## Regular Meeting

held in The Conference Center, Meeting Room B

## 4730 Casa Cola Way

St. Augustine, Florida
on Monday, March 27, 2023
from 4:00 p.m. to 6:51 p.m.

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BOARD MEMBERS PRESENT:
    REBA LUDLOW
    ROBERT OLSON, Chairman
    MICHELLE CASH-CHAPMAN
    DENNIS CLARKE, Treasurer
    JENNIFER LIOTTA
ALSO PRESENT:
CHARLES T. DOUGLAS, Esquire, Douglas Law Firm, 100 Southpark Boulevard, Suite 414, St. Augustine, FL, 32086, General Counsel for Airport Authority.
CHAD S. ROBERTS, ESQUIRE, eDiscovery CoCounsel, pllc, 1633 Challen Avenue, Jacksonville, FL 32205-8511, Aviation Counsel for Airport Authority.
KEVIN HARVEY, Interim Executive Director.
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JANET M. BEASON, RPR, RMR, CRR St. Augustine Court Reporters
17 Pacific Street, Suite B St. Augustine, FL 32084 (904) 825-0570

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        P R O C E E D I N G S
        CHAIRMAN OLSON: Calling to order the
    March 27th meeting of the Airport Authority.
        (Pledge of Allegiance.)
        CHAIRMAN OLSON: Okay. We have new sound
    devices today, which is probably some improvement
    over our last ones on how to work them.
        MEETING MINUTES
        CHAIRMAN OLSON: Okay.
        MS. LUDLOW: What about a counsel?
        CHAIRMAN OLSON: Proceeding with meeting
        minutes, we have the minutes of a number of past
    meetings for comment. Any comments on those? And
    I'll confess I have not had a chance to look at --
    myself, at the March 13th meet -- minutes. They --
    they just came in this morning.
    So any comments on those minutes before we
    declare them --
    MS. LUDLOW: I -- I have --
    CHAIRMAN OLSON: -- official?
    MS. LUDLOW: I have -- I have looked over the
    minutes and marked them and --
    CHAIRMAN OLSON: You are not on. There --
    wait. There.
    MS. LUDLOW: I have read the minutes and
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yellow-lined them and I found no discrepancies.
    CHAIRMAN OLSON: You spent a lot of time with
all of those minutes.
    MS. LUDLOW: Yes.
    CHAIRMAN OLSON: Okay. We'll -- we'll
consider the minutes up through -- and through the
22nd of February official, and we'll hold off on
the March 13th minutes so that everyone can have a
chance to look at them.
    FINANCIAL REPORT
    CHAIRMAN OLSON: Financial reports, we have a
period of financial reporting. Mr. Treasurer, did
you want to speak to this?
    MR. CLARKE: Sure. Okay. Everybody, can you
    hear me? Am I coming through?
        All right. I'll -- we've been waiting for the
    audit -- audited financials to be completed, and
    they were this -- this past couple of weeks. And
    so, we have re -- based on back-dated entries that
    go into the final fiscal year end of
    September 30th, 2022, we had to bring forward
    the -- the income statement and balance sheet. And
    so we have a -- a year-to-date the first five
    months.
        We are in a -- our revenue and we're in
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positive territory compared to our budget as a
$36,000 positive variance. Our operating expenses
are over by about $66,000, so we have a negative
variance of $49,606.
    The Authority is in very good financial shape
with a high -- our cash balance is positive over
$5 million as of the end of February. So we're in
good financial shape there.
    And I would encourage anyone in the audience,
if you have any questions about the finances, if
you take a look at them, you know, please don't
hesitate to call me personally or call the office
and -- if you have any other questions. So does
anyone have any questions now?
                                    (None.)
    MR. CLARKE: Okay. That's all I have.
    CHAIRMAN OLSON: Thank you.
        AGENDA APPROVAL
    CHAIRMAN OLSON: Agenda, does the agenda look
    okay, everyone? Any other additions to the agenda?
                                    (None.)
    CHAIRMAN OLSON: Seeing none, we'll proceed
with staff report.
                                STAFF REPORT
    MR. HARVEY: Just a couple of items.
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The airport committee scopes and application form is currently on our NFRA website and it can be found in a number of spaces now. By clicking on the Airport Authority tab, you can go to Airport Policy Documents. It's under there. It's also under Contact Us, under that tab for the Media Center. And as of today, it's also an added link under the Airport Information tab under About NFRA. So three different spots to find it on our website. Just a quick update on Taxiway Bravo. They're still finishing striping due to weather issues over the past week or so, heavy winds, some rain and so forth, but they're on it.

And the threshold light relocation is substantially completed. Just got to put a couple of plates out on the runway where they can get out on it. But they're now outboard threshold lights and they're up and running. And that's all I've got.

CHAIRMAN OLSON: Okay. Thank you. And it looks like we have -- already for the committees, we have a half dozen applications that have come in, which is good.

BUSINESS PARTNER UPDATES
CHAIRMAN OLSON: Okay. We'll proceed to
business partner updates. County commission, Mr. Dean, welcome.

COMMISSIONER DEAN: This is the new spot?
CHAIRMAN OLSON: I'm not sure.
COMMISSIONER DEAN: My last time, I was over
there.
CHAIRMAN OLSON: I'm not sure. I guess it's that way.

COMMISSIONER DEAN: This okay here?
CHAIRMAN OLSON: Yeah.
COMMISSIONER DEAN: Is this mic on? Hello?
Hello? It's not on, is it? Can somebody who knows tech --

MR. HARVEY: We can hear you.
COMMISSIONER DEAN: -- technology turn it on?
MS. HOLLINGSWORTH: It's on.
COMMISSIONER DEAN: Oh, you can hear me? All
right.
Okay. Hey, how's everybody doing --
CHAIRMAN OLSON: Good.
MS. LUDLOW: Hey.
COMMISSIONER DEAN: -- on a Monday afternoon?
I want -- sort of $I$ have a, as a county commissioner at the county, kind of a red alert this afternoon going on in Tallahassee.

And Tallahassee; i.e., the legislature, is an interesting group to work with or not. They can help us a lot, and they have and they continue to help us with major transportation funding, major beach renourishment funding. Most of their help comes through the appropriations act, basically. But they -- in my opinion, I'm just speaking on behalf of myself, not the entire commission today -- they have a bit of a history of preempting local governments' activities and responsibilities and regulations.

One of the biggest areas of preemption in the past was the preemption of short-term rentals in our county. And it's -- it has -- short-term rentals have blossomed or bloomed or exploded to just a tremendous number that is impacting local residents, particularly in the Vilano Beach area and an area on St. -- on an Anastasia Island along what's called the road Atlantic View.

And it's a real problem for the county when we're limited -- we're prevented from putting any cap on the number of units. And so, I don't know where it's going to stop because the more the -the more short-term rentals that come, the more the residents start getting the need to leave, which
opens up more short-term rentals and it's sort of a downward spiral.

The latest interesting move is ongoing today in Tallahassee with the passage of a bill in the House and Senate that basically gives us, the county Tourist Development Council and the county, a haircut to the extent that it's a 5 percent -- I was going to say grab, but I'm not going to say grab -- I'm going to say it's -- the law would provide that we -- that we provide or send 5 percent of our tourist development tax revenue to Tallahassee to support the state Visit Florida office because they're cutting back on the state funds for the tourist Visit Florida office.

And we use that -- that TDC money, most of you know, in a serious way. I mean, some of it, a good portion of it goes to marketing. And we've been so successful in drawing tourists to this county and to St. Augustine, that two years ago, the TDC revenue was $\$ 14$ million and last year it was $\$ 22$ million. That's what we use for beach renourishment. It's what we use for a number of other beach services and a number of other cultural events.
So, we are -- those of us involved in the

> tourism, Tourist Development Council world, are reaching out to our friends in the legislature and asking them to reconsider that. So I welcome anyone in the audience or anyone at the dais, if you have any relationships with our delegation or any other members, to reach out on our behalf as a county and say that we -- we just strongly disagree with that move. So that's my red alert for the day. I'll just touch on -- on the fact that with speaking of beach renourishment, we are now aligned this spring to go forward with our two major federal projects, which include St. Augustine Beach and Vilano Beach up to Serenata that Reba's so familiar with. will start a re -- beach renourishment on both beach to its pre-storm condition. their own dime comes in and totally restores the basically destruction of a -- an engineered Corps of Engineers, if you have a major impact, actually a nor'easter before that. And so, under federal project agreement with the

St. Augustine Beach, that three-mile stretch, and also Vilano up to Serenata, that three-mile stretch, which should be completed by the end of the calendar year if not sooner all on their own nickel. We, the county do not have to put funds toward that under our agreement with the feds. We also are working with FEMA, too, to do another FEMA berm enhancement project, because of course when we finished the one we did last year, we had the two major storms, Ian and Nicole. But FEMA is standing by and working with us to actually come in and do a second berm enhancement which would cover a good portion of the county. Not all -- it's not all needed for the whole stretch. But it would -- it would do some work at Summer Haven and at Crescent Beach and the area north of the Serenata Beach Club that did the one-time restoration and it got wiped out, too. So now they'll be eligible for $F E M A$, now that it's no longer an improved project, because it was a one-time project.

So that's kind of where we are. We're starting -- we start our budget discussions in May. For anyone who may be interested in the audience, the county budget workshops commence mid May and we
now have -- the county has a $\$ 1.5$ billion budget. So we take, the five of us take the budget workshops very seriously and we really want to go through the budget with a fine -- the proposed budget with a fine-tooth comb.

So I just -- those are the things I wanted to highlight today and I'll be happy to answer any questions, Mr. Chairman.

CHAIRMAN OLSON: Questions for Mr. Dean? Yes. MS. LUDLOW: It's not a question. I would -can you hear me? It works.

I just wanted to say the people of Vilano really appreciate our county commissioners. They have stepped up and helped with that short-term rentals. It's a nightmare for everyone, but we have no complaints with our commissioners because you guys have been right on top of it. COMMISSIONER DEAN: Thank you. CHAIRMAN OLSON: Yeah. Well, I guess a question. Would the beach work be able to hap- -happen through turtle season or do they have to work around that?

COMMISSIONER DEAN: Yeah, they do -- the Corps does what's called, and the FEMA project, a workaround. I mean, we -- we'll have, you know,

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observers and they'll put up the little red fence
and it -- I mean, yes, the answer is yes.
    CHAIRMAN OLSON: Okay. Okay. Good. Other
questions?
(None.)
    CHAIRMAN OLSON: Thank you. Appreciate the
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    updates.
    COMMISSIONER DEAN: Okay.
    MS. LUDLOW: Thanks, Henry.
    CHAIRMAN OLSON: Okay. Mr. -- Mr. Beyers?
    MR. BEYERS: No comment.
    CHAIRMAN OLSON: No comment from Atlantic.
    Mr. Riera or Mr. Topp for SAAPA?
        (Not present.)
    CHAIRMAN OLSON: No. No SAAPA input today.
    Mr. McKendrick, Northrop Grumman?
    MR. McKENDRICK: Yes, I'm here and nothing to
    add today. Thanks.
    CHAIRMAN OLSON: Okay. Thank you. Okay. And
    Mr. Pittman from the tower? Mr. Pittman?
        (Not present.)
        CHAIRMAN OLSON: I don't see him here.
            BOARD COMMITTEE UPDATES
        CHAIRMAN OLSON: Okay. So we'll proceed to
        board committee updates. I don't believe any of
    the committees have met at this point. Again,
we're starting to get applications for people to
populate that -- those committees.
AIR SERVICE DEVELOPMENT
CHAIRMAN OLSON: So we'll go to old business
items. Air service development update -- air
service update. That is -- Dennis, are you --
Mr. Clarke, are you or --
MR. ROBERTS: I can kick it off --
CHAIRMAN OLSON: Yeah, go ahead.
MR. ROBERTS: -- Mr. Chairman. Thank you, so
much.
First, preliminarily as a housekeeping item,
madam court reporter, the -- the draft agreements
have been on an iterative basis kind of going fast
and furious so it did not present an opportunity
for staff to get the most recent version.
So just for the record, I brought copies to
attach to the transcript that will be published.
The -- the versions, the most recent versions will
have my initials in the bottom right corner. So
there are two documents. This one should go first,
the one that says Draft, and this one should go
second. And I'll give those to you at the end.
Thanks, very much.

When we left most recently on this issue, the two parties had different kinds of problems. Avelo, the prospective air carrier, needs to start selling tickets in a timely way. So they have a need for that and it's -- it's real. They're trying to catch the wave of seasonal traffic that's most profitable for them.

Our issue is that we needed more time to work through how would we deliver these services? What would they look like? What risks would be associated with them that we could evaluate? And we just needed more time to work through the details.

To address both of those parties' problems, we changed the architecture of this arrangement a little bit in the following way. We still have a master services agreement that's been re -- I'll just call it -- I'll just say it was substantially tuned up, the master services agreement. And that's this document here I'm going to call Draft.

To address the other problem, which is the two parties' needs for ground services to be addressed, we switched over to a format that's called a memorandum of understanding.

To be clear, it is an agreement. It is a
contract. But a memorandum of understanding typically is a more generalized agreement that -that is -- is less specific and granular than a typical contract, and it really describes the parties' intents and desires to move forward to a more specific arrangement at a later time. It's not an agreement to make an agreement, but it's a framework to operate under.

As we would imagine, $I$ think the -- a fair characterization is Avelo doesn't entirely care who delivers the services, they need an assurance that when the fire trucks come up with the spraying water on the first day of service would be here, that the terminal is alive, right, it's manned, and the ramp is manned and those ground handing services are going to be there.

So, what's proposed is a master service agreement that's got all the lawyer talk in it, all that stuff, and then a more broadly written memorandum of understanding that is designed to give the board the maximum flexibility in terms of how to approach this issue. It's designed to give the board the maximum flexibility between now and a prospective start date as to how to craft those services, right? So that's the architecture of it.

It addresses things in two ways in a generalized sense. There is operational risk, which is, you know, things bumping into each other and breaking and things like that, and then there's business risk. How do we put rails on the business risk to make sure that we don't strap on a commitment that may, in an unplanned way, cause us to become distressed in terms of our ability to sustain a level of service?

So operationally -- operational risk is addressed first and foremost with a culture of safety in the delivering organization's culture, the culture of safety from the top down, plus a really good insurance policy.

So we have a really good insurance policy for things breaking and people getting hurt. And these agreements are also being vetted by our risk program manager, who is also vetting these agreements to make sure that we don't inadvertently do something that's going to breach coverage. So that's operational risk, and I think that is pretty well addressed.

Business risk, I'll -- I would rank as -Mr. Clarke has been pencil-whipping the numbers really vigorously to get a more granular assessment

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\begin{aligned}
& \text { of what these numbers are. If I had to rank your } \\
& \text { offramps for if things really, really, really good } \\
& \text { badly -- so let's prioritize things -- things go } \\
& \text { really badly, the -- the least desirable option is } \\
& \text { kind of the nuclear option of at some point you can } \\
& \text { say with 3o-day notice, } 30 \text { days' notice, we can't } \\
& \text { do this anymore, right? } \\
& \text { That would assume that you haven't been able } \\
& \text { to work something out in the meantime. But at the } \\
& \text { end of the day, either party that -- that was being } \\
& \text { financially distressed by this arrangement can back } \\
& \text { away and step back. Probably before that would } \\
& \text { happen is the parties would start talking, but -- } \\
& \text { but at the end of the day, you've got that as } \\
& \text { proposed. } \\
& \text { We've got the little baggage carts. We've got all } \\
& \text { already have the terminal. we have the tow bars. } \\
& \text { of our fixed costs are already on our books. So we } \\
& \text { parties who are trying to get to the same outcome. } \\
& \text { So circumstances are driving the parties together, } \\
& \text { and when that dynamic exists, usually things get } \\
& \text { worked out or adjusted or modified. So -- so } \\
& \text { you've got that out. }
\end{aligned}
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the -- all the toys and whistles that we need to deliver these services. The additional component is what people deliver those services and who signs their paychecks.

We drafted the MOU to give you the most flexibility in how to craft that. I think that it will be -- it is -- it is going to be staff's recommendation, $I$ believe, that they are confident that they can deliver this operationally.

So staff has some operational history with the prior 121 carriers that have been through here. The -- the carrier before the last one had a class of aircraft, the Airbus that was the same approximate class as the 737 s that are proposed. So it's I believe going to be staff's recommendation to you to let them take a shot at delivering this. And then the idea would be we -we would perhaps -- if we set up a discrete operating unit to where these operations could sort of be independently tracked as a -- as an independent business unit within the Authority, we would -- we would get some operational experience and have the ability to pivot and make an adjustment later.

And so, really $I$ think at the end of the day,
today is about have we put enough rails in place for you to feel comfortable to lean out a little and -- and make this commitment that someone will be there when service starts?

The carrier is going to have a lot of skin in the game and we would have a lot of skin in the game and we would both be trying to get some successful outcome that way.

So the FAA is okay with us not running this as a profit center. They -- if you make a little money, if you lose a little money, if you break even, the FAA doesn't care that way, and the FAA will recognize your judgment as to whether there are larger public policy goals that might be served by giving the opportunity for scheduled service to start here. So that's -- that's the paperwork that's here.

Here today from Dallas is Michael Lum of Volaire consulting service. And I can tell you that he has been a tremendous resource working behind the scenes for the interests of the Authority in this process, and he came here to be available to answer any questions that you have.

Mr. Lum's background is -- is a career of -I'll just -- I hope I don't butcher it, but
basically putting airports and airlines together. So that's what he does for a living and he's done that for his -- for his career. So he's a good wealth of knowledge for you to have any questions that -- that he could answer. And then Kevin can speak.

I think staff today is in a -- will be able to answer on a more granular level today how they anticipate executing this initial period of service to get everybody's feet wet to where we get some operational experience and then we can make some adjustments. But I think Kevin's in a position today to -- to have a more specifically developed business plan of -- of how it's contemplated that these services will be delivered.

And with that, let me just stop talking and ask before $I$ just give up and see if you have any questions so far.

CHAIRMAN OLSON: Questions of the board?
I guess, since you've been working -reworking the original -- or the earlier proposal, I guess my question is, are the actual deal points -- how are they -- I know you said you added a lot more detail to that master services agreement.

MR. ROBERTS: Yes, sir.
CHAIRMAN OLSON: Are the financial terms
different?

MR. ROBERTS: So, no, because there are no
financial terms.
CHAIRMAN OLSON: Right. Right. Okay.
MR. ROBERTS: So that's part's easy.
We -- we for this -- and I think Mr. Lum can address this better, but there is substantial risk that an airline undertakes when it tries to go into a new market and set up service. It's a big risk. It's like the restaurant business. The failure rate is just frankly high. And we -- we know that; we've had a history of experience with it. So there's a high failure rate. It's a risk. So, it is -- it is reasonable to say we'll put some skin in the game and we will waive and -- and propose to waive the economic things that we would normally have like landing fees, ramp fees, all of that kind of thing. And so, those are -- those didn't change -CHAIRMAN OLSON: Okay. MR. ROBERTS: -- because the -- they were zero.

CHAIRMAN OLSON: Yeah, okay. Got it.

Mr. Lum, did you want to input at this point to help -- help us work through this?

MR. LUM: Did you want me to go through my slides?

CHAIRMAN OLSON: Yes.
MR. LUM: Yes. I prepared a few slides. I think there are, I don't know, 24 slides or so. But the first slide, I -- what I'll -- just what I'll do is I'll remind the airport of what the economic impact of the airport is to the community.

So if we go to the next slide, the overall economic impact of this airport in 2017 -- so these numbers are a little bit dated, so the numbers are going to be higher now -- but the overall economic impact of the airport to this region was about \$1.5 billion in 2017.

The Florida DOT has -- has -- is in the process of releasing another updated economic impact study, but in 2017, it was about \$1.5 billion.

And one of the things I'll point out on the -on the table there is the vis- -- visitors' spending impact. So people flying into this airport in 2017 generated about $\$ 45$ million worth of economic impact to the region. And I can tell
you in 2017, we didn't have near the level of service or seat capacity that Avelo is proposing. So go to the next slides.

And what I want to talk about here is what the demand is for air travel. So we call this our true market size and we also refer to it as leakage. Leakage is demand from our catchment area -- and we've got several ZIP codes. All -- it was all -it's all of St. Johns County plus five ZIP codes in Duval County that we consider to be our catchment area. So when I'm talking about the numbers and demand, this is where the demand is coming from. Next slide.

So, over all, our catchment area in the year-end second quarter of 2019 generated nearly 4,700 passengers a day each way. So 4,700 passengers on the average day arriving in that catchment area and 4,700 passengers on average departing our catchment area.

And you can see we captured very little of the traffic. As I said, there was very little air service in -- in -- at St. Augustine in year-end second quarter of 2019. But the overall demand was about 4,700 passengers per day each way. And you can see about 78 percent of that traffic was

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\text { leaking to Jacksonville and about } 20 \text { percent of the }
$$ traffic was leaking to Orlando. So that's what the opportunity is.

MS. LIOTTA: Is that all 121 traffic?
MR. LUM: Yes. Yes, it's all 121 traffic. There's no GA traffic or any sort of private traffic. This is commercial air carrier traffic.

MS. LIOTTA: Okay. I've got another question. On an earlier slide, you were talking about economic impact. You referred to that was a 2017 Florida DOT study?

MR. LUM: Yeah.
MS. LIOTTA: Did that give any granularity at all as to economic impact arising from specific activities or did it just --

MR. LUM: It was --
MS. LIOTTA: -- one big bucket of economic impact --

MR. LUM: -- the overall visitor impact. So it was the money spent on car rentals, hotels, food and beverage, anything somebody would spend money on as a visitor in -- in the county.

MS. LIOTTA: But as far as fuel purchases and other more aviation-related activity, was there any breakdown or was it just one big number?

MR. LUM: No, it was one big number. MS. LIOTTA: Just one big number --

MR. LUM: Yeah, it was --
MS. LIOTTA: -- okay.
MR. LUM: -- one big number.
So they -- they did a -- the study covered every airport in Florida, I think 19 commercial service airports in Florida, and it was just one number for every airport. And you can probably guess what the largest airport was as far as economic impact.

CHAIRMAN OLSON: I had also a -- a question at this point.

The catchment area and the calculated passengers or customers from the catchment area, would that be adjusted if the -- the current carrier we're looking at is ultralow cost that wants to very aggressively market within the Jacksonville, full Jacksonville MSA. I've heard they're talking about billboards and everything.

MR. LUM: Yeah.
CHAIRMAN OLSON: Would that in -- possibly
make those numbers larger?
MR. LUM: Yeah. What we would look at is something called reverse leakage. So it would be

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people in Jacksonville International Airport's
catchment area leaking to this airport. So it
would capture that and quantify that as well.
    CHAIRMAN OLSON: Okay. Thank you.
    MR. LUM: This is just a map showing each of
the airports and what the percentage of traffic
they -- they captured. The -- the colored areas
you see there are drive times from our airport, and
it starts in the center there. That little orange
area is about 30 minutes, then 60 minutes, and then
I believe 90 minutes in the green area. Next
slide.
    This slide is really interesting. So what we
did is we ranked our markets in terms of passengers
per day each way that the catchment area generates.
So you can see the New York metro area. The three
airports in New York are generating about 467
passengers per day each way. Washington-Baltimore
is close to 300. Chicago is close to 230. Boston
is 152. And then the three airports that -- in
Miami, Fort Lauderdale, and West Palm Beach are
generating about 147 passengers per day each way.
    MS. LIOTTA: So that's --
    MR. LUM: And --
    MS. LIOTTA: Sorry -- sorry to interrupt.
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That's -- so I understand that, that's looking at the existing 121 service who are the area airports that would look at Jacksonville, Orlando --

MR. LUM: Right. Right.
MS. LIOTTA: -- maybe Daytona?
MR. LUM: Yeah, yeah.
Yeah, so it was -- the five airports we included in the leakage study were Jacksonville, Orlando, Sanford, Daytona Beach, St. Augustine. And we didn't have anything at Gainesville, so we threw that out. And this is year-end -- it's the four quarters ending with second quarter of 2019, so it's pre-COVID.

And then this is simply an eye chart illustrating the number of passengers per day each way captured at each of the five airports and by -by the market. So it's passengers per day each way and the average fare they paid. So you can see someone, when they flew from Jacksonville to New York, the average person was paying \$151. When they flew from Orlando, it was \$139. Next.

And now $I$ want to give you a little bit of an update and tell you a little bit about who Avelo is. Next slide. So Avelo serves 40 airports -and this is all July of 2023 data, so it's future
data.

Avelo will serve 40 airports with flights on 106 routes in July of 2023 . They serve or they will serve five airports in Florida. It's going to be Orlando, Tampa, Sarasota, Fort Myers, West Palm Beach, and Fort Lauderdale. And they want to put us on the map, as well.

So what they've proposed is to launch with
nine flights a week to three destinations:

Raleigh, Wilmington, which is the Philadelphia metro area, and New Haven, Connecticut.

It would be three flights weekly to each destination. The number of flights may vary by season. They would operate the service -- probably the Raleigh and the Wilmington service would operate with 189 -seat $737-800$ s and the New Haven service would operate with 147-seat 737-700s.

So what I did, is I took a look at what the fares were that they were publishing, and I took a look at fares from Orlando to New Haven from mid-July -- or actually this is next weekend.

So the fares ranged anywhere for this date range between March 30 th and April 5th anywhere from -- from $\$ 19$ up to $\$ 399$. And the variant -the fares vary just based on demand. So when

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you're paying $399 to fly from Orlando -- or from
New Haven to Orlando it's because demand is
extremely high on that date. But they're also
selling tickets for $19.
    MS. LUDLOW: No wonder.
    MR. LUM: Next. So the other thing I wanted
to take a look at is I wanted to take a look at our
historical revenue as an airport.
So when Frontier operated here between June and October of 2016 and May of -- in between May and July of 2017, I wanted to take a look at what our revenue as an airport per passenger was.
So we had two sources of revenue. We had parking lot revenue and we had rental car revenue. And on a per-passenger basis, on an enplaned passenger basis, the airport was generating \(\$ 4.39\) in terms of parking revenue and \(\$ 6.05\) in terms of rental car revenue.
So the airport collects money for people to park here and we're also paid a commission by the rental car companies when people rent cars at the rental car counters in the terminal. So the total revenue per passenger was \$10.44.
If we go to the next slide, what I've illustrated is our total parking and rental car
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revenue per flight based on what the load factor would be. So the average number of seats on an Avelo flight would about 175 seats. And at an 80 percent load factor, our parking revenue and our rental car revenue would be about $\$ 1,461$, based on the historical parking and rental car revenue we -we collected when Frontier was here.

And if we look at that on a weekly basis then, on a weekly basis, with nine flights a week, we would generate about 13 -- a little bit over $\$ 13,000$ in revenue for the airport with nine flights at an 80 percent load factor on 175 seats. And we won't go any further.

MS. LIOTTA: Does that assume uncapped availability for parking and rental cars? Isn't that a limited resource at the airport?

MR. LUM: Rental cars aren't necessarily limited, but parking would be. So, yeah, parking -- parking would be --

MS. LIOTTA: That's going to top out at some point.

MR. LUM: It's going to top out at some point. But you're not the only airport with that problem. I've got several client airports that are building new parking facilities.

MS. LIOTTA: Do we have -- I don't know this. Do you -- did anyone ever happen to mention to you how many spaces we have for rental car kiosks?

MR. LUM: No.

MS. LIOTTA: So that'll top out, too.

MR. LUM: Well -- well, it -- the rental car companies have the ability to keep bringing cars in. So as they -- as the -- as the fleet gets depleted, they just bring more cars in.

MS. LIOTTA: I think we've all been to an airport where they said, Sorry, we're out of cars.

MR. LUM: Well, that -- that's true, but -that's true, but it's not as much of a problem as it was right after we came out of COVID. And if you reserve a car in enough time, and people who book airline tickets typically do book a car at the time they book their airplane ticket, it -- it's there.

CHAIRMAN OLSON: Yeah.

MS. LIOTTA: Theoretically.

MR. LUM: Theoretically. Theoretically, yes.
But it's -- it would be up to admin- -- it's
up to administration and staff to communicate with the car rental companies and communicate between the airline and car rental companies what demand
looks like.
I -- one of my airports is the airport in Vail, Colorado. And we all know in 2021 how people were flocking to Colorado. Denver was out of cars, but Vail's staff was on top of it and they -- they never ran out of cars in Vail.

MS. LIOTTA: So there'll be more administrative work to support as they --

MR. LUM: Potentially.
MS. LIOTTA: Yeah, there's -- yeah, there'll be more phone calls to make. So that will be a factor as well. There'll be underlying costs and time will go up a little bit, too. Okay.

CHAIRMAN OLSON: Mr. -- oh, is this the -- are we in the middle of your presentation or are you ready for other questions?

MR. LUM: I'm ready for other questions.
CHAIRMAN OLSON: Okay. I -- I was -- I've been looking of course at Avelo and being very amazed at how rapidly they've expanded into all these markets and been able to have all the equipment and personnel, pilots and everything, to do that. Are they actually expanding at a faster pace than we saw Breeze expand? Or how --

MR. LUM: I think Breeze expanded at a faster
pace than Avelo did.
CHAIRMAN OLSON: Okay.
MR. LUM: Yeah.
CHAIRMAN OLSON: Okay. So --
MR. LUM: Avelo has been much more controlled,
I think, than Breeze has been. They -- Breeze --
Avelo doesn't have nearly as many airplanes as
Breeze has.
CHAIRMAN OLSON: Okay.
MR. LUM: And Avelo doesn't have a huge order
book the way that Breeze has a huge order book.
CHAIRMAN OLSON: And it appears -- does it
appear to you that this is -- that they're looking
to St. Augustine as the place to serve the entire
Northeast Florida region?
MR. LUM: This will be their airport. They're
not going to go to Jacksonville --
CHAIRMAN OLSON: Okay.
MR. LUM: -- the way Frontier did.
CHAIRMAN OLSON: And because we've had some
delay in acting on an agreement, are we still in
the running?
MR. LUM: You are still in the running.
CHAIRMAN OLSON: Okay.
MR. LUM: But the longer we stretch this out,
the longer it's going to be before they show up. CHAIRMAN OLSON: What is their preferred start date?

MR. LUM: June 15th.
CHAIRMAN OLSON: June 15th. Okay. Thank you. Other questions for Mr. Lum at this point? (None.)

CHAIRMAN OLSON: Okay. Thank you, so much -MR. LUM: You're welcome.

CHAIRMAN OLSON: -- for your presentation.
Let's see. We have -- I know Mr. Clarke has done some work. Did you want to share any of your calculations? You've done a -- gone through an impressive amount of numbers, Mr. Clarke.

MR. CLARKE: Ready for the numbers.
Thank you, Mr. Lum and Mr. Roberts, for your comments. I -- when I first heard of this plan, it was presented as a no-cost contract. And as a lifelong accountant and skeptic, I had never heard of such a thing, and so I decided to -- I better drill into the numbers a little bit and find out, you know, what it really cost, the real economic out-of-pocket costs.

And so I put together -- this is a -- I have to tell you that -- the audience this. This will
be in the minutes, so you're welcome to look at it and ask -- call me, call me directly with any questions.

But this is very preliminary, and I would like to get the assumptions in order to update that from Mr. Lum and update this study, because I asked for the -- the accounting person in the Authority to give me an extract of all the transactions occurring in fiscal year 2022, and that's the last known. I wanted to look at the last known airline that -- that we had a contract with and that was Elite Air. And all of their activity occurred within the fiscal year, so it was a -- it was a good baseline to have. And so what I did is I probably started with about 28,000 transactions and $I$ was able to boil it down to the -- the accounts that are defined in the Authority's accounting records as specifically related airline employees -- or airline operations, and then also some -- some other type of accounts that are directly -- would be directly affected like insurance. I even looked at depreciation.

And by the way, the -- since 1994, I got a list of the fixed assets that the Authority's invested in -- in equipment and buildings and
technology. Collectively it's somewhere in the
near $\$ 17$ million. And that's historic cost; that's
not replacement cost. So we have a substantial
investment in -- in the air terminal and the
ability to serve air. So that is -- that's a good
thing and we -- you know, all the assets are in
place.
But what I wanted to do is find out when Elite
flew in here, the airport employees provided the
ground handling services, and -- and so, I needed
to find out how much we actually spent out of
pocket.
So what I did, I was able to drill into the
numbers -- and by the way, Elite over a period from
November, I think it was November 19th of 2021
through June 26 th of 2022 , they had 52 arrivals and
departures. So there were 104 ops and 1,528
enplanements. So it was an average -- if you take
the average 104 flights coming and going, it's an
average of 15 passengers per plane. That's why
it's important to get your assumption.
So if Avelo is going to bring more traffic in,
then, you know, we need to dial the -- the benefits
into the analysis.
MR. LUM: Elite didn't know how to market and

Avelo is a marketing machine.
MR. CLARKE: Well, we tried to do that on your behalf, you'll see in a minute when $I$ get to that part of the -- the analysis, and we tried very hard, by the way.

But anyway, the -- what $I$ did is looking at the personnel records, and we hired -- we had at least four employees that were directly involved in providing ground handling services and we had nine law enforcement officers and five first responders. And of course we paid them through our payroll system.

And I -- I calculated, I estimated that we spent about 30 -- $\$ 36,396$ for those -- for that period of time. And that was -- that was out-of-pocket marginal cost that would not have occurred -- you know, my criteria was it would not -- it would not occur unless we had the airline contract.

We had other operations -- another account called Airline Operations Other. We had things like drug screening, fingerprinting, preemployment screening, wheelchair rental, that sort of thing. It's directly related -- I would presume that would have been for TSA, another $\$ 14,682$.

Of course there's electric service. The airport, Florida Power \& Light provides our power. There are 42 accounts and 42 metering points on -on the property. And I hope I got the right one because it said the terminal related, but the -during that period of time that we served the airport, we spent $\$ 11,733$ in electric.

We have -- as Mr. Roberts mentioned, we have an insurance policy, multiple risk coverages, including one that specifically addresses aviation ground operations, and that endorsement on our policy is 50 -- the annual cost is $\$ 58,447$. And $I$ presume we're still paying for that even though we haven't had air service since June 26 th.

And then we had some public relations charges. A couple of curious charges in there were for American Express gift cards and a $\$ 3,000$ pledge to Flagler College Athletics. I think that was probably misposted. And I don't know about the gift cards. They've been -- we've been audited. I don't know what they were for, but again, a deeper dive into this would reveal, you know, what those \$13,610 in American Express gift cards was -- why that was necessary.

We had another -- other charges to another
account called Airport, and that was for $\$ 30,800$ for consulting services from Volaire -- Volaire.

And then there's another account, and this one -- this is where these -- characterizing expenses as necessary or discretionary, these are clearly discretionary, because this is where we spent $\$ 100,323$ on advertising, digital ads, the Elite marketing -- and those are the titles, those are the descriptions that are contained within the accounting system so it was obviously directly related to Elite Airways -- photos, billboards, radio ads, that kind of thing.

So that was -- there was another charge in there for two -- two accounting -- it wasn't all advertising, but there were two consulting firms in there for a -- $\$ 60,000$ of that was for consulting.

And I included Customs and Border Patrol, but I'm thinking that that may -- we may exclude that because we're going to incur those costs anyway. So they may -- may not be directly related to -- to the provision of air service, although, you know, it's peripherally related but not -- it's not caused by that.

The -- the benefits were a little harder to quantify because we didn't capture the direct
benefits like the -- the parking revenue or the rental car that's re -- this was related to the enplanements or the deplanements of the passengers coming in and out of this airport. So, you know, that's a little tougher to quantify.

But the bottom line is if we -- you know, our discretionary costs that came to -- well, you'll see this in the analysis. We had somewhere over a hundred thousand dollars worth of discretionary, out-of-pocket, real cash costs that were spent to pursue 1,528 passengers.

And I just want to make -- make sure -- I did this for -- so that we would go into this with our eyes wide open. I think we need very careful planning when we undertake this venture. I would hope that we can get an airline in or $I$ hope we can get three of them in there. In fact that would probably make it very easy. It wouldn't -- the numbers would work out very well.

So, you can ask me any questions now or I invite you to, you know, review this. And again, it's a very preliminary study. I would like to see it carried forward by -- by another third party and more closely documented.

Because I have -- coming to meetings before,

I -- you know, before $I$ came onto the board, the assumption was that, well, we know this works but we've never seen the numbers on paper. So, you know, we can't prove it unless we -- unless we document it. And that's the take $I$ have on this. CHAIRMAN OLSON: Okay. MR. CLARKE: Any questions? MS. LIOTTA: I have a question. So, rough numbers here, just looking at last year, expenses of -- you know, income of 165 and change and expenses of 1.2 million and change, so looking at these and understanding there might be some minor adjustments here and there, that basically meant the airport lost a million dollars on scheduled service.

MR. CLARKE: Well, if you include --
CHAIRMAN OLSON: Well no --
MR. CLARKE: -- depreciation, depreciation is
a --
MS. LIOTTA: Okay. That was a big number. I was like, what is that?

MR. CLARKE: Well, yeah, depreciation is -- of course, you know, the concept is as you -- as assets sit in the sun and the -- the salt air, they're going to disintegrate over a period of
time.
And so, if we don't build into -- if we're charging for -- you know, let's say we're running an Cessna 150, we have to charge for -- put -- to put enough aside in an account because when the engine gets -- needs overhaul, we better have $\$ 35,000$ in the account or otherwise we're going to have to come out of pocket in the future.

MS. LIOTTA: Is there a --
MR. CLARKE: So that's the idea of depreciation.

MS. LIOTTA: Is there a capital account anywhere for replacement of this kind of equipment that's on the field?

MR. CLARKE: No, not -- not specifically. It's the accumulated depreciation in the account --

MS. LUDLOW: How did this --
MS. LIOTTA: So there's no cash reserves for maintenance and replacement of this kind of equipment?

MR. CLARKE: Not specifically designated for that to my -- to my knowledge, no. I haven't seen one on the -- one the liabilities side.

CHAIRMAN OLSON: Oh, Mr. Clarke, yes, I have -- first off, I want to say I think the
numbers you pulled together are a really good framework for us monitoring how the costs will look and proceed versus the revenues of any other carrier that we are able to bring in here.

But I do want to just observe that the big expenses that was just, you know, alluded to, the -- this is -- depreciation, a lot of it is the building, the terminal building valued at -- and improvements to it of $\$ 16$ million.

Those -- that depreciation proceeds and appears as a noncash de- -- depreciation on our books regardless of whether we have a carrier -whether we do this deal with Avelo or not.

MR. CLARKE: That's correct.
MS. LIOTTA: Right. Yeah, so --
CHAIRMAN OLSON: Plus, $I$ believe a lot of the insurance costs, which are significant, are insurance costs that the airport carries as a matter of risk management generally and a lot of that can't be allocated to the cost of hosting Avelo.

MR. CLARKE: Well, that's why I characterized it as nondiscretionary --

CHAIRMAN OLSON: Right.
MR. CLARKE: -- and that it exactly --

> CHAIRMAN OLSON: Since it was mentioned, I just wanted to make sure -MS. LIOTTA: Well, I think that the insurance could be considered discretionary. If there was a third party providing ground handling, there would be no need for us to carry that insurance. So -CHAIRMAN OLSON: Well, some of these insurance I understand from Mr. Roberts is already in place, that we've already had it. MS. LIOTTA: It's -- it's -- yes. I think it's just a -- it's not a good assumption to say it always must be there. It would -- has to be there if we're doing ground handing. I think the Authority can always make the business decision under the framework of the MOU to have a third party do it. that I think that's -- it needs to be there for now third party, but I just, you know, want to clarify CHAIRMAN OLSON: Yeah. MS. LIOTTA: We'd be -CHAIRMAN OLSON: Right. MS. LIOTTA: -- trading expenses there -CHAIRMAN OLSON: Right.
the services.
CHAIRMAN OLSON: I think the other way we really need to look at costs are, we are -- it's -what's proposed is a partnering, really, arrangement.

As we've heard, both parties are -- are making a front-end commitment for this to work. And there's a sizeable commitment, as I understand it, being -- that would be made by Avelo, a big investment to enter this Northeast Florida market. They apparently are doing it very well in other markets. They have the resources.

And I guess the only other thing is after hearing the presentations, that this is a very different proposal from what we saw with -- with Elite, which is a very different carrier, a small -- very small --

MS. LIOTTA: Well, I agree it looks like a different deal because Avelo is not asking for us to pay their hundred thousand dollars in marketing.

And just to circle back, I did a quick calculation. Taking out the depreciation expense, the other deal, which we are acknowledging is not the same as what we're looking at right now, was about 297,000 in costs for 165,000 in revenue. So
that's about 132,000 under water.
So I think it's relevant to look at these things and make sure --

CHAIRMAN OLSON: Yeah.
MS. LIOTTA: -- that we're entering into deals where we're eyes wide open and we have some ability to cap costs and it not to just escalate as the services grow because that's simply not sustainable.

CHAIRMAN OLSON: Yes.

MS. LIOTTA: And, you know, we need to make sure that the airport's managed with fiscal responsibility. So I think we need to understand what we're getting into and have a way that puts some caps on things, some fences around things. What's our op- -- you said our budget last year was -- this year is like 5 million? So six figure losses year over year over year is not a good thing when you've got a relatively small operating budget. And I think the -- from what I understood from Commissioner Dean, the Visitors Bureau has a budget four times the size of this airport.

CHAIRMAN OLSON: Okay. Other --
MS. LIOTTA: To put things in context.

MR. CLARKE: I would just like to make one -CHAIRMAN OLSON: Okay.

MR. CLARKE: -- one suggestion. You mentioned the framework, and remember this was based on historic, you know, observation. And what $I$ would propose to do is to use this framework and, you know, work with Mr. Lum and Mr. Harvey and get the assumptions as to what resources is the Authority going to spend to service, you know, this -- the new carrier? And -- and so that we go in it with our eyes wide open and we have somewhat of an idea. Because I -- I don't think there -- there may not have been a -- at least the meetings I came to, I didn't see a plan for all the marketing that was done on behalf of Elite. But as Ms. Liotta mentioned, I don't think we're obligated to do that at this point. So that's a substantial -CHAIRMAN OLSON: Okay. Just to be clear, Mr. Roberts, we're looking for a indication of a -I guess in order to proceed, we need a green light from this board to make a presentation back or
to --
MR. ROBERTS: Proposal.
CHAIRMAN OLSON: -- present this back to
Avelo, or where are we?

MR. ROBERTS: Yes, sir. And Mr. Harvey has -MR. HARVEY: Mr. Chairman, if I may. CHAIRMAN OLSON: Oh, yes. Sorry. MR. HARVEY: Just a couple of anecdotes here. I did discuss with Mr. Clarke some of his findings earlier today. And just for an FYI, Board Member Clarke, this is usually based on enplanements only, not -- it's not -- don't divide by inbound and outbound. Even though it's still not a big number, they would only be outbound numbers that you would figure into that.

He also under -- and agreed with me that some of his numbers that he utilized were annualized versus specific to the seven months only. So some of those numbers were annualized or stuffed into a smaller time frame window. But he -- he acknowledged that there were things still to work on and he wanted to be -- go back and be able to do that.

Some of these costs I believe are one-time costs that we've incurred. Some of these were upgrades to the facility, to parking equipment and so forth. And by the way, we didn't -- we didn't receive any parking revenues at all during Elite because our equipment was -- was still in the

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process of being -- I won't to say rehabilitated --
it was new equipment that was damaged in -- by
prior storms.
    So there are many factors that do not show up
    in these numbers the way they're presented
    currently. And Mr. Clarke understood some of those
    items. And it's not that he was ignoring that,
    it's just I think time was of the essence for him
    to -- to get some information out to you. But I
    just wanted to make -- make you aware of those.
        CHAIRMAN OLSON: Good. Thank you. Other
    comments?
        MS. LIOTTA: I have a few questions when we
    get to it. I think it was a reference that,
    Mr. Harvey, you had a presentation or a description
    as to what the plan would be for how we would
    meet --
        MR. HARVEY: Well --
        MS. LIOTTA: -- the service --
        MR. HARVEY: I wasn't prepared for one, but,
    you know, our staff is well seasoned in providing
ground services for airlines.
    We don't have a -- I don't believe a -- out of
our entire staff, only one person has not provided
some sort of ground services over the past year if
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not past decades at this airport. So we are very
familiar with multiple years of training through
different airlines' forms of training, which we --
which is required training.
    It doesn't excuse us from not following all
the rules and regulations that are put forth
through -- through FAA to be able to meet those
standards. Whether it be ground security
coordinators to handling baggage, ticket, gate,
whatever it may be, we've -- we've had a very
seasoned group.
    And by the way, we don't have turnover in
our -- in our staff, and there's a lot of reasons
for that, which should be obvious. But that being
said, we are very well prepared to handle any type
of aircraft from the CRJ900s and 200s to 737s.
    MS. LIOTTA: Okay. Well, my concern is less
about today because we're I think under the
proposal. My understanding is Avelo would be
looking to start with one route. It wouldn't be
all nine routes all at once --
    MR. LUM: That's --
    MS. LIOTTA: -- is my understanding. So
that -- that's a good place to start. My concern
more is planning for the future, we don't
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necessarily know if we'll get those additional
routes --
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    MR. HARVEY: Right.
    MS. LIOTTA: -- we don't know how fast they'll
    be -- they'll be added. And, you know, I -- it
would be nice to see some planning from the
staffing side since we'd be obligated to provide
those services --
MR. HARVEY: Yes, ma'am.
MS. LIOTTA: -- what are the full-time
equivalents that it takes? What's the plan for
bringing in the extra people when they're needed?
What's going to be that extra cost? Just the
basic, you know, business plan outlines of --
MR. HARVEY: If --
MS. LIOTTA: -- this is what we're going to
need to do as this grows. These are --
MR. HARVEY: Absolutely.
MS. LIOTTA: -- the identified extra resources
we're going to need so that we can plan to get
them.
MR. HARVEY: If I may, I could address. Even
in the short term, we're looking at nine flights
immediately within the first month of operations.
MS. LIOTTA: They're going to have all three
routes open within a month?
MR. LUM: That's what --
MR. HARVEY: The plan --
MR. LUM: -- they were proposing, yes.
MR. HARVEY: Yes. Now, that being said, that's nine flights over the course of a week. It's not in a day. I think at most, it would be two in one day like on Fridays and Mondays. So, you know, staff time on that is still very limited for most of the week.

Generally, I -- we -- there's a couple of individuals that are there an hour and a half prior to -- to arrival. The balance of the personnel show up anywhere from half an hour to 45 minutes prior to arrival just so that they get everything staged and prepared for the aircraft to come in. It's turned in 30 minutes, it's out, staff goes back to their normal jobs. So it's --

MS. LIOTTA: What's the normal window on that?
MR. HARVEY: 30 to 40 minutes for --
MS. LIOTTA: No. I mean for people showing up early, people staying afterwards, what's the maximum -- I know everyone isn't there full time.

MR. HARVEY: The longest -- the longest time would be probably two and a half hours, two and a
half to three hours if the -- if everything is on time. And that's really your ticket and gate agents. So everything else --

MS. LIOTTA: Isn't that essentially a full-time FTE right there?

MR. HARVEY: Not when you're only really
dealing with one flight a day, maybe two.
And again, our staff, there's -- since everybody's cross-trained and knows how to provide the services, we don't have conflict, we haven't in the past, of having personnel ready to go, ready to work. And as things progress, we -- we obviously hire to fill positions going forward.

MS. LIOTTA: That was going to be my next question.

MR. HARVEY: Yes.
MS. LIOTTA: What's the breaking point? When do you need to bring in new people?

MR. HARVEY: That's kind of the -- I think a feel at that point of what the airline's going to do, what their plans are. They tend to not add something immediately. They start selling tickets 90 days out so you can prepare for those -- those additional flights coming in.

MS. LIOTTA: How often do -- with delays, you
might have people just sitting in the terminal. You can't really say, oh, it's only going to be three hours for a --

MR. HARVEY: And that -- and that --
MS. LIOTTA: -- for a plane because things happen. So --

MR. HARVEY: Yeah, right.
MS. LIOTTA: -- do you have any sense of what's the real average amount of time that it's going to take?

MR. HARVEY: I don't think you can give a real average time on that. That being said, in the past there have been some provisions that they pay for overtime, but up to a certain amount of dollar figure, the airlines have in the past.

MS. LIOTTA: Do we -- was any of that -- do we have any data on past enplanements, like how often overtime ended up getting paid related to the airline -- airline service?

MR. HARVEY: No, of course I don't today, but --

MS. LIOTTA: Okay. No data.
MR. HARVEY: Yeah, right. I wasn't prepared for this today. I didn't know it was going to be. It wasn't -- wasn't on my agenda, I'm sorry.

MR. CLARKE: I'll bring us up to date because I made a log of the -- the -- what they call a SIDA block that stands for the time the security area is active until it goes cold, which is 15 minutes after wheels up. And I can -- and it looks like -I didn't make the calculation, unfortunately, but the average time appears to be an hour and 45 minutes --

MR. HARVEY: There you go.
MR. CLARKE: -- over -- over that 54 -- 54
days that Elite operated on. So I'll update that analysis because I haven't --

MR. HARVEY: Yes, sir. Thank you.
And if I may, a few of the folks that work that are part time. They're not full-time employees. So they're not there accumulating the same benefits that full-time employees are getting. So it reduces the cost in that regard.

That's not really going to be refected in Mr. Clarke's numbers, I don't believe, so that's not a completely clear picture of -- of how it's done.

MR. CLARKE: We'll make -- fill that in.
MR. HARVEY: Yes, sir. Okay.
MS. LIOTTA: Another question or two.

MR. HARVEY: Yes, ma'am.
MS. LIOTTA: The -- since we're dealing -since we're working with our on-site staff, do we have a sense of making sure we're not breaking into overtime based on timing of the aircraft; i.e. are all the flights happening during business hours?

MR. LUM: Yes.
MR. HARVEY: Yes, it is during business hours.
MS. LIOTTA: Okay. Because we're also --
MR. HARVEY: Correct.
MS. LIOTTA: You know, the area is changing in character a bit --

MR. HARVEY: Absolutely.
MS. LIOTTA: -- and these are 737s and they are loud, so these are bigger planes than normally come in and out of this airport. So I think there needs to be some sensitivity to the kind of traffic that's coming in and out of here perhaps later. MR. HARVEY: Absolutely. But 737s today are not like they used to be. So they're pretty darn quiet. We've got other air -- aircraft on this field that would be as loud or probably much louder than the 737-700 or 800 . MS. LIOTTA: Well, the Albatross certainly is. CHAIRMAN OLSON: Ms. Cash-Chapman, you had a
question --
MS. CASH-CHAPMAN: I just --
CHAIRMAN OLSON: -- or a comment.
MS. CASH-CHAPMAN: I guess I'm just trying to understand better.

When we're waiving all of these fees, I understand that they're taking the risk to be here, but quite frankly, we're taking a risk to bring them in as well.

Isn't there a way that we can negotiate something -- I just -- it doesn't sit right with me that we're waiving all of these fees and it's going to get added back to our passengers that are going to have to make up that difference or we're going to have to make up that difference.

Is there a way that we can maybe limit that, like we'll waive it for the first two years and see if this works for us and then integrate it back in? Because if this is their airport and they're going to stick with us, that's a -- that's a long-term thing that we need to think about, that we're going to waive all of these fees forever for them. I'm not quite on board there. I don't really understand it.

MR. ROBERTS: Yes, ma'am. And -- and there
was a little give and take on that exact issue. And so, right now the -- to just incorporate Mr. Olson's question, is where we are in the ping pong of this is, this would be -- you know, when we left it, they said send us a proposal, right? Send us a proposal. And what we'll attach to today's transcript with the court reporter is these two things would be our proposal.

And the memorandum of understanding by its terms is capped at two years and it attempts to strike a balance between Avelo thinking the economics of this service may be very thin. We don't want to get in there and build up some traffic and then the Authority pulls the rug out from underneath us thinking they're going to monetize this and make a bunch of money on this and change our economic model.

So they're asking for some front-end certainty to get the customer behavior changed, the route patterns established, and -- and that's the balance.

So the balance right now is about a 24 -month commitment, or alternatively it's proposed to be a number of enplanements --

MS. CASH-CHAPMAN: Uh-huh.

MR. ROBERTS: -- which -- and I forget the number. I think it was 650 turns. So whatever happens first.

MS. CASH-CHAPMAN: Okay.
MR. ROBERTS: We either do 650 aircraft turns. If they don't make a healthy pace to get there and it stretches out, it would time out at 24 months.

And as with any agreement, the parties as you go hopefully are talking and building a relationship and -- and understanding the dynamics of things. So there's always an opportunity for parties to mutually adjust things and -- but that is our offramp that way.

We -- we told them -- we proposed to tell them that we will make that terminal a live terminal for 24 months for them to use and not for them to have to go purchase those ground services. That -- that is the bargain and that is our -- and that is our skin in the game.

MS. LIOTTA: I have -- I understand that. I did look at, and I apologize I didn't print it out so it may be an older version, but $I$ think it was, one of the contracts there was a schedule of fees and it all said waive, waive, waive, and then it said under two years, after two -- after whatever

> amount of time, it would go back to the fee schedule, but the fee schedule says all waived. So it's a little ambiguous what happens after two years.
> MR. ROBERTS: So this -- these waive -- in the master services agreement, these fees would be waived for the duration of the master services agreement, but they do not address ground handing. The ground --
> MS. LIOTTA: Or it -- or it said something like max two planes and then the other fees apply, but there's no fees --
> MR. ROBERTS: I'm sorry. So I know what you're talking about. That was for overnight. Should -- should Avelo have a pattern where their last flight of the day they want to come in, deplane, and leave a plane crew overnight, it -- it is an attractive proposition potentially for them to have an inexpensive place to park a 737 overnight.
> So, under this -- actually, this MOU -- one of the agreements, the deal is we have the space to hold two 737s overnight without impacting beyond the terminal. So we've told them if you want to park something overnight, you can do up to two.

Regular charges would apply beyond two if that's -MS. LIOTTA: Do we -- do we have a regular charge defined?

MR. ROBERTS: It would be in a tariff. MR. HARVEY: We do not. We have not come across this in the past, so that would be something that'd have to be established.

MS. LIOTTA: And when it says overnight, what -- what is the end of overnight? Like I'm just --

MR. ROBERTS: So it's defined as a -- an arrival on one calendar day and a departure on a subsequent calendar date --

MS. LIOTTA: So -MR. ROBERTS: -- of the same aircraft. MS. LIOTTA: -- in a scenario where we're, you know, very successful and we end up like having some other provider come in and want to use the terminal let's say 9 a.m. and a 737 is still parked there, don't we need some limits around when they have to move the plane? MR. ROBERTS: So -MS. LIOTTA: Because it's not -MR. ROBERTS: Yes. MS. LIOTTA: -- such a big terminal you can
just line them all up. There's --
MR. ROBERTS: Right. So one of the beauties of not having one of those contracts of adhesion with a ground service agreement is that we retain management of the terminal environment.

So we have the discretion to say at the end of the day, with collaboration with the airline, we can -- we're going to have to align slots potentially, right, just the way a big airport does where there may be competing carriers jockeying for that 10:00 arrival time. And we are going to be -have to be the fair and impartial referee of allocating those slots and -- and other resources, like the square footage footprint of a 737, and we may need to move them down the runway.

MR. HARVEY: And --
MS. LIOTTA: Okay. As long as you think that the paper gives us flexibility to say we're going to need you to work with us and adjust here and there, okay.

MR. HARVEY: If I may, Board Member Liotta, we do have a space over there, by the way, to -- to overnight two 737 s and still have gate access. So there -- there is room to do that.

MR. ROBERTS: And, Mr. Harvey, I forgot to
speak to it, but $I$ think it would be helpful to describe also in terms of an asset that we have are the certifications that we hold, like our 19 -Part 139 --

MR. HARVEY: Yes.
MR. ROBERTS: -- certification and our -- our TSA certification and -- and what kind of investment that reflects. MR. HARVEY: Well, the -- the investment with TSA, of course their services are that there's no charge for their services in the terminal and that's -- that's something that's provided by us being a federalized airport. So it just comes with the territory, so to speak. So that's no cost to you.

MR. ROBERTS: But we have a certified security --

MR. HARVEY: We do. We have a -- an approved airport security plan that's TSA approved and FAA approved to meet all of the specifications and the requirements that -- that they require.

They're -- they're extensive. I know that's a -- it's just a safety and security issue for having 121 operations or potential 121 operations on the field.

MS. LIOTTA: Okay. I heard of the 139, and in my experience of working with businesses, there's always a cost for compliance.

MR. HARVEY: There's a cost -- I'm sorry?
MS. LIOTTA: There's always a cost for compliance. When you need to do training of your people, put in certain facilities to meet whatever requirements, there -- there's costs involved.

MR. HARVEY: I agree. And I've always viewed that as a -- an enhancement otherwise to the -- to users and tenants of the airport.

MS. LIOTTA: Yeah, I'm not disagreeing with it --

MR. HARVEY: Yeah.
MS. LIOTTA: -- but I just think we should be open and honest about what this investment really is and what the cost is to the airport.

MR. HARVEY: It's -- it's not a great cost, though, for training and so forth. It's -- it really isn't.

MS. LIOTTA: I just don't know because --
MR. HARVEY: I understand.
MS. LIOTTA: -- I never have seen it identified. But when someone tells me things don't cost anything --

MR. HARVEY: No, there's all --

MS. LIOTTA: -- as a business owner, I'm always a little bit wary of that.

MR. HARVEY: You're right. Just staff -staff time is always a cost, absolutely.

MR. ROBERTS: So, yes --

MS. LUDLOW: So --

MR. ROBERTS: I'm sorry, Ms. Ludlow.

MS. LUDLOW: No -- excuse me, no. I was going
to say, is there a seat tax or is there a way to help recoup some of the cost?

MR. ROBERTS: Presently there is a -- we do
not as an airport charge a passenger embarkation head-per-capita thing. So that -- as a practical matter, that gets stacked onto their ticket cost and goes into their economics. So we -- we do not impose a per capita like a tax or a --

MR. LUM: It's called a passenger facility charge.

MR. HARVEY: PFC charge, that's correct.
MS. LUDLOW: Okay. Thank you.
MS. LIOTTA: So, longer term -- and my
understanding also is the way that this is being discussed, this is not going to be a blueprint for every carrier that wants to be here. Because if we
had three or four of these, there's -- there's no way we could carry --

MR. ROBERTS: Right.
MS. LIOTTA: -- two years for every operator that wanted to be here.

MR. ROBERTS: So we -- we addressed that in the MOU and we are really speaking to the FAA when we did that. And what we're telling the FAA is, what's different about them?

Well, what's different is it's risky to go into a new market and start up and we recognize that risk and we are going to treat them a little different, right? So, FAA, we're just telling you we're going to treat them a little different because they're willing to take a risk to come here and start this. And -- and that was part of the preamble of the MOU.

So -- such that if a piggyback carrier were to show up and knock on the door and ask for the same arrangements, there would be a basis potentially for some differentiation between the carrier that might come later and want to sort of piggyback on the infrastructure and -- and the skin in the game and the investment we're making for this one single carrier.

So, all these -- you know, at any other airport, the training you just addressed, and it's a -- of course it's a real cost, the certifications, all of these things, we presently don't have five carriers to spread it over, right? MS. LIOTTA: Right.

MR. ROBERTS: And so -- so that's part of what the FAA should recognize, is that's our contribution, and we're saying it might not be economically sustainable for a carrier to come in and try to carry all that load on one new startup operation, and -- and so, that's the -- the mutual risk that the two parties are taking.

MS. LIOTTA: Two followup questions. One, let's say this is all sup- -- very very successful, everybody's happy and we reach the max turns and they want to stay here. You know, the startup -- the honeymoon period is over. We need to start recouping our costs at least.

MR. ROBERTS: Let's talk.

MS. LIOTTA: Is there -- is it built in there or is it just the MOU terminates and we have to kind of keep an eye on that ahead of time?

MR. ROBERTS: It's like -- it's like anything else, it's -- it's this is as far as we can go and
six months before we get there, we should start talking.

MS. LIOTTA: Okay.
MR. LUM: Can I make a point, Mr. Chairman?
And this might get to your concern about the depreciation and the maintenance on the facility.

Once we hit 10,000 passengers, the FAA will write us a check for a million dollars as part of the Airport Improvement Program. That's money we're not getting today.

MS. LIOTTA: Isn't that in a calendar year or a budget year? We're not --

MR. LUM: Yeah.
MS. LIOTTA: It's not a total-total.
MR. LUM: Right. Right. But I calculated we would need about 72 flights to get to 10,000 passengers at an 80 percent load factor.

MS. LIOTTA: So 80 percent full flights, 72 of those on a 737?

MR. LUM: On a one -- on an average of about 175. So there are two kinds of 737s they fly, so it's an average of 175 seats.

MS. LIOTTA: Is there any data from them on what their load usually is for new routes?

MR. LUM: Yeah, I -- I can pull that data, yes. Yeah, that data's available through probably January.

MR. ROBERTS: So about 10,000.
MR. LUM: Hauling people to Florida these days is -- is not difficult. It's easy to get people on airplanes to come to Florida.

MR. ROBERTS: To put a super fine point on that is that we presently as a GA airport are in the $\$ 250,000$ grant range. So the incremental del- -- delta -- difference would be an additional 750 net -- net growth to our budget for the grant assurance that Mr . Lum is describing.

MS. LIOTTA: My second question, and this is really a little off -- off the main road, again assuming -- we're only talking about this deal, but assuming, planning purposes, we get a second airline who sees that this is successful, they want to open up something in the northeast for -- to here as well.

Do we have any analysis of what might be a fair charge for them so we're not necessarily stuck in a three-year --

MR. ROBERTS: Two.
MS. LIOTTA: -- I'm sorry --
MR. ROBERTS: Yes.

MS. LIOTTA: -- feels like three years --three-month process talking to another carrier and maybe have some of that homework done?

MR. ROBERTS: What I'm really thinking is that with -- with Mr. Clarke's pencil and -- and eraser and spreadsheets, we're gonna -- we're gonna learn what those numbers are. And I -- I'd be honest, I -- I don't feel like I really have that congealed.

MS. LIOTTA: Okay.

MR. ROBERTS: But imagine the operational experience we will have had and that Mr. Clarke will have tracked and -- and specifically attributed to this business center. I think you would have a very informed concept when that new carrier arrived. We -- we will know what our nut is, as they say.

MR. LUM: Can I make another point?

One of my other clients is the airport in

Punta Gorda, and Allegiant has a base at Punta Gorda. During the winter, during the peak season, Allegiant bases 14 airplanes in Punta Gorda with a similar deal to what -- what we're proposing here.

And that is a perpetual deal. So airlines --
any airline flying to Punta Gorda pays nothing. But they've got 14 airplanes where the passenger's going through the terminal generating revenue for the airport, and it's an extremely profitable proposition for the airport to not charge Allegiant anything.

That airport $I$ think is probably going to board about 800,000 passengers this year, and the revenue those passengers generate from the airport for parking, rental cars, and concessions more than pays for the cost of providing the service to the airline.

MS. LIOTTA: Do you have a rough guesstimate on size comparison between Punta Gorda and St. Augustine size-wise for the airport?

MR. LUM: Size-wise for the airport?
MS. LIOTTA: Like how big, how much square footage -- like literally how big is the airport?

MR. LUM: Oh, yeah, yeah. No --
MS. LIOTTA: I don't even know where we --
MR. LUM: No, no. So --
MS. LIOTTA: -- could put 14 planes.
MR. LUM: -- Punta Gorda started with two airplanes like what -- what Avelo's proposing, and they've expanded the terminal out as Allegiant has
grown. And they're about to go into another growth phase so Allegiant can bring more airplanes to Punta Gorda.

MS. LIOTTA: So it sounds like they have more airside space available for this kind of work. I think --

MR. LUM: Yeah, yeah.
MS. LIOTTA: -- we're a little more rate limited --

MR. HARVEY: Yeah --
MR. LUM: -- than Punta Gorda would be.

MR. HARVEY: -- I don't mean for it to come off wrong, but they kind of had an advantage after a hurricane years ago. They were essentially wiped clean and got a fresh start. So they were able to plan for, you know, a different way of setting up their airport.

MR. LUM: And I think in this -- in their most recent expansion that was previously done, I think they -- they moved a flight school somewhere else so they could put more concrete on the ramp for Allegiant.

CHAIRMAN OLSON: Okay.
MR. ROBERTS: No --
CHAIRMAN OLSON: Did you have one more thing
to add?
MR. ROBERTS: No, sir, I'm good.
CHAIRMAN OLSON: Okay. Any other board
discussion before we go to public comment at this
point?
(None.)
CHAIRMAN OLSON: Okay. We have one request
for public comment. Mr. Liotta.
MR. LIOTTA: Matt Liotta, 93 Lake Mist,
St. Johns.
It sounds like the board is actually looking
at two different things here, as -- as I understand
it: An agreement as to whether they want Avelo to
come here, and then separately, how they're going
to take care of the ground services for Avelo.
I just want to start out by saying that if
that is indeed the case, I support Avelo coming
here. The grounds service is a whole different
matter. I like that Mr. Clarke started on a
financial analysis. I think you should actually
have one, and it's kind of crazy that all this time
has been put on getting a carrier here and there
isn't one.
But I think one of the things that has come up
from the last board meeting on this topic is this
whole discussion about that residents of St. Johns County want airline service here. And I don't doubt that in the least, but I also think that there's a difference between airline service for tourists and airline service for residents.

Residents want to go somewhere, and generally that's through the hub and spoke system of -- of the national air service. And tourists, you know, it's a matter of trying to find places where you can get people here easier. And I think we're -we're really with Avelo talking a lot about tourists.

And, you know, Commissioner Dean talked about the value of tourism here, so there's certainly economic benefit to it. But $I$ just want to say that if we end up bringing lots of tourists here via this airline service, that's not going to make the residents happy because that doesn't really save them from driving to Jacksonville to go to, you know, the cities that aren't served by Avelo. So I think it's worth understanding the distinction between the -- the two.

I mean, when we talked about the routes that Avelo is proposing, there was like a top 30 list of routes there. Those weren't on there. So
apparently where people are going from here is not
to those places.
The other thing $I$ want to say is that it seemed like at the last board meeting there was two opposing viewpoints. There was a viewpoint that it doesn't cost the airport anything to have their staff do two jobs, and then there was another viewpoint that doing two jobs is worthy of the extra compensation.

I've got to say I agree with Kevin. You know, if you're doing two jobs, you should get paid for it. And I think this idea of forcing the airport staff to do two jobs and not get paid extra for it doesn't make any sense to me. We should figure out how much it costs and we should compensate them appropriately for the work they do.

Finally, I'd like to talk about planning for success. That was brought up a little bit. You know, if we're going to have an airline and we want them to be successful, what are you going to do when they are successful? How do you have in place plans to actually do that?

You know, there was -- you know, it's one thing to have a plan and think it's good, but what happens when things go faster than you planned?

There was this two-year thing versus 650 enplanements. What if they start bringing more planes? Maybe the 650 number's a better way to go than two years. That way if it's more successful, right? Can you manage you make a plan to, you know, invade Iraq and get Baghdad in 90 days and then it turns out you're there in three days, right? You've got to plan for success. And then, you know, the last thing I'd say is that there's a lot of freebies here. Even if you don't provide free ground services, you're not charging them a flowage fee, you're not charging them anything for using this airport. Other air carriers would like that same approach, and I think that if you're doing it for one air carrier, you've got to do it for all the air carriers. Thank you. CHAIRMAN OLSON: Okay. Let's see. Again, the action that we would be taking would be to -MR. ROBERTS: Would be to permit Mr. Lum to convey these two proposals to Avelo with the confidence that the board has agreed to propose these to Avelo as a term of service. CHAIRMAN OLSON: Okay. Do we have a motion for that? MS. LIOTTA: Well, before we get into it, I
guess maybe I'd like to ask one question to -- to Mr. Clarke. And I hate to put you on the spot, but you're our financial expert.

Do you have a -- would you recommend this for us, or would you -- or is there information you don't have that you think you need?

MR. CLARKE: I think if Mr. Lum pro -provides the information, the assumptions with respect to the parking and the -- the rental car royalties, if we could -- you know, I think we could make it work. Just my -- off the top of my head, it seems like it's feasible.

I would like to see the numbers conceptually. I -- I like the idea, but I also like -- appreciate Mr. Liotta's comment about maybe using the 650 threshold before we -- you know, because we -- if we are successful, we can be damned with success and not be able to keep up. That's -- that's a large concern, too, is --

MS. LIOTTA: Yeah, I think --
MR. CLARKE: -- not -- not being prepared.
MS. LIOTTA: Yeah, it's -- the way it's
written, $I$ think it terminates in two years or 650 turns, whichever happens first.

MR. CLARKE: Right.

MS. LIOTTA: But if those two -- I'm sorry, 650. If those turns happen faster than anyone anticipated, we'll need to be aware of that and get ahead of it.

MR. LUM: Right.
MR. CLARKE: I mean, I'm -- like I said, I'm conceptually uncomfortable. I'll be more comfortable once I see the numbers. You know, I could -- I could turn this around I believe working with Mr. Lum and Mr. Harvey, you know, in a couple of days if that's -- you know, if that's acceptable, and we can look at the numbers and see what there -- see what 450 -some flights a year, what -- what kind of revenue that's going to generate for parking.

I think the -- the other comment that
Mr. Roberts made is having a separate business line makes perfect sense. We need to track these costs very closely. And, you know, there's an old saying in my profession, if you don't measure it, you can't manage it. And so, we have to measure everything. And so that just goes without saying.

But if that's okay, I'd be favorable to, you know, accept it pending, you know, an updated analysis and, you know, make sure we're comfortable
with that, if that's -- if you think that would be --

MR. ROBERTS: Well, I think just in terms of the logistics, $I$-- they may well have a counterproposal, right? So, this -- this, we've had an informal dialogue, but as of today's date, Avelo has not had any commitment from the board to rely upon, is how I think they would fairly state it.

And so -- so what I think they're looking for in the short term is, they want to start selling tickets, do you have a proposal? And so, this is -- I -- I would be surprised if they signed it and sent it back. Maybe they will. Who knows? But this is probably the first part of a dialogue with them.

So in terms of the logistics, $I$ think it would be desirable to -- if the -- if the board were comfortable with this concept, that -- the concept's not going to change much. The deal -the essential deal isn't going to change much. We're certainly not going to write a check, right? So we're -- we've gone as low as we can go, right? So we're not going to write checks directly to the carrier. So there's no -- there's no
monetary counterproposal on their part.
And so, the -- the notion of this structure was, we have a period of time to develop these answers ourselves as this process goes, but I think -- my sense and Mr. Lum could probably speak to it better -- is that there's a real timeliness issue because for better or worse, the -- the first time the board entertained this service proposal was -- was kind of at the eleventh hour for them.

And so, there -- there is a sense of need for
some reciprocated commitment, I -- I think is a fair way of what Avelo would be looking for.

Mr. -- Mr. Lum has got --
CHAIRMAN OLSON: Okay.
MR. ROBERTS: -- the pulse of Avelo better than I do.

CHAIRMAN OLSON: Okay. Let's see. Well, I've asked if there's someone that wants to make the motion. I will make the motion.

MS. LUDLOW: I'd like to say one thing first.
It looks like we're trying to make a motion and pass something that we don't have all the data. It looks to me like we need more data coming in before we pass and approve.

CHAIRMAN OLSON: Well, I mean, we have -- we
have the protections in the proposed MOU that Mr. Roberts has talked about.

This is not a -- this is not a -- you know, we're -- we're again as a partner going forward with something that we don't know what the full market will be as it checks in, so there -- there will be unknowns. We have Mr. Clarke, who has developed a good framework for keeping us on board, and we have protections that are also embedded in the MOU. in anything that we do that involves the private marketplace, we will not always know everything absolutely without it being tested.

MS. LUDLOW: Well, I think Mr. Roberts has done an excellent job. I don't think that's where we're lacking in data. It's just like -- just more of the statistics of it that we need.

CHAIRMAN OLSON: Let's see.
MR. HAY: Mr. Chairman, I did submit a piece of paper for public comment.

CHAIRMAN OLSON: Oh, you did?
MR. HAY: Yes, sir.
CHAIRMAN OLSON: For this one?
MR. HAY: There should be several checks,

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\begin{aligned}
& \text { three -- three checks on there. } \\
& \text { CHAIRMAN OLSON: I don't have -- } \\
& \text { MR. HAY: I handed it to Ms. Cindy -- } \\
& \text { CHAIRMAN OLSON: You're Mr. Hay? } \\
& \text { MR. HAY: I am. } \\
& \text { CHAIRMAN OLSON: Oh, you're down for executive } \\
& \text { director position and public comment at the end, } \\
& \text { but -- }
\end{aligned}
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MR. HAY: There should have been one for airline, too. If that's my mistake, then I'll sit down.

CHAIRMAN OLSON: Okay. Go ahead. Come -come forward, please.

MR. HAY: My name is Bill Hay. I'm a tenant here on the airport.

I'm hearing, all of you are hearing something that we heard in Washington just a few years ago. You -- you're begging for motions from the floor. I'm hearing flashbacks of, we've got to pass this in order to know what's in it. We're hearing people saying, we're not going to write checks, but we're making commitments. Are commitments not essentially checks of our loyalty or our ethics and everything else that's involved with bringing an airline here?

The facts are on here. Three out of ten stars for Avelo on Pilots.com. Tripmaster, 3.3 out of 10 for Avelo. We're offering up our concrete to someone who's going to take our money, get our free giveaways, and probably not being here very long. If you remember when the news broke that the director was working on getting another airline here, if you read down, First Coast News, News4Jax, whatever 47 is, in the comments section, people were saying, well, that's great, but they have never go anywhere I want to go.

If you look at the cabbage that you were sold over here in slides, Atlanta wasn't there, Dallas wasn't there, Miami wasn't there, Chicago wasn't there. People want to use the hubs. If they're going to leave St. Augustine and go somewhere, they're going to transfer planes in Atlanta or Chicago or Dallas or Miami. We're selling them seats to places they don't want to go. And he's right, we're bringing tourists in because everybody wants to come to St. Augustine, but we're on the hook for that. We're giving away free services.

St. Augustine Airport needs to understand that they are a general aviation airport. I don't know who's going to get a bronze plaque on a terminal
somewhere that says, $I$ was on the board when we brought an airline here, because there's no reason for an airline here.

135s would do better here. Something like Vintage Props and Jets would do better here. Up would do better here. Leave the 121s for Atlanta and Miami and Orlando. I'm still going to drive to Jacksonville.

90 percent of the people that live in St. Augustine are going to drive to Jacksonville or Orlando. They're not going to come here and worry about parking problems. They're not going to come here and worry about an airline that gets a three out of ten even showing up with a plane.

Table the idea of an airline for a while. You guys are a team of surgeons. You've got a patient on the table. You've got lawsuits to deal with. You've got hangars to build. You've got a whole lot of other stuff to be concerned about. You've got an executive director search going on. Other than an airline. If this airline doesn't want to wait, another one will come along. Thank you.

CHAIRMAN OLSON: Okay. Now, I mentioned before I am ready to make the motion myself to advance the proposal of this that's been worked out
by Mr. Roberts back to Avelo. So I make that motion.

MS. LUDLOW: I second the motion.
CHAIRMAN OLSON: Okay. Motion made and seconded by Ms. Ludlow. So calling for a voice vote. Ms. Cash-Chapman, going alphabetically? MS. CASH-CHAPMAN: My vote is no right now.

CHAIRMAN OLSON: Mr. Clarke?
MR. CLARKE: Nay.
CHAIRMAN OLSON: Ms. Liotta?

MS. LIOTTA: No.
CHAIRMAN OLSON: Ms. Ludlow?
MS. LUDLOW: I don't need to. We have enough.
CHAIRMAN OLSON: Well, we need to register how
we feel about this --
MS. LUDLOW: I --
CHAIRMAN OLSON: -- opportunity.
MS. LUDLOW: I seconded, so I said yes.
CHAIRMAN OLSON: Okay. I vote yes, also.
I feel that the vote -- a vote yes is a vote to provide air services that are no long -- not now available to our -- our local users of transportation.

We are a transportation facility. We provide air -- access to the air. And -- to have the

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ability to -- an option to have access to the air
at very competitive prices without driving almost
to Georgia to -- to have those -- have that
transportation opportunity, I feel is very
important to our -- to our citizens and to the
region we serve. So I vote of course yes, also,
and so the motion is defeated.
    MS. CASH-CHAPMAN: I do just want to say I'm
not against having an airline. I just don't know
if this particular airline and the routes are the
best for us right now.
    So I just -- I don't want it to sound like I
voted against this, I'm anti-airline. I'm not by
any means. But when we do this, we need to do this
when it's right for us and when it's right for our
county.
    And I think that taking into consideration the
public comments that have come forward is extremely
important because those are the people that put us
in these seats as well.
    And so, I just -- I don't want it to sound
like we're all saying, absolutely no air services.
I think what we're saying is, this isn't right for
us just yet. And -- and there are plenty of
airlines out there and -- and we can revisit this
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& \text { at another time. I just don't know that this is } \\
& \text { right for us at this time. } \\
& \text { (Ms. Ludlow exits the room.) } \\
& \text { MS. LIOTTA: I think a couple of issues. } \\
& \text { Again, I'm -- I don't really even necessarily }
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have a problem with Avelo per se or bringing
tourists in. I do think it's a very important
distinction that our community wants to be able to
go places and use this airport. And that's a
distinction $I$ think that's been lost in a lot of
the conversations.

When I was campaigning, I did speak with a lot of citizens who were very -- who brought up the scheduled service. And they always said it in the context of, I want to be able to go places without having to drive to Jacksonville, or sometimes I even have to drive to Orlando and I would like to be able to use the -- my neighborhood airport because I see you guys can get the scheduled service in. Get it in here so $I$ can use it as a member of the community.

MS. CASH-CHAPMAN: Uh-huh.
MS. LIOTTA: And so $I$ think it's a distinction that with a very big difference with airlines that are bringing in -- you know, coming from

Wilmington, Delaware, $I$ don't -- that's -- that's tourism-related, and that's not necessarily bad, but it's -- I don't necessarily think that when our constituents say we want scheduled service, what exactly it is they are thinking of, what their priorities are.
(Ms. Ludlow reenters the room.)
MS. LIOTTA: It's not -- it's painting with too broad a brush to say all scheduled service is the same as far as what the people of St. Augustine want.

And, you know, my follow-up would be, I don't think we have to vote no on this today. What happened was both of those air -- both of those agreements were presented as a package. They rose and they fell together.

It doesn't have to be that way. If there's a motion to give them the -- the first agreement where they could come here and we waive the fees, we can do that and I would support that.

But also, to put us in the situation where we're providing two years or 650 turns of ground service where we don't even fully understand the cost, we don't fully understand the HR implications that it may have, we don't have the contingency
planning of what happens if there's wild success and we have to ramp this up and then if it is successful, that's going to put on the radar of other carriers, and then there is the -- the FAA risk of them disagreeing that this is something that can only be -- an agreement that can only be given to Avelo. And in that situation, if it was found to be something that we had to offer all -all airlines, that would be a huge financial burden.

So there is some risk there. I don't know to what extent. But I think that that is also a risk of offering a ground services subsidy. And that's what it is, it's a subsidy. And some subsidies can be fine to help an airline start up, but I don't think we truly understand the metes and bounds of that subsidy or what is in for our operation, why I'm struggling really hard with it and can't quite get there today.

And we can continue to look at it. I
understand there's timing issues. I would -- I
would encourage us as a group and staff to see if we can get a little bit more information to try to understand this and have some -- some more of a real business plan kind of plan like this is --

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    this what the implications are in these scenarios
so that we'll know what it means if we have to
bring on more staff. What is the -- what is that
going to look like if we have to do it, so we can
know what we're getting into if we vote yes.
    MR. CLARKE: Would you -- would you be an
    advocate of signing one agreement, like the MOU
    first and then --
    MS. LIOTTA: Not the MOU, the other one.
    MR. CLARKE: The other one?
    MS. LIOTTA: The --
    MR. CLARKE: Sign the other one first and
    then --
    MS. LIOTTA: Yeah, the ground services one I
    think is the one that has a lot of unknowns in it
    and it's I find --
    MR. CLARKE: Personally I would like a little
    bit more time to analyze the -- the new
    assumptions. I'd be -- I would be in favor of
    that, if -- if we can bifurcate those two
    agreements. The other...
    CHAIRMAN OLSON: Mr. Roberts, what's the
    implication in the -- in exchanges or the
    advancement of this opportunity with acting on one
    of these without the other? Or do they really go
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together and they really can't be separated?
MR. ROBERTS: So they can be separated conceptually. For a lot of reasons, this would be a beneficial thing. Avelo could sign this with no risk or commitment to it, right? I don't know that they would, but they could.

And -- and so, for a lot of reasons, that would be a desirable thing, to get one off the table. And -- and everything you could get off the table and have everything that remains be more focused would be great.

So, madam court reporter, this is -- what's being discussed is the proposal that's styled Airport Charges and Operating Agreement, Version -March 27, 2023, Version 32, would be the -- the proposal to make.

CHAIRMAN OLSON: And that's what you characterized in your presentation as the master services agreement.

MR. ROBERTS: Yes, sir.
CHAIRMAN OLSON: Okay.
MS. LIOTTA: Yeah, and I think that one, it does have -- it's no -- no cost, no risk. So I think that sends a good message.

And I believe we talked about getting some

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additional information from Avelo about what their
volume is, especially on early flights, which
would -- could help us with the business planning
of how quickly might we need to assume our ramp-up.
We may need to ramp up ground service supports for
the MOU.
    So I think we could take the opportunity to
get some more data both from our staff and from
Avelo to get our arms around this a little bit more
on the subsidy side.
    CHAIRMAN OLSON: Is there a motion to act
separately on the master services agreement as
specifically referred to by Mr. Roberts?
    MR. CLARKE: I'll make that motion.
    MS. LIOTTA: I'll second.
    CHAIRMAN OLSON: Motion made and seconded to
    advance the master services agreement. I'm going
    to take a voice vote again. Ms. Cash-Chapman?
    MS. CASH-CHAPMAN: I vote yes.
    CHAIRMAN OLSON: Mr. Clarke?
    MR. CLARKE: Aye.
    CHAIRMAN OLSON: Ms. Liotta?
    MS. LIOTTA: Yes.
    CHAIRMAN OLSON: Ms. Ludlow?
    MS. LUDLOW: Aye.
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CHAIRMAN OLSON: And $I$ also vote yes on that. Okay. That motion is carried.

What would we need to -- in order to be in communication as we advance that to Avelo, we need to be able to have -- say something else with it.

MR. ROBERTS: I would -- I would maybe solicit from Mr. Lum what -- he would probably have the better pulse of what Avelo's window of opportunity is and how soon we would need to turn around a -or not, the -- an agreement that addresses ground handling services in some way.

Do you have a sense of how -- for the deal to work this season, I'm going to call it this season, how soon would we need to follow up with a revised ground handling agreement?

MR. LUM: I don't think June 15th is -- they don't have to start on June 15th. They could start on July 15th, August 15th, September 15th. Although, the further we get into the off season and away from the peak season, it's -- it's going to make their business case more difficult. But I would suggest that $I$ get together with Mr. Clarke and work on the -- both the revenue analysis and the cost analysis.

And, guys, $I$ think what we're going to find
here is this is going to be a profit center for the airport if it -- if we go through with it. It's going to be a profit center for the airport.

And what I'll say about people in
St. Augustine using the service versus just bringing tourists in, when Frontier was here, about 40 percent of the people on Frontier flights were residents of this area. So it wasn't a hundred percent inflow, it was about 60 percent inflow and about 40 percent outflow.

So Frontier served from -- served -- served some obscure destinations like Trenton, New Jersey. And, you know, people that wanted to go to the Philadelphia metro area went to Trenton, just like they would go to Wilmington if they want to go to Philadelphia.

We don't have any data for a place like New Haven, Connecticut, but New Haven, Connecticut where Avelo wants to fly, you know, serves a pretty broad market area stretching from the New York City suburbs in Connecticut up to the Boston suburbs.

CHAIRMAN OLSON: Okay. Just to add on to what Mr. Lum just said, I ended up being -- with the news of what is being proposed here, ended up in a conversation last week with someone that was very
excited about the New Haven as an access into
New York City.
Apparently the trains run very frequently into
Manhattan from New Haven and it's a short train
ride, and they said well, that -- you know, that's
another -- that's a great way to get into the
New York area.
Also, aren't -- I believe the
Raleigh-Durham -- well, I know New Haven, other --
other Avelo flights go into some of these cities,
so --
MR. LUM: Yeah.
CHAIRMAN OLSON: -- there is for example, RDU,
there's an opportunity to use RDU I assume as a --
as a connection if it can work out, if you're not
destined to be in that area.
MR. LUM: They would be few and far between,
but the opportunity's there.
CHAIRMAN OLSON: Yeah. Okay. So, I believe
we're at the end of this item; is that correct? So
we can move on.
EXECUTIVE DIRECTOR POSITION
CHAIRMAN OLSON: Okay. Next item is executive
director position and we have -- Ms. Liotta, did
you want to mention anything about this?

MS. LIOTTA: Yes, we -- I think that I have unfortunate news, which is that the offer -- that Jerry Brienza declined the offer that was sent to him by the board. And so, at this point, we need to make a decision on what the next step is. And as $I$ see it, there are really two high-level options, two paths to go down. One, a whole new search, unknown how long that will take, what that will cost. So, that -- that's a question mark.

The -- I think the cost, based on what my recollection is of prior board meetings, is about $\$ 40,000$ and probably at least a couple of months. I don't know how fast they can move, but I'm assuming two-plus months.

The other option is for the board to make an offer -- in my -- in my view, the second option is for the board to make an offer to Sam Carver, who was the close second on -- in consideration. And we've done the work of putting together an offer, so we could potentially make him the same offer and get that out immediately.
MS. CASH-CHAPMAN: If I -- if I could just say
something.
So I spoke with -- sorry. I spoke with

Mr. Brienza and it became really clear to me when we spoke that we as a board convinced him not to take this job.

And I'm sure there was no malicious intent, but according to him, it was based on individual conversations that board members had with him as well as the introduction of additional meetings and committees that he felt he should be responsible for doing -- or developing and reporting back to us. He was left wondering when we would allow him to do his job if we tied him up in meetings with us so frequently.

I'm going to refrain from using the adjectives that I was told other board members used to describe us. The fact that numerous board members called him repeatedly during the interview process instead of utilizing the interview and follow-up advantages that we had shows any candidate that we as a board do not know how to go through an interview process appropriately and borderline abused the privilege of having his personal information.

Additionally, a board member or some board members mentioned, and I quote, a rich tenant on the airport, stating that if you don't stay on his
good side, you won't last long here. And I am both embarrassed and I am disgraced by this comment. Insinuating that any person has a hold on this airport or this board is wildly inappropriate and, more importantly, inaccurate.

At this point, we have a current executive director on administrative leave after years of work here and we have a candidate that specifically told us in his interview we are his dream location and his dream job, turn us down.

Guys, this is an "us" problem, it's not a "them" problem right now. I think that it is time that we let the dust settle for a little bit. I think that we need to wait at the very least a year before we move forward with a new search.

At this point, if we move forward now, we risk the candidate pool being very similar to what it was just a few months ago. And quite frankly, we're not very desirable right now.

In saying that, $I$ think that the job of an interim director is to keep the daily operations of this airport running smoothly. I think that Mr. Harvey has done and continues to do this. It's no secret that he knows the airport better than anyone else and the staff know and

> trust him. It makes the most sense to keep him in the interim role until the next executive director is brought on board.
> It doesn't make any sense to try to bring in a new interim director because, number one, Mr. Harvey is doing the job and he's doing it well; and, number two, we'd still be relying on him to train a new interim and then train a new executive director in two years. That's a waste of our time and our resources.

Bringing someone in will send a very clear message to our staff that we don't think that Mr. Harvey is capable of the job when evidence proves otherwise. Breaking the trust any more than we already have with the staff will leave us with a weak morale at best and potentially without a staff at all.

It's time that we put our personal feelings
aside and we focus on the greater good of this airport. We need to focus on what we're doing well and I think we have a lot of things that we're doing well.

But I recommend that we keep Mr. Harvey on in an interim executive director position with the conditions of Mr. Brienza's offer, minus the relocation payment, with the potential to have him step into an assistant executive director position upon the successful conclusion of the executive director search.

CHAIRMAN OLSON: Okay. Thank you. Other comments?

I have -- I have also -- not as detailed a feedback as we just heard, but I also got -- talked with Mr. Brienza after he had sent his letter declining.

I had not talked to him since he was here on-site and $I$ was also very interested in knowing why he had been enthusiastic, very enthusiastic about the airport, about the community, about the idea of coming and -- and taking this job, and why the salary that -- that Ms. Liotta had worked out with him was acceptable to him. It was not a salary thing. And it appeared to me the same way that it appeared to Ms. Cash-Chapman, that this was a recruitment that we lost, and we lost it in the site visits and the interaction with the board.

I had called him on the premise or the possibility of being able to just press him, is there anything -- anything we can do that might turn this around, and after a conversation with
him, I realized that was not the case, that we were just simply not for him and for the -- the theme of the reasons that Ms. Cash-Chapman has just expressed. So I also was going to urge that we not immediately rekindle a search.

I think one of the other things that hurt our -- us was in addition to the -- the feedback we just heard, was that we were ill-advised by ADK on the matter of a contract, that a contract was not a common thing to engage a executive director of an authority-directed airport. That is simply not the case.

I think it hurt us and we should -- we should not have been advised or told that information as a guidance for us to go forward. It ended up in a very brief at-will themed employment letter coupled with the other concerns that our candidate picked up.

So again, I -- I also believe that we need a space of time before we remount a search. I think we should in the long term look for someone of the caliber that Mr. Brienza presented. I'm not sure whether we need to wait a year, but I think we do need to just have a break time and reflect on how we have -- how we relate to our director and our
staff.
And -- and I guess my last input on that matter is that I -- I think it would be really good if we all went and individually sought out a -- it could be a Florida airport -- there are 20 airports in Florida that are -- where the airport operations are overseen by an authority board, either appointed or elected.

I would urge each of us to go and sit down and -- and spend time visiting with either the director or a member of one of those boards to just ask about what is a successful way that a board relates to its -- its director and get an idea of how that works in other airports, because it's very successful and -- and these airports are doing well and these directors are there for a long time.

So anyway, that's my thought. Again, I urge that we postpone any actions other than to go forward with our interim director at this point.

MR. CLARKE: I have a question. I'm not opposed to that, but I'd like to hear from Kevin. I mean, if he -- if he's overwhelmed, then Kevin needs help if he's going to remain as the interim director. I'm guessing, but you tell us what your needs are.

MR. HARVEY: I don't believe I ever commented that I was overwhelmed, first of all.

MR. CLARKE: Well, I mean, your --
MR. HARVEY: All $I$ commented on was that at the present time, I was doing multiple -- two jobs essentially.

MR. CLARKE: How long can you sustain that level of activity wearing those two hats?

MR. HARVEY: In the last two weeks, I've already divested myself of a few of my duties as operations manager. In -- in the meantime, I've done that.

I've -- I've assigned them to various staff members to assist with some of those tasks that we were doing daily so that $I$ would not have to focus daily and more frequent tasks that I would normally do. That frees me up to -- to -- to deal with any duties that come in as the director. I'm continuing to look at ways of divesting myself of more of those tasks.

I really think by adding at this point some additional maintenance staff even, it allows me to in-house promote, not necessarily position-wise but experience-wise, and -- and take on more responsibilities that will enhance them going
forward. There are capable people that can do that job, and by having people that can help back them up would assist in that -- in that action.

At this point, again, everything has been moving along seamlessly over the past month essentially. There's nothing that $I$ think anyone can point to that has -- that has fallen to the wayside that has not been addressed and I see no reason why that can't continue.

MR. CLARKE: I've got one more question.
If we pursue this Avelo matter, it's been suggested we have a separate business unit. I'm not sure if that should be a separate -- separately incorporated or if it would just be simply a division of the Authority. Any suggestions or thoughts on that, Mr. Roberts?

MR. ROBERTS: So, on the list to run to ground is -- is -- and I can't speak authoritatively yet and I'm going to collaborate with Charlie about it -- is whether a political entity as we are, a political subdivision of the state, can be the Owner of, you know, like a discrete business entity like an LLC, for example.

MR. CLARKE: Right.
MR. ROBERTS: And so, the -- the ramifications
of that we've already started working up that formulation and -- but $I$ don't have a definitive answer for you as I sit here.

MR. CLARKE: That's good input. I mean, are you -- would you be comfortable with that, Kevin, a separate business unit that's dedicated to --

MR. HARVEY: If necessary.
MR. CLARKE: -- the air carrier?
MR. HARVEY: If proven to be needed.
MR. CLARKE: Okay.
CHAIRMAN OLSON: Okay. Other discussions about the executive director position from the board and then we have a request for public comment?

MS. LIOTTA: Yeah. I disagree that hitting a speed bump with Mr. Brienza, which it most certainly was a speed bump, means that we should just put down the idea of the search for some unknown amount of time, and I think a year is certainly too long.

You know, we've heard over and over again that the staff is thin -- is thin, it's overworked, their -- we need more help, especially at the professional level at the administration, not less. And I think we're doing ourselves a disservice and
possibly even creating safety issues in doing so.
You know, we -- we have no executive director now. You know, we've got -- the backup would have been Kevin. Now, you know, there's no clear backup for Kevin.

On February 28th, the day that -- you know, that Kevin was made interim direct, there was an accident on the field. There's been another one since then.

I think we need to have strong leadership and some bench depth at this airport, and I don't want to see us just, you know, have a -- have setback and give up. I don't think that's the right approach.

And it's not anything to detract from Kevin's performance, not at all; $I$ just think that for a healthy administration of the airport, you need more than one person trying to do everything. You need an executive director and a strong $X O$, and we don't really have that.

I appreciate that Kevin has had to delegate some of his tasks. I can't see how he could have avoided doing so. But I -- I don't think that's the -- a long-term strategy. And maybe for the time it takes to do a new -- new search, if there's
really no other alternative, but I'm not comfortable with just putting it off for a year and seeing how things work out. I think we have a need today for leadership.

CHAIRMAN OLSON: Let me just -- oh, go ahead. MS. CASH-CHAPMAN: I don't -- I don't think that anyone's trying to give up necessarily on the search. I think that postponing it so that we can build ourselves up a little bit so that we're a little bit more desirable would be important.

And I think that if Kevin feels like he needs more help in there, $I$ think that there's plenty of opportunity within our current staff that he can bring someone up to do some of that -- I'm looking at people right now and thinking that they might be up to the task -- in the interim and then we could bring on some more grounds people to continue to learn those roles as we move forward.

MS. LIOTTA: But we're talking about an executive director role, not bringing in new maintenance people.

MS. CASH-CHAPMAN: No, I under --
MS. LIOTTA: I don't think --
MS. CASH-CHAPMAN: I hear you.
MS. LIOTTA: -- that those are fungible.

MS. CASH-CHAPMAN: Right. I hear you and I understand you.

MS. LIOTTA: And I don't think that -- that, you know, one person having some unpleasant things to say about us means that we're undesirable as an airport.

MS. CASH-CHAPMAN: Right. And I hear that, but $I$ also don't think it's just that one candidate that has some negative things to say about us. And quite frankly, we haven't looked great in the press lately.

And -- and part of my fear, too, is we go and we offer it to our second candidate who now knows that even this person who said it was his dream job, dream location, doesn't want to work for us, that speaks volumes as well.

I just think we have a lot going on right now. You know -MS. LIOTTA: Well, I mean, I think you're right -MS. CASH-CHAPMAN: -- we've got all of these new things coming in. And if we can wait six months, a year, however long it takes, let us build what we have, let us see who else can come in into the candidate pool, and then we move forward from
there.

MS. LIOTTA: Well, I -- I think you're right in that, you know, there -- we're in -- we're in a -- the airport is dealing with challenges and that's not going to be for every candidate. But there is also for the right candidate coming in at a time where a lot of things are in flux is the best opportunity for a leader to come in and make changes.

There are studies that show that when an organization is dealing under stress, that is the time where it is the most open to making changes. And so, I think for the -- and I -- you know, and at one point Jerry told me "I'm not up for it."

I don't know exactly what he meant by that, but it could -- you know, he -- he knew about the litigation, he knew about some of these other things. Maybe it was just he was looking for something that would just be steady and even-handed. I don't know. That's only conjecture. But that's -- we do need someone who can come in and give strong leadership.

And, you know, I -- we need to be transparent about that. Not saying on one hand everything's great, you know, there's no problems and then they
find out during a -- during an interview process that in fact there are issues that the airport's working with. I don't -- we should be transparent.

But I -- I think because of the -- that the airport is dealing with challenges and opportunities, that now is the time for strong leadership, not a time to put it on the shelf and say, well, let's -- let's wait for a year and see what happens.

CHAIRMAN OLSON: I just want to respond to a couple of things you've just mentioned, Ms. Liotta.

I mean, I completely agree we need to have a director that can exercise strong leadership and be the leader that our airport needs going forward and doing all the things that we envision would be great to happen at our airport.

I don't believe the approach to Mr. Brienza really was attractive to anybody that wants to exercise strong leadership. I -- again, I say that we, both you and I and the rest of our board, were ill-advised on the form of offer letter that -- and the emphasis on at-will employment that doesn't connect to anyone with the approach of being a strong leader that's going to come and be a change-maker. So I think we need to -- we really
do need to reflect on -- on that as part of how our board has come off with a good candidate.

The other point $I$ would like to respond on is the need -- or the concerns about whether we're -we're properly staffed. I think we need to now look to our interim executive director to advise us whenever -- maybe the next meeting, if that's the case -- if we are understaffed in a certain area, that we need to do some bolstering right away during this period and -- and hear that.

And I believe in my individual conversations with -- with Kevin, is that he has a really good and strong handle on the administrative functions and how they're going to be accomplished, and he will be reporting that to us on a regular basis.

So I think we just need to have the space of time, maybe not a complete year, before we mount another effort and before we continue tinkering with the executive folks that are here.

MS. LIOTTA: I'm struggling a bit here. Help me out.

When you say we need to wait, wait until we're more attractive, wait until the dust is settled. None of those things can be planned around because they're not measurable, so what -- when will we
know that we're there?
CHAIRMAN OLSON: Well --

MS. LIOTTA: When is dust settling? When is we're more attractive? I'm -- I help run a business and it's like we -- you need clearly defined goals.

So I'm ready to start another -- I'm ready to make an offer right now to Sam Parker, for example. I'm also ready to do another search right now. I'm -- would like to understand your viewpoint on when in the future based on what goals would it then be appropriate to -- to make another move?

CHAIRMAN OLSON: I was going to revisit -- I was going to suggest we -- I was going to suggest at least 90 days.

So I just believe that we have -- we -- it's not something we should forget about and put on a shelf for maybe a long period of time, but we just need to reflect on why we lost this one and understand that and think about the relationship between board and staff and look at where -- how it's working elsewhere. Whether that -MS. LIOTTA: Well, I've got to say I disagree because -CHAIRMAN OLSON: Okay.

MS. LIOTTA: -- we've got -- we have one data point. We have one person who turned us down.

I think we would be ill-served to say we have to completely change all of our plans, all of our goals because one process didn't go as planned.

I've had plenty of times where I've interviewed people, wanted to hire them, gave them an offer and, you know, they took another job because they got a better offer or whatever -- what have you.

You know, you don't always get the candidate you want and unfortunately that's just the case. It doesn't mean you stop trying to fill your position if you've got a role to fill or you start questioning yourself and it's like, you know, what did -- why am I so horrible that people didn't want to come work for me? Well, sometimes they just don't. It doesn't mean that there's anything fundamentally wrong here.

And we're not a cookie cutter with every other airport. It's -- this airport's got opportunities that other airports don't have, it's got some challenges that other airports don't have, and I think we need to be transparent about that. But that -- I don't think that means that we shouldn't
be looking for an executive director.
MR. CLARKE: Has anybody spoken to Mr. Carver? Do we know what his --

MS. LIOTTA: I spoke with him --
MR. CLARKE: -- feeling is?
MS. LIOTTA: -- and he's open to another offer. He did let us know that he is in process with other airports. He's, you know, considered -he's potentially a finalist at another airport.

I don't know what that is or how far it is, but that tells you if another airport's considering him as a finalist, that reinforces to me the -- the fact that, you know, taking him seriously as a candidate was correct.

So, I -- my opinions of Mr. Carver haven't changed. I don't know -- I think if we were to offer him today if he would still be available, he might turn it down just because of the timing issues. But certainly he didn't have a bunch of negative things to say about the interview process or the airport or anything like that when I spoke with him.

MR. CLARKE: I think it would be worthwhile talking to him.

CHAIRMAN OLSON: I think we've taken up

Mr. Carver's time to the extent that we really should. He -- he did not compare well with -- he did not match up, in my view, well with the priorities of this airport.

The -- he is not experienced in reporting and working under an authority. He is embedded in a county government structure. I believe it's the airport manager, which $I$ think is his title, is slotted as a division head that reports to an assistant county manager that reports to a county commission.

He does not oversee the facilities that house aircraft. And certainly they have very strong and prolific activity from their FBOs. They have two FBOs at Stuart. But all the T-hangar development is being done by the FBOs. There -- there -the -- he does not oversee any operation or construction of those $F$-- those $T$-hangars, and that's one of our top priorities.

He has done a good job on overseeing improvement projects for the airport, the AIP projects. He showed -- when I visited there, he showed a new -- drove around the airport and showed a new perimeter fence that had gone in.

But he does not have the set of experiences
and background and assert -- apparent assertiveness and executive presence that other candidates I believe would -- would show us.

ADK, who I mentioned a couple of times already today, did say that if we -- we have never -- we have never done a search for a director. The candidates that we were dealing with were candidates that experienced interest in the -- the deputy position.

ADK says -- and I'm not sure whether they're the firm we should use for another search if and when we mount one, but ADK said if we -- if we had advertised for a director, that we would have gotten a good higher level caliber of candidates that simply don't want to step down to be a deputy.

So, anyway, for all of those reasons, I just think it would be a bad addition to what -- some of the things we've been doing to actually shift now and make an offer to Mr. Carver.

MS. LIOTTA: Okay. Well, I think I don't -you know, that's understood. I do think it's fair to point out that the -- the prior ADK search was for an exec- -- for an assistant with the understanding that person would be executive director. The board thoroughly discussed that
previously about how -- when we did do the prior search and ended up with the three candidates, that, you know -- you know, Mr. Brienza came out of that candidate pool --

CHAIRMAN OLSON: He -- he did.
MS. LIOTTA: -- you know. So, I mean, you can't say that just because of the way it was advertised we didn't get decent candidates. I think at this point it's water under the bridge. I don't think what we did previously was unreasonable.

So, at this point, you know, if there's no appetite to further consider Mr. Carver, so be it. I think then that leads us to what do we do and that is start a new search immediately or schedule a new search. And at what -- at what time? Because I don't like leaving things unknown and undefined. I think that's --

CHAIRMAN OLSON: Do you think --
MS. LIOTTA: -- doing us a dis- -- the airport a disservice to have those things unknown, so we should make a decision on what we're -- what the next step's going to be even if it's a decision to make a decision at a later date.

CHAIRMAN OLSON: Is 90 days -- does that seem
reasonable, 90 days?
MS. LIOTTA: Personally, no. I want to get started now, but I'm -- I'm one vote.

CHAIRMAN OLSON: Okay.
MS. CASH-CHAPMAN: I'm open to a 90-day. I know I had originally said longer, but I -- I understand that just because we start in 90 days, doesn't mean that by 91 days, we have someone. I understand that it takes time and that sort of thing, and $I$ think that 90 days is a good amount of time for us to reevaluate and get the ball rolling.

CHAIRMAN OLSON: If we have a 90-day interim, I would volunteer to hunt down other possibilities that this board can look at as far as search firms.

MS. LIOTTA: So in 90 days, the next board meeting 90 days from now have a couple of proposals for other search firms?

CHAIRMAN OLSON: Yes, for this board to consider.

MS. LIOTTA: So we'd delegate to you --
CHAIRMAN OLSON: Yes.
MS. LIOTTA: -- to come back with those?
CHAIRMAN OLSON: Yes.

MS. LIOTTA: Can you make it 60?
MR. CLARKE: I was going to say let's --

MS. LIOTTA: Horse trading here.

MR. CLARKE: -- let's make it a maximum of 90 , with between 60 and 90.

CHAIRMAN OLSON: Okay. And the -- the other thing that we might want to just -- that is on my mind is I'm not sure whether the $\$ 10,000$ fee for an unsuccessful placement is -- needs to be also negotiated with ADK. Especially in the light of something that $I$ mentioned a couple of times that is an irritation to me, is --

MS. LIOTTA: Well, I think you're going to find a hard -- you're going to have a hard time arguing that that was the cause of anything going awry. It seems like there was a series of things that didn't go as well as --

CHAIRMAN OLSON: Okay. Well --

MS. LIOTTA: -- they could have. And they did
do the work. I mean, I -- I'm not sure it's worth
picking a fight over -- over that contract.

CHAIRMAN OLSON: That's just my feeling.
Okay. Well, we didn't take action, but we --

I mean, I guess we've talked this through, okay?
But $I$ do have a couple of requests to -- for public
comment on executive director position. Mr. Hay.

MR. HAY: You know, I venture to say -- Bill

Hay once again. I'm sorry.
I venture to say that in a year, you're going to be right here back here in the same position again. But I'd like to say, who keeps track of the money we spend on these search firms? Because I'm sure it's probably $\$ 50$ - or $\$ 60,000$ for the last firm that you have said --

CHAIRMAN OLSON: No.
MR. HAY: -- was bad. If that's the wrong figure, then $I$ understand.

But when you fish in a pond and you get two bites -- and that pond is a national search and you get two bites and you go back the next day or the day after and you fish in that same pond, you're likely to get two bites.

The idea of only waiting 90 days for the dust to settle, I mean, if you go on Aviators Hotline or any of the places that post jobs, St. Augustine is down like in the bottom 20 percent for people wanting to come here and work because of the infighting in the airport. You can read it online. Now maybe it's not true, but it's still online. It's for candidates to see.

If you were one of two people that got an invitation to the prom by a guy and the first date
turned him down and that guy goes back to the
second date and says, hey, you know, I've
reconsidered, I'd really like for you to come on
board, I don't see that turning out real well. So
the idea of doing this all over again in 60 days,
you're going to get the same results.
If you don't wait about six months -- and then
don't go with these big firms and do nationwide
searches. Do like you suggested: Go around to
individual airports that mirror this airport and
find out who's unhappy and might want to take a
step up to come to St. Augustine. That saves a lot
of money, in my opinion.
CHAIRMAN OLSON: Okay. Thank you.
Mr. Liotta.
MR. LIOTTA: Matt Liotta again.
I think that people underestimate leadership
of this country. Oftentimes people look to big
businesses and who are the CEOs of these big
businesses when it's small businesses and startups
that are actually the economic engine of this
country. They create more jobs. They employ more
people than any other type of business, period, and
they don't have employment contracts.
There's plenty of people that don't have
employment contracts and there's a lot of really good leaders out there without employment contracts. I bet you if we surveyed people in the room, very few if any have employment contracts. It's not about employment contracts; it's about having the right relationship between the people and the vision.

And I think Michelle makes a really good point about that that doesn't seem to line up. And I think, you know, Jennifer makes a great point about that leadership, and I think what you guys have just done is ensured that Sam Carver's not going to be your leader because he just has to read the minutes from this meeting to decide that that's not a good idea. So, I mean, this is not a great approach.

I agree with Bill, don't do a search. Why not just put up an application on your website? I bet you there's some local people around here who would apply. I know of local people here that have all the qualifications and didn't even know that it existed because the search form them didn't even contact them; they just went to the same government people who do government jobs. And there's plenty of good leaders that are not from there.

And I also think that you guys should take seriously what Michelle had to say about Kevin. And you need to not do it here. You guys should take the time to go meet personally with Kevin and say, hey, Kevin, here's our situation. Let's talk about this openly. What do you think? What are you passionate about? What's your vision for the airport? See how that fits.

Maybe there's compatibility there and you already have your leader and you just don't know it. Or maybe you guys talk and you find out that, you know, no, that -- that's not. But you should do it. Just take the time to have a conversation and -- and not do it in public like this. It will never work out if you do it like this.

CHAIRMAN OLSON: Okay. I believe those were the only two -- oh, let's see. Yes, those were the only two public comment requests. So, we're -there's no -- no formal action on executive director.

We do have Michelle is reporting back on -were you going to -- is there formal action on what you report back on?

MS. CASH-CHAPMAN: Well, $I$ was originally supposed to discuss Mr. Harvey's salary moving
forward in the interim --
CHAIRMAN OLSON: Right.
MS. CASH-CHAPMAN: -- and as I said before, I
think that he should be given the same conditions
that Mr. Brienza was offered, with the exception of
a relocation fee --

CHAIRMAN OLSON: Okay.
MS. CASH-CHAPMAN: -- until we get somebody
else in --

CHAIRMAN OLSON: Okay.
MS. CASH-CHAPMAN: -- that's going to be doing the job.

CHAIRMAN OLSON: Okay. Does that -- does that require formal action, the recommendation of Ms. Cash-Chapman?

MR. DOUGLAS: Yes.
MS. LIOTTA: There's one detail maybe to take into account. It's a minor detail, but it's worth the board understanding.

The offer to Mr. Brienza had an $\$ 800$ a month vehicle allowance. My understanding is that Kevin has a vehicle already. So I'm, you know, just pointing out that that needs to be --

MS. CASH-CHAPMAN: Do you need an $\$ 800$ allowance for your vehicle?

MR. HARVEY: No, I do not. The airport provides me transportation.

MS. CASH-CHAPMAN: Great. All right. So minus the relocation cost and the vehicle cost.

CHAIRMAN OLSON: Okay. And the housing, right?

MS. CASH-CHAPMAN: Yeah, that wasn't in --

MS. LIOTTA: That wasn't in --

MS. LUDLOW: Wait --

CHAIRMAN OLSON: That's right.

MS. CASH-CHAPMAN: -- Mr. Brienza's --

MS. LUDLOW: -- wait, wait.
MR. HARVEY: I do need some work done.

MS. LUDLOW: I -- I'm sorry. What are we doing?

MS. CASH-CHAPMAN: So we're moving forward with -- $I$ think we're going to reevaluate and come back together in the next 60 to 90 days with a search firm or however we want to move forward with an executive director and we're going to keep Mr. Harvey in the interim.

CHAIRMAN OLSON: This -- this --

MS. LUDLOW: But nothing is changing with
Mr. Harvey.

MS. CASH-CHAPMAN: Well, hopefully his pay
will change.
MS. LUDLOW: No, it's already changed.
MS. CASH-CHAPMAN: Well, it's currently for what the current executive director salary is. MS. LIOTTA: So the high-level summary, I think that would mean a pay bump from around $\$ 176,000$ a year to $\$ 200-$ And $I$-- I'm assuming you mean that the -- for the motion to be for the pay to go up to 200 base while he's interim director --

MS. CASH-CHAPMAN: That's correct.
MS. LIOTTA: -- for that -- whatever that
duration is.
MS. CASH-CHAPMAN: Yes.
CHAIRMAN OLSON: So I guess, Michelle, you are making the motion because you brought that back?

MS. CASH-CHAPMAN: Yes.
CHAIRMAN OLSON: Is there a second?
MS. LIOTTA: I'll second.
CHAIRMAN OLSON: Okay. Motion made and seconded. All in favor? Let's see. Oh, go ahead. I will call out -- do Michelle Cash-Chapman, please.

MS. CASH-CHAPMAN: Aye.
CHAIRMAN OLSON: Okay. Mr. Clarke?

MR. CLARKE: Aye.
CHAIRMAN OLSON: Ms. Ludlow?

MS. LUDLOW: Nay.

CHAIRMAN OLSON: And Ms. Liotta?

MS. LIOTTA: Yes.

CHAIRMAN OLSON: And $I$ vote yes. Okay. The motion carried. So thank you. And we're moving on now to --

MR. CLARKE: Can I say one thing? Were we need to approve the applicants for the committees?

CHAIRMAN OLSON: We're in a -- as I understand it, we're in the mode of receiving them. So that we don't have all of them. Those are the ones that came in right away. But the -- as I understand it, we're waiting for more so that we can act on them and populate the committees.

MR. CLARKE: Can't do it as they come in?
CHAIRMAN OLSON: I don't know. We've never -we've never had standing committees before.

MS. LUDLOW: Maybe we should postpone some of these things on the agenda so we can get out before midnight --

CHAIRMAN OLSON: Yeah, we do have -- we do have --

MS. LUDLOW: -- or too late.

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    CHAIRMAN OLSON: That's a good point. It's --
it's running long. We don't necessarily do our
best work in -- in the third hour.
    MR. HARVEY: Mr. Chairman, if I may.
    Your -- so far, your next agenda in two weeks
is on the light side. So that'll give you an
opportunity to get a few -- perhaps a few more
applicants in and you'll have more time to devote
to that.
    CHAIRMAN OLSON: Right. We do have an update
on capital projects next. Yes?
    MS. LIOTTA: Do we want to continue that to
    the next meeting?
    MS. LUDLOW: I --
    MS. LIOTTA: Sorry.
    MS. LUDLOW: I'm thinking --
    MS. LIOTTA: There's --
    MS. LUDLOW: You know, Andrew, he's got a
    wonderful presentation. I mean, if you want to do
    it --
    MR. HOLESKO: I -- I would tell you -- I mean,
    I know that you're already at two and a half hours
    and --
    MS. LUDLOW: Right.
    MR. HOLESKO: -- we really want to have the
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first detailed discussion and really share with you project details and go through a lot of questions and iterations back and forth.

And if you don't want to be rushed, we would tell you we don't need to have this discussion today. But it's -- it's not a 15-minute discussion. It's really talking about variables and capital improvement costs and -- and deciding numbers of hangars and base bids. There's a lot in it.

MR. HARVEY: And, Andrew, if I may, there's a lot of good stuff in it that you're going to want to --

MR. HOLESKO: Yeah.
CHAIRMAN OLSON: Yeah.
MS. LUDLOW: Right.
MR. HOLESKO: It's going to be one of the most detailed CIP discussions we've ever had with the board, so...

MR. CLARKE: Andrew, can $I$ ask you a question?
Would that -- I went through your presentation --
MR. HOLESKO: Right.
MR. CLARKE: -- and I would really like to see all of it, but do you think that would be a topic for the master plan committee to participate in?

Because, $I$ mean, if we're going to have -- based on the applications here, we have a lot of technical experience --

MR. HOLESKO: We will make that presentation to anybody you want to make the presentation to.

MR. CLARKE: What I'm saying is it may be that the committee could evaluate all the details, the -- you know, the two hours' worth of details, and then come back to the board with their recommendations.

CHAIRMAN OLSON: But we need to -- we want to hear it on the 10th, though, here, so...

But I would expect that there are issues that will -- are going to come up that would be good for the master plan committee to also deal with, so...

Okay. So --
MR. HOLESKO: There's also more projects than -- than just these three. These are just the first three pressing ones that we know we really want to get some input from you.

CHAIRMAN OLSON: Yeah.
MR. HOLESKO: Because we know you want to build $T$-hangars as fast as possible and we want you to build T -hangars as fast as possible. That's a big part of the next discussion.

CHAIRMAN OLSON: Okay. So we'll --
MR. HARVEY: If I may. Mr. Clarke, if you see a couple of the applicants that are looking to join the master plan committee, maybe at its presentation we could make sure we invite them to be at the next meeting so they're already ahead of the game.

MR. CLARKE: Well, that's why $I$ was suggesting we may want to approve the applications as they come in and so they're -- they can be identified and maybe they can help recruit --

MR. HARVEY: So far, two of the -- the
applicants are members that show up regularly at these meetings.

MR. CLARKE: Yes.
CHAIRMAN OLSON: Okay. So we'll re-slot it for the 10th.

MR. HOLESKO: Got it.
CHAIRMAN OLSON: Okay.
MR. HOLESKO: Absolutely.
MS. CASH-CHAPMAN: Thank you.
CHAIRMAN OLSON: Good suggestion.
GENERAL COUNSEL SERVICE AGREEMENT ADDENDUM
CHAIRMAN OLSON: So we do have one item that we can -- is general counsel service agreement. We
are -- we are finding that we are needing and drawing upon counsel support more intensely than what was anticipated at the beginning of the year. It relates to our frequent pattern of meetings and matters that have caused us to draw upon that support more intensely. So we have a -- the board has an adjustment proposal for the retainage for the Roberts firm -- the -MR. ROBERTS: I'm good. MS. LUDLOW: The Douglas Firm. CHAIRMAN OLSON: The Douglas Firm -- the Douglas Firm, the other firm. And so, do we have any discussion on that, other than making a motion to make that adjustment? MR. CLARKE: I have a question for Mr. Douglas. Have you got an anticipated number of hours, you know, per month for -- you know, for -MS. LUDLOW: We should have something. MR. CLARKE: -- your retainer? If you go over, do you just bill us on the overage? Is that --

MS. LIOTTA: Well, it's -CHAIRMAN OLSON: Well, the retainer covers specific -MR. DOUGLAS: Yes, sir, that is optional, an

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option, too. I mean, the one that was proposed was
certainly not the only option. And if that would
be the desire of the board, to -- to restructure it
in such a way that the -- the original retainer
would equate to a certain number of hours and
anything over that would just be billed, we can put
that together, too, yes, sir.
    MR. CLARKE: I was just curious because, you
    know, I don't have the agreement in front of me,
so...
CHAIRMAN OLSON: Okay.
MS. LUDLOW: Well, you guys -- I mean, I
worked for attorneys many years, so I know you guys
have your hourly rate, your hourly timetable. So
you have everything logged that you've used for our
time, right?
MR. DOUGLAS: Yes, ma'am.
MS. LUDLOW: So that would be a good thing for us to see. We -- we looked that up for somebody else one time.
CHAIRMAN OLSON: Okay. So, motion to make that adjustment in the retainage agreement?
MS. LUDLOW: I think we should --
MS. LIOTTA: Are there any public -- requests for public comment on that?
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CHAIRMAN OLSON: There is. Thank you for -Mr. Liotta.

MR. LIOTTA: You know, it's strange that $I$ put my two cents in, but I figured I'd go ahead and do it one more time.

I support this because $I$ know that the Airport Authority is -- is going through a transition and there was a lot of knowledge and history lost that is having to be figured out again by digging through documents and histories of things and you guys are going to need this going forward. So I think it's very important that -that you have good sound legal advice and that they have the time to develop a proper picture. Thank you.

CHAIRMAN OLSON: Sure.

MS. LUDLOW: I think it would be good to have a perusal of the hours and things that both law firms have used for us. We should have something.

MS. LIOTTA: Well, my -- I think the current agreement is a flat monthly bill, right?

There's -- except for litigation and some other potential things that are outside the scope. But there's no -- for the basic services of coming to the meetings, ordinary --

MS. LUDLOW: So is that the same for Mr. Roberts?

MS. LIOTTA: No.

MS. LUDLOW: Oh, why not?

CHAIRMAN OLSON: He's not general counsel. MS. LIOTTA: That was in his proposal.

MR. ROBERTS: Mine's hourly and I can send you a copy if you like of -- as I -- as I forward those to the Authority, I'll send you a copy every month if you like.

MS. LUDLOW: And yours are comparable, I presume?

CHAIRMAN OLSON: Well --
MS. LIOTTA: Well, they're -- they're very different. You know, Mr. Roberts is a very traditional use as you go hourly rate. That will probably go up and down as matters come in that require his expertise.

The Douglas Firm is a -- with some exceptions for like litigation matters, it's a -- it's a -- I think it's a very attractive arrangement where it's a bill that you know what it is every month and there's no add-ons. And I think that's a reason -I personally think it's a very reasonable number to start with as -- and the adjusted number's also

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very reasonable. So I would prefer to stay with
the form -- format that we have now.
    I think we're more than likely to get a
benefit out of that than to switch to an hourly.
And, you know, we could of course ask for the data
to -- to bear that out. I think if we looked right
now, we'd see that, you know, we're getting a very
good deal right now even with the adjustment up.
    MS. LUDLOW: So should Mr. Roberts renegotiate
    and go on a --
    CHAIRMAN OLSON: Well --
    MS. LUDLOW: -- the other kind?
    CHAIRMAN OLSON: -- it's a different -- again,
it's general counsel versus a specialized
counsel --
    MS. LIOTTA: And also -- also, just to be
    clear, the Douglas Firm was the only one out of all
    of the firms that answered the RFPs who proposed
    such a deal. It's unusual. So I don't think that
    we could -- you know, we could or should expect
    other providers, Mr. Roberts or anyone else, to
    give a one -- one number a month. That's just --
    that's unusual.
    MS. CASH-CHAPMAN: We've already voted and
accepted --
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MS. LIOTTA: Yeah.

MS. CASH-CHAPMAN: -- Mr. Roberts. I think right now --

MS. LIOTTA: That's just --

MS. CASH-CHAPMAN: -- we should just focus on --

MR. ROBERTS: If it helps, Ms. Ludlow, I don't -- I don't sit up here on the clock, either. So I know it looks rich having two suits sitting here, right? But $I$ need to know what my -- I just want to know what my client's doing, right?

MS. LUDLOW: Yes.

MR. ROBERTS: So I like hanging out at your meetings. I know it's not for everybody, but I do. I really do.

I'm so optimistic for everyone here. I really am. I just have to say that. I'm so optimistic of this board. And -- and so, I'm like the kind of Mr. Liotta folks who I'm here because I really want to be here.

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\text { And -- and I -- } I \text { know this is an ethical }
$$

period for the Authority and it's tough. And, you know, it's just like family, we hash it all out, we turn the corner, and we're all going to be okay.

So -- so I don't bill when I'm just -- you
know, if $I$ have a one-hour part of the agenda, but otherwise, I don't think you're paying for two hours to sit here and look at you.

MR. DOUGLAS: I would just echo what Mr. Roberts said, too. We're -- want to be here. We're honored for the opportunity to serve the board. We want this to be a long-term relationship.

And the only reason for the request was the additional meetings and the committee meetings and some of the other challenges and opportunities that are in this moment of transition for the Airport Authority so that the -- the conversation aligns with the level of engagement. We're very happy to serve.

CHAIRMAN OLSON: Okay. So, again, we need a formal motion on that, on the adjustment to the general counsel retainer.

MS. LIOTTA: I move to increase the base compensation for the Douglas Firm to $\$ 8,500$ a month.

CHAIRMAN OLSON: Okay.
MS. CASH-CHAPMAN: I second.
CHAIRMAN OLSON: Motion made and seconded.
Ms. Cash-Chapman, your vote?

MS. CASH-CHAPMAN: Yes.
CHAIRMAN OLSON: Mr. Clarke?

MR. CLARKE: Aye.

CHAIRMAN OLSON: Ms. Ludlow?

MS. LUDLOW: Aye.

CHAIRMAN OLSON: Ms. Liotta?

MS. LIOTTA: Yes.

CHAIRMAN OLSON: And $I$ vote yes, also. Okay. Motion carried.
PUBLIC COMMENT - GENERAL

CHAIRMAN OLSON: So we're now to public --
general public comment. We have three requests for general public comment. We have Ms. Wuellner.

MS. WUELLNER: I'm fine, thank you.

CHAIRMAN OLSON: Okay. Ms. Wuellner.
Mr. Hay.

MR. HAY: I yield back my time.
CHAIRMAN OLSON: Oh, you -- okay. So you are
not making public comment. Mr. Liotta.
MR. LIOTTA: I'd like to be so bold as to
speak for the audience and say that we'd really
like you to find a way to make these meetings more efficient. Really, really, really we'd like you to find a way to do that.

And we're -- I'm certainly willing to give you
ideas of how to help. I -- I deal with boards and, you know, meetings in general a lot, and there's -there's definitely ways of making them more efficient, and I think it would benefit everybody in this room for the meetings to be more efficient. I would also like to see the airport outside of these meetings be more efficient in other ways.

As most of you know, at this point, you -- you have an order from the FAA in regard to the Part 16 with Volato. You've got -- we've got to file a -a report in 45 days. We haven't really done much together in the last 15 of those 45 days. So, you know, this stuff is timely.

And, you know, one of the things that -- that has come from this that $I$ think is -- is telling that you guys need to really get ahold of right away is, you know, at least one of your policies, if not more, is like 30 years old and has not been updated over the years to match the current FAA guidelines and is -- is hopelessly out of date. How many of your policies are like that?

You know, there -- there needs to be review, because if you're not following the current FAA guidance, then you have a problem with the FAA even if it's because you just didn't bother to update

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your -- your policies. So those policies have to
stay up to date with what is changing with the
    rulemaking from the FAA and their guidance for
    airport sponsors. Thank you.
    CHAIRMAN OLSON: Okay. Thank you. And
    Ms. Martin.
    MS. LUDLOW: Welcome back from Guatemala.
        CHAIRMAN OLSON: Oh, Guatemala.
        MS. MARTIN: Thank you. It was an awesome
    experience. I'll be glad to tell somebody about it
    if they -- thank you.
        I would like to apply for the safety committee
        but I don't know how to do that. I mean -- and the
        other committees, is there something on the website
    that I missed where it says you're looking for
    members or is it just --
        MR. HARVEY: Yes.
        MS. MARTIN: -- like word of mouth?
        CHAIRMAN OLSON: No, there's a form -- there's
    an announcement on the website and there's a
    form --
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    MS. MARTIN: Oh, there's a form?
    CHAIRMAN OLSON: -- and there were other
    methods of announcing it, also. But staff here
    can -- can get you the forms for all the
    committees.
MS. MARTIN: Because I participated in that FAA exercise, which to me was a big joke, and I actually took photos, and I have a lot of comments regarding that particular one.

Also we recently had a crash two days ago, and what happened? I mean, somebody told me it landed on the road or something. You know, of course we have no local newspaper reporting anymore, but was that crash something that needs to be --

CHAIRMAN OLSON: Staff will give you the details. Kevin has all the details --

MS. MARTIN: Okay.
CHAIRMAN OLSON: -- so...
MS. MARTIN: Okay. That's it. I guess I'll
check the website, then. Thank you.
CHAIRMAN OLSON: Okay. Thank you.
MEMBER COMMENTS AND REPORTS
CHAIRMAN OLSON: And now we are at our final step before adjournment, member comments and reports.

Ms. Cash-Chapman, any additional comments or reports to make?

MS. CASH-CHAPMAN: I will hold off until the next meeting, but $I$ am in the process of having

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some really exciting meetings for some community
involvement that I'm really excited to bring up at
the next meeting.
    CHAIRMAN OLSON: Okay. Mr. Clarke, anything
else?
    MR. CLARKE: I would just like to, you know,
at the next meeting, let's make sure we expedite
the process of approving the people on the
committees and getting them up and running. Even
if we -- even if we don't have a full complement
of, you know, what we've approved, I would like to,
you know, see those committees start their work.
    CHAIRMAN OLSON: Okay. Ms. Liotta?
    MS. LIOTTA: Nothing.
        CHAIRMAN OLSON: Okay. Ms. Ludlow?
        MS. LUDLOW: TPO didn't have a meeting.
        CHAIRMAN OLSON: TPO didn't have a meeting.
Okay. And I have nothing else, so we are
adjourned.
    (Meeting adjourned at 6:51 p.m.)
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## REPORTER'S CERTIFICATE

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STATE OF FLORIDA )
COUNTY OF ST. JOHNS )
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    I, JANET M. BEASON, RPR-CP, RMR, CRR, certify that I
    was authorized to and did stenographically report the
foregoing proceedings and that the transcript is a true
record of my stenographic notes.
Dated this 7th day of April, 2023.

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| :--- |
| CHAIRMAN OLSON: |
| [192] |
| COMMISSIONER |
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work [35] 3/7 8/2 11/15
\begin{tabular}{|c|c|c|c|c|}
\hline W & 70/22 72/8 77/1 79/13 & 142/1 142/1 & & \\
\hline work... [32] 12/20 & 99/14 102/23 106/19 & yours [1] 136/1 & & \\
\hline 12/22 15/8 15/12 18/9 & 108/2 109/23 111/8 & yourself [1] 114/15 & & \\
\hline 23/2 33/8 35/12 41/19 & 133/3 & Z & & \\
\hline 46/7 48/7 49/17 54/12 & year-end [3] 24/15 & zero [1] 22/24 & & \\
\hline 56/14 63/19 73/5 76/16
\(78 / 11\) 94/13 94/23 & 24/22 28/11 & ZIP [2] 24/8 24/9 & & \\
\hline 96/15 97/20 99/8 108/3 & years [18] 9/19 51/2 & & & \\
\hline 109/15 114/17 120/18 & 58/17 59/10 60/25 61/4 & & & \\
\hline 121/20 124/15 126/13 & \begin{tabular}{l}
67/4 71/1 73/14 77/4 \\
78/23 83/17 89/22 99/7
\end{tabular} & & & \\
\hline 129/3 144/12 & 100/9 134/13 141/18 & & & \\
\hline workaround [1] 12/25 & \[
141 / 19
\] & & & \\
\hline worked [4] 18/20 85/25
101/16 134/13 & yellow [1] 4/1 & & & \\
\hline & yellow-lined [1] 4/1 & & & \\
\hline working \(11 / 11\) 20/20 21/20 57/3 & yes [61] 4/4 12/9 13/2 & & & \\
\hline 65/2 79/9 84/7 106/1 & 13/2 13/17 22/1 23/5 & & & \\
\hline 111/3 113/22 116/6 & 23/6 25/5 25/5 32/21 & & & \\
\hline works [4] 12/11 42/2 & 3/24 45/10 47/10 49/1 & & & \\
\hline 58/18 103/14 & 49/3 52/9 53/4 53/5 & & & \\
\hline workshops [2] 11/25 & \begin{tabular}{l}
54/16 56/13 56/24 57/1 \\
57/7 57/8 58/25 62/24
\end{tabular} & & & \\
\hline 12/3 &  & & & \\
\hline world [1] 10/1 & 82/23 86/18 86/19 & & & \\
\hline worry [2] 85/11 85/13 & 86/20 87/6 91/5 92/20 & & & \\
\hline worse [1] 81/7 & 93/19 93/23 94/1 97/1 & & & \\
\hline worth [6] 23/24 41/9 & 119/18 119/21 119/23 & & & \\
\hline 75/21 120/18 125/18 & 124/17 125/16 127/14 & & & \\
\hline 131/8 & 127/17 128/5 128/6 & & & \\
\hline worthwhile [1] 115/23 & 129/11 132/15 133/25 & & & \\
\hline worthy [1] 76/8 & \[
\begin{aligned}
& 129 / 11132 / 15 \quad 133 / 25 \\
& 134 / 7134 / 17138 / 12
\end{aligned}
\] & & & \\
\hline would [167] & 140/1 140/7 140/8 & & & \\
\hline wouldn't [2] 41/18 & \[
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\] & & & \\
\hline 51/20 & & & & \\
\hline write [4] 69/8 80/22 & yield [1] 140/17 & & & \\
\hline 80/24 83/21 & York [6] 27/16 27/17 & & & \\
\hline written [2] 16/19 78/23 & 28/20 95/20 96/2 96/7 & & & \\
\hline wrong [3] 73/13 & & & & \\
\hline 114/19 121/9 & you [356] & & & \\
\hline Wuellner [2] 140/13 & you'll [3] 38/3 4
\[
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\] & & & \\
\hline 140/15 & & & & \\
\hline X & 35/9 36/1 54/6 61/14 & & & \\
\hline XO [1] 107/19 & 66/4 76/11 77/7 77/11 & & & \\
\hline Y & 83/6 83/18 96/15 & & & \\
\hline yeah [46] 7/10 12/19 & 109/19 110/2 120/11 & & & \\
\hline 12/23 14/10 22/25 & 120/12 121/2 121/14 & & & \\
\hline 25/12 26/3 26/21 26/24 & 122/6 129/22 130/12 & & & \\
\hline 28/6 28/6 28/7 31/18 & 139/2 141/23 142/15 & & & \\
\hline 32/19 33/10 33/10 34/3 & you've [16] 18/14 & & & \\
\hline 42/22 44/15 45/17 47/4 & 18/21 21/20 35/13 & & & \\
\hline 55/7 55/23 65/12 65/14 & 47/19 77/8 77/15 85/16 & & & \\
\hline 69/13 69/25 70/1 72/19 & 85/17 85/18 85/18 & & & \\
\hline 72/19 73/7 73/7 73/10 & 85/19 111/11 114/14 & & & \\
\hline 78/20 78/22 91/14 & 134/15 141/10 & & & \\
\hline 92/22 96/12 96/19 & your [33] 18/1 20/13 & & & \\
\hline 106/15 126/7 128/23 & 33/15 35/10 35/12 & & & \\
\hline 130/14 130/15 131/21 & 35/16 37/21 38/2 54/2 & & & \\
\hline 138/1 & 65/6 69/5 92/18 103/24 & & & \\
\hline year [33] 4/20 4/23 & 104/3 113/10 114/13 & & & \\
\hline 9/20 11/4 11/9 24/15 & 123/13 123/18 124/7 & & & \\
\hline 24/22 28/11 36/9 36/13 & 124/10 125/25 129/5 & & & \\
\hline 42/10 47/17 47/17 & 129/5 130/21 133/19 & & & \\
\hline 47/18 47/18 47/18 & 134/14 134/14 138/13 & & & \\
\hline 50/25 69/11 69/12 & 139/25 141/17 141/21 & & & \\
\hline
\end{tabular}```

