ST. JOHNS AIRPORT AUTHORITY

Regular Meeting

held in The Conference Center, Meeting Room B

4730 Casa Cola Way

St. Augustine, Florida

on Monday, November 15, 2021

from 4:00 p.m. to 6:13 p.m.

BOARD MEMBERS PRESENT:

BRUCE MAGUIRE, Chairman SUZANNE GREEN JUSTIN MIRGEAUX REBA LUDLOW ROBERT OLSON

ALSO PRESENT:

DOUGLAS N. BURNETT, Esquire, St. Johns Law Group, 104 Sea Grove Main Street, St. Augustine, FL, 32080, Attorney for Airport Authority.

EDWARD WUELLNER, A.A.E., Executive Director.

JANET M. BEASON, RPR, RMR, CRR St. Augustine Court Reporters 17 Pacific Street, Suite B St. Augustine, FL 32084 (904) 825-0570

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1	PROCEEDINGS
2	CHAIRMAN MAGUIRE: Okay. It's 4:00. Let's
3	start. Okay.
4	MS. LUDLOW: 4:00.
5	CHAIRMAN MAGUIRE: Okay. Suzanne, will you
6	call the
7	MS. GREEN: Sure.
8	CHAIRMAN MAGUIRE: Pledge of Allegiance?
9	(Pledge of Allegiance.)
10	CHAIRMAN MAGUIRE: Okay. I was just handed a
11	package, which I assume we all got one put in front
12	of us. It's four pages long and it pretty well
13	the way I quickly read over it, it pretty well
14	attacks our executive director.
15	MS. LUDLOW: Well, we have plenty of others
16	that don't.
17	CHAIRMAN MAGUIRE: Pardon?
18	MS. LUDLOW: We all got plenty of others that
19	don't attack him. Did you get other e-mails today?
20	CHAIRMAN MAGUIRE: No, I'm just talking about
21	this one, okay?
22	What concerns well, two things concern me.
23	Several years ago, we had a letter come in when
2 4	Suzanne was chairman that attacked our legal
2.5	attorney at that time

1	MS. GREEN: Uh-huh.
2	CHAIRMAN MAGUIRE: It was a personal attack.
3	He had a grievance against our attorney that was
4	not part of this airport at all, and it was very
5	personal and degrading, and I took exception to
6	that and I said I hope I never see that again. If
7	somebody has an attack on the airport, come
8	forward. That's that's the first thing because
9	this is a personal a lot of personal issues in
10	here.
11	Secondly, it's signed by a concerned citizen.
12	I don't respond to concerned citizens unless I know
13	who that concerned citizen is. I'm not discounting
14	what's in here. Maybe some is facts, but a lot of
15	it is very personal. But I will look at it
16	MS. LUDLOW: I haven't looked at it.
17	CHAIRMAN MAGUIRE: But it bothers me that
18	somebody would submit a personal statement against
19	anybody at this airport and not sign it, okay?
20	Now, having said that, if anybody has a
21	comment on that, go ahead and speak up now.
22	MS. LUDLOW: Is that a good time to say
23	something good to
24	CHAIRMAN MAGUIRE: Yes.
25	MS. LUDLOW: to offset it?

1	CHAIRMAN MAGUIRE: Please. Please.
2	MS. LUDLOW: Okay. Well, I received a
3	CHAIRMAN MAGUIRE: A little bit closer.
4	MS. LUDLOW: I thought you were going to tell
5	me to stop it in a minute.
6	CHAIRMAN MAGUIRE: Yes, I will.
7	MS. LUDLOW: I received I don't know if
8	they sent them to everybody or not, but I received
9	about a dozen letters, you know, just expressing
10	general concern about things going on, but nothing
11	ugly.
12	THE COURT: Good.
13	MS. LUDLOW: So
14	CHAIRMAN MAGUIRE: I'm glad to hear that.
15	MS. LUDLOW: nothing ugly. It was just
16	talk.
17	CHAIRMAN MAGUIRE: Okay. All right.
18	MEETING MINUTES
19	CHAIRMAN MAGUIRE: Minutes, do we have any
20	comments on the minutes at all?
21	MR. OLSON: No.
22	MS. GREEN: No.
23	CHAIRMAN MAGUIRE: Changes, modifications?
24	(None.)
25	CHAIRMAN MAGUIRE: Seeing none, the minutes

1	will stand as submitted.
2	FINANCIAL REPORT ACCEPTANCE
3	CHAIRMAN MAGUIRE: All right. Financial
4	report acceptance, any comments on the financial
5	report? Yes, Reba.
6	MS. LUDLOW: We did not vote we did not
7	ratify September's reports because we had the
8	workshop next
9	CHAIRMAN MAGUIRE: Correct.
10	MS. LUDLOW: and we had the profit and
11	loss, we had just gotten it so we postponed it. So
12	September hasn't been ratified nor October.
13	CHAIRMAN MAGUIRE: Okay. Is that correct?
14	MR. WUELLNER: That's correct. It's correct
15	every year. We don't do or approve September
16	financials. They're a part of the approval of the
17	audit when it occurs.
18	CHAIRMAN MAGUIRE: So when we approve the
19	audit, it
20	MR. WUELLNER: That which will probably be
21	February or March by the time you approve. You're
22	respectively adopting the entirety of the fiscal
23	year at that point, the previous fiscal year.
24	CHAIRMAN MAGUIRE: So it's melded into that?
25	MR. WUELLNER: Correct. And our fiscal year

1	is an October 1st fiscal year, so they wouldn't be
2	included in this
3	CHAIRMAN MAGUIRE: Right. Does that make
4	sense, Reba?
5	MS. LUDLOW: Yes, it does. But the only thing
6	wrong with the last one, we could have approved it
7	then, was that we didn't have the profit and loss.
8	So they didn't hold it out waiting on the audit,
9	right?
10	MR. WUELLNER: No, they did. It's you
11	you can adopt financially, but ultimately they're
12	not they're they're not really approved until
13	they're a part of the audit for the annual audit
14	cycle which occurs in February or March.
15	MS. LUDLOW: Okay. We get these financial
16	statements and we go over them and we see how much
17	comes out of this and this and our operating
18	expenses and our grant money, and you're saying
19	we're not supposed to approve those on a monthly
20	basis; we're supposed to wait till the audit?
21	MR. WUELLNER: No. We're simply saying you
22	approve it monthly up till the end of September.
23	The end of September is rolled into the annual
24	audit report because that's inclusive of the entire
25	fiscal year.

1 MS. LUDLOW: Okay. End of September. So even 2 though we have October financials, we don't vote on 3 them or accept them? MR. WUELLNER: Well, October is a new fiscal 5 year. CHAIRMAN MAGUIRE: October 1st starts the new 7 year. MS. LUDLOW: Oh, okay. Okay. 9 MR. WUELLNER: Yes. 10 MS. LUDLOW: So we save these until -- right. Because September is the end of the fiscal year. 11 MR. WUELLNER: Correct. 12 MS. LUDLOW: I got it. 1.3 CHAIRMAN MAGUIRE: All right. Thank you. 14 MS. LUDLOW: Thank you. 15 CHAIRMAN MAGUIRE: Any other comments on the 16 financials? 17 18 (None.) 19 CHAIRMAN MAGUIRE: Okay. Having seen none, so 20 they will stand as submitted. 21 AGENDA APPROVAL 2.2 CHAIRMAN MAGUIRE: Agenda. MR. MIRGEAUX: I'd like to make a motion --2.3 2.4 CHAIRMAN MAGUIRE: Okay. 25 MR. MIRGEAUX: -- to amend the agenda.

1	CHAIRMAN MAGUIRE: Okay. What's your
2	MR. MIRGEAUX: I received a lot of interest,
3	public interest, about the about today's agenda.
4	More so than any other agenda item that I've
5	addressed during my very brief period time here on
6	the on the board.
7	But due to the the amount and the interest
8	in the lease policy and the policy amendment
9	related to our lease policy and the policy
10	amendment related to the minimum commercial
11	operating standards and the changes that are before
12	the board today, I'd like to make a motion that we
13	drop those from today's agenda.
14	MS. LUDLOW: I second.
15	CHAIRMAN MAGUIRE: Okay. Who
16	MR. WUELLNER: What are we dropping?
17	CHAIRMAN MAGUIRE: What are we dropping? I
18	don't know if I understand.
19	MR. MIRGEAUX: The two items
20	CHAIRMAN MAGUIRE: I'm not opposing, I just
21	(Mr. Burnett joins the meeting.)
22	MR. MIRGEAUX: The two business items, the
23	policy amendments for the lease policy and the
24	policy amendment under the minimum commercial
25	operating standards, I'd like those dropped from

1 today's agenda. 2. CHAIRMAN MAGUIRE: Okay. And discussion, why 3 would you want those dropped? 4 MR. MIRGEAUX: If there's a lot of public 5 interest about the changes that we're considering --7 CHAIRMAN MAGUIRE: Okay. MR. MIRGEAUX: -- and there's a lot of concern that it really raises more questions than answers, 9 and I -- listening to the stakeholders here at the 10 airport and hearing them out and I agree with a lot 11 of what they're saying, and I just don't want to 12 enter into something hastily, and I think that we 13 should drop these from the business items. 14 CHAIRMAN MAGUIRE: When you say "drop," you 15 mean postpone them? 16 MR. MIRGEAUX: I strike them from today's 17 18 agenda. CHAIRMAN MAGUIRE: Okay. Are we postponing 19 20 them or are we wiping them off forever? What do 21 you mean? 2.2 MR. MIRGEAUX: Well, I mean drop them from today's business items. That's what I mean. 2.3 2.4 CHAIRMAN MAGUIRE: Okay. So they will be 25 brought next meeting or the meeting after that.

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MR. MIRGEAUX: Well, that's -- obviously I
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 2
          don't make the agenda, so --
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               CHAIRMAN MAGUIRE: But you're part of the
 4
          group that does make the agenda --
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               MR. MIRGEAUX: Right.
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               CHAIRMAN MAGUIRE: -- okay? So -- well, let's
 7
          start off with you. So you have -- you made a
          motion to drop the items off of today's agenda.
 8
 9
               MR. MIRGEAUX: Yes.
               CHAIRMAN MAGUIRE: Is that what you're
10
          seconding?
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               MS. LUDLOW: Yes. But he could have added
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          more to that, in that if we're not going to -- but,
13
          number one, we only got them Friday at noon again.
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          That's one good reason not to vote and adopt this
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                 I have -- all I've done is go over this
16
          today.
17
          stuff.
18
               But also we could add to the agenda a
19
          statement from the board directing staff to
20
          finalize the lease. I mean, why can't we add that
21
          to the agenda in place of dropping it? We're
22
          dropping the policy and then --
               CHAIRMAN MAGUIRE: Well, we're not looking at
2.3
2.4
          the lease today; we're looking at the policy today.
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          So don't get confused between the two issues.
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              MS. LUDLOW: It says right here lease policy.
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               CHAIRMAN MAGUIRE: The lease policy --
 3
              MS. LUDLOW: Right.
               CHAIRMAN MAGUIRE: -- not the lease itself.
 4
 5
              MS. LUDLOW: Okay. Well, that was just a
         suggestion.
 7
               CHAIRMAN MAGUIRE: I'm just clarifying.
         only thing we're going to talk about today that's
 9
         on the agenda is the policy itself
10
              MS. LUDLOW: But --
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               CHAIRMAN MAGUIRE: -- okay?
              MS. LUDLOW: No --
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               CHAIRMAN MAGUIRE: We're not talking anything
13
          about any lease at all.
14
               MS. LUDLOW: I -- I thought I just seconded to
15
         take that off the agenda for today.
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               CHAIRMAN MAGUIRE: Yeah, that's what it is.
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18
          I'm asking is that what you thought he said?
              MS. LUDLOW: Yes.
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               CHAIRMAN MAGUIRE: Okay. All right.
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              MS. LUDLOW: I'll just do that --
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               CHAIRMAN MAGUIRE: Did I interpret that
23
         correctly?
2.4
              MR. MIRGEAUX: Yes.
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CHAIRMAN MAGUIRE: Okay. Any discussion on

1 that motion? 2 MR. OLSON: Just to clarify. We would 3 consider this postponing it till a future date, this discussion and this adoption. CHAIRMAN MAGUIRE: Well, and that's the 5 question I asked: Is this a postponement or a drop 7 forever? Because if you say drop forever, I wouldn't support it. If it's a postponement, if everybody wants to, then I'll support a 9 10 postponement. MR. OLSON: Right. 11 CHAIRMAN MAGUIRE: So I need to know exactly 12 what your intentions are. 13 MR. MIRGEAUX: Yeah, my intentions are to drop 14 it from today's agenda. I'm open to consideration 15 at a future date, but it -- that's not my decision. 16 CHAIRMAN MAGUIRE: Okay. 17 18 MR. MIRGEAUX: The motion is just to drop it 19 from today's agenda. 20 CHAIRMAN MAGUIRE: Just to drop it from 21 today's agenda. Okay. Any other discussion before 2.2 I take it to a vote? 2.3 MS. LUDLOW: It's really in good faith, 2.4 because hopefully that gives the parties more time 25 to negotiate.

1	CHAIRMAN MAGUIRE: Okay. And your concern is
2	because you didn't get the material early enough to
3	read it and figure it out.
4	MS. LUDLOW: Well, I'm from DeLand.
5	CHAIRMAN MAGUIRE: No, no. That's a
6	legitimate concern.
7	MS. LUDLOW: Friday at noon?
8	CHAIRMAN MAGUIRE: I'm going back to the
9	board.
10	Suzanne, on the issue of policy of changing
11	the agenda only, is that something we go to public
12	comment or is that we don't do public comment
13	MS. GREEN: Not to my knowledge, we do not.
14	CHAIRMAN MAGUIRE: to change the agenda?
15	Okay. There will be no public comment.
16	So the question on the table is to drop it
17	from this meeting only and there is no reference to
18	future agenda items, okay?
19	MS. GREEN: I just have a question. Does it
20	inhibit staff of anything going forward? Does
21	something need to be I mean, postponement is
22	kind of I just don't want to inhibit anything
23	that staff is doing if we need the lease to be
24	evaluated, done, whatever.

I don't think the minimum commercial operating

- 1 standards are going to be inhibited by that at all,
- 2 a postponement. I just don't want to jeopardize
- 3 any kind of lease that staff may or may not be
- 4 working on.
- 5 CHAIRMAN MAGUIRE: Okay.
- 6 MR. WUELLNER: We've said all along, until
- 7 there's clarity within the minimum commercial
- 8 operating standards in the lease policy related to
- 9 this --
- 10 AUDIENCE MEMBER: We can't hear him.
- MR. WUELLNER: -- then --
- MS. LUDLOW: They can't hear you.
- MR. WUELLNER: Can we turn it up, please?
- 14 It's on.
- MS. LUDLOW: That was my biggest problem back
- there because I couldn't tell what y'all were
- 17 talking about.
- MR. WUELLNER: Is that better? Is that
- 19 better?
- MS. GREEN: Yeah, it is.
- 21 CHAIRMAN MAGUIRE: Is that better in the back?
- MS. LUDLOW: Can you hear him now?
- MR. WUELLNER: Is that better?
- 24 AUDIENCE MEMBER: Yes, yes.
- MR. WUELLNER: Okay. We've -- we've said all

Ţ	along that until clarity is provided by this board
2	relative to policy, the lease policy as well as
3	minimum commercial operating standards, there is no
4	basis for us there's no clarity for us to
5	negotiate a lease in good faith relative to what's
6	been
7	CHAIRMAN MAGUIRE: Okay.
8	MS. LUDLOW: What is that what is that
9	noise?
10	MR. WUELLNER: Thanks.
11	MS. GREEN: That's my concern, if it delays.
12	MR. OLSON: Yeah, that's also my concern.
13	I think the the whole matter of the lease
14	policy, since it ties back to and adds more
15	specificity to the master plan, I really think, and
16	based on prior discussion of this board, that we
17	really need to look at that lease policy after
18	we I believe we need to supplement some of the
19	work on our master plan. We need a business plan
20	component to our master plan.
21	We need a some aspirational vision brought
22	into master planning, and we need to have targets
23	and goals and those kinds of things; what what a
24	business plan typically has.

We have I think a very useful master plan as a

capital improvements program. There was a it
included a very detailed assessment of the the
facilities, the improvements on the airport, which
improvements needed to be repaired/replaced over
time. The and we're making decisions and
improvements made to the airport as the airport.

But the master plan -- and actually my piece in this agenda was going to talk about some of that -- I'm not sure that we can go back to adding more specificity to the arrangement of uses on the airport without going -- without having that step, that supplemental, is my opinion.

So I'm not sure that it's an immediate thing that can -- actually, I was going to propose that we postpone action on the lease policy until we have that opportunity to supplement the master plan.

I was also going to ask some questions about the FBO statement of intent because I think that's probably something that -- well, actually it fits pretty well into a business plan, also, for our Airport Authority.

That was my -- so I guess the main thing is

I'm ready to support a postponement; I just don't

see the postponement being something that can

- immediately be addressed, these items, at a -- at a 1 2 follow-on meeting. And as has just been asked, I 3 think it should not hold up our routine -- or our leasing activity for businesses here at the 5 airport. Thank you.
- CHAIRMAN MAGUIRE: Okay. I've always been a support -- proponent of a business plan. I feel 7 like we never really had a true business plan to quide us correctly. And -- and as always, recognize that this is more of a physical plan rather than a business plan.

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- I'm not against postponing this. The fact that you're not saying postpone it bothers me. So I don't know if I'll support this or not as a pure drop. I would support a postponement, but the word "drop" this without any further clarification bothers me.
 - MS. LUDLOW: When I -- what I think it probably -- he means is that, you know, let's just put it aside for now and if negotiations are not consummated before the next meeting, then it could be brought up again, but the deals could be consummated before that meeting.
- 2.4 MS. GREEN: I'm not hearing that from staff.
- 25 MR. MIRGEAUX: I can clarify.

1	CHAIRMAN MAGUIRE: Okay. Yeah.
2	MR. MIRGEAUX: Yes. I mean, the I don't
3	I don't set the agenda, but I am making a motion
4	and the motion was seconded to drop the policy
5	amendment items from the business items portion of
6	today's meeting.
7	Whether they get put in a future meeting or
8	not, again, I don't set the agenda; that's not the
9	call I make. But that's not my mot I mean,
10	generally we're agreeable people and we agree on a
11	lot. So, you know, in the future, if they're put
12	on the agenda, I'll read it, I'll evaluate it. But
13	I think as they're written now, I think they should
14	be dropped from today's business items.
15	CHAIRMAN MAGUIRE: Well, I I foresee that
16	this will have to come up. It will have to. So if
17	we drop it, which doesn't bother me, it's not going
18	to die; it will come back up, because it has to
19	come back up if we're going to move forward.
20	MS. LUDLOW: It it will grow and fix itself

CHAIRMAN MAGUIRE: And I think my biggest concern, a takeoff from Suzanne's, is another 30 days or 60 days going to impact what's going on between the airport and the company that wants a

and --

1	solid	lease,	is	it	going	to	affect	that	either	way,
2	positi	lvely o	ne	egat	cively	?				

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One of the reasons that as I understand it we're bringing this up is because we want some substance in the airport side to be able to negotiate in good faith with not only this tenant, but any other tenant, okay?

This is not a single-tenant issue, this is an airport issue. And is that going to impact the ability of the airport to move forward on any and all leases? Not just one. And if it is going to impact that, then I'm going to -- I would agree for 30 days, but --

MS. LUDLOW: One other thing is, as it comes back up, it might not look like the same animal, I mean, a lot of things. That's a good reason for dropping it, because then it can come back as a new animal instead of beating the same horse and having to go through that. Because what if we only have three things to talk about next time?

CHAIRMAN MAGUIRE: And if you want to -- if you support it because you don't have enough time to get into it and you want to provide more input to the administration, that's -- that's suitable with me, okay?

MS. LUDLOW: Okay. Thank you. 1 2 CHAIRMAN MAGUIRE: I have no problem --3 MS. LUDLOW: Okay. 4 CHAIRMAN MAGUIRE: -- all right? But if 5 anybody wants to drop it thinking it's going away, it's not going away. We cannot move forward on 7 this airport with future leases across the board until we get this issue resolved. It's that 9 simple. MS. LUDLOW: Good. We'd like to invite you 10 down to the airport. 11 CHAIRMAN MAGUIRE: Pardon? 12 MS. LUDLOW: We'd like to invite you down to 13 the airport in the hangars and things because it's 14 never just a piece of paper. Just like you brought 15 16 up your lease and you said I had to change my lease because big money and little money and something 17 like that. 18 19 You don't know -- you knew what was behind 20 changing the lease. You don't know exactly what's 21 behind changing this lease. So, you might want 2.2 to --2.3 CHAIRMAN MAGUIRE: You mean the policy --2.4 MS. GREEN: The policy. 25 CHAIRMAN MAGUIRE: The policy; not the lease.

MS. LUDLOW: The policy. 1 2 MS. GREEN: But the same question. 3 CHAIRMAN MAGUIRE: Not the lease; the policy. MS. LUDLOW: Do not say lease; the policy. 5 CHAIRMAN MAGUIRE: The policy. MS. LUDLOW: But it would be good if you came down to the airport and we're -- we're nice down 7 there. CHAIRMAN MAGUIRE: All right. Any further 10 discussion? MS. GREEN: Well, I -- I'm hearing from staff 11 that if we postpone, it's going to inhibit the 12 lease negotiations with -- that are ongoing right 13 now, and I don't want to do that for either party. 14 I mean -15 MR. WUELLNER: It's an existing lease and it 16 would continue under its current terms so far. 17 18 MS. GREEN: That's the month-to-month one? MR. WUELLNER: Well, there's two components. 19 20 MS. GREEN: Right, right. Yeah. As long as 21 the tenant is, you know, still there, there's an 22 existing lease. 2.3 CHAIRMAN MAGUIRE: Yeah. Yeah, we have an existing lease, okay? Excuse me. Doug, do you 24 25 have any comments?

MR. BURNETT: The only thing I'll comment on -- and I did forward each of you, because I think where I -- I'd seen e-mails going to the different Authority Members with the tenant's version of the lease, the tenant's attorney had also sent a redline copy. So I did send you the redline so you would have the benefit of that.

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We are in a situation from a practical standpoint of loosely using the terminate -- the terminology of negotiations of the lease.

Right now, there's not much going on. We have a form lease document that your staff sent, and that form lease document came back with significant revisions. It's not one of those things of a small issue that needs to be resolved in the lease; it was a rewrite in large part of your form document.

So, because of that, I can't say that it's really one of those situations where there's much for us to negotiate because the lease document this tenant is proposing has significant revisions that I would say significantly differ from your policy in your lease form that you adopted.

And the form that part of this is always one of those things a consideration of, are we treating all tenants fairly? So that's part of the reason

1	you	have	a	form	leas	е	docu	ıment,	is	this	is	our
2.	leas	se dod	חנוב	nent.	and	SO	W⊖	apply	i+	uni fo	rm]	V.

And, sure, every now and then there's something that needs to be revised because there's some scenario that you didn't contemplate or couldn't have contemplated. For example, if a tenant has blanket insurance for many different locations that covers the tenant's activity, something like that.

But right now we have pretty significant revisions, as you've seen from the redline. And so, because of that, we're not in a situation where -- where there's something really for us to go back through.

I -- I think -- not to put words in

Mr. Wuellner's mouth, but I think that his mindset
was that we would get through the policy issue,
understand where that is, and then come back with
the lease itself to address the lease.

As far as the lease issue, obviously it's not on the agenda today, but I think ultimately it winds up that potentially it's either the tenant agrees to move forward with the form document and however you-all decide that issue, or -- or we bring it back to you with the redline and say,

these are the revisions and I'm prepared at any 1 2 time when the board wants to go through those 3 revisions as to why I think a lot of them aren't in the Authority's interest. 5 They're more than just minor revisions. are more than just: This is reasonable to change 7 this term from being in favor of the landlord to the tenant. They are a very significant rewrite of the form lease document. So that's sort of my overview of this issue. 10 CHAIRMAN MAGUIRE: But you're looking at one 11 lease. I'm trying to avoid one lease. 12 MS. GREEN: Uh-huh. 13 MR. BURNETT: Yes, sir. 14 CHAIRMAN MAGUIRE: I'm talking about the 15 16 policy. Every lease that is currently in effect today 17 18 from the airport is a solid lease, all right? So, if we drop this policy discussion, all the leases 19 20 will continue as written. 21 MR. BURNETT: As the --2.2 CHAIRMAN MAGUIRE: Nothing will change. 2.3 MR. BURNETT: As the form document. 2.4 CHAIRMAN MAGUIRE: As a form document.

So any tenant, and I'm purposely not trying to

focus on one, any tenant that comes to the 1 2 administration wanting a change or a revision can't 3 do that because we haven't addressed this issue; is that correct? 5 MR. BURNETT: Correct. Basically we would tell this tenant or any other tenant that those 7 revisions are not approved under the policy, the lease is the lease form --9 CHAIRMAN MAGUIRE: Correct. MR. BURNETT: -- and here's the document --10 CHAIRMAN MAGUIRE: That's right. 11 MR. BURNETT: Other filling in the hangar and 12 who the tenant is and the addresses and those kind 13 of things, it's the form document. 14 CHAIRMAN MAGUIRE: So -- excuse me. So we 15 have a lease for all the tenants on the airport. 16 If any tenant comes in and says, I want to change 17 18 it, if it doesn't comply with the existing policy, it can't be changed --19 20 MR. WUELLNER: Correct. 21 CHAIRMAN MAGUIRE: -- correct? 2.2 MR. WUELLNER: Correct. 2.3 CHAIRMAN MAGUIRE: Okay. 2.4 MS. LUDLOW: You can always appeal.

CHAIRMAN MAGUIRE: I'm not trying to get into

1	individual. I'm trying to say across the board the
2	reason we focused on a policy is to set the
3	foundation that we can address every lease going
4	forward in the future, okay?
5	So if we don't have a change in the policy,
6	then the existing policy continues, correct?
7	Robert?
8	MR. OLSON: Well, as far as I guess my
9	question I'm sorry I can't answer your question,
10	but it's Doug, based on what you said, it's
11	there's really sort of two areas coming together on
12	the current lease before the that's come to
13	the request that's come to the Authority.
14	That those two aspects are one is the
15	fundamental question of the South GA area location
16	compatibility, which is sort of in my view the big
17	thing that we're struggling with or have been
18	struggling with.
19	The other is whether the this tenant
20	this tenant is requesting nonstandard provisions
21	that are Authority standard provisions. And that's
22	separate from this fundamental question of location
23	of activity in the South GA area; is that correct?
24	So I guess what I'm thinking is, if the

location thing went away for whatever reason,

- because of another interpretation of what the

 master plan says or doesn't say, then you're back

 with the tenant to simply go through the

 boilerplate provisions and trying to reach a -- a

 completed lease; is that correct?
- MR. BURNETT: I think -- I think I understand
 your question, and the answer would be, yes, sir, I
 think so.
- 9 MR. OLSON: Yeah. Okay.
- So, I think there's -- based on the
 discussion, there's been a lot of question about
 the interpretation of the master plan and how
 rigidly that applies to the activity that's
 proposed in this lease.
- If that was somehow not in the picture right 15 now because it's still being worked through, you 16 could then be able to go forward and simply try to 17 18 achieve a completed lease relative to all of the 19 boilerplate language, that the Authority has 20 standard provisions that need to -- that are 21 expected of every tenant on the site. Is that --22 isn't that correct? So that would be -- that would 23 be -- put you in a different role to complete a 2.4 lease.
- MR. BURNETT: Cor- -- I --

1 MR. OLSON: Or a different -- that would -2 that would remove one big impediment for this lease
3 discussion to proceed, right?

2.1

2.4

MR. BURNETT: Yes. If -- and if we were, for example, just simply trying to take in -- in the context of also when it talks -- when you talk to a specific tenant, they have two leases, granted one is month-to-month, but clearly no one's looking to stop that arrangement.

And so, you do have these two leases there in place right now. And if we were solely trying to take those two leases and put them under the lease form with the similar types of use, then obviously that's not relevant.

MR. OLSON: Yeah. So I guess one path forward is to at this point, given that we don't have a lease policy that adds to the specificity of what can happen in this area and what can't happen in there, given that we don't have that, one track would be to simply proceed — while we agree to discuss or deal with this proposed lease policy in the future, would be for the efforts to proceed to simply complete a lease based on, I guess, pressing the tenant to accept the Authority's standard lease provisions that ap — that are — appear in every

- lease contract, and there's a reason for that.
- I don't know if I'm -- you know, I'm not in
- 3 your world, so I'm just trying to get a vision of
- 4 how this thing might proceed.
- 5 MS. GREEN: Well, our focus is policy.
- 6 Policy, policy. I've never -- I've been on this
- 7 board since 2000 on and off. We have never gotten
- 8 involved in the details of a lease. That's up to
- 9 staff.
- 10 MR. OLSON: Right.
- MS. GREEN: So staff has been asking for
- direction. It just happens it came up at this
- point in time with this particular tenant. Could
- be any other tenant. Could be down the road. But
- they're looking for direction to do anything.
- That's my concern about postponing. Staff's asking
- for direction.
- 18 CHAIRMAN MAGUIRE: And -- and I had a hard
- 19 time following Robert, too, but I think --
- MR. OLSON: I did, too.
- 21 CHAIRMAN MAGUIRE: -- but I think your last
- couple of sentences wrapped it up for me.
- 23 If we don't do the policy, the only direction
- that we have given them, like Suzanne, is continue
- with the existing policy, the existing lease, and

nothing else, period. Is that what you meant? 1 2 MR. OLSON: I guess so, yeah. 3 CHAIRMAN MAGUIRE: That's the way I -- I thought when you wrapped it up, that's what you 5 said, that they have to follow what is already in existence. 7 MR. OLSON: So based on everything I know, that ought to be a path that could -- to pursue 8 9 now. CHAIRMAN MAGUIRE: 10 MR. OLSON: Meetings could proceed to --11 CHAIRMAN MAGUIRE: So the direction on the 12 policy, we don't get -- and Suzanne's right. 13 Even -- I haven't been around as long as she. I've 14 never heard any specificity on a particular lease, 15 as it is more generalized policy and strategies, 16 17 so... 18 MS. LUDLOW: But you corrected me. 19 We're talking about lease -- I mean, we are 20 not talking about lease today; we're talking about 21 policy, and the policy is the master plan. And I 22 totally agree that it should be dropped for now 23 and -- and revived --24 CHAIRMAN MAGUIRE: Okay.

MS. LUDLOW: -- in a different face, which

- 1 will happen.
- 2 CHAIRMAN MAGUIRE: Okay. We've talked about
- 3 it quite a bit. Any further things you want to
- 4 add, Ed?
- 5 MR. WUELLNER: No.
- 6 CHAIRMAN MAGUIRE: Doug?
- 7 MR. BURNETT: No. The -- the only thing that
- 8 I can think of, if I'm sitting in your chair as to
- 9 this issue of, okay, there's a policy and -- and
- maybe somewhere, whether it's this lease or another
- one that comes along three months from now totally
- 12 unrelated, if -- if there's potential that you want
- to make changes to the policy or address the master
- plan the way you're talking about, Mr. Olson,
- perhaps in the policy there should be language that
- goes into every lease that says the airport can
- 17 move tenant -- a tenant to a like or better
- 18 facility.
- 19 Then you never have to worry about this issue
- of, okay, I've decided that the south area isn't
- for this use, I want to move it to the north area.
- 22 I've built a new facility or I'm going to build a
- new facility. I can move the tenant to the new
- 24 facility.
- Normally tenants, you know, jump up and down

- 1 to get that opportunity, but you could put it in
- 2 the lease to say that you have the opportunity to
- 3 move them from one lease to the other.
- 4 MS. LUDLOW: When we get to leases.
- 5 MR. BURNETT: We could make that a matter of
- 6 policy.
- 7 MS. LUDLOW: When -- when we get to leases.
- 8 We're on policy now.
- 9 CHAIRMAN MAGUIRE: On policy.
- MS. GREEN: Right, but --
- 11 CHAIRMAN MAGUIRE: Okay.
- MS. GREEN: -- again, normally the board does
- not go through the leases line-by-line redline --
- I've read all the redline stuff.
- MS. LUDLOW: I -- me, too.
- MS. GREEN: It's voluminous, and that's what
- we don't do. That's what -- so we just have to
- 18 give policy direction so that staff knows what
- they're doing.
- 20 MS. LUDLOW: Well, I agree -- again, I agree
- with Justin that it would be a good idea to drop
- 22 the policy and change it, which means changing the
- 23 master plan and minimum operating standards.
- And when we get to leases, we'll -- you just
- 25 said we're not doing leases. But when we get to

- leases, all of this will come up in leases.
- 2 CHAIRMAN MAGUIRE: So -- all right. So we
- 3 have a motion on the table to drop this item only
- 4 with no further projection. Any final discussions
- 5 not repetitious?
- 6 MS. GREEN: Other than I would amend it to say
- 7 it's postponed. I would ask to amend it to say
- 8 it's postponed, not dropped.
- 9 CHAIRMAN MAGUIRE: Okay. Is that an amendment
- 10 motion?
- MS. GREEN: Yes, sir.
- 12 CHAIRMAN MAGUIRE: I'll second that, because I
- hate to see something --
- MS. LUDLOW: I don't understand.
- 15 CHAIRMAN MAGUIRE: -- deadlined with a drop.
- She's amending that we have this as a
- 17 postponement --
- MS. GREEN: I don't think I can --
- 19 CHAIRMAN MAGUIRE: -- and not a drop.
- MS. GREEN: No. You've got a motion and a
- 21 second, so we have to --
- 22 MR. BURNETT: Yes, we have a motion and a
- 23 second.
- MS. LUDLOW: Right.
- MR. BURNETT: Ms. Green can ask the maker of

the motion if he'll accept the amendment. 1 2 MR. MIRGEAUX: I'll accept --3 MR. BURNETT: If he does and the second accepts it, then you have that as the motion. 5 CHAIRMAN MAGUIRE: Okay. 6 MR. MIRGEAUX: I'll accept it from "drop" to 7 "postpone." As -- as the second, will you accept that as well? 9 MS. LUDLOW: Okav. CHAIRMAN MAGUIRE: Okay 10 MS. LUDLOW: But why can't this -- how is this 11 12 done, Doug? Because at the county commission meeting, we 13 had a first and a second on the floor, and I said 14 at our meetings, we ask the person would they like 15 to withdraw their motion. That attorney said you 16 cannot withdraw the motion, it is on the table and 17 18 that's what has to be voted on now. Rogers Towers. You know them. 19 20 MR. BURNETT: Rogers Towers is not the county 21 attorney. The county does have its own board 22 rules, though, too. 2.3 MS. LUDLOW: This was Rogers -- this was 2.4 Rogers Towers' attorney that made them -- made them 25 vote even though, like I said, we can withdraw a

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motion or something and she would not let them
 1
 2
         withdraw. She said, no, you had a first and a
 3
         second and you vote.
              MR. OLSON: Well, there's nothing being
 5
         withdrawn --
 6
              MR. BURNETT: Yeah.
 7
              MR. OLSON: -- right now.
              MR. BURNETT: Yeah. On this one, the maker of
         the motion --
10
              MS. LUDLOW: We could ask him to change it.
              CHAIRMAN MAGUIRE: The maker of the motion --
11
              MR. BURNETT: The maker of the motion amended
12
          it and that amendment's been seconded. So it
13
          changes the motion. It's not that the motion was
14
15
         withdrawn.
16
             MS. LUDLOW: Okay.
               CHAIRMAN MAGUIRE: Okay? So the motion, as I
17
18
          understand it, now says "postpone," correct?
19
              MR. MIRGEAUX: Correct.
20
              CHAIRMAN MAGUIRE: Correct, Reba?
21
              MS. LUDLOW: Yes.
22
              CHAIRMAN MAGUIRE: Okay. Let's do a count.
23
              MS. LUDLOW: No, no, no.
2.4
              CHAIRMAN MAGUIRE: Reba, your vote?
```

MS. LUDLOW: It wasn't postponed. It was --

1	oh, yeah, it was. I'm sorry.
2	CHAIRMAN MAGUIRE: Okay.
3	MS. LUDLOW: It was changed with the
4	amendment.
5	CHAIRMAN MAGUIRE: I'm going to do a by-name
6	vote. Reba, yes or no?
7	MS. LUDLOW: Yes, we will postpone it with the
8	amendment.
9	CHAIRMAN MAGUIRE: Okay. Robert?
10	MR. OLSON: Yes.
11	CHAIRMAN MAGUIRE: Suzanne?
12	MS. GREEN: Yes, as amended.
13	CHAIRMAN MAGUIRE: Yes, as amended. Yes, as
14	amended. And I agree, yes, as amended. So it's
15	removed and postponed, okay?
16	MS. LUDLOW: This should make our meeting
17	shorter.
18	CHAIRMAN MAGUIRE: So the agenda has been
19	modified. Now let's go to staff reports.
20	STAFF REPORTS
21	MR. WUELLNER: Okay. Got a number of items
22	just to bring you up to speed on.
23	You've probably seen these, but Taxiway Delta,
24	we're just making you aware the FAA closeout
25	documents have been submitted. Final billing has

1	occurred. So we're simply waiting on FAA's release
2	to I think we've already got the release to
3	withdraw the last amount of funds. But we're
4	expecting that very shortly, so that should will
5	close out that project.

2.2

Taxiway Bravo, just a remind that design is underway, and this is for the center section of Taxiway Bravo. That was an FAA grant you accepted last -- last year or earlier this year. And that will lead to a construction grant sometime next year as that project progresses.

We would expect at this point that that would be probably under bid — out for bid in the — somewhere in the February/March timeline with a grant application to follow shortly thereafter to FAA for that, and award could happen any time between that submittal and the end of the fiscal year, the federal fiscal year, so the end of September at some point. It is programmed, so it's highly probable that a grant will materialize for that.

Terminal entrance road, just to make you aware, phase one, which is largely the reconstruction, if you will, and overlay and -- mill and overlay of the existing GA parking lot as

it's in front of the FBO office Building B, that 1 2 area will -- we open bids on that later this week. 3 That will be on your agenda for next month for contract approval of that based on the -- those bid 5 openings. We have no idea what that is at this moment. Otherwise, design continues for the balance of the project. 7 Reminder that this Friday marks the return of commercial service. Elite Airways will begin the 9 round trip to Newark. First flight arrives at 10 12:45 in the afternoon with a departure at 1:15. 11 You're certainly invited to come out and attend the 12 first flight festivities. 13 I think that's it for me. Carol's got a 14 legislative and operational update real quick for 15 16 you. MS. LUDLOW: I have a question on the terminal 17 18 entrance road. 19 MR. WUELLNER: Sure. Go ahead. 20 CHAIRMAN MAGUIRE: Go ahead. 2.1 MS. LUDLOW: Oh, I'm sorry. I thought you 2.2 wanted to wait on her and then that will be --2.3 CHAIRMAN MAGUIRE: No, you can go ahead. 2.4 MS. LUDLOW: Okay. Yes, on the terminal

entrance road, I still don't have the full picture

of it. 1 2 So, how much is that road going to cost? 3 Because we put -- keep putting their cost last month, it cost this much, this cost next month. So 5 what is the total cost? MR. WUELLNER: I will be happy to share that with you when we open bids on the project, but 7 until that time, we don't know that number. 8 MS. LUDLOW: So where -- what are you doing 9 with all this money? 10 MR. WUELLNER: We're opening bids -- we're 11 opening bids. So we'll know the first piece, how 12 much that will cost when we open bids on Thursday. 13 And then you will have that as a contract decision 14 whether you wish to award that at your December 15 16 meeting. Design -- after that, design will continue 17 18 till first of the year. Probably January to 19 February, there will be a second phase which will 20 also go out to bid at that point, and then you'll 21 know the final number at that point what the total 22 project is. 2.3 MS. LUDLOW: What have we spent on it already? 2.4 MR. WUELLNER: So far, it's just engineering.

I don't have the number in front of me, but there

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1 was a -- around a $200,000 total kind of number, as
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- I recall, that potential in engineering. I don't
- 3 think it's --
- 4 MS. LUDLOW: About \$400,000?
- 5 MR. WUELLNER: It's not -- 200.
- 6 MS. LUDLOW: About 200?
- 7 MR. WUELLNER: I don't think it's anywhere
- 8 near expended at this point yet.
- 9 MS. LUDLOW: But -- so we have no idea of what
- the cost is going to be at the end?
- MR. WUELLNER: We do not.
- MS. LUDLOW: But you can't -- certainly you
- 13 had to generalize --
- MR. WUELLNER: Well, we did --
- MS. LUDLOW: -- to bid.
- MR. WUELLNER: We did as a part of the grant
- 17 agreement.
- MS. LUDLOW: Right. you did.
- MR. WUELLNER: As a part of the grant.
- MS. LUDLOW: So what -- what did you
- 21 generally --
- 22 MR. WUELLNER: I believe it's 2.4 million, is
- the total.
- 24 MS. LUDLOW: 2.4. Well --
- MR. WUELLNER: Don't hold me to the exact

- number, but it's in that --1 2 MS. LUDLOW: For the total. 3 MR. WUELLNER: For the total project, yes. MS. LUDLOW: Right. I know -- I know it 5 depends on what the bids come in and things like 6 that. 7 MR. WUELLNER: For the actual. MS. LUDLOW: The other thing that nobody's ever told me or ask -- or asked is, what is this costing us? You know, what are the soft costs for 10 11 this? We have to pay to tear down the hangars. 12 have to pay for breaking the lease. You know, we 13 have to pay for all these things. So what are 14 those costs? Do you have an estimate? 15 MR. WUELLNER: Your MOU with the FBO will be 16 an item on your December agenda. It was scheduled 17 to be on this one, but some folks -- some key folks 18 of Atlantic are out of pocket until the end of the 19 20 month, so it was unable to be final-finaled. 21 Although general agreement, it seems to exist at 2.2 this point of the terms. It's roughly about a 2.3 \$38,000 reduction in the rent there, round numbers, 2.4 again.
- MR. MIRGEAUX: Is that annual?

```
MR. WUELLNER: It's an annual number. But
 1
 2
          once it's adjusted, it's adjusted out of the lease.
 3
          It's not a recurring number in that sense.
               And then the -- what was your other? The
 5
          hangar -- the teardown is a part of the
          construction cost for the project, so it's just our
 7
          50/50 match with DOT. It's a part of the project.
               MS. LUDLOW: So the construction cost is going
          to be 2.4 million.
              MR. WUELLNER: It -- it's included in that
10
11
          number.
               MS. LUDLOW: And tearing -- so are there any
12
          other soft costs or things like that that we have
13
14
          to pay --
              MR. WUELLNER:
15
                              No.
              MS. LUDLOW: -- that are not in that?
16
              MR. WUELLNER: Not at this point.
17
18
               MS. LUDLOW: No, I mean, in -- I mean, I'm
19
          talking about when it's done, not -- I don't mean
20
          like right now today.
21
               MR. WUELLNER: I'm not sure what you mean by
22
          soft costs in this case.
23
               MS. LUDLOW: Do we have to pay -- we have to
24
          pay Grumman -- I mean, Vinny back -- or Atlantic,
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we have to pay Atlantic back with tearing down

their hangar, right? 1 2. MR. WUELLNER: It's a one-time lease 3 adjustment, yes. MS. LUDLOW: A one-time lease adjustment. 5 we don't pay anybody else? 6 MR. WUELLNER: And there -- there's no paying. 7 It's a reduction in rent. MS. LUDLOW: A reduction in rent, right. is Northrop Grumman doing anything? MR. WUELLNER: Well, right now, it's not 10 connecting to Northrop Grumman. 11 MS. LUDLOW: Okay. 12 MR. WUELLNER: We're waiting on additional 13 decisions on their part related to new business 14 they're looking at. 15 MS. LUDLOW: Okay. 16 MR. WUELLNER: That has nothing to do with us. 17 18 MS. LUDLOW: When they do that, I mean, you're 19 planning on like four-laning or three-laning that terminal road? 20 2.1 MR. WUELLNER: Correct. 2.2 MS. LUDLOW: Right. So are they going to 2.3 close their entrance and their light and 2.4 everybody's coming on this three-lane road to go to

Grumman the back way?

```
MR. WUELLNER: It's -- it's a different
 1
 2
          entrance that would close. The light -- the
 3
          lighted or signaled intersection that Grumman has,
          that remains open. That was never considered as a
 5
          closure.
               The closure to Grumman entrance is the one
 7
          that sits about, I don't know, a few hundred feet
          north of the northern entrance to the GA terminal
          area right now.
 9
10
               MS. LUDLOW: So --
               MR. WUELLNER: That one will close.
11
               MS. LUDLOW: So they're closing up that --
12
          taking away that light and closing that up.
13
               MR. WUELLNER: No. The light remains in
14
          perpetuity at this point. That's not -- that's not
15
          being discussed by anyone.
16
               MS. LUDLOW: Okay.
17
18
               MR. WUELLNER: It's the entrance further south
          on U.S. 1.
19
20
               MS. LUDLOW: Okay.
2.1
               MR. WUELLNER: There -- it's -- it's not a
22
          really obvious kind of entrance, but it is there.
23
          It's labeled as a delivery or a truck entrance.
2.4
               MS. LUDLOW: Did -- who did the feasibility or
```

traffic studies and things like that to warrant a

```
1
          traffic light?
 2.
               MR. WUELLNER: Actually, it's a -- it's
 3
          actually --
               MS. LUDLOW: That, too. I mean, the traffic
 5
          light and everything.
 6
               MR. WUELLNER: Yeah. Actually, it's a
 7
          subconsultant to your engineering consultant, and
          they have -- working with Florida DOT, we've had a
          number of meetings with Florida DOT, have worked
 9
          through the details of that project, what's
10
          required to do it. And right now it does not
11
          include signaling until next year at least.
12
               MS. LUDLOW: When do you anticipate this being
13
14
          done?
               MR. WUELLNER: It will be at least summer.
15
              MS. LUDLOW: It's going to be done summer, but
16
          they won't get a traffic light till --
17
18
               MR. WUELLNER: Probably quite a bit after that
          at this point.
19
20
               MS. LUDLOW: That's going to be a horrible
21
          mess.
2.2
               MR. WUELLNER: Actually it cleans up a
2.3
          horrible mess over there.
2.4
               MS. LUDLOW: Do you know how many cars are
25
          going to go -- have traffic?
```

```
MR. WUELLNER: I do not know off the top of my
 1
 2
          head, but the traffic study that was conducted and
 3
          FDOT has agreed to does include that.
 4
               MS. LUDLOW: Good. I was going to ask him
 5
          about that. That's not the local guy, that Phong
          Wang [sic] or Phong Phong [sic]?
 7
               MR. WUELLNER: No, he's with -- he is with the
 8
          county.
               MS. LUDLOW: Yes.
 9
              MR. WUELLNER: This is Florida DOT, their --
10
              MS. LUDLOW: Okay.
11
               MR. WUELLNER: -- their District Two office.
12
               MS. LUDLOW: Okay. So you're still estimating
1.3
          it's going to cost 2.4 and 38,000. I think -- I
14
          just needed to know all this. I didn't know.
15
              CHAIRMAN MAGUIRE: Doug, did you have a
16
          comment?
17
18
               MR. BURNETT: I was just going to add some of
19
          the detail. The engineering consultant is
20
          Kimley-Horn & Associates, I believe, to Passero,
21
          and they're pretty well-known traffic engineers in
2.2
          the area.
2.3
               Since it's a state road, it has to go to DOT,
          not just Phong Nguyen at the county. If it was
2.4
25
          development project, obviously it'd go to Phong,
```

- 1 but it not being that, it has to go DOT.
- 2 And the bigger thing is the traffic signal
- 3 requires a warrant study. That's the big issue
- 4 that has to go to DOT for their review and
- 5 approval. And I guess they've worked through that
- 6 particular issue.
- 7 Sadly, one of the things that often qualifies
- 8 for a warrant for a traffic signal is traffic
- 9 fatality-type accidents, so...
- MS. LUDLOW: And related to that, then you're
- going to close up the entrance in front of
- 12 Atlantic, right? In front of the restaurant. And
- have you had any -- any idea of that financial
- impact on them? Is that going to put them out of
- 15 business?
- MR. WUELLNER: It doesn't -- actually, the
- entrance related to that moves slightly further
- south. So there's a northbound entrance into the
- 19 airport from just further south. It's closer to
- 20 where the line check, if you want to call it that,
- it's closer to that, is where the -- it's just an
- 22 entry-only location. And then --
- 23 MS. LUDLOW: But that won't be for the
- restaurant or the school?
- 25 MR. WUELLNER: That's part of it. The main

```
entrance will be the new entrance at that point and
 1
 2
          you'll just simply make a right turn into the
 3
          parking lot instead of --
               MS. LUDLOW: They're going to go into the
 5
          entrance and the school on the south side where the
          line check is and -- oh, and then they're going to
 7
          park still in front or whatever?
               MR. WUELLNER: Yeah, uh-huh. All of it
 9
          remains.
10
               MS. LUDLOW: And then -- but they can't come
          out that entrance road?
11
               MR. WUELLNER: No. They'll use where the
12
          signalized intersection will be from that point on.
13
          There'll be one entrance -- or, excuse me, one exit
14
          out of there.
15
16
              MS. LUDLOW: So -- but it is going to connect
          to the highway.
17
18
               MR. WUELLNER: Oh, yeah, yeah.
19
               MS. LUDLOW: And you're closing the main
20
          entrance but you're going to open another --
21
               MR. WUELLNER: And improve -- improve --
22
          improve the northern one from there.
2.3
               MS. LUDLOW: Uh-huh. So -- but you don't
2.4
          think any loss in business?
```

MR. WUELLNER: Not at all.

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1
               CHAIRMAN MAGUIRE: Okay.
 2
              MR. OLSON: Okay. I --
 3
               MR. WUELLNER: That's part of why we phased it
 4
         this way -- just for clarification, why we're doing
 5
         the parking lot work now before we need to close
 6
         the -- the parking area that's closest to Grumman
 7
          right now. That would eventually go away.
               MR. OLSON: Two quick questions.
          opening is demolition on --
 9
10
               MR. WUELLNER: Two pieces.
              MR. OLSON: -- is demolition.
11
               MR. WUELLNER: It's two pieces. One is the
12
         parking lot mill and overlay and the reconstruction
13
         that goes in front of the terminal. The other is
14
         the demo portion of the hangar --
15
                          Okay.
16
              MR. OLSON:
               MR. WUELLNER: -- so that it's out of the way.
17
18
               MR. OLSON: Right. Okay. And then --
              MR. WUELLNER: But there's two contracts.
19
20
               MR. OLSON: -- when do you anticipate the
21
          design will be completed for the road, that we can
22
          look at the design?
2.3
               MR. WUELLNER: Probably in January --
2.4
               MR. OLSON: Okay. Thank you.
25
              MR. WUELLNER: -- at this point. We have
```

1	the the site drawings, if you want to see those
2	any time, we've had them up on the screen here
3	before, just showing the general layout of the
4	project.
5	MR. OLSON: Yeah.
6	MR. WUELLNER: But engineered drawings won't
7	be available till probably January at this point.
8	MR. OLSON: Okay.
9	CHAIRMAN MAGUIRE: Any other questions?
10	(None.)
11	CHAIRMAN MAGUIRE: Okay.
12	MS. LUDLOW: Thank you.
13	CHAIRMAN MAGUIRE: Carol, you're up.
14	MS. SAVIAK: Good afternoon. Can you hear me?
15	Thank you for the opportunity. I will be very
16	brief in light of the agenda.
17	On the federal side, the U.S. House of
18	Representatives has approved a \$1.2 trillion
19	infrastructure spending bill that may have a
20	potential \$19 billion in allocations slated for
21	Florida. Of that, there may be approximately
22	\$1.2 billion for airport improvements in Florida.
23	On the state level, the state legislature has
24	been meeting their interim committee weeks. This
25	week they're actually engaged in Special Session B

1	for 2	2021	to	address	the	state	vaccine	mat	 I'm
2	sorry	y, ma	nda	ates.					

2.2

2.3

2.4

And they have also been working on a few different committees. The Florida Airports Council is monitoring a number of issues, which I have indicated to you previously. But we kind of gave you a little status update on a few of those, but we'll continue to monitor those key issues. No significant action has taken place on any of those during the interim committee weeks, but we'll see more activity during session.

And with that, the rest of my outreach is there to read and enjoy. If you have any future questions, you can always let me know. Thank you.

MR. OLSON: Yes. The anticipated \$1.2 billion to Florida for airports, is there any idea how that might be allocated? And do we need to now make a more pronounced effort to get our airport classified properly and not be on the bottom category of airports, as far as FAA goes for dolling out grant funds?

MS. SAVIAK: I would speak, but I believe that the -- the bill language that was offered in the infrastructure bill will outline exactly how they would prefer to have it spent to that, whether it's

1	through the Airport Improvement Program or I
2	don't believe I read anything state block grants.
3	But if something were typically the monies have
4	flown flowed, I'm sorry, through their existing
5	services. So the same grants that we receive for
6	some of the projects that we take on normally is
7	anticipated, at least at this juncture until we
8	know more. Ed, would you like to

9 MR. WUELLNER: Well, just a couple of add-ons to that.

2.2

2.4

It looks like a lot of the decision-making relative to where the funding will be going is going to be centralized this time instead of through the regions with today's -- I think it was today's appointment of the project czar, so to speak, out of the New Orleans area.

The bill itself contained language that greatly enhances the use of that money towards the largest commercial service airports again in the country, allowing them to spend whatever they want on terminal upgrades and the like.

So I will be very shocked if a lot of that makes it down to GA-type airports or even the smallest of commercial service airports. You'll be still in the normal funding classifications.

```
MR. OLSON: Okay. Well, I guess it's on my
 1
 2
          mind because as we -- we have -- it's been
 3
          confirmed we're not properly categorized by FAA.
               They put us in an airport group that is
 5
          several notches below where we are, and the -- we
          had a grant program earlier this year that we
 7
          missed out on -- significantly on the amount
          allocated because of our incorrect classification.
               So, I'm -- I don't know. I think it's
          something that should have attention by us in case
10
          that may be a partial basis for allocating
11
          infrastructure money.
12
               MR. WUELLNER: And keeping in mind as of
13
          Friday, you'll be back in the commercial service
14
          side --
15
16
              MR. OLSON:
                           Yes.
17
               MR. WUELLNER: -- and not the general aviation
18
          side.
19
               MR. OLSON: And that puts us in the -- I think
20
          the top category in that lower group rather than
21
          the bottom category.
22
               MR. WUELLNER: Actually it puts us in a whole
          different classification --
2.3
2.4
               MR. OLSON: Right.
```

MR. WUELLNER: -- so you're outside of those

- four. Which is even better, actually.
- MS. GREEN: Uh-huh.
- 3 CHAIRMAN MAGUIRE: Any other questions?
- 4 MR. MIRGEAUX: It's a federal designation.
- $\,$ 5 $\,$ Who do we have to petition? Correct me if I'm
- 6 wrong. FAA designation?
- 7 MR. WUELLNER: It's a function -- right now,
- 8 it's a function -- we're still unclear as to where
- 9 the legal authority comes for any of this, and
- we're also very perplexed by the fact that FAA has
- all the information they need to make they
- decisions, they just don't do it. So, effectively
- they dump it back on individual airports to
- literally go into a website and enter the detailed
- information of every based aircraft on the airport.
- And until that data is completely upgraded --
- 17 updated into system and they verify that that
- 18 aircraft is only listed in one airport across the
- 19 country, you do not get credit as a based aircraft
- for that, and as a result, the funding mechanism
- that you just spoke about, which is for the general
- 22 aviation side of it, greatly impacts the level of
- airport, and as a result of this weird circumstance
- related to COVID, how money was apportioned this
- time through that particular grant program.

1	That is a very atypical kind of grant program
2	with FAA, but it certainly your message isn't
3	lost. We certainly did lose some money on this
4	or failed to get some money, is a better way to say
5	it.
6	CHAIRMAN MAGUIRE: Okay. Anything else?
7	MS. LUDLOW: Are we still talking are we
8	talking about Elite yet?
9	CHAIRMAN MAGUIRE: Say again?
10	MS. LUDLOW: Are we talking about Elite? Are
11	we talking
12	CHAIRMAN MAGUIRE: Yeah, I'm going to ask
13	Carol to give us some more information about the
14	event itself. Is there any activities planned that
15	we we should attend?
16	MS. SAVIAK: Sorry about that.
17	The flight time was confirmed by the airline
18	this afternoon, and so we're issuing an invitation
19	and media photo opportunity that will begin at
20	12 p.m. on Friday the 19th.
21	And we have a little welcome planned for the
22	inbound flight and also some additional amenities
23	for the outbound flight. The event will include
24	the traditional water cannons, if you will, over
25	the arriving inbound jet, and then also we'll have

- a -- you know, like a little ribbon-cutting for the 1 2 first passengers as they board to attend. So you 3 will have that information shortly. CHAIRMAN MAGUIRE: Okav. 5 MS. SAVIAK: We're just waiting on the time this afternoon. 7 CHAIRMAN MAGUIRE: And you'll send that out via e-mail to the board? 9 MS. LUDLOW: And we can put Kevin's in charge of the water balloons. Well, he does it so well. 10 CHAIRMAN MAGUIRE: All right. 11 MS. LUDLOW: I have -- I have some serious 12 questions, though, if we are down to that. This is 13 all I do. I used to have a life. 14 So, the -- okay. When Elite comes, how -- how 15 much -- what are the concessions that are given to 16 Elite? Again, counting what does the airport give 17
- MR. WUELLNER: We -- we do not pay them directly for anything.

them monetarily, before I get to grant stuff and

the rest of it? But how much money do they get to

- MS. LUDLOW: Directly, who do you pay?
- MR. WUELLNER: We -- we assisted an early
- effort in marketing.

be here?

18

19

1	MS. LUDLOW: You assisted them in marketing?
2	MR. WUELLNER: Along with our VCB, the
3	Visitors and Convention Bureau locally.
4	MS. LUDLOW: You keep okay. I have a
5	you're telling me I can't hear you. So and so
6	we're giving them special services, though.
7	MR. WUELLNER: No. It's available to any
8	scheduled carrier here. It's nothing special
9	related to Elite.
10	MS. LUDLOW: Okay. So what services are we
11	giving them? Because you said before they can't
12	leave and owe us money because we weren't providing
13	that or something.
14	MR. WUELLNER: The traditional without
15	going into a lot of detail, but the traditional
16	commercial service model at most airports assess
17	fees for just about everything including leases and
18	landing fees, ramp fees, counter fees, you name it.
1.0	
19	All of those fees come down and are distilled
20	All of those fees come down and are distilled into a metric that is referred to as the
20	into a metric that is referred to as the
20	into a metric that is referred to as the passenger the passenger charge, what they

MS. LUDLOW: Yes.

1	MR. WUELLNER: It's referred to as a cost per
2	enplanement. And it can include also the passenger
3	facility charge, the PFC, on the federal level.
4	All of those fees go in to create a number that's
5	just used as a metric. It's not how they actually
6	assess the fee.
7	But in any case, comparable to something like
8	Jacksonville, just as an example, that number is
9	somewhere in the \$8 to \$9 per outbound passenger,
10	is the revenue that the airport and its associates
11	generally get from a carrier. We assess zero for
12	that.
13	MS. LUDLOW: Our building
14	MR. WUELLNER: We have none of those we
15	have none of those costs in our metric.
16	MS. LUDLOW: And and we rent them we
17	give them our building?
18	MR. WUELLNER: We give them our building?
19	MS. LUDLOW: Yeah.
20	MR. WUELLNER: Well, they take no control over
21	that at all.
22	MS. LUDLOW: I know. But, I mean, don't we
23	charge them something for using our building?
24	MR. WUELLNER: We do not. That's why
25	that's our model is different than someone like

```
Jacksonville.
 1
 2
               We do not lease them space. They do not
 3
          occupy space. This is how we avoid potentially
         losing them. We have an operating agreement with
 5
         them.
              MS. LUDLOW: We're just giving them the
 7
         terminal.
              MR. WUELLNER: "Giving them" is -- there's no
          "them" in this.
 9
              MS. LUDLOW: But it's a
10
              MR. WUELLNER:
                              It's
                                      it's our people that
11
12
          operate it.
              MS. LUDLOW: It's the flights coming in and
13
14
          out.
              MR. WUELLNER: Correct.
15
              MS. LUDLOW: Right. So we're providing --
16
              MR. WUELLNER: We provide service --
17
18
              MS. LUDLOW: -- the terminal and the --
19
              MR. WUELLNER: -- service-related and --
20
              MS. LUDLOW: -- personnel for flights --
21
              MR. WUELLNER: -- access to the airport, yes.
22
              MS. LUDLOW: -- coming in and out. Well,
23
         that's worth something. You know, we could rent
24
         the terminal for big money, couldn't we?
25
              MR. WUELLNER: Could.
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- 1 MS. LUDLOW: So that's one thing that we're --
- 2 we're not charging them for, I guess.
- 3 MR. WUELLNER: Uh-huh.
- 4 MS. LUDLOW: Okay. What -- looking at one of
- 5 these form things I had, it said we have 22
- 6 military aircraft on our field.
- 7 MR. WUELLNER: I don't know what you're
- 8 referring to.
- 9 MR. HARVEY: We did at one time between TAC
- 10 Air and Northrop Grumman.
- 11 MR. WUELLNER: What -- what is she even
- 12 looking at?
- MS. GREEN: She's looking at --
- MS. LUDLOW: Yeah, it was -- it was one of the
- 15 form of --
- MR. HARVEY: It's on based aircraft.
- MR. WUELLNER: The based aircraft, the 5010
- form, is that what --
- MR. HARVEY: Correct.
- MS. LUDLOW: Say that again.
- MR. WUELLNER: When -- when the data was
- 22 provided there, you had that many military aircraft
- associated with the airport.
- MS. LUDLOW: So --
- MR. WUELLNER: You had a tenant, a private

```
sector tenant, with military aircraft. You had --
 1
 2
               MS. LUDLOW: So that was 10 years ago --
              MR. WUELLNER: You had several, actually.
 3
          They're all --
 5
              MS. LUDLOW: -- 20 years ago. They're still
          saying we have 22 aircraft?
 7
              MR. HARVEY: That was a couple of years ago.
              MR. WUELLNER: No, it's less --
 9
              MS. LUDLOW: But they're still saying we
10
         have --
              MR. HARVEY: FAA has not removed that.
11
              MS. LUDLOW: Okay. I'm trying to
12
         understand --
13
               MR. WUELLNER: That's a part of what we are
14
         unable to update currently.
15
              MS. LUDLOW: Okay. And I have to do my
16
          fiduciary responsibility or they'll take back all
17
         their votes.
18
19
               Let's see. We're a public agency, so -- and
20
         everything we do should be -- is everything we do
21
         part of the public record?
22
               CHAIRMAN MAGUIRE: Was that a question?
2.3
              MS. LUDLOW: Uh-huh.
2.4
               CHAIRMAN MAGUIRE: Say it again.
25
              MS. LUDLOW: Okay. So since we're a public
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- agency, then everything we do is still part of the
- 2 public records.
- 3 MR. WUELLNER: Of course, yeah.
- 4 MS. LUDLOW: So how do we advertise that?
- 5 MR. WUELLNER: Advertise what? Advertise
- 6 what?
- 7 MS. LUDLOW: The -- the cost of having
- 8 the airline here.
- 9 MR. WUELLNER: What do you mean advertise it?
- 10 I'm not sure what --
- MS. LUDLOW: Well, I mean, we don't have it --
- I mean, nobody has it, so it has to be in public
- records. It has to be in our papers.
- MR. WUELLNER: It's in your financial
- reporting. It's in an agreement in our office. I
- 16 mean...
- MS. LUDLOW: Okay. So it -- it's going to
- show in here?
- MR. WUELLNER: It should, yes. I don't know
- 20 how you show a cost you don't have or revenue you
- 21 don't get on your financial statements.
- 22 MS. LUDLOW: Yeah, but, you know, if we're
- 23 giving away the terminal, I think that and the
- setting up for the --
- 25 CHAIRMAN MAGUIRE: And, Reba, careful on the

words. We're not giving away anything. 1 2 MS. LUDLOW: Yes, we are. 3 CHAIRMAN MAGUIRE: We are bringing people into the community that we serve and they will hopefully 5 spend money. The VCB is spending a lot of money on 7 marketing, but they're not giving away their services. They expect a return to the county, okay? We have a facility and airlines, how many, 10 whoever, whichever are eligible to use that 11 facility, okay? It just so happens we only have 12 one right now. But we could end up with three or 13 14 four. MS. LUDLOW: Okay. So what is the value of 15 that? It has to have a monetary value. 16 MR. MIRGEAUX: Well, based on Ed's guidance, 17 18 the value for, say, you know, Jacksonville International is about \$9 per --19 20 MS. LUDLOW: Well, eight to nine --21 MR. MIRGEAUX: -- outbound enplanement. 2.2 MS. LUDLOW: And that includes the rental of 23 the facility? 2.4 MR. MIRGEAUX: But we operate under a 25 different model.

1	MS. LUDLOW: Okay. Thank you.
2	CHAIRMAN MAGUIRE: Okay. All right. Are we
3	ready to proceed?
4	MR. WUELLNER: I'd be I'd be happy to walk
5	you through the numbers, but you're catching me
6	quite unprepared to show you
7	MS. LUDLOW: Well, a lot of people ask me.
8	They say, That building is so beautiful and it's
9	not used enough, and why can't we use it for other
10	things?
11	MR. WUELLNER: And then okay.
12	MS. LUDLOW: I mean, that's revenue that
13	was the name on the table to know what produces
14	revenue.
15	CHAIRMAN MAGUIRE: And, Reba, you brought up a
16	potential policy issue that if we lose an airline
17	and the building goes unused, we might look at an
18	alternative revenue source, yes.
19	MS. LUDLOW: And how long has it been empty?
20	CHAIRMAN MAGUIRE: Let's don't get into the
21	past history, okay? Let's go forward, all right?
22	MS. LUDLOW: Okay. Go ahead.
23	BUSINESS PARTNER UPDATES
24	CHAIRMAN MAGUIRE: All right. Okay. Now, are
25	we ready for our partners? Is Henry Dean

1	available? There he is right there.
2	COMMISSIONER DEAN: Yeah, I'm available.
3	CHAIRMAN MAGUIRE: All right.
4	St. Johns County commissioner.
5	COMMISSIONER DEAN: Pretty briefly for today
6	and then of course available for any questions.
7	First of all, at our November 2nd meeting, our
8	fellow commission, Jeb Smith, you may have read
9	about in the paper, offered his resignation
10	tendered his resignation because he accepted the
11	position of president of the Florida Farm Bureau,
12	and that position is, number one, located in
13	Gainesville and, number two, a very very
14	responsible position, and he did not think he could
15	do both commission work and that position. So he
16	tendered his resignation.
17	He served for, most of you probably know, for
18	the past seven years as the District 2
19	commissioner. So it's well past the midpoint, so
20	there's no special election for that seat, but
21	there could be a gubernatorial appointment.
22	It's not required, but the governor
23	historically usually fills a county commission
24	position to fill out the one-year remaining on that
25	term. It was already scheduled for an election in

November of 2022. District 2 and District 4 are up for election this coming year. So that's where we are on that.

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Not this past weekend, yesterday or the day before, but the previous weekend, those of you who were here in the county along with many of us experienced the nor'easter that created quite a bit of havoc particularly along the coastline.

Several areas of our coastline -- we have 42 miles of beaches, and there were a couple of areas that were decimated, one being the Summer Haven spot where we had -- recently the contractor had completed a berm enhancement program with FEMA funding probably a month ago more or less, and unfortunately that berm took a direct hit and was pretty well wiped out. I mean, I think it was almost like a sacrificial lamb. It helped protect some of the homes, but the berm itself was wiped out.

We had pretty significant damage in the area north of Mickler's Landing and in spots up and down the entire coastline, but some areas there are better than others. The area on either side of Crescent Beach, really all of Anastasia Island did very well except for the very southern end and

1 crossing over the Summer Haven River.

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So that we -- we're doing some assessments about where we need to do some reinforcement restoration work on the beaches that were impacted and working with the FEMA to see if there are funds available.

The other thing I would mention, what is coming up in the not-too-distant future is the county commission and the school board will be finalizing our new districts.

On December 9th, we're having a joint meeting, a workshop, again with the school board and we will be finalizing -- not surprisingly, everybody knows, that in the last ten years, we had -- this is in response to the 2020 census. And from 2010 until 2020, St. Johns County added about a hundred thousand residents. And most of that growth was obviously in the northern part of the county, the Ponte Vedra/Nocatee area or the northwest quadrant.

So what you're seeing -- if you go online on the website, either the school district or the county website and look up redistrict, then you can see the maps, the alternate maps that are drawn.

And they, the maps, regardless of the alternate, we now have I believe five alternates

1	we're looking at, but they're all about the same,
2	but they shrink the geographic size of Districts 1
3	and 4, which is the northwest quadrant and the
4	Nocatee/Ponte Vedra quadrant, because of the
5	increased population. Because it has to be
6	under one man one vote, it has to be fairly
7	consistent. Each district of the five districts
8	have to have the same roughly within 5 percent,
9	the same population.
10	So you're going to see Districts 1 and 4
11	shrink a little bit and 2, 3, and 5 expand to some
12	extent when the maps are finalized, which will be
13	prior to the summer election cycle, the primary.
14	The 2022 primary, it's not that far away. It's in
15	August, so it's less than a year away, obviously.
16	Those were the only things I wanted to
17	highlight today and I'll be happy to try to answer
18	any questions, Mr. Chairman.
19	CHAIRMAN MAGUIRE: Questions?
20	MR. MIRGEAUX: Not to put you on the spot, but
21	I do have a question about commission tax receipts
22	or county tax receipts.
23	What is the current split between residential

tax receipts and business tax receipts? And -- and

24

25

what's our --

COMMISSIONER DEAN: Are you talking about 1 2 ad valorem? 3 MR. MIRGEAUX: Yes, sir. COMMISSIONER DEAN: It's about 80/20 right 5 now. When I came into office in 2016, the question 7 is what -- what percent of ad valorem taxes are for residence rooftops versus business and commercial. Six -- five years ago, it was 90 -- it was 90/10, 90 percent residential, 10 percent commercial. 10 That has load shifted slightly and it's now 11 80 percent residential, 20 percent business. 12 I'm hopeful that will continue to grow --13 commercial taxes will continue to grow and that --14 and the state average, by the way, is about 15 16 65 percent residential, 35 percent commercial business. So we're -- we're moving in the right 17 18 direction, in my opinion, but we have a ways to go to be at what is the state average. 19 20 MR. MIRGEAUX: Thank you. 21 CHAIRMAN MAGUIRE: I'll make a comment on 2.2 that. When I was a commissioner back in 2000, the --2.3 2.4 it was about seemed like 94 or 95 percent, it was 25 really offset a lot heavy towards the residential

- 1 side.
- 2 We started pushing then to improve the
- 3 commercial base because the commercial base
- 4 requires less county expenditures on the tax side
- 5 than does the residential base. Therefore, the
- 6 more commercial activity, the more efficient your
- 7 tax bases, tax revenues are. However, it's taken
- 8 this long to go to that 80/20. It's a long-term
- 9 process.
- One of the problems -- and not to point
- fingers, but a reality of life -- we have one of
- the best school systems in the county. Therefore,
- 13 the residential base wants to expand because these
- people want to come to our county for our school
- system. And that push is a constant issue of
- increasing the commercial base, because there's so
- much residential growth in the county based on our
- school system and it makes it harder for the
- commissioners to push the commercial side.
- 20 COMMISSIONER DEAN: And we certainly don't
- 21 want to dumb down our school system --
- 22 CHAIRMAN MAGUIRE: No.
- 23 COMMISSIONER DEAN: -- in order to.
- 24 But I'll close with this. When I ran five
- years ago for the first time, I did some

1	campaigning with then Sheriff David Shoar and I
2	remember we were at one event, probably about the
3	same number of people that are here this afternoon,
4	and David said there are two kinds of people in
5	America, those who live in St. Johns County and
6	those who want to live in St. Johns County. So
7	that's what we're dealing with with the added
8	growth and how to deal with schools, roads,
9	libraries, fire and police protection. So, yeah.
10	CHAIRMAN MAGUIRE: Okay. Thank you.
11	COMMISSIONER DEAN: I'm out of here. I've got
12	another one quick to go to, but it's good to see
13	everybody.
14	CHAIRMAN MAGUIRE: Okay. Vinny Beyers,
15	Atlantic Aviation.
16	MR. BEYERS: No comment.
17	CHAIRMAN MAGUIRE: No comment?
18	MR. BEYERS: No, sir.
19	CHAIRMAN MAGUIRE: Okay. Len Tucker?
20	MR. TUCKER: Thank you. I'll have a quick
21	update.
22	We had a our latest meeting on Saturday
23	turned out very well. We had an excellent program
24	by Patty Wagstaff, who went through all that she's
25	doing with her facility in training people and how

1	that works, and I can tell you it was quite a an
2	eye-opener. A lot of us didn't realize the extent
3	that she goes to. She's a great advocate and great
4	person to have here on this airport.
5	One of the other sidelines was we had about
6	ten women aviators show up from a group called
7	The Ninety-Nines, which is a big national
8	organization. And they came specifically to see
9	Patty. So it turned out to be a very good meeting
10	with a lot of attendance and a lot of I'm sorry?
11	MS. LUDLOW: (Inaudible.)
12	MR. TUCKER: Oh, and we have one of
13	The Ninety-Nines right here, I guess.
14	We had also a lot of discussion regarding the
15	subject that was dropped from the agenda. So we
16	didn't have access to the updated thing that came
17	out on Friday, so there a lot of discussion which
18	now has been made moot by that, but now that we
19	have that, we can sort of distribute that to the
20	people and hopefully get some fresh insights from
21	them that we can relay back to the board.
22	Thank you.
23	CHAIRMAN MAGUIRE: Thank you. Okay. Nate
24	McKendrick? Northrop-Grumman not here?
25	(Not present.)

1	CHAIRMAN MAGUIRE: All right. Tammy? Is
2	Tammy around?
3	(Not present.)
4	MS. GREEN: Huh-uh.
5	AUDIENCE MEMBER: Is it (inaudible)
6	CHAIRMAN MAGUIRE: Are you supposed to
7	AUDIENCE MEMBER: Tammy.
8	CHAIRMAN MAGUIRE: Are you supposed to meet
9	for the tower?
10	MS. HOLLINGSWORTH: No.
11	CHAIRMAN MAGUIRE: Okay. Doug Burnett?
12	MR. BURNETT: Nothing to report this month,
13	sir.
14	CHAIRMAN MAGUIRE: Okay. Nothing going on.
15	CONDITIONAL RELEASE OF RETAINAGE - TW "D"
16	CHAIRMAN MAGUIRE: Okay. On the agenda, the
17	formal agenda, we have Taxiway D reconstruction
18	project.
19	MR. WUELLNER: Correct. This is just release
20	of retainage. The project's complete, as I
21	mentioned earlier in the project updates.
22	The closeout documents have been sent to FAA.
23	This authorizes, once that closeout process is
24	complete, the release of retainage to CGC
25	Construction, who is the contractor, in the amount

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of $285,168.22.
              CHAIRMAN MAGUIRE: Okay. And we have to vote
 3
         on that?
              MR. WUELLNER: Yes, you do.
              CHAIRMAN MAGUIRE: Okay. A motion,
 5
         discussion? Anybody want to make a motion so we
 7
         can discuss?
              MR. OLSON: So move.
              CHAIRMAN MAGUIRE: So moved. Second?
10
              MS. GREEN: Second.
              CHAIRMAN MAGUIRE: Okay. Discussion?
11
              MS. LUDLOW: Well, yes. I didn't start
12
         listening in time, so what did I miss?
13
              MR. WUELLNER: Just the -- this is the release
14
         of final retainage to the contractor for
15
         Taxiway Delta.
16
              MS. LUDLOW: Okay. Thank you.
17
              CHAIRMAN MAGUIRE: Public comment?
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19
                             (None.)
20
              CHAIRMAN MAGUIRE: Seeing none, bring it back
         to the board. All in favor?
21
22
              MS. GREEN: Aye.
23
              MR. MIRGEAUX: Aye.
24
              MS. LUDLOW: Aye.
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MR. OLSON: Aye.

1	CHAIRMAN MAGUIRE: Aye. Opposed?
2	(None.)
3	CHAIRMAN MAGUIRE: Five to zero.
4	MR. WUELLNER: Thank you.
5	CHAIRMAN MAGUIRE: Okay. Agenda item policy
6	amendment has been postponed. Lease policy
7	suggested revisions, that's been postponed.
8	MR. WUELLNER: Yeah.
9	CHAIRMAN MAGUIRE: Flip through all of these
10	pages here. I guess we go straight to I'm out
11	of pages. Okay. Discussion item board committees.
12	I think what we're going to. Robert Olson.
13	BOARD COMMITTEES - ROBERT OLSON
14	MR. OLSON: Okay. This is a discussion item
15	around the question of should our Airport Authority
16	establish standing board committees. And I
17	provided a bunch of slides in advance, so I
18	won't assuming people have looked at them, so I
19	won't read them, but I will talk through them a
20	bit.
21	The standing board committees are very common
22	with airport authorities, airport governing boards.
23	And I've been very interested in the issue, and
24	I'll explain a little later why, but I've looked at
25	other tried to find other airport authorities

and airports that are -- are more similar to what we are here, and actually there aren't that many.

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Most airports and airport governing boards for airports in Florida, which is what I've been looking at, they have a parent organization.

They're either under the county, the city, or -- or actually part of the transportation division of a city.

So I've found two airports that I think are interesting to look at and learn from relative to this question. One is Naples. Naples' airport authority has five commissioners appointed by the city, but they have two standing committees, an audit committee, which I think is probably the most important thing we should consider here, and a consultant selection committee.

The audit committee does a couple of really important things. One is -- or probably the most important is to -- is to look at the audit assignment. When we receive our annual audit, what you see is a bunch -- at the beginning is a bunch of qualifiers: We absolutely are confident in saying this, but we did not look at this and this and this.

An audit committee sits down with the

accounting firm prior to the beginning of the audit
and discusses what should be in that audit
committee.

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And one of the reasons that I think is most important for us to consider an audit committee is what we found in the last year, that one of our major contracts, the financial provisions of one of our major contracts, the escalation clause on the -- in the FBO contract for fuel flowage was not being implemented. And that happened -- and that was -- that contract dates to 2005. The escalation would have kicked in three years later.

So we went for ten years with a confident clean audit, but what the assignment didn't do was look at to determine whether the -- the FBO contract provisions were reflected in our financials -- our Authority finances.

So, to me, that was a big thing. And it's something that we discovered this year, and I feel it makes us accountable for -- to our -- to our county, to our citizens of our county to answer the question, well, okay, this happened. What are you going to do about making sure it doesn't happen again? And I think perhaps this is probably the best answer for that.

L	The other more very common standing committee
2	is consultant selection committee. And I can talk
3	later about why I think that could be important for
1	your Authority

Then I showed the Gainesville-Alachua

Airport Authority. That's a nine-member authority,

five appointed by the county -- by the city, one by

the county, and three by the governor. So it's

more strongly under the City of Gainesville. They

have four standing committees.

And of course these -- under Florida law, these board committees are all -- they meet in a public session. It's an open meeting. So that is a requirement that would have you could say a bit of a burden that would have to -- and a bit of a cost that would have to come in if we went to these committee structures.

Contract procurement committee, I'm jumping around a bit, but I think there's -- if we look at again, and I don't want to beat up on it, but the FBO contract, it's real interesting that the contract that was struck in 2005 committed us to the contract for 30 years.

I -- I assume and I hope that got board discussion that term because the -- the contractor

1	can	actual	ly	leave	us	bу	that	contract	provision	in
2	45 c	days.	Ιt	seems	lop	sic	ded.			

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Sometimes there's a -- when there's a long-term commitment, there's a sizeable capital investment that needs to be amortized by the contractor. Maybe that was the case here, but to me, these kinds of issues really deserve kind of a specific attention that a standing committee would give.

But what I thought was -- would be a good example of having or why a contract procurement committee is -- is important would be just simply look at our contracting for the last three master plan updates.

We, I guess, have a pattern of doing a master plan update every ten years. But the actual firm that was selected, the scope of the contract -- of the work are very very -- were very different for the last three master plans.

And I looked back at the -- the '95
master plan's very very expansive, very out there
from a -- I'm looking for the exact words, but this
is the plan that involved greatly expanding the
primary airport land area, shifting/relocating
U.S. 1 FEC rails, and having a cost of nearly

\$200 million in those years, 1995 years, and a lot of attention to financing all of that expansion, using the Authority's bond funding capacity through its mill levy powers.

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And a lot of that master plan obviously has not been pursued. So one can question was that too out there, something beyond the desire and the capacity of the airport to actually want to do and maybe not the market to do it, also.

But it was a plan and it was the master plan that we had until 2005 when to me that probably was -- from a scope and contractor standpoint, probably a plan that we can look back on that was very appropriate and was -- the most important things in that plan were implemented. And that was the plan that was produced in 2005 and resulted in the airport making a series of improvements to be certified for commercial air travel.

And the Part 139 certification had just been completely updated in 2004 and the -- I guess you could credit that master plan and the follow-on that this Authority did from that to be the reason that we can have again airline, scheduled airline service here this month.

The 2020 master plan we talked about earlier

1	in the meeting. That scope must have been directed
2	towards creating a capital improvements program,
3	having that as a focus. There were other things
4	that were looked at. But I think, as we have
5	observed, as it may need to be supplemented
6	by in order for us to have a really useful plan
7	to rely on to make our decisions.

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member of the master plan advisory committee was frustrated with was something else that probably could be really focused on in a consultant selection committee, and that was the plan got underway in early 2018; it was not completed until mid 2020. So it was 30 months between inception and completion. And the frustrating thing was when our — our plan was completed in 2020, mid 2020, it had 2017 data on it — in it to describe our airport.

So I really think that there are needs and opportunities in consultant selection to look from a policy level standpoint on scope being very important, what is it we want to do, what do we want to look at in the master plan, and even things like schedule.

25 That's about it. Again, I -- those two

standing committees seem to be the most 1 2 important -- to me, the most important things we 3 can -- we should consider, and I really believe the audit committee is something that we absolutely 5 need to do. And I guess we need -- I mean, this is a discussion, but we're -- we're initiating the 7 audit for the coming year or for the last year right now. Probably an important thing for us to 9 do. 10 CHAIRMAN MAGUIRE: Okay MR. OLSON: That's it. 11 CHAIRMAN MAGUIRE: Comments? 12 MS. LUDLOW: Yes. 13 CHAIRMAN MAGUIRE: I have one --14 MS. LUDLOW: I'm sorry. 15 CHAIRMAN MAGUIRE: -- okay? I like the idea 16 of an audit committee, whether it's the city, the 17 18 county, because I've had numerous arguments with 19 the city exactly over this issue. When I was a 20 commissioner, same thing. 2.1 And if you look at the audit done by the 22 professionals, what they really focus on is, did 23 you do things correctly? It doesn't audit how you 2.4 did it, when you did it, should you have ever done

it. What audits is, according to the regulations

- and the guidelines, did you follow the format, 1 2 okay? And I though anybody can do that. I don't 3 agree with it. But -- and the City of St. Augustine is horrible. Far worse than -- than 5 any other I've seen.
- So I like the idea of an audit committee. your idea of bringing it up -- your example. And 7 to me another example is, as Ed knows, I've been -and Suzanne, I've been disappointed in our insurance program for years. And I think an audit committee would go through and rip that thing apart and say, you don't need this, you don't need that, 12 you're paying too much or whatever. An audit 13 committee could do that.

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My biggest concern -- and this is not a negative, but my thought -- but my biggest concern is the time factor. I mean, if it's a cost, we'll pay the cost. It's a time factor. How many of us have the time to be on a committee?

So my -- my next question is, does the committee have to be -- I'm assuming it has to have the committee chair being one of our members, but the committee itself could it be made up of outside members, outside people?

25 MR. OLSON: I -- maybe so. The two examples I

1	have, the committee members are made up of the
2	actual authority members of the in one case, the
3	chair of the authority is a member of both or
4	those committees.

5 CHAIRMAN MAGUIRE: Yes.

MR. OLSON: But these committees, while their role may be important, it's not a lot more board time per year.

You can see in -- in the slides how often -- just looking at Naples, the audit committee meets twice. One is the assignment meeting, the other one is the review of the audit. So that's two meetings.

I looked at the video of the -- the second meeting and it was like an hour. And in those cases, the -- in Naples, the CFO -- to partially answer your question, the chief financial officer of the City of Naples sits with that committee, but it's members of the authority.

The consultant selection committee, it's major consultants contracting. We may not even have a -- have that kind of activity that would require more than a couple of meetings necessarily. In Naples, again, that committee met three times.

And -- and it could be -- as far as board

1	time, it could be a committee meeting that happens
2	immediately before an Authority meeting. So it's
3	twice a year someone coming in an hour early to

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CHAIRMAN MAGUIRE: I understand that. I was on the committee with the Salvation Army and the time spent at my office going over financials far exceeded any time that I spent in committee meetings over the course of the year. So it's not the meeting time that keeps us up --

MR. OLSON: It's the outside.

CHAIRMAN MAGUIRE: -- it's the outside time where you do your homework, do your research, and come to a conclusion. But I like the idea of an audit.

The other one is your comment on -- on a business plan. When this -- 2020 plan was put together, that was one of my biggest issues. I don't know on some issues when I vote to approve this building construction how that fits into the overall scheme of how we're designed to grow because we didn't have a business plan. We need a business plan, and I totally agree with that and I'd love to see a business plan put together.

So pass it on for comments. Any other comments?

MS. LUDLOW: Yes. I was wondering the same
thing. I mean, what do we do about the
Sunshine Law? So, in my mind I'm trying to think
of everything.
The idea of the members, committee members
meeting, I had of the meeting is a good one,
because that way we already have things recorded,
it could be advertised at the same time.
But but the other thought was to have one
committee member and then outside executives,
outside people in the field, a CPA or something.
CHAIRMAN MAGUIRE: To your comment, they're
still subject to the Sunshine Law. So if you have
a committee that in some way manipulates, handles,
controls, discusses
MS. LUDLOW: Even one.
CHAIRMAN MAGUIRE: if you have a committee
that's involved with government funding of an
operation, you're subject to Sunshine.
MS. LUDLOW: That just answered my question.
CHAIRMAN MAGUIRE: Yes, and that's a
problem or it's not a problem depending on which
fence you're on.
MS. LUDLOW: But but I do like the idea of

the audit committee because, I mean, there's

still -- obviously because I go over these things 1 2 over and over. But like poor Justin, you know, he 3 signs checks and we never know what he signs checks for or anything. It'd be good to have some kind of 5 a report. Don't you go to the office and sign checks? 7 MR. WUELLNER: We don't do checks. MR. MIRGEAUX: No. 9 MS. LUDLOW: Well, what do you do as 10 treasurer? 11 MR. WUELLNER: All of MR. MIRGEAUX: Everything here is -- any type 12 of -- any type of transaction that would rise to 13 the level of the board's attention is debated here 14 and signed here. 15 16 MS. LUDLOW: I see. Bruce, do you go -- you don't go by the office and sign checks or anything? 17 Same thing? 18 CHAIRMAN MAGUIRE: Me? 19 20 MS. LUDLOW: Uh-huh. 2.1 MR. WUELLNER: We don't issue checks. 22 MS. LUDLOW: Oh, okay. 2.3 CHAIRMAN MAGUIRE: Yeah. 2.4 MS. LUDLOW: Well, I thought remembered that

25

when Kelly was here.

MR. WUELLNER: Years ago, we did. 1 2 MS. LUDLOW: Oh, okay. Thank you. 3 MS. GREEN: I signed them years ago. MS. LUDLOW: That's right. Thank you. 5 All right. So I didn't know --CHAIRMAN MAGUIRE: Okay. 7 MS. LUDLOW: -- that that had been changed, because that's interesting with the financial part of it. 9 But if we do have an audit committee, they 10 have to be chartered, I guess, which defines --11 which validates the whole thing. 12 MR. OLSON: Wouldn't it be part of the bylaws, 13 likely? I'm not sure. 14 CHAIRMAN MAGUIRE: Both of you to me are 15 presenting a lot of good questions. We don't have 16 an audit committee. We have to design one. Do we 17 18 want it to go in detail, excruciating detail, into the bowels of the system or just to superficial or 19 20 medium level? You know --MR. OLSON: Again, you've got examples out 21 22 there to look at. 2.3 CHAIRMAN MAGUIRE: Yes. So -- so my point is 24 you brought up two good points, I believe, or

three, about committees.

1	Where do we go from here, okay? Who do we
2	as a board, who are we going to say develop an
3	audit committee, put together the plan for an audit
4	committee? Is it going to be one of us or are we
5	going to point to the staff and and I guess that
6	staff may not have time to do everything we want.
7	

7 So --

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MS. LUDLOW: I'd like to throw another monkey wrench in that. Thank you. Because is it -- this is usually the month where the members decide on what committees, you know, they want to be on and like who's going to be chairman.

And as I remember, these things, I think Ed asks for them and we send our selections to Ed. So I mean, that's another thing to think about when we're doing a committee.

CHAIRMAN MAGUIRE: So my suggestion would be that we ask staff to keep -- if possible, talk to Naples, talk to Gainesville and the others, see if they can send us some of their documents on their -- how their audit committees work, and he can pass those out and that will be a starting point.

MS. LUDLOW: I don't think staff should have to do that. I don't because I think the audit

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committee is something that the board should do,
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          and so they should be the ones to do it.
               CHAIRMAN MAGUIRE: That's what I said.
 3
               MS. GREEN: I think that's what he's saying.
 5
          So we can make a decision on how we want to do it.
               CHAIRMAN MAGUIRE: They get --
               MS. LUDLOW: Yeah, but they're getting the
 7
          information --
               CHAIRMAN MAGUIRE: And distributing it --
               MS. LUDLOW: -- and I think up some of us
10
          should get the information.
11
               CHAIRMAN MAGUIRE: And distributing it to us.
12
               MS. LUDLOW: I'm saying it might be a good
13
          member if a board member got the information.
14
               CHAIRMAN MAGUIRE: If you -- if you want to --
15
          and the problem is if you get the information, you
16
          can't distribute it to us. You have to send it to
17
          the staff.
18
19
               MS. LUDLOW: I mean, tell me, can I -- if I
20
          send something to the whole five members, isn't
21
          that -- isn't that, because you send it to all five
22
          members, isn't that okay --
23
               CHAIRMAN MAGUIRE: No.
2.4
              MS. LUDLOW: -- you just cannot send it to
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one?

1	CHAIRMAN MAGUIRE: No.
2	MS. LUDLOW: You cannot send it.
3	CHAIRMAN MAGUIRE: You cannot
4	MS. LUDLOW: If it has nothing to do with a
5	voting thing like this committee?
6	CHAIRMAN MAGUIRE: If you send information
7	now the way I've always understood it, if I send
8	information out to the other five other four
9	board members, I am subject to being scrutinized
10	for violating the Sunshine Law, okay?
11	And the basics that I was told when I was a
12	commissioner was if I ever do anything with, in
13	this case you four, I'd better make sure that a
14	newspaper or some press person is standing right
15	beside me, and in advance I give notification that
16	I'm going to talk to you. Even if it has nothing
17	to do with it, I have to tell somebody, they have
18	to publicize it, and somebody has to be there to
19	say that we didn't do anything wrong.
20	MS. LUDLOW: I thought you could still have
21	like social activities, you just could not present
22	an air of impropriety.
23	CHAIRMAN MAGUIRE: You you can have social
24	activities, yes, but they're very delicate. So
25	most people don't have them. Am I wrong, Doug?

MR. BURNETT: Yeah, the one thing I would
comment on and this is for each one of you to
individually think about. If you send something
that potentially in any remote fashion could come
before the Authority, your challenge is and even
this audit committee issue, you may find something
that's really great from some jurisdiction. If you
send an e-mail to the other members, any individual
member or all five, if one of them responds back to
you, then it's a potential Sunshine Law violation.

You can't control how someone else may respond to you. So someone may respond to you, for example, I don't agree or I do agree. Well, instantly there's a problem. The issue's going to come before the Authority.

Now there's a lot of ways to rectify it and obviously you bring it here, you enter it into the record during a meeting, you make everyone aware of the communication. But at the end of the day, that's the -- that's the real risk in communicating -- with any one of you communicating to the others.

If you'll note, for example, when I sent my e-mail out transmitting to you the redline, one of the concerns that I had was that any one of you

might respond back to the group. 1 2 MS. LUDLOW: Right. 3 MR. BURNETT: Even harmlessly you hit "reply all, " instead of just "reply, " you meant to just 5 send the comment to me, you hit to all and now you've got a comment that says I agree with 7 everything but section whatever. MS. LUDLOW: Oh, yeah. What --MR. BURNETT: Well, there would be a problem. 9 So the one thing I would say is be very 10 cautious. Just run it through Ed if you need --11 think something needs to get out to something else. 12 That way, he can be the point of contact that sent 13 it out, put it in the record and make sure that 14 it's covered --15 MS. LUDLOW: Well, I just think --16 MR. BURNETT: -- and we don't get the direct 17 18 response between any one of you to the other 19 members. 20 MS. LUDLOW: I just thought he might be 21 overworked. 22 CHAIRMAN MAGUIRE: But if you want to collect 23 data on an audit committee and send it to Ed, he 24 would probably be happy that he doesn't have to do

it because you're doing it.

1	MS. LUDLOW: Thank you.
2	CHAIRMAN MAGUIRE: Okay.
3	MS. LUDLOW: Thank you. I just might fly down
4	to Naples for ice cream.
5	MR. WUELLNER: What are you collectively
6	planning to do with this?
7	CHAIRMAN MAGUIRE: Well, that's good. Where
8	do we go from this? Because I like the idea.
9	MR. WUELLNER: Because I have I have
L 0	comments that I hope are helpful.
L1	I think you're in a way creating something
L2	that's already in existence in many respects. And
L 3	I just want to remind you-all of what you currently
L 4	do and how you go about it. Not to say it can't be
L 5	tweaked and made better or completely changed and
L 6	made better. That's obviously a board kind of
L 7	decision.
L 8	But with reference to the audit committee, I'm
L 9	looking at I'm looking at your Naples slide, as
20	an example and, you know, it basically does two
21	things. One, you know, puts puts scope together
22	or input into the scope, selects the firm, you
23	know, provides them direction, and then the last
2 4	piece of it of course is receives the audit and

25 reviews that -- that audit.

1	You all you really have you do that
2	already. You selected the current auditor firm.
3	You reviewed those proposals. You decided who our
4	auditor was going to be. That's not a staff-level
5	decision. Never has been. The most we do is put
6	the advertisement out and gather the proposals, for
7	lack of better, as a as a central point. But
8	that decision was made by the board.
9	MR. MIRGEAUX: Not to interrupt, but I'm
10	interrupting. That was a multiyear engagement or
11	was it just single-year?
12	MR. WUELLNER: Yes, it allows you to do that
13	for I believe three years and add two more. So you
14	have that you can change horses any time.
15	That's just as a reminder.
16	MR. OLSON: So just following up on what you
17	just said, what would what would your answer be
18	as to what what is our response to the issue of
19	ten years of inconsistency between
20	MR. WUELLNER: Well, I
21	MR. OLSON: a major contract?
22	MR. WUELLNER: I agree. I think I think
23	you've got two things going on.
24	I want to make sure everybody's completely

clear that the audit process you've used for 25

years or longer, you know, meets the -- meets the requirements of the state's audit requirements that we have to conduct and send each year to the state. It also meets the requirements of the single audit standards that relate to the -- any federal grants we get over a certain threshold value. So it meets the test, if you will, of just basic audit.

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Can it be improved? Can the scope be enlarged even on a year-by-year basis? Absolutely. I will just remind you, I'm not opposed to expanding that scope at any time for any period of time, but just remember scope costs money, and you just need to be aware of that up front, that when you add a task, whatever that is, whether it's deep dive into leases or a deep dive into fuel flowage or whatever -- whatever your issue of the year is, for that matter, or focus, just remember that scope adds money. And that's okay, just as long as you know that up front.

As far as receiving and looking at the audit, you know, I think that's -- you're making judgment calls. You know, it either passes muster as an audit or it does not or it has, you know, things like management comments or other things that might be included in the audit for, you know, staff to

deal with; in other words, directed from the

Authority to do and the like.

I think the step, if I were to insert one in

the -- in the audit piece now, would be that at the

point where we do the annual engagement letter,

which is really defining the scope of the audit,

which is -- typically doesn't change each year,

that's a -- that's an input point for the board

now.

I think that would be a great place that as we get that -- that scope letter or whatever you want to call it, that that get agenda'd and that's the perfect time preaudit that you do what you want to do.

You've reserved the rights in at least one lease, if not more than one lease, to do an audit of a private business here. It's -- it's really a different exercise in your annual audit, and in some cases as I've learned, you need to be -- notify a year in advance because you need to collect the data for a full year in order to get results, as an example fuel flowage or something like that, in terms of the actual details of what was sold for the transactional side of it.

Those are all good things. So we can -- we

1	can certainly improve the existing prod
2	product, if you will, because if there's interest
3	in expanding the scope or at least reviewing the
4	scope on an annual basis, we can make sure that
5	gets to you at the time at the appropriate time
6	of year when that would come in and you can input
7	at that point and do it.
8	The committees you're talking about largely
9	involve all five of you, anyway. I mean, your
10	the review of the audit and acceptance of the audit
11	is done at a public meeting in a public
12	presentation. You have that opportunity not only
13	to do it privately if you wish, but you also get
14	the public opportunity to review the scope of the
15	audit. So that's really already on your table.
16	Now, if you transition over to projects or
17	consultant kind of projects
18	MS. LUDLOW: Can I say something about the
19	audit?
20	MR. WUELLNER: Absolutely.
21	MS. LUDLOW: I disagree
22	MR. WUELLNER: Okay.
23	MS. LUDLOW: because because we're
24	looking at it and, you know, just like all those

questions I have to ask you, then that should

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already be in the audit. I mean, that should
 1
 2
          already be in the financial statements.
 3
               Like we could approve the September financial
          statements. There's no reason why we're not
 5
          looking over and having questions about the
          financial statement for September. You know, by
          the way, we didn't do it for October, either.
 7
          didn't ratify that.
               MS. GREEN: October's the next fiscal year.
 9
               MR. WUELLNER: That's why it's not. They're
10
          not -- they're not tied together and then they
11
          follow through --
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               MS. LUDLOW: I thought it was because we
13
          didn't have a profit and loss --
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               MR. MIRGEAUX: We did.
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16
              MS. LUDLOW: -- statement. No, we didn't.
17
               MR. WUELLNER: We didn't have a meeting that
18
          covered.
19
               MS. LUDLOW: That's right. We had a workshop.
20
               But I think that -- that the audit -- it's not
21
          audit; it's our financial statements. What goes
22
          in, I think that being on the airport board, we
2.3
          should know -- we should have different categories.
2.4
               It's like staff maybe made up the categories,
25
          but maybe they're different than what we want to
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1	know. Like maybe we want to see the calendar a
2	column for a whole grant and then see it being
3	taken off, you know. There's just so much more
4	information that we just don't have. So I think we
5	really need to have an audit.
6	MR. WUELLNER: Well, that really is unrelated
7	to the audit, first of all. But second of all,
8	that data is available to you as a board member, or
9	anybody for that matter
10	MS. LUDLOW: Yeah, but nobody can don't
11	understand it. It's not in the right order.
12	MR. WUELLNER: It's no, it's in the correct
13	order.
14	MS. LUDLOW: It's the order y'all put it in.
15	MR. WUELLNER: But you're mixing
16	CHAIRMAN MAGUIRE: Excuse me. Let me jump in
17	here.
18	Reba, the information's there. There are
19	standard formats in which you present information
20	and that's what we're receiving here. If you want
21	additional information, it's there, all we have to
22	do is tell him to redo a page and show what you
23	just said, show us all the grants on one page so
24	we'll know. He can do that and it will take time.

He can do that. But that's not the traditional

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format that you see the financials presented in.

And you want more information, that's great, but it
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doesn't come in this format.

- 4 MR. WUELLNER: It's --
- 5 CHAIRMAN MAGUIRE: We have to create it.
- 6 MR. WUELLNER: It's also -- I think -- my
- 7 concern is it's getting characterized as we're
- 8 holding something back and that's not really what's
- 9 going on.

- 10 MS. LUDLOW: I don't understand it.
- MR. WUELLNER: I get that. I do.
- MS. LUDLOW: Okay.
- MR. WUELLNER: I do.
- MS. LUDLOW: Not that I'm accusing you.
- MR. WUELLNER: I -- no, no. I don't mean it
- like personally, I just mean I think what we're
- doing on balance is his -- I have to look
- historically, but over 25 years, frankly the board
- 19 never cared.
- 20 You know, we could have provided a ream of
- 21 paper each month on every transaction, every grant,
- 22 every -- you know, all of that because it's
- 23 available every month. It is -- that data exists.
- It's not a problem to produce.
- 25 It just -- frankly the board didn't care to

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get into that level of minutia, so producing all
 1
 2
          that to individual board members every month fell
 3
          by the wayside. No one wanted it. No one was
          looking at it. There was never any -- anything
 5
          coming out of that information because they're not
          involved at that level of contract administration,
 7
          for lack of better words.
               MS. LUDLOW: Right.
               MR. WUELLNER: But they can be.
 9
               MS. LUDLOW: It -- it can be so totally
10
          simplified -- simplified --
11
               MR. WUELLNER: Unlike the word.
12
               MS. LUDLOW: And yes, I do know what I'm
13
          talking about.
14
               CHAIRMAN MAGUIRE: You do know what you're
15
16
          talking about, yes.
               MS. LUDLOW: Because I was chief financial
17
18
          officer for Prudential Network Realty, and you know
          what we had to do? You tell your stories, right?
19
20
          What we had to do, we had to convert Prudential's
          insurance format to real estate.
21
22
               CHAIRMAN MAGUIRE: And why did -- why did you
2.3
          have to do that? Because the board required it --
2.4
               MS. LUDLOW: No.
```

CHAIRMAN MAGUIRE: -- right?

- 1 MS. LUDLOW: Linda Sherrer and I required it.
- 2 There -- nothing was set up from Prudential
- 3 Insurance. We had to make it set up.
- 4 All I'm saying is that -- that it could be
- 5 simplified so that when we look -- it's very vague.
- 6 Like how did I know -- go back to my first
- question. We had \$370,000 in miscellaneous. What?
- 8 Why do we have \$370,000?
- 9 So that could have been changed before it got
- in he told -- he explained it, right? But he had
- 11 to explain it. I think that can be clarified, your
- word clarified.
- 13 CHAIRMAN MAGUIRE: Okay.
- MR. WUELLNER: But I think part of the
- problem, we're trying to clarify it at a board
- level at a board meeting, and that -- that kind of
- 17 question-and-answer we can do one-on-one and then
- if you believe there's a board issue in the answer
- or the -- the way it goes that we go about it or
- 20 whatever, I mean, that's a board level discussion
- that, you know, all five of you should be involved
- 22 in.
- So, you know, I would encourage you to come
- 24 get whatever you want and look it over and make
- sure you, you know, you're seeing what you want to

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see and then tell us what you want to see on a
 1
 2
         monthly basis. We're happy to produce it for you.
 3
         It's already produced; it's just bringing it to
         you.
 5
               CHAIRMAN MAGUIRE: Any other comments on the
          standing committees?
 7
              MR. WUELLNER: Well, I have more --
              MS. LUDLOW: Well, what are we going to do --
 8
 9
              MR. WUELLNER: -- but I can shut up.
              MS. LUDLOW: What is the answer?
10
              MR. WUELLNER: Well, I think we covered one of
11
12
         the two areas.
               CHAIRMAN MAGUIRE: Okay.
13
               MR. WUELLNER: One is the audit. And I
14
         don't -- while I don't disagree with that --
15
              MS. LUDLOW: We don't want to wait till audit,
16
         you know. We want every month so I know what's
17
18
         going on.
              MR. WUELLNER: Yeah, I -- I understand that.
19
20
               CHAIRMAN MAGUIRE: Let's talk about the
21
         committee.
2.2
               MR. WUELLNER: The last piece was the
23
         consultant selection piece or that -- as it was
24
         framed today anyway.
```

I just want you to understand that, you know,

airports can do this, and which -- whatever way
they want to kind of skin this cat, if you will,
relative to acquiring consultant services. We're
really kind of focused today on a conversation on
I'll call it professional consulting engineer kinds
of contracts with planners and engineering kind of
things.

2.4

We have always, because it's an expedient way, a way of moving projects along quickly, we do that consultant selection typically on a five-year basis, or before we award a three-year contract, there's an opportunity time for some additional years, then we go through the full what they call the CCNA process, which is state statute, the Consultants Competitive Negotiation Act is what it stands for, but it lays out in Florida Statutes how we acquire professional engineering and planning services for the next -- for each period of time. That process we of course have reduced into our policy, our purchasing policy. We follow that guideline through there.

A part of that is establishing committees to review the consultant submittals and the like. You do that. You do that as a part of the board. You get a stack of those.

You haven't hit the five-year period where
you're going to get inundated with two dozen
consultant proposals to weed through and eventually
short list and select someone. That's one good
approach.

The other is, especially for large projects,

you can -- you don't have to award all your

engineering work, each piece of it, or your

planning work to the consultant you've selected

even.

If you believe there's merits to going out and looking for a stand-alone firm to do a stand-alone project or to do all of your projects as a stand-alone selection, that right is yours to do any time. Just realize that when you trip the thresholds in CCNA, you go through that entire process every time.

In that case, if you're going to do project-by-project, which I think is a lot of extra work for everyone involved, you are going to need a standing committee because you're going to be busy frequently.

When you look at the number of projects you guys accomplish in a year, construction, planning, engineering, when you look at what your body of

```
work is every year, you're going to be doing
 1
 2
          something almost constantly because the lead time
 3
          on this is significant. You don't just -- we just
          don't show up at a meeting and go and award it to
 5
          Passero and we can move on because that's literally
          what we can do under that.
 7
               MS. LUDLOW: Okay. So I could come to -- not
          me per se. Could a board member go to your office
          and maybe sit down with your accountant or whatever
          and say, you know, we would like this broken
10
          down --
11
               MR. WUELLNER:
                              Sure.
12
                           -- and it's broken down and this
13
               MS. LUDLOW:
          broken down?
14
               MR. WUELLNER:
15
                              Sure.
               MS. LUDLOW: That's a good idea.
16
               MR. WUELLNER: We have -- we have right down
17
18
          to journal entries available.
               CHAIRMAN MAGUIRE: Yeah.
19
20
               MS. LUDLOW: Okay. And what about the
21
          committee -- but can one person -- can I meet with
22
          the accountant?
2.3
               MR. WUELLNER: Yeah.
2.4
               MS. LUDLOW: Okay.
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CHAIRMAN MAGUIRE: Uh-huh.

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MS. LUDLOW: So that's not something --
 1
 2
              MR. WUELLNER: They're an extension of staff.
 3
              MS. LUDLOW: Okav.
               CHAIRMAN MAGUIRE: Anything else, Ed?
 5
              MR. WUELLNER: That's it. I'm good.
 6
               CHAIRMAN MAGUIRE: You have the floor.
 7
              MR. WUELLNER: That's fine.
               CHAIRMAN MAGUIRE: Okay. Bob, anything
          else -- Robert?
10
               MR. OLSON: No. Just to say that or observe,
          maybe I didn't observe it, we are -- unlike these
11
          two examples that I've been talking about, we have
12
          no parent government overlooking us. We are the
13
          last stop, and our fiduciary responsibilities are
14
          thereafter even more important.
15
              MR. WUELLNER: Uh-huh.
16
               MR. OLSON: We answer directly to the voters,
17
          and so I feel there's a -- the activation of a
18
19
          standing audit committee is a good -- would be a
20
          good answer to anyone asking, how did this $762,000
21
          ever get overlooked for ten years?
2.2
               MS. LUDLOW: Perfect example.
2.3
              MR. OLSON: That we're going to be now doing
2.4
          this. And so that's -- that's my --
25
               CHAIRMAN MAGUIRE: Suzanne, comment?
```

1	MS.	GREEN	1:	No.
2	CHAI	RMAN	MAC	GUIRE:

2.1

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2.4

MR. MIRGEAUX: I agree with Mr. Olson and I agree that it's going to help move the -- the business of the board towards a position of greater transparency and that we take our responsibility seriously, and so I -- I agree with the general thrust of where you're going with this and -- and including the idea of the committees that you mentioned, the audit committee and the contract committee.

Justin comment?

I do understand that a lot of this is stuff we're already doing so we would just be formalizing that, but sometimes just the process of formalizing that, documenting it, going through it, making sure that it passes some sort of reasonability test, you're -- this is how the business of good government is done.

And then, Reba, to your point, I would say that the P&L for September 30th was sent to all board members on October 21st and the P&L for October was -- and the balance sheet was sent to us on Friday.

MS. LUDLOW: Yeah, I have all that. But the P&L was presented at the table when we arrived for

1	the board meeting. We did not have time to go over
2	it and that's why we postponed approving it.
3	MR. WUELLNER: That was that was your
4	August data, but yes.
5	MS. LUDLOW: We but we didn't approve it
6	because we didn't have enough time.
7	CHAIRMAN MAGUIRE: Okay. Any further
8	discussion?
9	PUBLIC COMMENT - GENERAL
10	CHAIRMAN MAGUIRE: Now we have to go to public
11	comment. So I have one piece of paper, yeah, and
12	that's Len. Anybody else that wants to talk, we'll
13	call you one at a time. So Len, you want to come
14	first?
15	Len has the piece of paper, but when you get
16	up there, make sure you clearly mention who you are
17	and who you represent and the topic you want to
18	discuss.
19	MR. TUCKER: Len Tucker, and I just wanted to
20	follow up
21	MR. BURNETT: Mr. Tucker, one moment.
22	Mr. Chair, you may want to allow this public
23	comment to either be solely directed to the last
24	agenda item or to make it where this public comment
25	could be towards the last agenda item and general

1	public comment, obviously, but you may want to
2	allow public comment as to the last item.
3	CHAIRMAN MAGUIRE: Oh, the standing
4	committees, you mean?
5	MR. BURNETT: Yes, sir.
6	CHAIRMAN MAGUIRE: Okay.
7	MR. TUCKER: Len Tucker, and under I'm just
8	basically representing myself at this point in
9	time. My comment is about the standing committee
L 0	issue and not the general comments. I don't have
11	any general comments.
12	So, my experience, the only one I have to draw
13	on, is the hospital and we have lots of committees,
L 4	including the audit committee and the finance
L 5	committee and all.
L 6	The whole point in having those committee
L 7	structures from a hospital standpoint is they're
L 8	manned by less than the full board. So it doesn't
L 9	occupy the full board's time. If the full board is
20	going to meet as a committee, it really is nothing
21	more than a workshop.
22	But by taking just a couple of members of the
23	board to be on that committee along with other
24	members that have volunteered or been selected as

being good people to input that information, that

1	committee might have four or five or more members
2	that aren't board members on it. They would go
3	through and do their business.

2.1

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They have no right at the committee level to actually pass anything. They could only bring it back to the full board for a recommendation where it's presented.

And so, that's a very efficient system. It keeps from having the full board really consume a lot of time over things that can be handled and summarized more conveniently. So I think that's a big advantage. You might want to take that into consideration in the way that you're handling that.

Also, with financial statements, we approve financial statements every month regardless of whether it's the end of the year, beginning of the year, or whatever. That financial statement is given to us, it's approved.

In addition to that, we have lots of other supporting documentation with the financials. And there's almost always an executive summary detailing what some of the major deviations from month-to-month are.

Those things are I consider pretty essential, and I would like to at least recommend that the

1	board consider doing that kind of thing, at least
2	have some executive summary dialogue to provide a
3	little more input of why there's some deviations.
4	That's a very important issue in my opinion.
5	Thank you.
6	CHAIRMAN MAGUIRE: Okay. I see a hand up.
7	Yes? Go ahead. Okay. I don't have any watch on
8	me, so I can't click off three minutes. But if it
9	feels like it's too long, I'm going to yet you
10	know.
11	MR. LUDWIG: My name is Jeff Ludwig. My
12	address is 5150 Belfort Road South in Jacksonville.
13	I represent Modern Aero, and I don't know from
14	Mr. Burnett's comment. Are we not to comment on
15	anything but the last item or can we comment in
16	general?
17	MR. BURNETT: I guess my to clarify, my
18	point to Mr. Chairman was that we should have
19	public comment on the previous agenda item and it'd
20	be obviously at the chairman's discretion if he
21	just wanted to have allow the speakers to speak
22	on general public comment and on the last agenda
23	item. And I think the chairman went with allowing
24	to speak on any item.

25 CHAIRMAN MAGUIRE: Yes.

1	MR. LUDWIG: Is that your wish, Mr. Chairman?
2	CHAIRMAN MAGUIRE: Yes.
3	MR. LUDWIG: Okay. Thank you.
4	First of all, board, thank you for your wisdom
5	in postponing the change in the language to the
6	operating agreements and the general master plan
7	and everything that was we got our first look on
8	Friday at the new language. And this is basically
9	the .3 version of what has been proposed.
10	It keeps changing each meeting. The language
11	keeps changing each meeting. So I think it's
12	something that needs to be maybe fleshed out over
13	time and something that's just not done with 24
14	hours' notice. So I applaud your withdrawal of
15	that.
16	I also thank you-all that have listened to us
17	over the last month and our concerns about what has
18	been going on with the language proposal changes,
19	because they're significant. They're not minor;
20	they're significant.
21	And the changes that were just recently
22	proposed would have a major impact not only on my
23	client, but on some other tenants here potentially.
24	So I'd tread very carefully if you're doing any

changes because the existing language in the

1 existing master plan have served you-all very well.

You can just look at the airport. It's bustling, it's booming. They haven't been a problem up until for some reason recently. We can't really identify what the big change or the reason for the sudden changes in language being proposed are, but there were some.

Now, let me finally comment, since the big elephant in the room is my client with Modern Aero. They do have existing under two leases. One is now month-to-month.

Mr. Burnett has proposed -- proposed a lease which was basically on your standard form to us to look at. I reviewed it. I was the one that made the, quote, massive, end quote changes. They were not really massive; they were really what you see in most commercial negotiations in tenant leases.

We're not talking about a little 40-foot

T-hangar, trying to deviate in some huge language
change. We're talking about a business that is

bringing significant revenue -- it's going to bring
significant revenue to the airport just like the
airline coming. The only difference is we're

paying rent. We're paying rent currently. We're

not getting anything for free.

1	And we want to pay rent. We want to be a
2	good my client wants to be a good tenant here.
3	We want to be a productive tenant. We're
4	providing I think we provided a list of the
5	people who we're providing jobs for.
6	What I would ask is this, you don't leave us
7	in purgatory here for going forward with the
8	changes that have been postponed. I would ask that
9	you direct staff to negotiate with us.
10	We only did one volley to your attorney, and
11	then all of a sudden it's massive changes. Well,
12	typically what happens is the attorney comes back
13	with his suggestions. That didn't happen. It
14	hasn't happened
15	CHAIRMAN MAGUIRE: Mr. Ludwig, you're getting
16	too far.
17	MR. LUDWIG: Two minutes?
18	CHAIRMAN MAGUIRE: No.
19	MR. LUDWIG: Okay. Can I have 30 seconds?
20	CHAIRMAN MAGUIRE: No. Your time's up.
21	MR. LUDWIG: I'd ask you to have him at least
22	negotiate with us and finalize our lease. That's
23	all we ask.
24	CHAIRMAN MAGUIRE: Thank you. Okay. Next?

Yeah.

1		MR.	LIOTTA:	Matt	Liotta,	93	Lake	Mist	Court,
2	St.	Johns	S .						

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2.4

So, first of all, since we are aware that sometimes things get overlooked by the board, we still haven't had the board address the fact that the director sent and attempted to do unlawful policymaking regards his no-jet e-mail from July. Again, the board needs to act here and deal with this issue. We would appreciate that you would do that immediately.

Additionally, your own rules, minimum commercial operating standards, give exactly the director exactly 90 days max to respond to an application. Our application for our amended lease went in in May and 90 days has since passed. You need to respond in a timely fashion per your own rules and it needs to be against the existing policy. You can't just make up this idea that you can change the policy any time you want and then just stop entering into leases. That's not how it works.

And to the point about whether we're using a form lease or not, the director's own comments in previous board meetings, he explained to the board members that 135 and 121 carriers are very

Τ	different and it's not appropriate, according to
2	his own word, to use a standard lease for them.
3	They need to be special.
4	Finally, I would point out to you, and I will
5	make this statement clear, your form lease violates
6	the FAA assurances clauses. I would challenge the
7	board to ask for a legal opinion from your attorney
8	that your form lease actually complies with the FAA
9	assurances. I promise you, it does not and you
10	need to know that so that the form lease can be
11	revised to actually be legal and fully enforceable.
12	Thank you.
13	CHAIRMAN MAGUIRE: Thank you, very much.
14	Anybody else?
15	(None.)
16	CHAIRMAN MAGUIRE: Okay. Seeing no further
17	hands, I'll bring it back to the board. Now we'll
18	go to each member and we're going to start off with
19	Reba Ludlow. This is new information that has not
20	been presented before, Reba.
21	MEMBER COMMENTS AND REPORTS
22	MS. LUDLOW: Oh, I thought it I thought it
23	was our committee reports.
24	CHAIRMAN MAGUIRE: You can talk about it.
25	MS. LUDLOW: Is that it? All right. So I'm

on TPC [sic], which is a very very good board and 1 2 I'd like to pass this around and let everybody look 3 at it. MR. WUELLNER: TPO. 5 MS. LUDLOW: And it tells you what they're doing on May Street and where the flood's going to 7 be, and I wish we could do -- incorporate something, you know, like that. CHAIRMAN MAGUIRE: Okay. That's it? 9 you, very much. 10 Robert? Oh. Yes. Let's see. 11 MR. OLSON: On November 9th, I attended another luncheon 12 of the National Space Club down in Cape Canaveral. 13 14 The speaker, the program was the president, Barry Butler, president of Embry-Riddle Aeronautical 15 University. And everyone knows that they're based 16 at the -- in Daytona. They are launching a 17 18 research park, an aerospace research park there. 19 So I think that's interesting to us, given our look 20 at aerospace initiative. 21 And December 3rd, the EDC breakfast is -- the 22 topic is workforce. Workforce training. And just, 23 I guess, as a personal Authority note, I'm happy to

say that my wife and I are booked on the first

Elate -- Elite Air flight out of here on the 19th.

2.4

25

1	So we'll be going out, and we're hoping that they
2	will serve us really nice treats on that flight
3	on the way to Newark.
4	CHAIRMAN MAGUIRE: And you'll come back and
5	give us a report.
6	MR. OLSON: Yes.
7	CHAIRMAN MAGUIRE: Sounds good. Suzanne.
8	MS. GREEN: I just want to thank I know all
9	the effort that's going on with the lease
10	agreements and policy changes, and I want to thank
11	Mr. Burnett and Ed and our tenants potentially that
12	all the work that we're trying to do to accomplish
13	this.
14	I know it's taken a lot of work and I
15	appreciate them calling and coming to my office and
16	spending the time that way. So hopefully we'll
17	rectify this and and work it out the right way.
18	So I appreciate it.
19	CHAIRMAN MAGUIRE: Thank you. Justin?
20	MR. MIRGEAUX: I'd echo what Suzanne said and
21	kudos to you both, and I appreciate the steps that
22	you're making to accommodate one of our, you know,
23	current tenants and our new tenant.
24	I would also echo that and this is a

it's a lease policy issue and to the extent where

1	we can finalize and, you know, take our first step
2	forward together with our tenant, I would encourage
3	you to do that.

Just in general, demand for our hangar space in the South GA is only going to increase. I mean, we heard the population numbers, the growth numbers. It's — there's only more people coming here. And the current master plan posits 70 additional T-hangars in the South GA area, 11 additional hangars on top of that — I'm assuming those are like a box hangars — and all of that going in expansion west to U.S. 1.

A couple of other things that jump out at me from the master plan is that St. Johns is actually -- we lag the state average, the Florida state average for the average weekly wage, and Florida lags the U.S. average for the average weekly wage. However, juxtapose that with the St. Johns median household income is number one. We're the number one county in the state of Florida.

So I think that the opportunities exist for businesses to locate here or relocate here and to thrive here. So where -- where we can accommodate as -- as landlords essentially and as a board, I

1	think we need to do that. And if that means we
2	need to get creative, then I say we get creative.
3	But the reason why I asked Mr. Dean during his
4	comments about the mix between residential and
5	business tax receipts is because I have heard him
6	say before that, you know, what we're striving for
7	is moving away from the 95/5 that you saw when you
8	were on the commission to, you know, the 80/20 that
9	we have now to something that's more in line with
10	the rest of the state of Florida where we have
11	65 percent of our receipts are coming from
12	residences and 35 percents of our receipts are
13	coming from businesses. And where we can
14	accommodate a new business, a growing exist, I
15	think we need to make that a priority.
16	CHAIRMAN MAGUIRE: Okay. I have nothing.
17	Doug, do you have anything? Ed?
18	MR. WUELLNER: No.
19	CHAIRMAN MAGUIRE: Adjourned.
20	MS. GREEN: December 13th?
21	CHAIRMAN MAGUIRE: Oh, December 13th.
22	MS. GREEN: 4:00?
23	CHAIRMAN MAGUIRE: I even have it right here
24	in front of me. 4:00.
25	(Meeting adjourned at 6:13 p.m.)

1	REPORTER'S CERTIFICATE
2	
3	STATE OF FLORIDA)
4	COUNTY OF ST. JOHNS)
5	
6	I, JANET M. BEASON, RPR-CP, RMR, CRR, certify that I
7	was authorized to and did stenographically report the
8	foregoing proceedings and that the transcript is a true
9	record of my stenographic notes.
10	Dated this 6th day of December, 2021.
11	
12	Or my Banasa
13	JANET M. BEASON, RPR-CP, RMR, CRR
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AUDIENCE MEMBER:	MS.	2016
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74/7	[1] 74/10	2018
CHAIRMAN	MS. LUDLOW: [229]	2020
MAGUIRE: [228]	MS. SAVIAK: [4]	81/2
COMMISSIONER	51/14 52/22 56/16 57/5	82/1
DEAN: [7] 66/2 66/5	THE COURT: [1] 5/12	2021
70/1 70/4 71/20 71/23	\$	124/
72/11	\$1.2 [3] 51/18 51/22	2022
MR. BEYERS: [2]	52/15	21st
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