, JANET M. BEASON, FPR-C, RMR, CRR, certify that I was
7	authorized to and did stenographically report the foregoing
8	proceedings and that the transcript is a true record of my
9	stenographic notes.
10	Dated this 18th day of October, 2023.
11	
12	
13	JANET M. BEASON, FPR-C, RMR, CRR
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CHAIRMAN CLARKE:	<b>100 [1]</b> 1/15	<b>76 [1]</b> 50/13
[108]	11th [2] 3/15 3/17	<b>795 [1]</b> 47/17
MR. BLOCKER: [21]	<b>133 [1]</b> 48/13	7th [1] 62/1
5/8 5/11 5/16 22/15	<b>139</b> [1] 39/16	
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28/15 28/17 28/19	<b>15 [4]</b> 36/19 51/10	8th [1] 62/2
40/11 41/3 41/9 41/14	53/13 53/22	9
41/17 42/1 45/6 46/10	<b>16 [3]</b> 42/5 43/5 48/17	
MR. BOCK: [14] 34/7	<b>1633 [1]</b> 1/17	<b>904 [1]</b> 1/25
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38/13 38/15 38/17 39/5	<b>18th [1]</b> 64/10	57/15
48/3 48/10	<b>19th</b> [1] 62/21	about [37] 7/23 8/3
MR. GORMAN: [3]		9/11 9/25 11/4 13/2
47/17 47/24 48/8 MR. OLSON: [74]	2	14/10 15/16 19/21
MR. RIERA: [2] 7/3	<b>200 [1]</b> 33/24	21/25 22/12 22/19
48/13	<b>2023 [2]</b> 1/6 64/10	32/16 32/18 32/18
MR. ROBERTS: [6]	<b>20th</b> [1] 62/24	33/17 34/6 34/21 3
26/24 27/2 42/4 44/21	<b>21</b> [ <b>5</b> ] 2/10 22/25 26/9	39/18 40/9 41/24 4
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MR. TOPP: [84]	<b>21.1 [1]</b> 23/7	48/9 51/3 55/25 58
MS. CASH-CHAPMAN:	<b>22nd [2]</b> 4/19 4/20	58/22 61/20 62/7
<b>[15]</b> 4/6 49/14 52/3	<b>23rd [4]</b> 39/10 39/22	absolutely [3] 20/
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MS. FISCHBACH: [1]	<b>28th [2]</b> 3/17 7/7	according [1] 21/1
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MS. LIOTTA: [53] 3/18	3	36/21
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MS. LUDLOW: [38]	[1] 32/24	add [4] 4/13 14/15
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12/10 13/2 13/12 13/16	4	additional [2] 27/1
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38/19 38/23 38/25 39/2	<b>47 [1]</b> 2/11	address [2] 27/19
40/2 40/12 40/17 40/22	<b>4730 [1]</b> 1/4	adds [1] 37/2
40/24 41/2 41/8 41/13	<b>49 [1]</b> 2/12	adjacent [3] 35/5 3 43/24
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administratively [1] 60/11 advant [1] 19/17 advantage [2] 12/8 19/17 advise [2] 18/25 41/11 aerial [1] 47/20 aeronautical [2] 37/17 43/20 after [6] 15/7 15/10 27/15 42/14 43/3 51/13 afternoon [1] 31/10 again [3] 31/4 51/12 53/22 36/6 against [2] 16/8 41/11 3 8/5 agency [1] 43/19 agenda [8] 2/5 3/10 4/8 announce [1] 56/13 4/10 4/13 39/20 62/24 30/6 agree [3] 39/6 46/9 33/8 46/15 7/15 **agreement [5]** 18/4 2/12 23/19 23/20 24/21 /13 24/21 /10 agreements [3] 15/3 17/6 17/21 7 ahead [5] 11/19 26/3 40/18 54/17 63/14 **AIG** [1] 29/24 5/20 airport [22] 1/1 1/16 1/18 3/3 7/9 8/24 11/12 17/14 19/12 21/12 22/8 23/5 36/18 37/8 39/13 7 39/18 43/20 45/1 51/23 56/7 61/13 62/6 Airport Authority [1] 45/1 6 airport's [1] 43/25 airports [6] 16/24 17/4 19/20 54/19 55/11 55/15 /9 **Alan [1]** 34/19 **Alex [1]** 24/19 3/5 Alexa [2] 24/14 24/15 1/20 **Alexis** [1] 24/15 aligned [1] 60/3 **all [58]** 3/7 3/8 3/8 4/2 6/15 7/9 7/16 8/2 8/21 6 9/15 16/2 16/14 18/22 19/2 20/22 21/18 21/24 applicant [4] 50/6 38/5 24/24 25/3 26/19 26/21 29/11 29/25 30/1 30/2 35/6 30/20 32/9 33/15 36/10 36/22 36/23 38/11 6 38/24 41/19 41/23 43/13 45/14 45/21 ] 45/23 46/20 47/7 48/8 48/10 48/11 48/17 11 48/18 50/10 50/15 52/13 53/3 53/6 53/17 6/8 54/5 54/8 55/19 61/12 62/4 63/12 all right [9] 3/7 6/15 7/16 8/2 8/21 20/22 21/18 48/8 54/8

ALLEGIANCE [3] 2/3 3/4 3/5 along [1] 27/7 ALP [1] 32/19 already [4] 12/17 29/22 29/24 38/20 also [13] 1/14 8/14 10/21 31/25 35/8 37/1 37/8 39/11 43/12 50/20 57/12 60/19 61/21 always [5] 13/1 17/7 17/8 45/10 46/16 am [1] 48/21 Amen [1] 44/20 angled [1] 57/9 anniversary [1] 59/21 another [11] 6/11 12/16 13/14 49/17 50/5 50/6 51/5 51/5 51/25 52/7 61/10 answers [1] 51/22 **anticipate [1]** 52/25 any [38] 3/19 3/22 3/22 4/10 5/18 7/6 11/22 11/23 18/15 19/16 20/19 20/23 20/24 27/4 28/5 28/14 28/21 28/22 29/18 30/11 31/13 32/25 40/15 40/20 43/15 44/9 44/18 45/13 45/15 45/17 46/8 46/23 46/24 46/24 47/3 47/21 49/8 63/8 anybody [5] 28/21 41/21 42/19 55/7 62/5 anyone [7] 5/18 43/1 44/1 46/7 48/12 50/19 50/21 anything [8] 7/21 8/8 28/6 40/16 41/24 44/11 44/12 62/5 anyway [4] 15/24 16/2 33/4 40/21 anywhere [1] 24/6 **apart [1]** 50/19 apologize [1] 39/23 **apparent [1]** 33/10 appearance [1] 42/21 51/12 51/16 53/23 **applicants** [7] 50/16 50/18 50/24 51/3 51/7 53/9 54/3 application [1] 50/11 applications [1] 49/24 applied [2] 59/18 59/20 **apply [2]** 59/10 59/23 appointed [2] 56/14 56/21 appraisal [3] 8/9 34/1 35/1 appraise [1] 34/4 appraised [2] 33/20 33/23

### 22/21 43/13 44/3 45/1 61/15 45/19 **benchmark** [1] 59/7 appraiser's [1] 48/2 authorized [1] 64/7 benefit [1] 45/4 appreciate [3] 54/4 besides [1] 61/25 availability [3] 53/6 55/25 56/5 best [11] 9/25 14/13 53/8 53/22 approach [2] 36/1 available [6] 23/6 36/22 35/11 37/17 47/20 44/25 44/25 45/21 appropriate [2] 25/19 47/21 48/2 51/21 52/17 59/22 better [2] 33/4 34/2 Avenue [1] 1/17 appropriation [1] aviation [5] 1/18 6/23 between [2] 36/18 62/12 51/1 51/1 62/1 37/15 approval [8] 2/5 3/10 aware [6] 24/19 42/23 Beyers [2] 7/1 7/1 4/8 4/10 5/17 5/24 9/8 43/7 43/8 43/9 43/10 beyond [1] 50/2 biases [2] 50/22 50/22 away [1] 23/6 approve [4] 3/13 3/16 Aye [5] 4/3 4/4 4/5 4/6 **bid [2]** 16/1 17/7 5/14 9/19 4/7 bidder [1] 33/10 approved [3] 4/22 9/6 **bidding [1]** 54/18 19/15 В bit [7] 13/23 21/10 are [46] 6/24 7/4 9/16 back [10] 4/24 30/6 23/21 49/25 50/24 60/8 12/16 16/2 16/3 16/6 30/8 30/11 37/7 39/10 61/15 16/15 16/24 17/1 17/24 55/3 60/22 62/20 62/20 **blindside** [1] 55/6 19/1 20/13 20/23 21/19 background [1] 51/2 **blinking [1]** 4/16 22/6 24/8 25/12 25/24 backgrounds [1] 50/25 block [1] 53/9 29/1 29/7 29/24 31/9 **Baker [1]** 9/17 **BLOCKER [7]** 1/15 5/7 32/11 38/11 39/9 39/17 Ban [1] 32/14 23/17 24/11 26/20 40/7 42/6 42/22 43/7 based [9] 14/13 24/19 41/24 45/5 43/9 47/21 54/8 55/11 25/6 27/5 27/23 33/20 blown [1] 30/9 55/16 57/12 57/19 59/8 50/16 50/21 51/16 board [56] 1/9 3/20 59/11 59/11 61/14 basically [2] 7/23 23/6 3/20 5/11 8/13 8/14 61/14 62/17 62/19 63/8 basis [2] 13/10 16/18 8/16 8/20 9/2 9/19 10/5 area [4] 28/2 36/21 be [104] 11/9 11/12 11/20 18/14 37/1 49/2 **BEASON [3]** 1/23 64/6 18/19 19/11 19/15 areas [1] 62/4 64/13 19/15 20/3 21/15 21/19 aren't [2] 20/6 20/24 beautiful [2] 38/6 38/6 21/19 22/21 24/24 25/2 **arose [1]** 42/13 **because [25]** 10/15 25/4 26/16 29/16 30/23 around [3] 11/9 25/25 12/15 13/4 16/14 17/16 30/25 33/15 42/22 57/5 20/2 26/21 27/20 29/8 43/13 43/14 44/6 44/22 as [68] 30/1 30/13 32/1 32/3 45/8 45/16 45/19 45/21 ask [7] 4/1 30/4 32/7 32/3 33/1 37/25 40/3 46/4 46/6 48/15 49/3 40/8 40/8 40/9 40/13 40/24 49/1 49/24 50/18 49/4 51/4 51/10 54/1 asked [2] 40/18 59/2 52/12 56/18 60/18 54/16 55/19 56/7 57/3 asking [2] 5/23 13/14 60/21 57/6 59/1 62/5 assessed [1] 12/20 becomes [1] 23/5 board's [1] 6/7 assigned [1] 50/12 been [32] 4/23 7/6 7/20 boards [1] 30/22 **Association [1]** 39/13 9/6 10/18 12/17 20/9 boat [1] 37/24 assume [2] 26/14 33/9 21/16 21/21 22/13 Bock [5] 34/6 34/11 assumption [1] 11/17 24/14 26/21 26/22 32/1 34/19 38/10 48/7 Atlanta [4] 39/13 39/21 33/20 35/3 42/8 43/8 Bock's [2] 33/15 34/12 61/25 62/21 44/15 45/14 46/11 body [1] 20/2 **Atlantic [1]** 6/23 47/11 48/17 48/19 **bolt [1]** 29/12 Atlantic Aviation [1] 49/25 55/19 55/20 bond [1] 24/23 6/23 55/21 55/25 56/14 **both [2]** 3/14 43/14 attend [2] 7/6 57/13 56/18 60/19 bottom [2] 8/11 58/3 attest [1] 48/18 before [9] 5/9 17/22 **Boulevard [4]** 1/15 attorney [3] 14/2 23/18 24/24 26/14 26/14 32/24 34/19 35/18 24/18 40/18 42/18 44/6 51/24 brief [1] 32/14 attorneys [1] 9/16 begin [2] 3/4 3/9 briefing [1] 44/11 August [5] 3/11 3/14 beginning [1] 24/6 briefly [1] 27/19 3/14 3/17 3/23 being [11] 8/22 16/2 bring [4] 23/14 32/20 August 28 [1] 3/14 16/3 16/4 25/25 25/25 51/14 55/3 August 28th [1] 3/17 31/9 33/6 43/16 59/19 brings [1] 22/11 Augustine [7] 1/5 1/15 59/20 **broad [1]** 27/10 1/23 1/24 35/9 35/21 believe [11] 4/17 7/7 brought [1] 16/11 11/13 11/20 12/5 14/16 Buch [2] 35/11 36/5 authority [11] 1/1 1/16 21/4 48/1 57/25 59/22 buffer [2] 35/25 37/2 1/18 9/8 16/9 21/11

**built [1]** 9/23 bumping [1] 30/8 16/19 17/25 19/1 39/20 | bunch [1] 36/25 burdened [1] 21/21 business [12] 2/6 2/7 2/9 4/9 6/18 6/19 7/17 7/20 20/23 20/25 32/23 buy [2] 34/23 49/1 buying [3] 8/4 30/18 35/3 C call [7] 3/2 11/4 15/4 30/24 35/12 44/7 50/5 callbacks [1] 50/7 called [3] 14/5 29/4 34/14 Calling [1] 63/15 came [5] 10/8 14/8 42/18 44/14 50/11 can [55] 6/8 7/16 8/19 11/14 12/11 12/12 13/12 16/5 20/23 21/23 21/24 22/22 24/2 24/11 25/1 25/4 25/13 25/15 26/24 26/25 27/12 28/10 29/3 30/4 34/7 35/14 36/21 37/14 38/10 39/20 40/5 40/13 45/21 46/14 47/7 48/3 48/5 48/18 49/4 51/6 52/23 53/19 54/25 55/2 55/2 55/9 57/3 57/8 58/5 58/14 58/20 can't [6] 20/10 20/10 39/24 39/25 50/3 60/20 candidates [4] 49/18 49/21 49/23 53/7 cannot [1] 40/13 canoe [1] 35/19 care [1] 63/9 careful [2] 12/19 37/23 carrier [1] 30/10 carry [1] 22/22 cart [1] 17/22 Casa [1] 1/4 case [5] 13/1 13/10 13/10 16/18 16/18 cases [1] 12/22 **CASH [3]** 1/11 49/13 57/20 CASH-CHAPMAN [1] cause [2] 11/11 12/24 causing [1] 29/6 CDD [1] 48/22 **Center [1]** 1/3 centerline [1] 31/8 Central [1] 35/4 certain [3] 17/7 17/8

building [2] 32/3 32/4 30/23 **buildings** [1] 36/4 CERTIFICATE [2] 2/14 **builds** [1] 8/8 64/1 certify [1] 64/6 **CHAD [1]** 1/17 Chair [6] 10/1 10/3 13/18 24/17 26/4 27/12 Chairman [10] 1/11 5/17 6/20 6/20 13/16 22/16 26/25 41/3 42/4 Challen [1] 1/17 challenged [2] 43/5 46/7 challenging [1] 56/2 **Chamber [1]** 32/15 chance [4] 5/12 38/4 38/9 38/10 **change [2]** 57/8 57/8 **changes** [1] 56/3 **CHAPMAN [3]** 1/11 49/13 57/20 charge [2] 35/11 61/11 charter [1] 22/19 check [1] 10/21 chess [1] 25/24 **chime [1]** 37/14 Chinese [1] 44/7 **Chloe [3]** 29/24 53/5 54/8 **choices [1]** 15/2 chosen [1] 23/3 **chunks** [1] 35/3 circulated [3] 4/18 4/24 6/13 51/17 52/1 52/11 52/14 circumstances [3] 43/10 44/16 56/3 claim [1] 29/23 **clarified** [1] 25/22 clarify [1] 36/6 clarifying [1] 25/22 **clarity [1]** 42/15 **CLARKE [3]** 1/11 21/25 22/2 **clean [1]** 48/19 **clear [7]** 12/19 28/13 43/22 44/17 44/21 45/23 46/12 **clearly [1]** 46/5 close [2] 8/21 24/6 Club [6] 2/8 7/15 7/24 8/2 8/16 8/20 coffee [1] 23/13 **coherent** [1] 11/15 **coincided** [1] 61/1 Cola [1] 1/4 come [15] 9/7 16/4 18/23 24/24 26/16 29/2 30/10 31/11 43/3 46/4 46/17 51/7 62/14 62/20 62/20 comes [1] 36/5 coming [4] 3/8 30/20 44/5 48/24

{WITNESSNAME}

{DATE}

commend [1] 48/14

{PLAINTIFF} v. {WITNESSNAME} {DEFENDANT}

{DEFENDANT}				{DATE}
С	cool [2] 38/18 39/25	<b>definite [2]</b> 29/5 46/19	11/7 11/11 11/13 11/20	32/15
comment [10] 2/11	copies [1] 44/10	definitely [1] 30/7	19/11 20/5 21/14 22/10	
6/12 11/8 14/16 34/7	corporate [4] 58/6 58/6		22/20 24/15 24/23 25/3	
40/6 40/13 41/7 47/10	61/2 61/14	demo [3] 32/23 34/3		efficient [1] 57/22
48/14	correct [13] 6/1 18/5	39/6	29/23 34/9 34/15 44/4	effort [2] 27/21 31/6
comments [11] 2/12	22/14 22/23 26/6 26/12	<b>DENNIS</b> [1] 1/11	51/18 51/19 52/1 52/2	efforts [1] 57/20
3/22 5/19 40/4 47/3	26/18 28/15 28/19	department [2] 42/11	52/3 52/4 52/5 52/10	eight [1] 32/8
47/8 48/14 49/9 49/11	37/19 59/20 60/5 60/5	43/22	52/25 54/7 54/19 54/24	either [3] 32/8 52/15
49/13 57/19	could [15] 4/21 16/23	depend [2] 18/18 53/2	54/25 55/9 57/7 57/14 62/6	55/15
Commerce [1] 32/16	19/19 20/12 27/19 32/22 35/8 35/19 39/25	depending [1] 16/20 depends [1] 53/3	documents [8] 23/21	elected [1] 21/14 electrical [2] 31/15
commercial [2] 61/2	40/8 42/19 44/16 47/24	describing [1] 24/10	23/23 24/1 25/1 25/4	31/24
61/14	50/12 53/16	designations [1] 60/22	25/13 25/15 26/14	elevator [1] 30/2
committed [1] 44/24	Council [1] 62/1	detail [2] 35/15 37/12		elevator's [1] 29/8
committee [7] 19/23	counsel [10] 1/16 1/18	detailed [1] 33/5	doesn't [1] 58/19	eloquently [1] 46/22
20/3 20/5 20/6 54/25	8/15 23/24 23/25 27/15	determine [2] 25/19	doing [14] 16/9 16/24	else [3] 6/22 41/21
57/25 58/2	43/25 46/2 55/23 58/21	27/3	17/11 22/6 22/9 24/8	48/12
communicated [1] 8/12	county [2] 35/22 64/4	developed [1] 27/9	39/16 43/6 44/25 55/11	empowerment [1]
community [2] 35/9	couple [1] 53/20	developing [2] 23/19	55/16 56/19 56/20	22/13
37/2	course [3] 9/17 27/2	27/4	56/21	end [5] 14/22 15/24
companies [1] 43/20	51/21	development [6] 23/19		17/15 32/5 36/22
company [2] 12/13	Court [1] 1/23	24/21 28/8 32/15 34/20		
33/4	courtesy [2] 44/10	37/17	8/11 10/7 12/5 12/11	engage [2] 25/13 27/23
competition [1] 15/2	44/11	devices [1] 29/13	12/11 13/12 17/12	engaged [1] 45/12
competitive [1] 43/17	<b>cover [2]</b> 25/21 50/17 <b>CPI [6]</b> 59/7 59/8 59/10	<b>did [18]</b> 11/5 11/10 11/10 22/18 22/18	17/13 17/18 18/18 18/19 21/24 22/9 22/12	engaging [1] 27/22 engineer [1] 14/3
complex [1] 33/14	59/11 59/13 59/20	23/10 25/22 28/21 29/6	28/5 30/1 30/3 30/5	engineering [20] 2/8
concern [7] 11/11 16/6	cross [1] 44/13	30/10 31/2 44/8 46/1	32/7 32/13 33/22 36/8	9/13 9/14 9/21 10/7
19/9 42/15 44/1 44/18	crossing [1] 44/12	50/5 50/10 52/20 53/8	37/23 37/25 38/8 38/25	11/17 11/19 11/21 12/3
59/9	CRR [3] 1/23 64/6	64/7	40/17 40/19 41/23	13/5 14/1 14/4 14/5
<b>concerned [2]</b> 42/20 58/10	64/13	didn't [7] 6/4 7/21 44/9	46/13 50/19 54/24 55/6	20/20 31/15 31/16
concluded [1] 47/13	cup [1] 24/4	44/10 44/11 44/12 52/7	58/5	31/24 32/11 54/18
concurrent [1] 42/23	current [1] 59/14	difference [1] 61/4	done [23] 12/13 12/15	54/21
conducted [1] 7/8	currently [2] 27/6	different [15] 11/21	12/17 13/9 15/10 21/15	engineers [1] 29/4
Conference [1] 1/3	37/15	18/4 23/4 25/7 25/11	21/18 21/24 23/17 24/4	enlightening [1] 57/23
confirm [1] 54/15	cuts [1] 16/8	27/20 28/2 28/3 28/7		enough [1] 52/18
confirmation [1] 7/3	D	28/11 29/1 32/8 59/11 60/21 61/15		enter [1] 18/3 entertain [1] 47/8
conflicted [1] 43/14	daily [1] 22/1	diligence [7] 24/22	58/19	entire [1] 34/4
confused [1] 13/24	damage [1] 28/25	25/5 25/8 27/21 27/23	door [1] 12/14	entity [1] 60/4
conservation [1] 47/22	Dana [2] 29/24 30/4	28/1 28/4	doubt [1] 46/19	EPA [1] 23/22
consider [1] 32/10	dart [1] 52/16	direct [1] 58/1	<b>Douglas [1]</b> 1/15	equal [3] 12/14 15/15
consideration [2]	date [8] 4/16 7/7 43/3	directed [1] 57/7	down [6] 30/25 36/22	16/15
consistency [1] 17/6	51/25 52/7 52/16 59/21	direction [1] 24/19	49/18 49/20 50/15 51/6	<b>especially [3]</b> 48/15
consistently [1] 17/5	62/18	directly [1] 12/23	draft [2] 24/25 48/3	54/6 55/14
consultants [1] 31/16	Dated [1] 64/10	director [11] 1/19 4/17		<b>ESQUIRE [2]</b> 1/15 1/17
Consumer [1] 58/11	day [8] 21/11 21/11	6/16 18/21 21/10 21/16		essentially [1] 14/3
Consumer Price Index	53/13 53/14 54/1 54/2 59/23 64/10	22/8 22/20 43/24 49/16		ethical [3] 42/16 45/11
<b>[1]</b> 58/11	days [1] 32/9	57/2	due [9] 24/22 25/4 25/8	
contact [2] 50/10 53/5	deal [2] 36/8 56/4	discard [3] 12/12 13/12   13/13	27/25 28/3 52/21	ethically [1] 45/20 evaluate [1] 17/25
contacted [3] 23/9	dealing [1] 28/25	discuss [5] 26/16 46/1		even [6] 16/11 17/5
29/22 29/24	dealt [1] 20/13	49/4 52/7 53/8	during [1] 41/9	42/17 44/5 44/6 46/17
contacting [1] 23/18	<b>Dean [2]</b> 6/20 6/21	discussed [1] 46/8		evening [1] 3/9
contemplating [1] 43/1	decades [1] 29/3	discussion [4] 3/20	<u>E</u>	ever [6] 8/8 10/8 45/12
continue [3] 12/25 21/17 27/25	<b>December [1]</b> 39/16	20/20 45/17 46/11	each [13] 8/15 11/25	45/13 46/6 46/6
contract [2] 18/24	decide [1] 51/13	disposal [1] 36/9	12/20 18/1 30/14 30/25	every [7] 6/10 12/18
36/13	decided [1] 35/1	dispose [2] 35/7 36/14	51/10 51/11 53/23	14/1 16/17 50/11 54/1
contractor [1] 33/10	decision [5] 18/14	distributed [2] 10/18	55/22 56/1 57/3 57/15	55/18
contracts [1] 9/15	18/14 25/2 42/23 43/11	47/25	Eagles [2] 7/4 7/8	everybody [8] 6/8 9/24
contractual [1] 27/5	decision's [1] 21/15 decisions [1] 44/3	distribution [1] 10/24	easier [2] 26/15 60/12 easy [1] 56/5	10/10 12/14 20/18 31/6   52/1 56/6
control [1] 7/14	dedicated [1] 47/22	diversity [1] 50/24 divorced [1] 12/8	echo [1] 46/12	52/1 56/6 everyone [4] 50/9
conversation [2] 36/12	defended [1] 44/2	do [45] 5/6 5/6 5/13	Economic [1] 32/15	50/12 51/1 54/1
45/13	defer [2] 6/15 34/10	6/12 7/18 7/23 8/1 9/25		everything [4] 9/16
convinced [1] 58/12			Development [1]	- /9 [-]
I	i	İ		İ

# everything... [3] 13/9 29/14 31/4 everything's [1] 42/8 exactly [4] 8/17 19/7 30/14 60/7 exaggerating [1] 23/10 **Excel [1]** 50/14 **excellent** [1] 38/7 except [1] 28/16 excess [2] 35/7 37/20 **excited [2]** 51/2 53/12 **exciting [1]** 50/4 exclude [1] 30/17 **excluded [1]** 30/12 exclusively [1] 13/5 **excusing [1]** 48/16 **executing** [1] 18/24 **executive [10]** 1/19 4/17 6/16 18/21 21/10 21/16 22/7 22/20 43/24 49/15 **exemplary [1]** 44/15 exist [1] 20/8 existed [1] 21/22 **existing [1]** 36/16 exists [1] 27/11 expand [1] 24/11 **expected [1]** 15/12 **expend** [1] 34/3 **experience** [1] 12/22 **expertise** [1] 55/14 **explain [2]** 34/9 35/14 **explained** [1] 33/20 extent [1] 54/22 **eye [2]** 16/19 53/5

FAA [2] 39/14 42/10 face [2] 57/12 57/12 Facebook [1] 40/13 fact [1] 22/12 factor [1] 12/24 factors [2] 14/12 18/23 fairly [1] 61/12 fairness [1] 44/24 falling [2] 17/14 17/14 far [7] 20/9 27/6 39/3 49/15 50/2 50/25 52/18 fault [1] 5/5 favor [1] 4/2 favorable [1] 11/24 feasibility [1] 25/5 feedback [1] 30/11 fees [1] 29/25 feet [2] 31/12 37/7 fellow [1] 35/10 felt [1] 44/18 fence [1] 30/25 fences [1] 30/24 few [5] 32/6 34/15 37/6 50/23 58/16 figure [1] 57/3 figured [1] 7/22 filed [2] 29/22 45/3

files [1] 42/7 filings [1] 46/1 find [2] 30/2 36/12 fine [4] 5/3 19/6 34/17 38/2 finish [1] 25/10 finished [1] 47/15 firewall [2] 42/16 44/7 firm [12] 1/15 1/17 9/25 12/3 12/15 12/16 13/5 14/5 14/11 15/4 17/25 18/15 firms [12] 9/17 10/7 11/18 11/19 11/22 14/9 14/13 14/17 15/15 18/4 29/1 32/11 first [11] 3/9 4/16 5/25 6/2 7/18 21/5 21/6 31/11 48/14 52/8 62/17 fiscal [1] 60/4 five [2] 14/2 42/18 fixed [1] 29/10 fixing [1] 32/12 **FL [1]** 1/24 flamingos [1] 38/12 flexibility [2] 14/17 18/11 flight [2] 7/4 7/8 Florida [9] 1/5 1/16 1/17 3/3 34/14 34/22 35/4 62/1 64/3 flowing [1] 23/24 focus [1] 59/12 folks [5] 3/8 6/23 29/7 37/25 48/4 follow [2] 8/1 45/10 followed [3] 42/17 45/23 58/5 foot [1] 61/11 footing [1] 16/15 footnote [1] 45/3 foreclosed [1] 43/4 foregoing [1] 64/7 formal [1] 8/23 formally [1] 54/17 formulaic [1] 61/8 forward [12] 9/20 13/6 15/20 18/3 21/24 22/8 24/2 27/8 36/13 48/6 48/7 62/7 found [2] 45/10 50/23 four [1] 49/18 FPR [2] 64/6 64/13 **FPR-C [2]** 64/6 64/13 framed [1] 42/7 Friday [7] 39/22 39/23 49/17 58/22 59/4 61/21 63/5 fried [1] 31/1 front [3] 9/7 9/16 25/9 fully [2] 27/23 33/11 fun [2] 32/10 32/10 further [3] 28/22 31/13 41/24 future [4] 31/22 49/21

53/20 58/18 gave [1] 14/16 general [7] 1/16 2/11 23/24 43/25 47/10 54/18 56/4 generally [2] 41/6 41/14 gentleman [2] 39/8 39/15 gentlemen [2] 22/14 46/22 get [42] 4/21 8/20 8/21 12/4 15/20 16/5 21/17 21/23 23/15 23/22 24/4 25/1 25/3 25/21 27/8 27/18 29/21 30/6 30/7 32/2 32/13 33/7 34/21 35/4 37/12 38/4 38/9 38/9 38/20 38/23 39/10 39/17 39/20 39/22 41/5 48/23 50/5 52/9 53/6 53/7 53/17 53/21 getting [5] 13/23 17/19 50/6 50/7 53/4 give [7] 22/20 30/11 32/20 35/25 37/7 49/15 51/17 given [6] 11/18 11/23 18/24 21/11 21/19 22/13 gives [3] 12/7 18/10 19/16 giving [1] 32/12 go [21] 8/14 9/24 14/3 14/11 16/21 21/5 21/6 23/4 26/3 27/12 28/6 32/19 36/13 38/5 49/3 52/14 53/24 54/16 55/3 60/22 63/13 go-to [1] 14/3 goes [2] 39/3 49/16 going [46] 7/25 8/19 8/23 10/6 12/16 13/6 16/7 16/7 16/11 16/11 17/24 17/25 18/2 18/17 18/22 21/4 23/22 24/25 26/21 27/17 29/2 29/17 29/19 30/7 32/11 38/1 39/14 39/15 39/17 40/15 47/21 49/3 49/19 51/8 51/8 51/10 51/20 52/9 52/19 53/2 53/5 60/19 61/25 62/3 62/19 62/23 good [15] 16/24 17/3 25/22 31/3 35/16 39/19 41/22 55/5 55/8 57/14 58/8 58/18 58/25 59/5 61/22 gorgeous [1] 38/14 **Gorman [3]** 47/9 47/16 47/17 got [20] 10/22 11/1

30/25 31/4 32/3 32/4 32/4 32/6 32/11 32/25 50/24 57/9 58/15 grand [1] 34/14 granular [1] 27/9 great [6] 35/6 35/13 35/21 39/7 41/5 47/2 grind [1] 22/1 gritty [1] 22/1 grounding [1] 29/5 **Grumman [3]** 7/13 27/3 42/24 guess [11] 5/14 6/20 32/22 42/2 47/11 54/14 61/16 guidance [1] 17/3 guidelines [1] 21/18 Gun [6] 2/8 7/15 7/24 8/2 8/16 8/20 Gun Club [4] 7/24 8/2 8/16 8/20 guys [2] 46/14 52/3 had [25] 5/11 8/3 8/5 8/12 15/12 15/15 25/21 26/4 27/3 29/11 30/20 31/2 32/7 32/9 33/8 42/13 43/6 43/17 43/25 45/13 46/10 46/17 49/17 50/13 60/22 hand [1] 10/20 hand-deliver [1] 10/20 handle [3] 18/1 19/20 44/16 handled [3] 45/20 57/20 58/12 handling [2] 46/3 57/21 hands [1] 42/9 hangar [6] 29/13 29/14 58/4 58/7 61/2 61/13 hangars [1] 60/21 happen [1] 49/5 happened [1] 14/21 happening [1] 60/9 happy [6] 19/24 19/24 hard [1] 45/22 hardening [1] 31/17 has [30] 4/18 5/11 9/7 9/23 12/13 12/15 19/15 23/3 23/17 25/8 26/5 29/24 33/15 34/21 35/2 35/22 37/11 38/11 42/17 44/15 45/12 45/15 45/16 45/20 45/20 45/23 46/6 56/1 62/5 62/6 hasn't [3] 6/8 9/2 19/15 hate [1] 57/4

have [114]

11/4 21/23 22/5 23/22

25/18 29/10 30/21

haven't [3] 5/4 7/5 46/24 having [6] 11/21 24/6 28/14 29/7 53/8 54/20 he [10] 22/22 31/4 32/17 35/14 36/5 36/6 37/11 38/11 39/16 50/3 he's [3] 24/14 32/20 35/11 head [2] 20/6 39/12 headed [1] 18/9 hear [3] 44/9 46/24 53/13 heard [6] 30/3 30/4 46/23 46/24 50/1 57/14 13/14 14/8 24/15 26/13 hearing [4] 4/1 10/17 20/22 49/12 heck [1] 7/22 held [2] 1/3 5/19 help [2] 8/19 19/24 her [6] 21/17 24/19 44/16 45/4 45/10 57/20 Hercul [1] 31/5 **Herculean [1]** 31/5 here [20] 6/21 6/24 7/8 7/12 7/14 21/22 23/14 29/5 31/3 31/6 34/12 42/18 43/18 44/23 46/11 49/3 50/6 50/9 52/4 63/4 hey [1] 60/9 higher [1] 34/5 highest [1] 15/12 highlighted [1] 3/13 highlighting [1] 60/25 him [4] 23/13 23/14 25/10 50/3 hip [1] 62/8 hire [1] 18/21 his [3] 21/17 32/17 39/9 hold [2] 6/10 6/10 home [1] 62/14 hope [2] 51/3 52/17 **hopefully [3]** 50/7 52/12 53/19 hoping [1] 29/8 horse [1] 17/22 house [5] 33/17 33/23 34/3 34/5 34/5 48/22 49/2 56/19 56/20 | housekeeping [1] 57/2 houses [1] 36/2 how [20] 10/8 12/11 12/12 14/10 16/7 19/10 19/20 29/23 38/25 47/24 49/4 51/18 51/18 51/18 54/19 54/21 55/11 56/4 57/20 61/1 huh [1] 14/7 hundred [2] 37/7 46/16 hundreds [2] 38/15

**I'd [13]** 3/2 4/20 12/10

38/16

{DEFENDANT}
I
l'd [10] 14/15 32/7 47/19 49/1 52/4 52/20 55/18 57/19 57/24 58/1 l'II [11] 4/1 8/21 21/6 25/10 30/3 39/9 45/9 48/7 55/15 62/8 63/4 l'm [31] 4/15 13/11 13/14 13/23 17/10 19/13 23/9 39/21 41/19 41/20 43/23 43/24 48/22 49/2 49/3 50/7 51/2 52/4 52/10 53/5 55/21 56/12 56/18 58/10 58/11 59/19 59/19 61/25 62/8 62/13 62/23 l've [15] 5/2 6/13 8/13 8/14 22/13 26/21 32/1
39/11 46/11 46/17 48/17 50/1 55/20 55/24
58/15
idea [3] 9/21 39/7 41/6 ideas [1] 39/9
immediately [1] 58/19 implication [1] 46/5
important [4] 21/13 37/13 45/24 57/12
impropriety [3] 42/21 42/21 46/24
include [1] 30/5 included [1] 30/12 including [2] 30/9 39/15
incumbency [1] 13/8 incumbent [1] 19/16 Index [1] 58/11 individual [3] 53/1 60/19 60/20 individually [2] 12/21 51/11
indulgence [1] 42/12 influence [1] 44/2 information [4] 8/17
48/6 50/11 53/4 informed [1] 43/11 infrastructure [1] 12/13
inherent [1] 12/7 initial [3] 27/24 30/11 52/9
inside [2] 29/14 43/17 inspection [1] 39/16 instead [2] 15/16 63/5 insulated [1] 43/16 insurance [2] 29/18 30/10
insured [1] 33/11 integrity [1] 46/19 intended [2] 11/21 14/22
intent [5] 15/5 15/6 15/8 16/9 41/4 interact [1] 57/5

interacting [1] 57/4

interaction [1] 57/15 interest [2] 27/4 28/14 **interested** [7] 25/7 35/23 36/3 36/20 49/23 50/2 50/3 interests [1] 57/14 interface [1] 32/2 interim [5] 1/19 21/10 22/20 43/24 57/2 interview [3] 51/11 51/14 51/15 interviews [1] 52/13 invent [1] 55/13 invited [1] 16/12 involved [5] 20/11 41/5 42/16 55/20 56/19 involving [1] 45/15 is [118] issue [7] 4/14 6/9 13/8 20/20 42/11 44/14 61/10 issues [3] 20/13 42/6 48/17 it [114] it's [50] 4/7 5/5 6/9 8/22 9/5 16/9 16/24 18/17 20/7 20/8 21/13 24/25 25/19 28/4 30/22 32/19 33/5 33/19 33/22 35/6 35/10 36/7 37/13 38/5 38/6 38/18 41/12 42/9 45/24 46/7 46/16 48/9 48/10 48/19 50/18 52/15 52/19 53/21 55/21 56/5 56/18 57/9 57/11 57/14 58/12 59/10 59/14 59/19 60/8 63/10 item [4] 4/11 4/14 6/12 30/14 items [5] 7/17 7/20 20/23 20/25 28/9 its [3] 12/1 12/21 25/4 itself [1] 49/24 Jack [1] 47/17 Jacksonville [1] 1/17 **JAIME [1]** 1/19 James [3] 31/2 32/8 40/7 **JANET [3]** 1/23 64/6 64/13 **JENNIFER [2]** 1/12 10/15 **JEREMIAH [1]** 1/15 job [5] 9/25 21/18

25/22 31/3 49/22 **Joe [1]** 29/13 **JOHNS [2]** 1/1 64/4 joking [1] 23/12 **Jose [1]** 48/13 jump [1] 29/6 just [52] 6/11 7/3 7/21 10/21 12/4 13/8 17/4

17/6 17/8 19/13 23/3 23/13 27/12 27/19 28/12 30/9 30/25 31/4 31/11 32/14 39/11 39/25 40/22 41/15 42/9 45/2 47/19 49/2 49/14 50/9 52/16 52/16 53/16 54/14 54/15 54/25 55/2 55/3 55/6 55/18 56/4 56/7 57/1 57/1 57/5 60/9 60/20 61/24 63/3 63/4 63/5 63/10

**kayakers** [1] 35/19 kayaks [1] 38/1 keep [4] 10/14 10/17 15/21 40/3 **Kevin [2]** 40/7 40/9 **killed** [1] 32/13 kind [6] 16/25 48/23 49/19 51/18 53/16 54/21 Kline [1] 56/13 know [72] knowing [1] 28/1 known [1] 50/22

knows [1] 50/9

labor [2] 30/5 30/9 land [15] 8/6 25/24 33/17 33/21 34/14 35/3 35/5 35/7 36/4 36/7 36/19 39/4 43/20 48/24 49/1 **Landing [1]** 47/17 landowner [1] 35/2 lands [1] 47/21 language [2] 11/10 42/13 large [2] 32/16 35/3 last [8] 21/20 32/22 42/14 49/17 52/21 59/1 59/4 59/15 **Law [1]** 1/15 lawyers [1] 44/7 lay [1] 25/23 leadership [1] 44/23 leaks [1] 29/5

lease [5] 23/19 24/6 24/20 58/1 59/21 leases [9] 58/3 58/4 58/6 58/7 59/20 60/19 60/21 61/13 61/14 leasing [1] 20/10 least [1] 61/13 leave [3] 34/1 34/2 51/24 leaves [1] 42/2 left [1] 50/15 legal [6] 22/14 23/1 40/2 41/15 42/11 43/22 legislative [2] 56/15 56/15

legislature [1] 56/22 let [5] 11/14 25/10 43/22 47/1 47/1 let's [7] 6/22 17/21 32/19 32/19 37/12 52/5 53/21 **letters [1]** 50/17 liaison [1] 48/18 licensed [1] 33/11 lift [1] 42/19 lightning [2] 28/25 29/12 lights [1] 31/8 like [43] 3/2 4/21 7/18 8/9 9/6 9/23 9/24 12/10 14/15 16/17 19/22 20/16 21/21 21/25 29/6 30/1 32/8 33/3 33/25 35/16 38/2 40/4 42/12 47/19 51/23 52/20 52/22 53/9 53/25 54/16 54/19 55/1 55/10 55/18 57/6 57/19 57/24 58/1 59/7 60/18 61/10 62/13 63/4

likes [1] 36/24 likewise [2] 6/11 46/23 line [3] 8/11 19/13 62/12

**LIOTTA [13]** 1/12 5/20 23/12 42/17 43/8 43/12 44/5 45/9 45/22 46/6 46/18 46/18 54/13 lip [1] 24/3 list [2] 6/22 43/19 literally [1] 42/9 litigation [2] 46/3 56/4 little [8] 11/15 13/23 37/7 37/12 49/25 50/24 60/8 61/15 live [2] 40/4 40/12 lone [1] 23/10 long [1] 5/11 longer [1] 61/16

look [14] 16/24 19/20 26/16 29/2 29/17 38/5 39/8 54/22 55/3 58/8 59/13 60/14 60/20 61/5 looked [4] 16/17 16/18 58/3 61/16

looking [11] 17/13 22/7 27/20 28/1 33/16 37/5 53/22 54/17 54/19 55/11 59/2

loosening [1] 41/10 lot [14] 10/5 18/10 22/6 22/10 23/16 24/3 24/3 31/6 35/15 39/14 53/3 55/21 55/24 56/2 **lottery [1]** 49/1 **love** [1] 49/2 low [1] 33/10

**LUDLOW [3]** 1/10

13/19 56/9

19/5 24/9 40/12 52/11 54/25 57/11 59/6 59/13 measuring [1] 59/8 meet [2] 39/14 51/22 meeting [43] 1/2 1/3 2/4 3/2 3/6 3/9 3/11 3/23 5/19 5/20 6/6 6/9

legislators [1] 62/9 M

makes [4] 13/7 22/21 22/21 61/4 making [2] 43/1 55/15 manage [1] 60/12 many [3] 13/5 13/5 59/10 map [1] 47/20

made [5] 8/3 21/16

23/22 24/19 42/23

Madeira [5] 34/20

36/20 36/22 38/19

main [1] 26/13

Mainly [1] 30/22

majority [1] 16/12

5/6 6/8 11/7 12/25

53/5 57/24 61/10

make [17] 3/13 4/21

maintaining [1] 48/16

27/17 34/7 42/25 43/21

46/4 49/5 49/23 50/21

48/22

**Margolin** [1] 46/2 market [2] 34/25 35/8 **marketing [2]** 43/19 43/19 marshlands [1] 37/6

Martinair [6] 23/3 25/7 25/18 26/5 27/19 28/4 master [6] 6/13 15/3 17/5 17/20 18/3 30/23 **master plan [1]** 6/13 masts [1] 38/8 matching [1] 18/25 matter [6] 19/14 45/11 45/12 45/15 45/18 45/21

matters [3] 44/9 44/10 63/9

max [1] 53/23 may [10] 12/23 13/1 16/20 16/20 19/2 34/4 36/6 36/7 39/21 39/22 maybe [10] 10/21

15/16 16/23 33/14 36/11 37/8 37/14 51/24 53/9 58/13

Maynard [1] 32/15 **mayor** [1] 56/13 McKendrick [2] 7/12 7/12

me [14] 7/23 8/13 8/19 11/11 11/14 21/11 21/22 33/20 34/15 50/13 54/16 55/25 62/6 62/7

mean [15] 5/9 5/9 5/14

11/7 17/23 18/18 18/20

(5) I'd... - meeting

{PLAINTIFF} v. {WITNESSNAME} IT)

43/8 43/12 44/5 45/9

{DEFENDANT}
M
meeting [31] 6/10 6/13 6/17 8/12 8/13
6/13 6/17 8/12 8/13 8/14 8/15 8/20 8/21
9/12 20/15 21/2 21/3
29/17 35/12 39/14
39/19 40/4 50/19 52/12 52/21 56/1 57/4 58/19
59/2 62/2 62/8 62/18
62/24 63/15 63/17 meetings [6] 7/6 45/14
46/18 53/1 55/21 57/13
member [10] 2/12 43/15 45/8 45/19 46/6
49/11 49/13 51/10 54/1
55/18
members [15] 1/9 3/20 8/16 11/4 11/9 13/17
42/22 43/7 43/9 43/14
43/14 43/15 45/16 45/21 56/7
memo [4] 10/9 11/8
11/16 19/9 memorize [1] 50/13
mentioned [4] 29/17
31/14 35/22 39/12 merits [4] 12/1 12/8
12/21 13/9
messages [2] 50/1 50/7
met [2] 23/13 32/17
Michael [1] 9/17
Michael Baker [1] 9/17 MICHELLE [1] 1/11
Micromanage [1] 22/3
micromanaging [2] 18/20 22/4
might [4] 17/3 46/23
49/20 62/6 mind [1] 59/22
minor [4] 4/11 4/14
4/14 6/9 minute [2] 3/11 51/11
minutes [12] 2/4 3/6
3/11 3/23 4/15 5/20 6/4 6/15 32/18 53/13 53/14
53/23
mispronouncing [1] 15/21
miss [2] 52/21 62/18
misspoke [1] 22/12
mitigation [2] 29/1 31/17
moment [1] 7/5
Monday [1] 1/6 money [1] 34/3
months [1] 21/20
<b>more [21]</b> 11/15 13/23 14/22 15/2 15/2 15/2
15/4 15/4 20/19 27/9

42/14 most [1] 13/8 motion [2] 3/13 3/16 move [9] 7/16 9/19 20/23 21/24 22/8 23/4 24/2 25/20 47/8 moved [1] 25/25 moves [1] 27/8 moving [1] 15/19 Mr [5] 7/1 13/18 26/4 26/20 47/9 **Mr. [56]** 5/7 5/17 7/1 7/2 7/12 7/12 7/13 7/13 7/17 8/19 10/1 10/4 13/16 13/20 21/4 21/25 22/2 22/18 22/20 23/12 23/17 24/11 24/20 25/9 26/25 27/12 27/22 33/15 34/6 34/10 34/11 34/12 35/11 36/5 36/12 37/14 38/10 39/7 41/3 41/24 42/3 42/4 45/5 45/6 46/2 46/2 46/7 46/13 47/5 47/16 48/7 48/12 49/8 56/25 58/13 62/16 Mr. Beyers [1] 7/1 Mr. Blocker [5] 5/7 23/17 24/11 41/24 45/5 Mr. Bock [4] 34/6 34/11 38/10 48/7 Mr. Bock's [2] 33/15 34/12 Mr. Buch [2] 35/11 36/5 Mr. Chair [2] 10/1 27/12 Mr. Chairman [6] 5/17 13/16 26/25 41/3 42/4 45/6 Mr. Clarke [2] 21/25 22/2 Mr. Gorman [1] 47/16 Mr. Liotta [1] 23/12 **Mr. Margolin [1]** 46/2 Mr. McKendrick [2] 7/12 7/12 Mr. Olson [4] 10/4 13/20 39/7 56/25 Mr. Pittman [2] 7/13 7/13 Mr. Riera [3] 7/2 48/12 49/8 Mr. Roberts [4] 42/3 46/2 47/5 62/16 Mr. Topp [13] 7/17 21/4 22/18 22/20 24/20 25/9 27/22 34/10 36/12 37/14 46/7 46/13 58/13 Mr. Tucker [1] 8/19 **Mrs. [7]** 42/17 43/8 43/12 44/5 45/9 45/22 46/18 Mrs. Liotta [7] 42/17

morning-after [1]

27/9 27/9 27/9 28/9

37/12 55/17 59/22

morning [2] 31/11

42/14

33/5 33/14 35/15 36/8

45/22 46/18 Ms [1] 5/20 Ms. [6] 13/19 46/18 49/13 54/13 56/9 57/20 | nine [1] 37/16 Ms. Cash-Chapman [2] nitty [1] 22/1 49/13 57/20 **Ms. Liotta [2]** 46/18 54/13 Ms. Ludlow [2] 13/19 56/9 MSAs [2] 9/15 54/21 much [3] 47/6 58/2 58/7 multiple [5] 14/9 14/17 15/2 54/20 54/21 my [28] 5/5 11/25 13/25 14/20 16/6 16/16 17/4 19/9 23/8 28/12 33/13 35/9 36/3 36/6 39/11 49/4 49/22 50/6 52/21 52/21 55/14 56/22 57/19 59/9 59/21 61/1 62/8 64/8 myself [4] 27/22 46/7 56/14 58/21 32/5name [1] 50/20 names [1] 50/13 Nancy [1] 56/13 napkin [1] 30/8 **narrow [3]** 50/15 51/6 59/12 **narrowed [1]** 49/18 narrowing [1] 49/20 **nature [2]** 35/18 35/20 near [4] 15/24 15/24 49/21 53/20 necessarily [1] 36/4 need [17] 5/6 13/16 21/17 21/24 24/20 25/13 27/23 34/9 37/25 54/7 54/22 54/24 57/8 58/3 59/11 61/15 62/11 needed [4] 18/15 41/15 42/15 44/4 needs [4] 13/9 14/4 18/25 20/3 negotiations [3] 24/7 25/14 25/15 neighbor [1] 36/17 neighbors [1] 35/5 net [1] 42/25 network [1] 32/2 never [9] 43/21 43/25 44/18 45/13 45/17 46/8 46/10 46/17 46/23 new [12] 2/9 9/22 9/23 19/23 20/23 20/25 22/7 22/7 28/4 32/23 42/8 43/3 news [2] 50/4 59/14 next [11] 4/9 6/8 6/16 21/2 21/3 28/24 29/21

38/3 38/4 39/5 50/20 55/24 nitty-gritty [1] 22/1 no [19] 24/8 24/11 28/12 28/13 28/22 30/13 40/22 42/1 42/2 46/5 46/14 46/18 46/20 52/2 55/8 62/16 62/20 62/20 63/7 nobody [1] 8/8 nonconflicted [4] 42/22 43/7 43/9 43/15 4/1 20/21 20/22 28/23 47/4 49/10 49/12 North [3] 32/24 34/22 35/18 North Boulevard [1] 35/18 northeast [3] 3/3 23/5 Northeast Florida Regional Airport [1] **Northrop [2]** 7/13 27/3 Northrop Grumman [2] 7/13 27/3 **not [57]** 5/25 6/7 6/21 7/1 7/12 7/14 7/14 9/5 10/18 11/13 11/20 12/2 13/1 16/20 17/10 17/16 17/19 17/21 19/14 19/17 21/2 23/9 24/5 30/5 30/8 34/3 36/4 36/13 37/16 39/22 40/20 41/6 41/6 41/14 42/19 43/8 44/7 44/8 44/8 45/15 46/17 50/12 50/18 50/20 50/20 52/10 53/5 55/13 55/14 55/20 56/5 56/21 57/9 58/11 59/10 59/19 60/6 note [6] 23/3 32/14 37/14 52/22 55/18 61/24 note-taking [1] 52/22 notes [1] 64/9 notice [6] 27/3 42/24 42/25 43/11 43/18 60/9 November [1] 62/1 November 6th [1] 62/1 **now [26]** 4/16 6/19 13/14 13/19 13/23 13/25 14/9 15/19 19/21 20/11 23/16 24/8 25/24 28/1 33/17 34/3 36/1 37/5 42/18 45/25 49/3 49/22 52/4 52/5 54/20 63/13 number [2] 48/21

50/12 32/13 52/12 55/4 62/18 nice [7] 35/8 36/21 45/8 occurrences [1] 31/22 October [5] 1/6 7/4 7/7 62/18 64/10 none [10] 2/9 3/21 3/25 off [5] 27/13 28/6 31/10 32/1 50/11 North Florida [1] 34/22 okay [71] 29/3 46/17 one [49] 4/11 5/25 5/25 52/6 58/8 46/15 order [4] 3/3 3/10 4/9 56/17 9/24 11/19 12/4 15/14

number two [1] 48/21

{DATE}

objective [1] 14/12 obvious [1] 41/11 obviously [10] 9/22 12/15 22/19 24/23 33/1 33/3 36/24 41/9 44/8

October 23rd [1] 62/18 October 28 [1] 7/4 October 28th [1] 7/7 offer [2] 8/24 26/23

office [1] 22/5 officially [1] 26/5 oh [7] 4/15 4/25 5/4 6/25 10/1 47/23 59/25

old [4] 2/7 7/17 7/19 **OLSON [5]** 1/10 10/4

13/20 39/7 56/25 once [10] 9/18 16/6 17/23 21/15 23/23 23/25 24/1 25/20 39/24

6/2 8/15 11/4 11/17 11/23 12/1 12/1 12/2 12/7 12/13 12/15 13/4 13/7 14/22 15/4 15/25 16/21 19/15 19/16 22/11 31/23 33/1 33/2 33/6 33/9 33/9 33/14 36/17 39/23 42/7 42/11 43/4 43/4 43/10 43/25 46/8 48/3 48/21 50/1 53/11 53/13 53/17 53/17 54/14 59/1 60/9 ones [2] 31/2 54/6 only [8] 7/5 13/7 16/10 19/9 20/9 44/7 50/18

operate [1] 14/18 operated [1] 45/20 opinion [1] 41/16 opportunity [6] 11/18 19/22 33/16 35/7 35/16

opposed [2] 33/6

Organization [2] 56/12

organize [1] 53/20 original [1] 14/11 other [39] 6/5 8/5 9/22

0 other... [32] 16/3 16/22 16/24 19/20 20/13 22/11 23/9 23/23 28/13 30/18 30/20 31/2 33/2 33/4 33/6 33/13 35/5 36/2 37/22 44/13 45/16 47/3 47/24 49/9 54/19 55/11 55/16 55/17 57/4 57/16 61/24 63/8 others [1] 12/8 ought [1] 58/13 our [52] 6/19 8/12 8/15 8/17 8/17 9/11 9/16 14/1 14/2 14/18 22/19 23/24 23/24 29/5 30/20 32/2 32/3 33/15 33/21 35/7 39/16 40/4 40/16 43/5 43/11 45/3 45/21 46/2 49/15 49/18 50/10 50/22 50/23 51/12 52/12 52/13 53/4 53/6 53/21 53/21 54/12 55/23 57/2 57/6 57/13 57/25 58/2 59/20 60/3 61/11 62/4 62/12 ours [1] 39/2 ourselves [1] 14/17 out [30] 8/7 10/8 10/9 11/3 11/3 12/4 17/7 22/22 23/8 24/18 29/8 29/14 30/2 30/16 30/21 36/12 39/21 39/22 46/4 49/22 50/1 51/9 52/19 54/7 54/19 56/8 57/3 60/9 60/22 62/23 outfall [1] 62/12 outline [1] 27/10 outriggers [1] 38/1 outset [1] 15/8 over [8] 12/3 12/8 16/21 17/7 21/23 25/20 33/1 60/19 own [2] 36/1 37/15

pandemic [1] 41/9 paperwork [1] 23/16 paragraph [1] 42/19 Paranza [1] 48/13 Paranza Trace [1] 48/13 parcel [4] 25/7 27/4 27/20 43/2 park [3] 35/8 38/2 39/5 part [15] 11/14 11/20 15/1 15/6 24/10 27/7 31/16 38/24 39/1 42/5 43/5 48/17 50/22 51/12 60/17 Part 16 [3] 42/5 43/5

p.m [3] 1/7 1/7 63/17

Pacific [1] 1/24

**PAGE [1]** 2/2

paid [1] 50/13

48/17 participated [1] 45/17 particular [4] 16/12 19/3 25/12 45/22 particularly [3] 33/3 58/4 58/10 parties [1] 42/7 partner [3] 2/6 6/18 6/20 parts [2] 30/9 31/23 party [2] 28/13 48/17 Passero [5] 9/18 15/11 15/22 15/23 16/10 Passero's [2] 15/20 16/3 past [1] 39/12 path [1] 18/3 pay [1] 12/16 pays [1] 34/25 peninsula [1] 8/6 **people [7]** 22/5 23/9 39/15 41/5 53/12 55/16 57/12 per [1] 61/11 percent [6] 46/15 46/16 59/14 59/16 59/17 59/18 **perfectly [1]** 46/15 perhaps [2] 11/16 34/10 period [1] 32/9 person [2] 44/16 50/2 personal [1] 55/17 personally [1] 48/25 personnel [1] 32/17 phone [9] 11/1 11/4 29/10 50/5 51/11 52/9 52/13 52/25 53/1 pick [2] 51/24 52/16 picture [1] 38/10 piece [4] 26/11 38/6 38/23 39/4 pieces [1] 25/24 pink [1] 38/13 pipe [1] 41/18 pipeline [1] 17/24 **Pittman [2]** 7/13 7/13 place [5] 15/3 16/6 17/6 26/1 54/21 places [1] 39/24 plan [2] 6/13 34/14 **Planning [2]** 56/12 56/16 play [1] 18/24 **pleadings [2]** 43/4 45/3 please [3] 27/1 27/14 62/7 pleased [1] 56/12 **PLEDGE [3]** 2/3 3/4 3/5 plenty [1] 17/24 PLLC [1] 1/17

plot [1] 32/16

**plus** [1] 33/6

pocket [1] 62/8 point [9] 10/6 23/25 25/6 28/11 28/13 39/11 42/6 42/9 42/12 policies [1] 16/25 policy [22] 11/12 11/13 12/5 19/10 19/11 19/14 19/14 19/23 20/3 20/5 20/6 20/10 20/15 22/22 22/22 54/17 54/22 57/25 58/1 58/2 60/23 61/1 **Pond [1]** 9/17 **Ponte [1]** 34/19 Ponte Vedra **Boulevard [1]** 34/19 portion [2] 23/5 31/24 position [4] 11/24 18/19 45/9 49/24 possibility [2] 24/23 34/4 **possible [1]** 54/2 possibly [1] 40/8 potentially [1] 11/11 predecessor [1] 23/8 preferred [1] 12/3 preliminary [3] 28/5 28/8 29/23 **prepare** [1] 6/4 prepared [4] 5/20 14/4 25/1 27/18 preparing [1] 27/2 present [5] 1/9 1/14 8/25 24/2 51/7 presentation [1] 51/15 presented [1] 8/23 presenting [1] 32/1 presently [1] 27/11 preservation [4] 34/22 34/23 35/4 36/25 preserve [2] 35/18 37/1 presumption [3] 11/22 12/2 13/4 pretty [4] 27/6 27/6 39/3 50/8 prevent [1] 31/20 previous [1] 29/16 Price [1] 58/11 prior [4] 12/22 12/25 21/22 44/5 private [1] 35/2 probably [8] 4/21 5/5 15/20 30/17 33/14 35/21 57/1 57/1 problem [4] 51/20 57/9 62/16 63/7 procedural [1] 41/1 procedurally [1] 42/6 procedures [1] 17/1 proceedings [1] 64/8 process [12] 5/17 16/1

23/18 24/10 25/11 27/8

44/24 49/19 50/10

51/12 51/19 57/22

professionalism [1]

56/6 program [6] 34/23 35/2 35/14 36/20 36/24 project [10] 11/25 12/9 12/20 12/23 16/18 16/21 18/1 18/18 19/1 19/3 projects [3] 9/23 16/13 17/23 prompt [1] 51/16 **proof [1]** 3/12 property [17] 2/8 7/15 8/3 8/4 26/11 33/21 34/4 34/24 35/24 36/1 36/9 36/18 37/15 37/21 38/5 38/6 40/9 proposal [6] 8/3 8/17 8/18 25/20 27/24 32/20 proposals [1] 14/6 proposed [2] 12/23 24/20 protect [5] 43/12 43/12 43/13 50/18 50/20 protection [1] 37/8 provided [1] 50/17 provider [4] 12/3 12/7 13/1 19/16 providers [1] 17/15 public [13] 2/11 3/23 5/7 34/9 41/6 44/23 47/8 47/10 47/19 47/22 48/12 49/9 50/19 publish [2] 42/24 43/11 published [1] 43/18 **pull [2]** 20/18 60/22 **purpose [1]** 15/1 purposes [2] 35/24 put [13] 7/20 7/21 17/22 23/2 25/25 32/22 35/17 45/2 45/25 56/8 61/8 62/8 62/23 putting [4] 29/25 32/1 36/20 55/19 puzzlement [1] 14/8

qualifications [1] 19/1 qualified [1] 14/18 quandary [1] 14/10 question [12] 10/1 13/15 26/4 26/20 28/12 33/8 33/13 40/2 40/9 40/24 41/1 46/20 questions [8] 27/24 28/21 28/22 31/13 31/13 32/25 33/9 51/21 quick [3] 7/3 33/9 49/15 quite [3] 21/10 23/21 58/12 quote [1] 50/3 quotes [2] 32/12 32/24

{WITNESSNAME} {DATE} R raised [1] 27/25 ramp [1] 37/24 range [1] 33/24 rank [1] 14/13 ranking [2] 10/7 10/12 rate [1] 34/25 rather [3] 20/7 52/4 60/10 reach [3] 49/22 51/9 57/5 reached [1] 24/18 read [2] 3/12 5/2 ready [3] 6/7 25/19 54/9 real [2] 8/10 42/20 really [15] 6/9 20/10 28/6 31/2 31/5 38/3 38/4 38/18 38/18 48/22 49/5 51/2 53/21 55/25 56/5 reason [5] 16/21 19/18 40/3 41/11 52/6 reasons [1] 15/25 **REBA [1]** 1/10 rebid [1] 14/1 recap [1] 8/15 received [3] 10/8 45/15 45/16 recognize [2] 13/17 45/7 recognized [2] 13/19 59/8 recognizes [3] 10/3 13/18 13/19

record [7] 43/22 43/23 44/17 45/4 45/25 46/25 64/8 records [1] 26/22

recused [1] 45/14 redo [1] 12/17 redonate [1] 49/1 refer [1] 20/3 referenced [1] 19/9 referred [1] 20/2 **refine [1]** 27/18 reflect [2] 43/23 47/1 regarding [1] 22/25 Regional [1] 3/3 **Regular [1]** 1/2 related [2] 12/23 13/15 relative [1] 33/16

reliever [1] 37/24 renewed [1] 16/3 replied [1] 42/8 report [8] 2/10 7/18 7/21 21/8 44/21 47/12 56/23 64/7

report's [1] 47/11 **REPORTER'S [2]** 2/14 63/18

**Reporters [1]** 1/23 reports [5] 2/12 21/4 21/7 47/16 49/11 representative [2]

{WITNESSNAME} {DATE}

R representative... [2] 56/16 56/22 representatives [1] requested [3] 8/13 8/14 26/7 respond [2] 12/10 43/6 rest [2] 51/4 54/16 resumes [2] 50/16 57/21 retained [1] 14/2 review [4] 5/12 9/18 23/25 26/15 reviewed [1] 25/2 RFP [2] 14/5 14/21 **RFPs [1]** 54/18 rice [1] 62/13 Riera [4] 7/2 48/12 48/13 49/8 right [38] 3/7 6/15 7/16 8/2 8/21 9/4 10/13 10/22 13/2 14/23 14/23 18/7 18/7 18/8 19/8 20/11 20/22 21/18 23/15 25/16 25/24 25/25 31/21 36/10 37/6 38/17 41/2 41/8 45/25 47/7 48/8 49/22 54/5 54/8 60/8 60/24 63/1 63/13 **rip [1]** 50/19 **RMR [3]** 1/23 64/6 64/13 road [2] 9/23 47/18 **ROBERT [1]** 1/10 **ROBERTS [6]** 1/17 1/17 42/3 46/2 47/5 62/16 **ROFR [1]** 42/24 room [2] 1/3 43/23 **RPR [1]** 1/23 rules [4] 22/19 41/10 45/11 45/24 **run [1]** 39/13 running [3] 21/12 50/4 55/15 runs [3] 19/12 19/12 30/23 runway [2] 32/5 32/6 **SAAPA [2]** 7/2 7/6 said [12] 10/15 12/18 12/20 14/21 16/17 19/19 21/13 21/25 32/19 46/14 55/25 63/4

same [5] 6/12 35/24 43/2 54/1 54/2 Saturday [1] 23/13 saved [2] 38/21 38/23 saw [1] 32/24 say [14] 12/11 12/14 21/22 23/14 34/15 37/11 44/4 46/14 46/16

46/23 57/23 59/12 60/18 63/12 saying [2] 17/10 19/13 scenario [2] 33/19 34/6 **scheduled [2]** 52/13 53/1 schedules [1] 54/12 scintilla [1] 44/1 score [2] 15/12 15/15 scores [2] 10/11 10/12 scoring [4] 10/6 14/12 14/14 15/10 scorings [1] 10/8 Scott [1] 32/14 screenings [1] 52/9 **scrupulous** [1] 44/15 scrupulously [1] 42/17 scrutiny [1] 43/17 search [1] 49/16 second [3] 3/19 5/25 48/21 Seconded [1] 3/18 section [1] 30/23 see [25] 6/22 8/10 10/21 11/5 11/14 16/25 17/20 25/17 26/14 29/3 30/13 36/21 37/11 39/9 40/4 40/5 40/7 40/24 48/22 49/2 49/4 51/20 55/16 57/3 57/15 seeing [1] 55/11 **seemed [1]** 19/10 seems [1] 26/22 seen [5] 5/4 6/8 9/2 10/18 33/15 select [2] 14/5 14/13 selected [1] 11/23 selecting [3] 10/6 14/9 50/21 selection [1] 4/17 send [4] 17/6 48/3 54/9 60/9 sense [2] 12/25 13/8 sent [6] 10/9 11/3 11/8 23/8 44/6 48/4 separate [1] 10/19 **Sept [1]** 3/14 **September [6]** 3/11 3/15 3/17 3/24 4/19 4/20 September 11th [1] 3/17 September 22nd [2] 4/19 4/20 service [3] 17/21 18/4 services [8] 2/8 9/13 9/14 9/21 14/1 15/3 17/5 54/18 set [2] 51/17 53/23 sets [2] 11/12 19/11 setting [2] 51/5 52/7

several [2] 35/22 46/17

**shade [2]** 45/14 55/20

sewer [1] 62/12

**she [13]** 42/18 44/6 44/6 44/8 44/8 44/9 44/10 44/11 44/12 44/13 44/15 45/12 57/20 She's [1] 45/14 sheet [5] 26/15 26/23 26/23 27/7 27/10 sheets [1] 28/5 **shoot** [1] 8/7 should [14] 7/20 12/1 12/2 12/6 12/6 12/20 16/16 16/17 16/18 17/11 19/14 51/24 52/2 shouldn't [1] 13/3 **shovel [1]** 23/14 **show [1]** 38/10 side [3] 23/3 44/14 61/24 sign [1] 9/6 signed [2] 16/5 36/17 **Sikes [1]** 56/13 **Sikes-Kline** [1] 56/13 since [4] 23/8 42/17 46/11 52/20 single [1] 59/23 sir [4] 5/8 24/16 28/17 42/1 site [3] 35/6 51/14 51/15 sits [1] 20/7 sitting [3] 49/25 50/5 53/17 **situation [2]** 17/15 44/17 six [1] 21/20 size [1] 61/2 **smart [1]** 55/16 so [106] so-called [1] 34/14 solely [1] 50/16 solve [1] 51/20 some [35] 8/6 11/10 11/11 11/16 12/7 12/22 12/22 13/6 17/4 22/20 23/23 24/22 24/25 25/21 27/16 27/24 28/8 28/9 28/9 29/4 30/16 31/15 31/25 31/25 32/12 33/24 35/25 41/10 42/13 42/15 43/17 50/1 50/7 51/2 56/2 someone [2] 38/19 39/18 someplace [1] 50/14 something [11] 9/6 11/19 20/15 33/25 35/20 38/13 38/14 40/10 42/7 55/3 55/12 **Sometimes [2]** 41/18 somewhere [4] 29/5 33/1 33/24 59/14

58/15 sorry [3] 41/19 53/4 54/10 sort [3] 12/7 45/2 51/2 55/1 sources [1] 59/8 south [2] 34/20 39/3 Southeast [1] 39/13 **Southpark [1]** 1/15 **spares [4]** 30/19 30/19 30/20 30/21 speak [1] 57/5 speaking [1] 27/15 special [1] 62/11 specifically [2] 19/20 59/12 spectrum [2] 60/1 61/12 spending [1] 22/6 **spent [1]** 10/5 **spoke [1]** 53/12 spoken [1] 42/8 spoonbill [2] 38/11 38/13 spreadsheet [1] 50/14 **square [1]** 61/11 ST [6] 1/1 1/5 1/15 1/23 survivor [1] 23/11 1/24 64/4 St. [3] 35/9 35/21 56/14 sworn [1] 44/6 St. Augustine [3] 35/9 | system [1] 31/17 35/21 56/14 staff [24] 2/10 4/17 7/18 7/20 15/19 18/20 19/12 21/4 21/7 21/8 21/17 24/23 43/10 43/22 47/11 47/12 47/16 51/8 51/22 53/4 53/7 55/22 58/1 61/17 staffing [1] 56/3 stage [2] 25/11 28/7 stages [1] 28/11 stairs [1] 29/7 standardize [1] 58/6 start [5] 23/18 23/24 25/15 59/2 60/25 58/22 59/3 61/20 63/13 state [6] 28/3 34/25 35/1 35/2 36/24 64/3 stated [2] 15/8 46/22 stenographic [1] 64/9 stenographically [1] 64/7 step [1] 25/9 stepped [1] 23/6 still [12] 9/7 24/22 25/8 27/22 28/4 28/25 29/7 29/8 31/8 49/19 49/23 50/4 **Stokes [1]** 47/17 storm [1] 37/2 **straight** [1] 8/7 street [3] 1/24 44/13

soon [3] 11/3 50/8

44/13 stress [1] 55/22 strikes [1] 32/9 **structure** [1] 36/16 stuff [2] 23/23 30/20 sounds [3] 19/22 35/16 submission [2] 42/14 43/1 submissions [1] 43/3 **submit [1]** 9/18 **submitted [1]** 4/15 **substance** [1] 40/16 substitution [1] 25/10 such [2] 12/6 16/10 suggest [1] 16/23 **suggested [2]** 11/16 20/9 **suggesting [1]** 19/10 **suggestion [3]** 43/16 55/10 57/24 Suite [2] 1/15 1/24 suited [2] 18/1 19/1 **supervisor [1]** 48/21 **supposed** [1] 30/6 sure [13] 27/17 34/16 41/17 42/25 45/6 46/4 49/23 50/21 52/24 55/21 56/18 61/10 63/3 surge [1] 37/3 switch [1] 31/9 **T-hangar [3]** 58/4 58/7 61/13 take [10] 18/22 19/23 22/10 23/4 24/25 54/7 54/17 58/8 60/14 63/9 taken [4] 12/1 30/17 33/7 44/3 taking [4] 21/23 31/3 40/20 52/22 talented [1] 22/5 talk [8] 7/23 9/25 13/17 22/19 39/8 49/4 62/3 62/7started [6] 15/25 23/15 talked [6] 8/5 9/11 23/1 32/14 32/18 39/17 talking [9] 14/10 15/16 19/21 24/14 31/15 33/17 34/6 58/22 61/20 talks [1] 36/5 Tallahassee [1] 62/2 task [3] 19/23 58/18 61/16

team [2] 22/14 23/2

tell [2] 34/13 45/10

term [8] 15/24 22/1

terms [3] 26/17 27/5

26/15 26/23 27/7 27/10

ten [1] 37/16

tend [1] 39/6

28/5 61/16

28/9

than [4] 14/22 15/4 34/5 60/10 thank [22] 3/7 3/8 7/11 10/24 11/6 13/22 22/24 24/13 28/18 29/21 42/4 46/21 47/6 48/20 49/5 49/7 49/8 55/18 56/9 56/24 57/19 61/19 Thanks [1] 48/8 that [312] that's [57] 5/15 7/9 8/22 9/6 12/18 13/6 13/7 15/15 17/10 18/8 18/8 18/20 19/7 19/17 20/9 21/11 22/22 23/10 24/9 24/9 25/11 25/23 26/11 26/18 26/19 28/15 28/19 29/6 35/10 36/23 38/7 38/24 39/1 39/7 39/15 40/17 41/4 41/4 41/5 41/19 41/23 46/3 50/4 50/20 51/25 53/2 54/11 55/2 55/12 55/14 56/22 58/25 59/5 59/7 59/7 61/16 63/12 their [12] 8/13 16/25 23/18 27/5 27/24 37/25 50/16 50/25 51/19 53/7 57/13 57/14 theirs [2] 15/23 15/24 them [32] 3/12 3/13 5/2 5/4 5/10 5/14 5/14 6/25 8/3 8/4 8/23 9/19 9/25 10/18 10/20 16/2 16/15 19/2 25/21 26/23 30/1 38/15 38/16 40/8 40/14 40/18 40/25 51/9 51/17 58/9 61/5 62/7 themselves [1] 27/4 then [21] 15/14 17/21 20/25 22/22 23/23 23/25 24/1 30/24 36/12 39/17 42/2 51/13 52/12 52/14 53/7 55/3 58/5 59/17 62/23 62/24 63/2 there [49] 4/14 6/25 7/22 8/6 8/8 10/15 11/8 11/10 11/13 11/16 11/22 12/2 12/4 12/5 12/6 15/10 15/11 15/14 16/7 16/20 17/23 20/19 20/23 20/24 25/20 25/20 26/15 26/22 27/6 27/10 27/21 29/13 29/14 29/18 32/25 34/20 41/10 41/24 43/2 46/5 46/19 51/21 52/14 53/24 56/8 59/7 59/10 59/11 63/8 there's [28] 3/19 15/25 20/4 21/10 23/16 23/21 24/3 24/3 24/22 25/8

27/16 27/24 30/22

30/23 30/24 31/23

31/25 31/25 36/2 36/19 36/19 36/25 38/4 38/5 38/15 42/11 48/23 59/10 thereabouts [1] 37/16 **therefore** [1] 13/6 these [8] 24/25 25/1 38/11 44/9 44/10 47/21 48/17 57/9 they [55] 5/1 5/8 6/24 8/7 8/9 8/12 9/5 9/6 9/18 11/5 16/16 16/17 17/5 23/6 23/10 25/1 25/20 25/22 26/9 27/3 27/5 30/13 30/24 30/25 31/6 31/11 32/16 33/5 33/5 34/23 35/2 35/23 36/8 37/1 37/2 38/11 40/6 40/13 41/18 43/2 43/17 45/21 48/1 48/15 50/17 51/7 51/8 51/17 51/18 51/18 51/19 51/19 53/16 56/20 61/15 they'll [4] 16/4 18/24 51/22 51/22 they're [18] 5/3 17/7 17/19 18/22 27/20 28/1 30/6 34/21 36/3 37/5 38/13 40/12 47/23 48/1 49/23 50/6 56/19 56/20 they've [5] 4/23 26/7 26/7 26/8 50/25 thing [13] 12/6 20/9 22/11 26/13 28/24 29/10 30/18 32/22 37/22 49/5 54/14 55/17 61/24 things [20] 7/5 9/24 10/17 17/7 24/4 25/21 29/6 31/25 38/2 44/3 46/4 51/18 51/23 53/3 54/19 55/24 57/10 58/16 59/1 62/3 think [49] 4/21 5/2 8/11 10/7 11/25 13/8 13/12 15/12 16/8 18/17 19/7 21/13 21/20 22/9 23/12 27/8 29/10 30/3 33/15 33/23 34/8 34/8 35/20 35/22 37/13 38/7 39/7 39/19 41/4 45/19 45/24 46/25 48/18 50/23 51/19 52/2 52/6 52/15 52/18 54/3 55/12 56/1 57/11 57/14 58/2 58/7 58/18 59/19 61/7 this [59] 3/9 5/22 8/4 11/14 13/24 20/16 21/2 21/14 21/21 21/23 21/23 22/7 22/7 23/22 24/10 25/6 25/6 25/12 28/11 28/13 32/23 33/10 33/17 33/23

34/20 35/8 35/25 37/1

61/8

37/2 39/8 39/23 40/3 40/21 42/6 42/9 43/2 43/8 44/14 44/16 45/11 45/12 45/13 45/15 45/17 45/20 46/1 46/3 48/18 48/23 49/5 53/14 trees [1] 38/17 54/7 56/1 57/6 57/7 58/1 60/9 63/15 64/10 those [29] 4/18 4/22 5/7 6/4 6/14 6/23 7/4 7/19 11/23 11/25 14/13 16/5 16/6 23/23 24/1 25/3 25/15 28/10 30/21 31/9 38/20 41/10 46/1 47/24 49/22 50/17 52/8 53/20 54/9 thousand [2] 31/12 33/24 three [11] 9/17 11/21 15/11 15/16 16/2 16/15 18/4 19/2 30/22 32/9 49/20 threshold [1] 17/8 through [11] 10/6 22/15 22/15 24/17 26/21 29/12 30/20 43/18 49/19 51/8 51/18 throw [1] 52/16 tidal [1] 37/3 tied [1] 19/17 till [3] 36/11 37/9 52/11 time [11] 10/6 21/2 22/7 22/10 24/25 31/7 32/13 39/23 40/18 53/9 54/7 times [2] 32/6 35/23 today [5] 29/2 29/11 40/20 51/24 53/12 together [10] 20/18 23/2 25/4 29/25 35/17 39/17 48/10 48/11 48/24 61/5 tomorrow [2] 29/9 30/4 took [1] 50/10 top [3] 49/18 50/23 58/3 **TOPP [14]** 1/19 7/17 21/4 22/18 22/20 24/20 25/9 27/22 34/10 36/12 37/14 46/7 46/13 58/13 tour [1] 51/22 tower [4] 7/14 29/7 29/11 32/4 Trace [1] 48/13 track [1] 43/18 tract [2] 35/17 48/23 trade [1] 8/11 trading [1] 8/5 trails [1] 35/20 transcript [1] 64/8 transistor [1] 31/3 transparency [2] 44/24 48/16 transparent [2] 48/19

transparently [1] 58/12 urging [1] 57/2 Transportation [2] 56/12 56/16 **Treasurer [1]** 1/10 treat [1] 28/10 trip [1] 61/25 true [3] 37/18 55/2 64/8 truly [1] 19/17 Trust [1] 34/14 **try [4]** 39/20 41/5 55/13 47/22 57/5 trying [7] 12/19 13/11 34/21 35/4 38/20 44/1 48/23 Tucker [1] 8/19 turn [1] 35/17 turned [2] 31/10 31/10 twice [1] 32/5 two [20] 10/16 12/4 15/14 15/17 16/3 19/16 29/1 29/3 29/12 31/23 32/17 32/24 33/9 36/2 36/18 39/24 48/14 48/21 57/9 59/1 typically [1] 60/2 **U.S. [1]** 32/17 **U.S. 1 [1]** 32/17 **Uh [1]** 14/7 **Uh-huh** [1] 14/7 unambiguous [1] 44/18 unanimous [1] 4/7 unbiased [1] 16/19 under [2] 38/1 56/2 understand [4] 9/5 38/19 41/4 41/17 understanding [6] 13/25 14/20 17/4 35/10 36/3 36/7 understands [1] 46/5 uniform [2] 61/12 61/12 unintelligible [1] 20/8 unique [1] 45/9 unknown [2] 50/22 52/8 Unless [1] 42/7 until [5] 6/16 17/20 20/11 34/1 39/23 **up [23]** 6/10 6/10 14/9 15/4 16/14 17/15 19/23 29/7 30/9 30/24 33/7 34/1 34/3 36/17 38/20 39/12 42/19 46/17 51/5 51/17 53/24 54/17 58/5 update [3] 29/3 42/5 49/15 updated [1] 9/15 updates [4] 2/6 6/18 6/20 45/15 **upgrading** [1] 31/17 upheaval [1] 21/21

{WITNESSNAME} {DATE} us [28] 14/18 16/4 17/14 18/10 18/25 22/11 29/24 30/6 32/12 32/20 33/16 34/13 35/16 35/25 36/18 44/2 45/25 46/8 50/12 50/15 50/20 51/7 51/16 51/21 53/3 53/21 54/9 57/15 use [3] 14/12 37/23 used [2] 22/2 27/7 user [1] 43/20 using [2] 17/16 59/13 vacant [1] 36/7 value [4] 8/10 33/21 35/8 36/8 **Vedra [1]** 34/19 verbal [1] 45/2 versus [1] 18/25 very [20] 12/19 12/23 28/4 28/5 42/14 45/23 46/12 46/22 47/6 48/19 48/19 49/2 49/21 50/3 53/12 53/20 57/21 57/22 61/7 61/8 vet [1] 25/5 vetted [2] 24/1 25/8 vetting [2] 49/19 51/12 view [3] 11/25 39/11 47/20 viewpoint [1] 16/16 Vilano [1] 37/25 Vinny [2] 6/23 40/7 Volato [6] 23/2 23/11 27/16 28/7 28/16 43/16 Volato's [1] 24/18 vote [3] 4/2 5/10 44/8 W wait [7] 17/18 36/11 37/8 52/1 52/11 52/20 52/22 waiting [1] 31/8 walk [1] 29/7 walks [1] 12/14 want [37] 6/9 7/23 11/7 17/14 18/18 18/19

21/14 22/8 22/10 24/15 26/24 32/2 34/10 34/15 36/13 37/1 37/23 38/8 39/8 44/8 44/9 44/10 44/11 44/17 44/21 45/23 46/4 46/11 50/19 51/6 51/19 52/3 55/6 57/13 60/3 62/6 63/12 wanted [12] 12/4 23/14 32/16 40/17 43/21 44/22 45/2 48/25 49/14 52/7 56/7 63/3 wants [1] 21/15 was [63] 5/22 6/5 8/12 8/18 11/8 11/20 11/22

{PLAINTIFF} v. {WITNESSNAME} {DEFENDANT} {DATE}

## W was... [56] 11/23 12/19 13/25 14/21 14/24 14/25 15/1 15/5 15/6 15/10 15/11 15/23 15/24 15/25 16/6 16/9 19/9 21/14 22/1 23/12 25/20 26/23 27/7 27/21 28/12 29/18 29/19 30/12 30/14 31/5 31/5 32/8 32/10 33/1 33/2 33/4 40/22 40/24 41/6 43/1 43/11 43/16 43/18 44/6 46/22 50/12 50/17 52/7 52/8 52/21 53/12 57/7 57/21 59/16 59/17 64/6 wasn't [1] 14/11 watching [2] 40/5 40/8 water [3] 35/19 38/17 62/12 waterfront [1] 36/23 way [15] 1/4 16/10 17/16 22/21 36/22 37/24 44/2 44/16 44/18 44/19 45/3 50/9 57/3 57/8 57/15 ways [1] 59/10 we [186] **we'd [1]** 15/3 we'll [20] 3/4 3/9 6/15 6/19 8/1 8/25 9/18 9/19 9/24 21/1 21/3 24/2 25/3 25/5 47/8 49/12 52/12 54/9 54/20 60/14 we're [42] 5/23 7/25 14/10 15/15 15/19 17/16 17/24 18/2 18/2 18/9 18/20 19/21 22/6 22/9 24/5 24/5 25/17 27/17 28/3 28/7 28/24 29/8 30/7 30/8 30/18 31/8 33/17 37/6 39/14 40/20 41/22 47/15 49/18 53/22 56/19 56/21 57/4 59/12 59/13 61/11 61/23 62/2 we've [21] 10/8 22/5 23/22 24/1 25/18 29/22 30/3 30/4 30/18 32/11 43/21 43/25 44/2 44/3 44/4 44/18 45/12 46/10 50/24 56/18 57/9 website [2] 48/2 61/9 Wednesday [6] 35/12 36/6 37/9 39/9 39/21 well [18] 4/22 7/19 10/21 12/18 12/24 17/9 18/17 29/15 40/11 41/15 46/12 49/5 51/4 55/23 59/9 59/15 59/21

60/12

30/16 30/19

went [4] 29/12 29/13

were [15] 10/15 15/11 15/14 27/22 27/25 29/17 30/9 32/25 33/5 41/10 42/20 44/12 50/5 52/9 59/2 weren't [1] 50/21 whacked [3] 32/4 32/5 32/6 what [42] 7/22 8/10 8/17 8/17 9/2 11/20 14/1 14/20 16/9 16/20 16/24 16/25 17/10 18/8 19/20 21/14 22/1 22/6 23/10 29/2 30/2 30/14 30/24 34/8 34/9 34/13 37/1 37/11 38/11 39/9 44/6 50/16 50/25 51/6 52/3 55/16 55/16 56/19 56/20 56/21 59/12 62/17 what's [6] 12/17 29/4 44/25 51/19 51/20 62/17 whatever [1] 23/1 whatsoever [2] 46/6 46/25 wheel [1] 55/15 wheel-making [1] 55/15 wheels [1] 55/14 when [22] 8/12 9/22 9/22 12/19 14/3 14/8 19/9 21/14 22/21 23/5 31/11 36/5 44/14 51/7 51/17 51/19 52/8 52/25 55/14 57/4 62/8 62/19 where [14] 7/17 8/7 16/14 17/15 18/9 18/20 19/14 25/1 25/12 25/17 33/17 34/23 36/1 62/2 whether [5] 30/11 33/22 36/12 42/20 46/7 which [15] 14/11 17/25 18/15 18/25 20/10 25/7 25/22 32/1 32/22 34/25 43/3 44/7 46/10 46/16 60/6 while [2] 39/21 50/5 white [1] 62/13 who [6] 6/22 14/2 40/5 40/5 50/2 51/13 who's [1] 16/19 **whole [2]** 53/3 60/1 **why [6]** 12/18 15/15 17/12 17/18 18/21 19/18 widen [1] 42/25 wildlife [1] 36/25 will [34] 6/12 10/20

14/3 17/6 23/11 23/25

24/20 24/24 25/3 25/3

27/8 27/25 29/9 30/16

35/25 37/7 39/8 39/19

39/20 47/19 51/5 51/8

30/19 34/17 34/23

51/13 51/13 51/15 51/21 53/1 53/23 60/17 62/18 63/5 win [1] 48/25 wiped [2] 29/14 30/21 withdrawn [3] 26/5 26/8 26/9 without [2] 34/5 46/19 won't [2] 25/9 50/2 words [2] 34/15 47/24 work [22] 11/18 12/13 12/16 18/15 19/2 23/2 27/16 28/10 31/11 33/15 38/20 39/2 48/15 49/5 51/17 51/20 52/19 54/7 55/19 55/21 56/2 56/6 worked [3] 13/4 31/6 45/22 working [6] 8/3 12/25 31/4 32/21 48/23 59/3 workshop [8] 4/15 4/16 5/19 6/13 6/16 49/17 51/6 51/25 worried [1] 42/20 worry [1] 21/25 worthy [1] 33/22 would [55] 5/8 5/16 5/16 7/17 8/9 11/17 11/18 11/22 11/23 12/24 12/24 16/23 18/3 18/13 18/15 19/5 26/15 26/16 28/10 33/20 34/2 35/21 35/23 37/16 37/20 38/2 39/2 39/5 39/25 41/3 41/11 42/12 43/2 43/2 43/3 43/8 44/8 44/13 47/20 48/2 52/22 53/25 54/4 54/16 55/5 55/8 56/21 57/23 58/7 58/18 59/22 60/2 60/11 60/18 61/10

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y'all [5] 9/1 21/20 22/6 24/2 32/24 yeah [44] 4/20 5/13 7/19 7/25 8/25 10/5 10/9 11/1 11/6 17/2 18/12 19/4 21/9 24/11 27/1 30/7 31/23 33/8 34/17 37/10 37/22 41/3 41/22 45/6 47/23 48/5 48/5 52/6 53/10 53/15 54/24 55/5 55/8 55/13 56/11 57/11 58/25 60/2 60/13 61/3 61/6 61/18 62/11 63/2 year [3] 59/15 59/24 60/4 years [7] 12/12 12/12 12/15 12/15 13/5 14/2

42/18

wouldn't [1] 53/13

written [1] 16/4

yes [22] 5/8 8/25 9/9 10/23 20/7 22/15 22/17 22/18 24/16 26/8 27/14 28/17 29/19 29/22 31/18 32/11 33/12 33/18 37/4 38/22 47/12 52/22 yesterday [1] 39/18 yet [1] 30/1 you [129] you're [4] 21/4 24/10 31/14 58/15 you've [2] 10/22 55/19 you-all [1] 21/24 Young [2] 7/4 7/8 Young Eagles [2] 7/4 7/8 your [2] 22/10 55/10 yourself [1] 48/16