## Regular Meeting

 held in The Conference Center, Meeting Room B 4730 Casa Cola Way St. Augustine, Florida on Monday, June 12, 2023 from 4:00 p.m. to 7:30 p.m.```
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BOARD MEMBERS PRESENT:
    REBA LUDLOW
    ROBERT OLSON, Chairman
    MICHELLE CASH-CHAPMAN
    DENNIS CLARKE, Treasurer
    JENNIFER LIOTTA
ALSO PRESENT:
    JEREMIAH R. BLOCKER, ESQUIRE, Douglas Law Firm,
    1 0 0 ~ S o u t h p a r k ~ B o u l e v a r d , ~ S u i t e ~ 4 1 4 , ~ S t . ~ A u g u s t i n e , ~
    Florida, 32086, General Counsel for Airport Authority.
    CHAD S. ROBERTS, ESQUIRE, The Roberts Firm, PLLC,
    1 6 3 3 \text { Challen Avenue, Jacksonville, Florida, 32205,}
    Aviation Counsel for Airport Authority.
    KEVIN HARVEY, Interim Executive Director.
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        JANET M. BEASON, RPR, RMR, CRR
        St. Augustine Court Reporters
        17 Pacific Street, Suite B
        St. Augustine, FL 32084
        (904) 825-0570
    10 - Volato's Proposal for $F B O$ \& MRO Facility ..... 30

- Terminal Access Road FDOT Grant ..... 80
11 - RFQ for Engineering Services ..... 85
- Executive Director Search ..... 121
1230
- Preliminary FY 2023-24 Budge ..... 185
(Pledge of Allegiance.)
MEETING MINUTES
CHAIRMAN OLSON: Okay. We have meeting
minutes from two meetings, the two meetings in May, May 8 th and the 22 nd. I hear an echo.

MS. LUDLOW: Just a minute. I'm trying to --
I'm trying to find the volume.
CHAIRMAN OLSON: I'm going to -- any -- any
additions or corrections to those minutes, anyone?
MR. CLARKE: I have read them. I have no
corrections or --

MS. LUDLOW: I'm sorry. I didn't read them --
CHAIRMAN OLSON: So -- okay.
MS. LUDLOW: -- so I'll have to take your word for it.

CHAIRMAN OLSON: Okay. Hearing none, we'll
accept them as presented.
AGENDA APPROVAL
CHAIRMAN OLSON: Agenda approval, any
additions to the agenda? Addition to the agenda?
MS. LUDLOW: Well, yes. When -- I was looking
at it here, so when does Volato come up in here? Is it the first one after --

CHAIRMAN OLSON: Looks like it's the first item under Old Business Items.

MS. LUDLOW: Well, can we move her up as far as we can -- move Volato up as far as we can so that Jennifer can participate in more of the meeting?

CHAIRMAN OLSON: Well, we're going to get to it quick.

MR. HARVEY: It will be pretty. It will come up quick.

CHAIRMAN OLSON: Actually, the bulk of the meeting comes after, but Jennifer is here now, so...

MS. LUDLOW: I know.
CHAIRMAN OLSON: Any other --
MS. LIOTTA: Yes. I'd -- I don't know if we need to do this by vote on it or not. I'd like to add, I'm going to guess under Old Business, executive director position.

MS. LUDLOW: Thank you.
CHAIRMAN OLSON: Old business, executive director. Okay. Okay. Okay. No other additions to the agenda, we will go forward.

MR. BLOCKER: Mr. Chairman --
CHAIRMAN OLSON: Yes.
MR. BLOCKER: -- if we could -- if we could
have a motion for the amended --
CHAIRMAN OLSON: Oh, okay.
MR. BLOCKER: -- agenda.
CHAIRMAN OLSON: Sure.
MR. BLOCKER: Have a motion and second.
MS. LIOTTA: I'll restate. I'd like to move
to amend the agenda to include executive director position under the Old Business Items.

CHAIRMAN OLSON: Okay. Motion made. Second?
MS. LUDLOW: Second.
CHAIRMAN OLSON: Motion made and seconded.
All in favor?

MS. LUDLOW: Aye.
MS. LIOTTA: Aye.
MS. CASH-CHAPMAN: Aye.
MR. CLARKE: Aye.
CHAIRMAN OLSON: Aye. Okay. Approved. Okay.
So we're going to staff reports.
STAFF REPORT
MR. HARVEY: All right. Under staff reports, you requested that -- for us to provide you the Volaire contracts. You should have had two of
those come to you, one being the consulting services agreement and the other one, the market services agreement.

You were -- if I recall, you were just curious what those entailed and you wanted to take a look at them and see what you may want to do moving forward. But it was not an action item today, you just wanted those for information purposes. If I might, the one for the consulting services, I'd just like to make a couple of quick comments about them. You know, many larger commercial airports have a staff dedicated to airline service development.

Smaller airports like us, without having a staff position dedicated to that development, they utilize consultants. I would say a hundred percent of them use consultants that are -- that are small -- smaller airports like ourselves. They're -- they're a critical component in the process of that recruitment. If you don't have knowledgeable representation at these conferences and so forth to continue to put your airport and what it has to offer in front of the planners and representatives of the airlines that attend, you have very little chance of ever offering service to
your community. I think that's just the way it is.
They don't know you exist, they don't -- they
don't know if you're still in the -- have the
wherewithal to offer amenities to support
commercial service, and so that's why there are
these consultants out there just for that purpose.
On the marketing side, Volaire provides all of
your marketing, public relations, and social media
on behalf of the airport. Staff would not ever
have the time or -- or marketing background to even
provide these types of services.
Whether you stuck with Volaire or you went
outside of Volaire looking for someone else, just
know that you will not have any social presence, PR
presence, marketing presence and community with the
staff that's on hand. Okay?
MS. LUDLOW: I have a question.
MR. HARVEY: Yes, ma'am.
MS. LUDLOW: Are we locked in with them
through 2024 or --
MR. HARVEY: No, ma'am.
MS. LUDLOW: And this is what their
agreement --
MR. HARVEY: Yes, ma'am. But there -- there's
no cancellation clause in there, so you can --

MS. LUDLOW: We could cancel at any time. MR. HARVEY: Yes, ma'am. Correct.

MS. LUDLOW: Thank you.

MR. HARVEY: Okay?

MR. CLARKE: I -- I have a couple of
questions. I -- I read the same thing. I did not see a cancellation clause in there.

MR. HARVEY: Yeah. I would take that to mean that you can just let them know that you no longer need their services.

MR. CLARKE: Is that -- is that true or -Counsel?

MS. LUDLOW: My tail's following me.
MR. BLOCKER: Thank you. So -- so to answer that question, generally you would want to see a cancellation clause --

MS. LUDLOW: I know. I'm so dingy.

MR. BLOCKER: -- in here. I think that would be good -- good legal practice.

Contracts can be canceled. They can be -- you can get out of contracts. Generally there -there's going to be some consequences to that. That's something that, depending on how this contract was written, I think that it seems like it was not included in here, but going forward, I
would encourage having a cancellation. That way, the board understands going forward what they're entering into, what the consequences are if there is a situation where you need to get out of the contract. But here it's left open-ended, so...

MR. HARVEY: Well, but $I$ would think if -- if we're not pursuing airline service, there could be -- probably could be something worked out with the consulting firm to -- to get out of this.

MS. LIOTTA: Well, it seems like we might be entering into the realm of speculation as to what exactly is in the contract. Our counsel hasn't had time to review it; it was done before their -before its time.

So this to me seems more like an internal review on the existing contract and a budgetary item for future -- the upcoming year, so I'm not sure how much time we need to spend on it in this meeting.

MR. HARVEY: Okay. All right.
MR. CLARKE: I'd just like to add, you know, I agree with Ms. Liotta, it's a budgetary item, but the -- for the public's edification, the consulting service agreement is $\$ 34,950$ a year. There are six items under the scope of work ranging from airline
headquarters meetings to data gathering. The marketing services agreement is $\$ 33,600$ a year, combined at $\$ 68,550$ per year. That's about 5,800 or so dollars per month.

Without a cancellation clause, if we were to honor the contract through January 31st, 2024, for the -- the next fiscal year combined, it would be $\$ 22,850$. That would be just to pay the contract as it -- under the terms and with the cancellation date. I just wanted to add that.

MR. HARVEY: Also, there are, you know, additional expenses that go with attending these conferences, so... Okay?

All right. Next would be just our east side development project. Gun Club has approved the proposed boundary map that Matt Singletary with Passero has provided them. So they were -- they were good with the boundaries that have been proposed. And we've reached out to the surveyors to begin that process, okay? And of course after that, will -- after the survey will come the appraisal after that.

Your air traffic control tower BIL grant for new equipment, we had three bids that were submitted. The low bidder was Phoenix Navtech at
$\$ 192,000$. That came under what we had kind of, I would say, budgeted for it. So that is -- that's good. And again, this is a hundred percent FAA funded. This contract will come back for your approval as soon as the grant funding is -- is received.

Lastly, this Saturday's event Wings n' Wheels, once again, promote that for the folks, 10:00 to 3:00 at the airline terminal ramp and parking lot, and we hope it's a successful event for everybody. Should be a lot of fun for those enthusiasts of cool cars and cool airplanes. So if you're out and about, please drive by and check it out, okay? And that's all I've got for staff reports. CHAIRMAN OLSON: Okay. Thank you. Yes, question? Question for staff? MS. LUDLOW: I have -- I'm sorry, but I didn't think of it in time, but on the Volaire, can $I$ go back and ask a question there?

MR. HARVEY: Yes, ma'am.
MS. LUDLOW: Okay. Should we, like, make a motion to discontinue their contracts for the board or should the board say, you know, within 90 days or a certain amount of time, we should make a decision? Because we have all this information but

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we're not doing one thing on it, so we need to do
something on it or not.
    CHAIRMAN OLSON: Well, there's a renewal,
right?
    MS. LUDLOW: No.
    CHAIRMAN OLSON: There's a renewal milestone.
Does this self-renew?
    MR. HARVEY: I believe --
    MS. LUDLOW: There's no cancellation clause.
You can cancel any time.
    MR. HARVEY: Yeah, it's -- the agreement can
    be extended for two calendar years in increments
    through January of '26. So this is in effect
    through January 31st of '24.
    MS. CASH-CHAPMAN: I think the goal today was
    just to get the information so we can review it,
    have our general counsel review it, and then put it
    on the agenda for next meeting, so that way we can
    really kind of dive into it on our own and then
    decide if we want to move forward or not at the
    next meeting.
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    MS. LUDLOW: I think we should --
    CHAIRMAN OLSON: Is that okay with you?
    MS. LUDLOW: Yes. I think --
    CHAIRMAN OLSON: Okay.
    MS. LUDLOW: -- we should have some action, since, you know, we did bring it up, so... CHAIRMAN OLSON: So that will be available for discussion at the next meeting with counsel having had a chance to look at the agreement. MS. LUDLOW: Thank you. CHAIRMAN OLSON: Okay. MS. LUDLOW: Sorry. BUSINESS PARTNER UPDATES CHAIRMAN OLSON: So we'll move on to business partner updates. Mr. Dean, I don't see Mr. Dean here today. Mr. Beyers? MR. BEYERS: No comment. CHAIRMAN OLSON: No comments from Mr. Beyers. Mr. Riera? SAAPA. MR. RIERA: Good afternoon. CHAIRMAN OLSON: Am I not pronouncing it -MR. RIERA: I'm Jose Riera with SAAPA. MS. LUDLOW: No, you did. MR. RIERA: Basically just to remind everybody about the Wings $n$ ' Wheels coming up. This Friday -- Friday we have a meeting. Saturday is the show.

We would like to have volunteers. If anybody's here who would like to volunteer for this
event, we have a volunteer meeting Friday at 3 p.m. at the terminal building. And hope to see you there if you can. That way, we can have the most participation from the public. We already have -hope the SAAPA folks are committed, one of them already, so we invite you for that.

Other than that, no more comments. MS. LUDLOW: Thank you, Jose.

CHAIRMAN OLSON: Okay. Mr. McKendrick, Northrop Grumman.

MR. McKENDRICK: Good afternoon. Nothing to add. Thanks.

CHAIRMAN OLSON: Okay. Sure. Thank you. And Mr. Pittman from the tower?
(Not present.)
CHAIRMAN OLSON: We just approved that equipment, but $I$ don't see him, so... BOARD COMMITTEES

CHAIRMAN OLSON: Okay. Going on, board committees, and we are going to hear from Mr. Blocker.

MR. BLOCKER: Thank you, Mr. Chairman. So, just good news. We heard back from the Florida Commission on Ethics who gave us a green light as far as the committees as far as the
financial disclosures.
So the good news is that most of the committees will not require financial disclosure. So it's -- that's good news. So members that -that apply to that, so that -- that's helpful to know.

As far as the notice requirements and going forward, so if the -- if each board member, as they go through their committees that they're responsible for, we just want to make sure that we're always noticing the public in a timely manner and that we're making sure that we keep minutes for those minutes if there's a requirement to go forward.

Now, I believe one or two, there have been one or two questions about there's -- if that specific committee meets in sunset or if it's not needed for a particular reason. Some of these committees, there may arise occasions where it's necessary to, you know, bring them forward and do some work. Other times, maybe not as much.

So we can work on that. You know, the board can formally sunset some of these committees. They can lie dormant. They can be -- you know, they exist on the rules that they've been created for
the benefit of the board, so the board can either draw whatever guidance or -- is necessary. So we can -- we can do it on a case-by-case basis based on whatever y'all as a board require. So again, Board Member Ludlow, I know you have a very specific committee where you're able to meet the requirements of your committee with -- with, as we've discussed, by just kind of seeking some advice from law enforcement and fire rescue and such and there's not necessarily a formal need to -- to convene that board or committee. MS. LUDLOW: But how can I dissolve my committee?

MR. BLOCKER: So there are a couple of ways. You can just leave it. I mean, it's been created on the books, so it will be a safety committee that can be resurrected by a future board down the road. We could, you know, do a resolution to sunset that committee. MS. LUDLOW: Right. I mean, I can't run a committee out of SAAPA or anything and report to the board.

MR. BLOCKER: For sure. So again, so -- so committees that are really serving purely as an advisory role, they're not generating any formal

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recommendations, they're just providing -- you
know, we went over this when we had opportunity for
each of us to meet.
    So if it meets -- I think it sounds like your
specific committee is meaning that it's more of a
safety, you're kind of -- so I would say there's
probably not a need to -- to formally dissolve
that; we can just sunset that. That way, in the
future, if future boards.
    MS. LUDLOW: Okay.
    MR. BLOCKER: -- in the future see more of a
    need than it already exists, then there's an
    opportunity to -- to frame that --
    MS. LUDLOW: Okay.
    MR. BLOCKER: -- going forward.
    MS. LUDLOW: There -- so there is an action
    like you can sunset it.
    MR. BLOCKER: Well, we can just not fill
    that --
    MS. LUDLOW: Oh, just not --
    MR. BLOCKER: -- board right now.
    MS. LUDLOW: Okay. Okay. And then I can
    still have my meetings and report --
    MR. BLOCKER: Right.
    MS. LUDLOW: -- report the --
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MR. BLOCKER: Right. The fact that this board has created a framework for these committees does not mean that you have to go and fill that committee right now. They can simply lay -MS. LUDLOW: But was there like an oversight in our -- in setting up the committee, like some kind of glitch that's a minor something -MR. BLOCKER: Sure. MS. LUDLOW: -- that could like dissolve the committee?

MR. BLOCKER: Sure. Well, there was some steps that back when this was first discussed last year, January it should have been put in place, but I think we've -- we've kind of caught up to that process.

You know, you want to reach out to the Florida Ethics Commission to make sure that there's not a financial requirement. I think we have a clear answer from them on that. So going forward, I think we have a better understanding.

MS. LUDLOW: That's good.
MR. BLOCKER: Now, if the mandate of these committees changes or if there are additional changes that are made, then we want to stay in touch with the Commission on Ethics and make sure

> could actually actively participate in the committee discussion or whether we were on the sidelines observing the discussion.
> So what's the guidance on board members actively engaging with other board members and other committee members in a -- in a chartered committee?

MR. BLOCKER: So the three things to keep in mind, and this is important for the Sunshine Law, is you have to have a publicly noticed meeting. That's number one. So it has to be publicly noticed. You have to do it within a -- the time frame. Generally you want to do that within seven to ten days.

You also have to make sure that it's open to the public. It can't be in a closet somewhere, you know, privately. You know, it has to be open to the public, just as this meeting is open to the public, it's been noticed, and people can come there.

Then the third requirement, you have to maintain minutes. They do not -- you do not have a court reporter. Here we have a court reporter here, but this could be a summary of what took place, if there was discussion. But you need to
keep minutes that can be referenced later if there's a request from the public to know what was part of that meeting.

So again, it has to be open to the public. It has to be noticed to the public. And what we generally would do is we would notice that other board members are going to be present.

So, as an example, if it was the master plan committee, the board member responsible for that committee, it would be Board Member Clarke, we would want to put in there that other board members may be present as well. So there's discussion, it's open, it's noticed, it's in public, and there's a record of it.

CHAIRMAN OLSON: Okay. So there's no restrictions on actively participating with other board members in a committee forum.

MR. BLOCKER: As long as -- the way the courts have held, as long as it's noticed --

CHAIRMAN OLSON: Okay.
MR. BLOCKER: -- as long as it's public, as long as we're keeping minutes. If any of those three things are off, then it's -- we're going to have issues.

CHAIRMAN OLSON: Okay. Thank you.

MS. LUDLOW: But the financial disclosure, now does that fall under the Sunshine Law for the master plan? Because some people will get off that committee.

MR. BLOCKER: I'm sorry. What was the question?

MS. LUDLOW: The financial disclosure.

MR. BLOCKER: You said the natural disclosure? MS. LUDLOW: The financial.

MR. BLOCKER: I'm sorry. My hearing's shot. MS. LUDLOW: That's okay.

MR. BLOCKER: So the financial disclosure. So
there are some -- there are some committees in Florida that Florida law has found that by being on these committees, depending on what the subject matter, that there's a financial disclosure requirement.

We have asked the Commission on Ethics to give us an opinion, and they have found that most of these kind -- I think there's only one, maybe the financial audit committee, that is one that there might be some financial disclosures, because if you're disbursing funds or you're making recommendations on how funds are to be used, the idea is you have the financial disclosure so the
public can see if you have a financial interest in your recommendations.

MS. LUDLOW: Okay.
MR. BLOCKER: So if there's not any
recommendations being made, if it's purely a advice and discussion group or however a work -- working group that's not making formal recommendations, then there's not a financial disclosure that's required.

Now again, when this first came up early on, there was some work that -- you know, we had kind of a transition of staff and attorneys, so there was some work that we had to play catch-up on, but I think we have a good handle on it going forward. So, as the board -- you know, as needs arise, we can adjust to that.

MS. LUDLOW: Thank you.
MR. BLOCKER: And I can answer any questions -- if there are follow-up questions, obviously we can talk more and make sure.

The idea is we want to make sure that y'all, the committees and people who want to volunteer their time and are interested in helping and engaging in public service, that this is not an obstacle. We want to create an opportunity for
them to do it, but also, we want to comply with the Florida Sunshine Law, which again, really empowers the situation. As long as it's public, noticed correctly, and there are minutes kept, that's -that's the most important.

The one other thing, if minutes are -- you
know, as minutes are being created for these committees, let's make sure that we -- the custodian of record is Cindy, so we want to make sure those minutes are turned over. So if anyone requests and says, hey, I want to see an audit on the policy or whatever the committee, that we have those minutes that we can provide, so...

MS. LUDLOW: Okay.

CHAIRMAN OLSON: And the difference between --
are the committees -- the committees do not make formal recommendations to the board?

MR. BLOCKER: So, if -- if the committee is making a formal recommendation and it falls under Florida Sunshine Law, if there's some ambiguity, if it's simply just, you know, some type of giving input or advice or studying an issue, if there's any type of recommendation to this board, then it falls under Florida Sunshine.

And $I$ will tell you that 99 times out of a
hundred -- because what will happen is a committee might start out just, you know, maybe just kind of being a discussion group, but it's inevitable as soon as anything is forwarded or there's any type of communication with the board, then it is -falls under Florida Sunshine Law.

CHAIRMAN OLSON: But now we're set up to do that, right?

MR. BLOCKER: We are set up to do that.
CHAIRMAN OLSON: Okay.
MR. BLOCKER: So again, just the public
notice, open to the public, and take -- make sure minutes are being taken. So when these committees meet, there should be someone designated to take the minutes, then those should be turned over to Cindy Hollingsworth so you can keep a record of that, so...

CHAIRMAN OLSON: So we're not on the workshop, the format characterized as workshops anymore, we're just -- was not making recommendations.

MR. BLOCKER: Well, workshops still would be -- so we're talking about two different things here.

A workshop, when y'all come together to discuss a -- to study or work as a board, then

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you're still -- and input from others, that
still -- you still have a Florida Sunshine
requirement. You still have to be noticed. It
still has to be open to the public. You still have
to keep a record of what's transpiring.
    CHAIRMAN OLSON: So there's very little
difference.
    MR. BLOCKER: The way the law is written, it's
to -- to ensure that compliance is being -- being
followed.
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    CHAIRMAN OLSON: Okay.
    MR. BLOCKER: It's better to do those three
    things.
CHAIRMAN OLSON: Okay. Other questions or
comments? Okay. So we've gone through board --
any other --
MR. BLOCKER: And, Mr. Chairman, not to
interrupt again. And through the Chair, if we
could -- Ms. Hollingsworth, $I$ know $I$ just kind of
piled some work on your plate, but do you have any
specifics as far as how these records need to be?
MS. HOLLINGSWORTH: Electronic would be nice,
but however I get them, that's fine.
MR. BLOCKER: Thank you. Thank you,
Mr. Chairman.

## CHAIRMAN OLSON: Okay.

 MS. LUDLOW: So should -- so should my safety committee stay on the agenda or $I$ just report on it?MR. BLOCKER: It -- that's entirely your purpose, ma'am. You could -- you could just simply make a board member report -MS. LUDLOW: Okay. MR. BLOCKER: -- and share kind of what
your -- your thoughts are. That might be easier. Whatever works best for you and the board.

MS. LUDLOW: That's good. Okay. Thank you.
MR. BLOCKER: Yes, ma'am.
CHAIRMAN OLSON: So any reports from the
committee chairs at this point?
(None.)
CHAIRMAN OLSON: Okay. Okay.
MR. CLARKE: I have a comment on --
CHAIRMAN OLSON: Oh.
MR. CLARKE: -- master plan.
CHAIRMAN OLSON: Sure.
MR. CLARKE: Well, the audit committee, no -we still have only have one volunteer, so I'm looking for more volunteers for that. Perhaps we'll activate that in the next few months.

As far as the master plan committee, I would like to convene another committee meeting, and I will poll the folks who participated the last time to see if Thursday June 22 nd or Friday June $23 r d$ is -- is good for them. So expect, you know, to get an e-mail. We'll try to accommodate everybody.

Our -- my thought was the first meeting that we had was mostly from Andrew Holesko and Matt Singletary, they gave us an update on the whole planning, capital planning cycle and grant-making process. It was very informative, but there were no recommendations coming out of that meeting.

This meeting, I would like to introduce to the committee a proposal $I$ have to -- it's an idea that I think we can implement to help fund $T$-hangars and I would like to get some feedback from them. I don't know whether a recommendation will be forthcoming from the board, but I'll gauge that at the meeting.

So look for the -- the poll for a meeting on either Thursday June 22 nd or Friday June $23 r d$. Would be probably 10 a.m., and I'll be happy to chair that meeting again.

CHAIRMAN OLSON: And you'll notice the board members on that meeting.

MR. CLARKE: Oh, absolutely, yeah. CHAIRMAN OLSON: Okay.

MR. CLARKE: And I -- I was gratified that my fellow board members with one exception were there at the last meeting and $I$ hope they are able to attend again.

CHAIRMAN OLSON: Okay. So -MR. BLOCKER: Mr. Chairman, can I just through the Chair?

Board Member Clarke, just as soon as -- we need about a seven to tay -- seven- to ten-day window just to get out the notice.

MR. CLARKE: Right.
MR. BLOCKER: So as soon as that decision is made, please let myself and Ms. Hollingsworth know so we can generate the notice and get that sent out. So I wrote down the 22 nd or 23 rd. MR. CLARKE: Yeah. MR. BLOCKER: So as soon as you have a decision, just let us know, because $I$ think within ten days, we can -- we're right about ten days. So we can --

MR. CLARKE: Yeah, I -- my objective is to accomplish that tomorrow -MR. BLOCKER: Yes, sir.

MR. CLARKE: -- on the 13 th or as late as the 14th, so that would give us the seven-day window.

MR. BLOCKER: Yes, sir. Thank you, sir.
MR. CLARKE: Yeah, thank you.
MR. BLOCKER: Thank you, Mr. Chairman. VOLATO'S PROPOSAL FOR FBO \& MRO FACILITY

CHAIRMAN OLSON: Okay. So we're at old business items now, the Volato proposal for an FBO and MRO facility. We have the compliance review that's been provided to the board.

MS. LIOTTA: Before we get into discussions, I think I have to get through an administrative point.

I have a conflict on this matter since I'm employed by Volato and I also own stock in the company. So that's on the public record, and I will not be -- if there is any vote on this matter before the board today, I will not be participating.

CHAIRMAN OLSON: Thank you. So has everyone had a chance to look at the compliance review report? And we have our counsel and -- and the acting executive director that worked on that review here for -- to field any questions. Questions on the report?

MR. CLARKE: Yeah, I have a number of questions.

MS. LUDLOW: Yes.
CHAIRMAN OLSON: We've got questions from Mr. Clarke and I'm sure others. Okay. Go ahead.

MS. LIOTTA: I don't believe I got a copy, and that's fine, but I -- I was aware that a memo went out to the non-conflicted board members, but I don't have a copy.

CHAIRMAN OLSON: Okay.
MR. CLARKE: The memo, quite honestly, I was surprised that we got a memo with a list of exceptions to Volato's proposal as opposed to a list of action items on how we can accomplish this.

And so, my -- one question $I$ have for Mr. Harvey is that, did you -- how did you do -- go through this, your review? Did you have any help from staff or did you --

MR. HARVEY: I did. I did. The ladies in the office kind of reviewed my findings. We went over some things together to make sure it -- from what I was seeing, did it make sense to them, just to -just to bounce it off somebody.

MR. CLARKE: Okay.
MR. HARVEY: Otherwise, I just followed the
policy, folks.
MR. CLARKE: Okay.
MS. LUDLOW: I'd like to respond to that.
CHAIRMAN OLSON: Wait. Wait. Let's see if --
MR. CLARKE: Well, I -- you know, I have a couple of follow-up questions.

MS. LUDLOW: He -- he was moving forward.
MR. CLARKE: On -- in April, I think it was
around April 24 th or so, we had a closed-door meeting, a shade meeting, among the board members and I recall that we talked about --

MR. ROBERTS: Whoa, whoa, whoa, whoa. I'm sorry.

MR. CLARKE: We can't?
MR. ROBERTS: It would no longer be a shade meeting if we talked about it --

MR. CLARKE: Okay.
MR. ROBERTS: -- outside of the shade. So I
wouldn't want you to inadvertently waive that.
MR. CLARKE: Okay. All right. I get that.
Did you -- after you discovered the exceptions
to the -- our lease policy -- which by the way
is -- has a date of 2022, so it has been updated --
did you attempt to meet with Volato and discuss the -- your concerns?

MR. HARVEY: No, sir.
MR. CLARKE: And --

MR. HARVEY: That -- at this point, I felt my task was to take the proposal, compare it to our lease policy step by step, just the way our lease policy and -- and make the comments on the deficiencies that $I$ found. The other -- obviously if there was not one found, that portion would have been acceptable to our policy.

It is not my decision to make on moving
forward. This is a board decision. So all I'm doing is pointing out the deficiencies found. It would be up to the proposer, if it was so chosen, to address those. But this is -- this is a board decision; this is not an executive director position.

MR. CLARKE: All right. All right. Well, $I$
read through the -- the so-called deficiencies in -- in the lease proposal. I don't find any of them to be fatal, and what $I$ would like to see or recommend to our fellow board members is that we -we meet with the applicant, with their attorneys, with our attorneys, and a representative of the board, and perhaps even engage some FAA compliance officers to help participate in this.

This matter has been going on up -- closing in on two years I believe at the end of summer, and it just -- it is dragging on and it needs to be solved, and that's my recommendation.

CHAIRMAN OLSON: Okay. Okay. So we're at the questions period now, so -- or statements. So you have -- you have questions, Ms --

MS. LUDLOW: Yes. I have a major complaint, because it was approved by the board at the last meeting that this -- that the attorney and the interim executive director would also include a board member. It was approved by the board that the board member should be included.

I'd venture to say if $I$ had been included in any way -- no phone call, no notice, no nothing. If $I$ had been included in any way, some of this stuff would already be done. And that's a -that's a blatant disrespect of the board. Blatant disrespect.

Jennifer, how would you feel if the -- when you were going to work with one of the attorneys and they just didn't bother to -- and then they send out a memorandum that you don't know anything about?

CHAIRMAN OLSON: Okay. I'm still looking
for -- I'm going through. I think each of us have --

MS. LUDLOW: I want that on record.
CHAIRMAN OLSON: -- an opportunity to comment
or ask questions. So, Ms. Cash --
MS. CASH-CHAPMAN: I have a quick question.
I do appreciate the amount of work that you guys put into going through this and I know that of course we were going to come back with some deficiencies because nothing is perfect, right?

And so I think that the deficiencies that were pointed out to us, I think are simple enough in the sense that $I$ think that, given the opportunity, we'll be able to work through this.

I don't think -- what I'm reading here, I don't see anything that's throwing up such a red flag that's saying this whole thing has to be -it's a definite no. Nothing is saying that. Nothing is screaming that to me.

I am curious. Has Volato already been informed on what these deficiencies are? Has there been -- what's the communication between the two parties at this point?

MR. HARVEY: This for the -- I'd turn to our counsel. I believe they provided --

MR. ROBERTS: I can tell you that the day that the memo was provided to y'all, which I believe was last Monday, I forwarded a copy to Volato's counsel.

MS. CASH-CHAPMAN: Okay. So nothing in this would be a surprise to anybody.

MR. ROBERTS: Not as of today. They've had it for a week.

MS. CASH-CHAPMAN: Okay. So I just wanted to be clear on if -- if Volato's representations that this is the first they are hearing of it or seeing it as well I wanted to know where it would be with that.

But I don't see anything that would be so wildly out there, that we're throwing red flags up. But I do appreciate that you pointed out some things, and I -- I understand and I respect that it is your job to protect this airport at all costs, no matter how little or large the issue is on here.

So I just want us to try to keep that in mind as we move forward, that it's not a personal feelings situation; it's a every $T$ needs to be crossed, every I needs to be dotted.

And at the end of the day, it's Mr. Harvey's job to really watch out for this airport. So, just
moving forward, let's just keep that in mind. And again, $I$ think that -- I think that we are still moving in the right direction and I think that we can still find a middle ground in the agreement itself.

CHAIRMAN OLSON: Okay. I --
MS. LUDLOW: With board participation.
CHAIRMAN OLSON: Could I -- let me just go ahead and make my comment.

I -- you know, I think I'm probably somewhere near what I've heard others say, but I -- I think what we have, and we've been waiting for a long time, is a non-actionable submission.

I don't think it should be denied. That was one of the three options. I believe that we should go to an RFP process and get -- and have -- and Volato would have an opportunity to resubmit under that RFP process and be considered.

But I believe that we should -- we should be in the business of seeking the best possible uses and activities and entities to have this precious commodity of land at the airport. So I -- I don't think we are being unfair to any party to proceed this way.
Again, Volato would have an opportunity to
correct -- try to correct any of their noted deficiencies under an RFP and compete with any other interest that may -- and they may prevail -but any other interest that might be out there that would propose to do this.

I also feel that we should seek an end to this Part 16 action now. There's been plenty of lawyer time on both sides spent on it. FAA has never acknowledged that there was a violation. They simply allowed it to be posted as an action to be worked. But I think the airport has a record of having now responded and -- and gone through the process.

So again, stepping back, RFP, Volato's
opportunity is there then to correct and resubmit along with others that may do so. And number two, let's seek an end to this Part 16 thing right now, because I don't believe we are out of compliance on the Part 16.

MS. LUDLOW: Isn't our deadline June 20th for a response?

MR. ROBERTS: So, we're not in control of the Part 16, to be direct about it. We're -- we're along for the ride on the Part 16. We are not in control. We are not the claimant and we're not the

FAA. We -- we are only the respondent. So there's no unilateral act that we can do that will bring a conclusion to the Part 16 action without some kind of FAA decision about it. CHAIRMAN OLSON: Well, let's -- why not seek an FAA decision? MR. ROBERTS: So, for part of it -CHAIRMAN OLSON: Essentially call the -- call the decision.

MR. ROBERTS: Yeah. The purpose of the 120 -day stay was to step aside from the Part 16, and the purpose of the 120 -day stay -MS. LUDLOW: I've got to go get a tissue. MR. ROBERTS: -- is to go back to business as usual and ignore the Part 16. So this was -- this period --
(Ms. Ludlow exits the meeting.) MR. ROBERTS: -- is as though there were no Part 16. We're business as usual. How would this proposal be handled whether there was a Part 16 or not?

It shouldn't be handled any differently. And if we do it the way any proposal should be handled, we don't need to worry about the Part 16; it will take care of itself on the merits, right?

So -- so I would say there's no -- that second point, I just wanted to be clear. There -- there is -- we are not in control of our destiny on the Part 16, other than we can only do with this proposal what our procedural process calls for. That's all we're in control of -(Ms. Ludlow rejoins the meeting.) MR. ROBERTS: -- actually. CHAIRMAN OLSON: Can we now go to an RFP process and entertain and determine best -- best selection? Because FAA has -- that's what they want to see at airports like ours, is competitive -receiving competitive proposals to get the best ones to -- to take control of airport land to do -essentially to carry out -- carry out the mission of the airport.

MR. ROBERTS: So the short answer is you can do any -- the short answer is, yes, you -- you could do that. I would -- I would give a little context to an RFP process in this fashion.

This is a proposal for a ground lease of undeveloped land. Typically, RFPs are associated with existing facilities that may be coming up for a lease renewal. For example, if Atlantic's lease

> were up for a renewal year, right? Right?
> CHAIRMAN OLSON: No, not right.
> MR. ROBERTS: Okay. Well, let me --
> CHAIRMAN OLSON: I mean, the Internet is full of -- if you do searches of airports that have this situation, they have parcels of land that have aeronautical use, that they have direct access to runways and other facilities and they go through competitive process to select entities who wish to develop these lands.

MR. ROBERTS: So I would agree with you. You can do whatever you like. The board can do whatever it chooses to do. If it wants to do a RFP, it can do that. Just know that essentially, this is not a Florida procurement action; it's essentially advertising, right?

Because the way we have a standing advertisement, if you will, for the availability of land to develop, is that for years on our website, we have had our master FAA plan that's approved by the FAA there, we've had our lease manual on the website for years, and we've had our minimum operating standards published on our website for years.

We could make more noise in the marketplace
and potentially attract new applicants. You could do that. It would -- it would substantially delay where we are now with Volato's proposal, I would suggest. It would be kind of starting over with a whole new process. And that -- the merits of that have some components that are -- that are not favorable or desirable at least in terms of the Part 16 proceeding.

So can it be done? Yes, you could -- you could do that. But nominally, our book says 90 days to yes or no. That's our own imposed deadline, and we're coming up on two years without a yes or no. So we could start over with an RFP process.

Let me just throw a little bit into the merits on this. I think if you read between the lines -first of all, there -- there have been studies on the marketplace of fixed-base operators, and the most recent one was 2018.

As a general proposition, when you hit critical mass to the point at where another tier one competitor of Atlantic would come into our marketplace. Right now, those are places like Teterboro or New York, New Jersey, Peachtree-Dekalb for Atlanta. Those reliever airports support two

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full-service FBOs that do nothing else.
    CHAIRMAN OLSON: Stuart Airport supports two
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    FBOs.
    MR. ROBERTS: I -- I will need to check, but I don't know that they're like a Signature and an Atlantic and a Million Air and a Showalter. I don't -- I don't know, but it well could be.

But it doesn't really matter for my point, which is, as a general proposition, I think if you read between the lines of Volato's proposal, the reason that they have crossed the tipping point of having this economically viable for themselves at this point is likely because they propose to come with their own client and their own client's going to be Volato. So that's what probably is the tipping point for them.

We -- you're welcome to make some more noise in the marketplace and see if some other market competitor of Atlantic would come in and develop this from scratch.

As a general proposition, the market works on its own, right? So if we were to call up an economic competitor of Atlantic and -- and go to Signature and say, we have some land to develop, we're likely to -- at that kind of participant in
the marketplace, the response is like going to be, we know. That's our job to know. We know everywhere there's a single FBO. We know where to look next. It may not make economic sense for them to spend millions of dollars developing facilities. So to spill over into the merits, the big picture $I$ think for the airport is who -- whatever name is on the building that uses this, the fact of the matter is, in the long history of an airport's life cycle, Volatos come and they go. No disrespect to Mr. Liotta, but that's -- I was born in the aviation business. I grew up next to an airport. Over those 65 years, a lot of businesses, they come and go they go.

What doesn't change for the airport is that there's a -- a facility, an infrastructure that's left behind that we can always receive economic benefit from whoever's using it.

So the general guidance from the $F A A$, one of the general guidances is -- and you have a lot of discretion and $I$ went over that on the last time, which is kind of let the market work. The market will tell you what the market needs. And at least for this applicant, they've apparently crossed the tipping point of economic justification to spend
millions of dollars to build a beautiful passenger terminal and hangars.

There may be a reason that other applicants haven't shown up yet to do that. If the board wants to entertain some certainty about whether or not some other entity would -- would be willing to do that, it's within the board's discretion to do that. It will basically, I suspect, suspend Volato's proposal and -- and just put it in time-out and we would start that process all over again.

CHAIRMAN OLSON: I'm not suggesting going through a process to find someone other than Volato to do this. I'm suggesting go through a process, an RFP process, to demonstrate to the public and to -- and to us, that we have the best possible entity and use and capability on this that we're handing over this precious piece of land to. And it's not looking for another Volato. Volato under that process would have the opportunity to compete. And, you know, you have mentioned the marketplace a lot. The marketplace is a good -MR. ROBERTS: Right.

CHAIRMAN OLSON: -- final determinant. I'm saying let's go to the marketplace and make sure
that we have the best alternative for our airport.
MR. ROBERTS: The short answer is, it's within the board's discretion to do that. It will come with consequences.

MR. BLOCKER: Mr. Chairman, if I could just add an answer as well.

So just this board can do whatever this board wants, it has options, but -- and I don't say that lightly. This board has the authority to. But as it is currently, as the current rules are in place, there is not a requirement to go out to bid. The requirement is that we accept a proposal, we go through that way.

And so, we have to keep in mind that there is a Part 16. So if the board does decide to go out to any type of bidding, we just need to understand that is -- that is in addition to what we currently have on the books.

Now, going forward, this board may decide for future actions that we need to add that into our rules. And it may be good practice to do that going forward, but that is not currently --

CHAIRMAN OLSON: So we don't have that option. Oh. Well, that makes it simple. We don't have the option now of going -- shifting to an RFP process.

MR. BLOCKER: No, sir. No, sir. That's not what I'm saying. This board can do that, but that's not -- that's in addition to what's currently in place.

CHAIRMAN OLSON: Okay. So it is -MR. BLOCKER: I just want to make sure that y'all have the full --

CHAIRMAN OLSON: Okay. So it is an option. MR. BLOCKER: It is an option, but it is not currently in the rules, as -- as we say.

CHAIRMAN OLSON: But we can do it.
MR. BLOCKER: You can do it.

CHAIRMAN OLSON: Okay.
MR. BLOCKER: And I may be good practice going forward, but this is -- the process that we have currently in place, the applicant is following that process that's currently -- currently on the books. So we just -- I just want to make sure the board understands. The board can do --

CHAIRMAN OLSON: And the Authority has
followed that -- that process, also.

MR. ROBERTS: Just -- I'm sorry. I didn't
mean to interrupt. But $I$ was just going to remind everybody kind of where we are procedurally.

And -- and where we are procedurally is that
if you recall, when Volato made its presentation to the board, we -- we told the board you don't have to make any decisions today. Today's the day just to listen, and then give the executive director an opportunity to evaluate the proposal on the four corners of the proposal, which is what you have. The -- the next point, there is a procedural crossroads that we're at now where basically the Authority says go off in one direction or go off in a different direction. Either bring Volato into the conference room with the executive director and then you start talking, which is what the lease contemplates if that next step goes forward. So if -- if the board finds that there's a public benefit, and I'm just reading the language for the record, of Page 53 of the lease manual, Section 8.2, Agenda Items, the second bullet called Additional Requirements for Commercial Leases. Authority review shall include a
determination -- now, this is a board meeting. This is for the board, not necessarily the executive director. This is -- this is all what's to be done at a board meeting. Determination of public benefit consistent with the other sections of this document, a review of the likely impacts on

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existing infrastructure and operations capability,
and the applicability, if any, of additional
lease-related fees.
    So, those are just some factors for the board
at this point to essentially green light or not --
green light or not -- the executive director's next
steps. And -- and that is kind of procedurally
where we -- where we presently are.
MS. CASH-CHAPMAN: I have a question, and I'm not entirely sure how this works procedurally, so...
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It sounds to me that if we -- if the purpose of doing the RFP is to show everybody that we have the best option, that just sounds like a waste of time.

CHAIRMAN OLSON: It's not a -- I mean, I --
MS. CASH-CHAPMAN: But if you're saying that the purpose is to prove that we already have the -the best option, it just doesn't sound like a good use of our time.

I'm just curious why and if we can call Volato into a meeting and sit down with the interim director and our legal counsel and their legal counsel and just work through these deficiencies.

I mean, and some of them are information not
provided for names. So why can't we just sit down and have the conversation? If they can correct or provide us the information that we need and then we can decide, you know what? It looks great, let's for move forward. Or we say, you know what? Maybe that's not for us and then we do something. I'm just curious why we're -- if we haven't had other interest.

Is -- and is the concern the amount of acreage? Is it that we don't want to use up the 22 acres? You know, is that something that we have a conversation and say, hey, Volato, how about you take 18 and give us a few back so that we can use it for something else?

Are these conversations -- I'm just worried that we're going through so much of the formality of it, that we're missing the meat of it and missing that a lot of it can just be done with a good old-fashioned conversation.

And I don't -- maybe it's on the record, maybe it's not. I don't know how that works. But it just sounds like we're doing a lot of nothing and we're taking a lot of time to do it. So I'm not really sure what else we can do, but there has to be an alternative to this.

MS. LUDLOW: And what $I$ would suggest -- I mean, I marked four things on -- on this proposal, which I didn't know anything about, that could have been resolved before now, and it could have been resolved by, not Chad and not the interim executive director, it could have been resolved by a board member.

What -- a credit report, whoopee. A -- a -- a little 1,200 -- \$1,200 annually. That's what he -half of this stuff could -- would not be on here if they had had board participation.

MS. CASH-CHAPMAN: But, I mean, I do -- I do again want to state that $I$ get what Mr. Harvey is doing. He is literally following the policy and the procedure that we as a board have in place. So I understand all that, and I don't -- I don't want it to come off like I'm discrediting what you've done or saying that it isn't as important.

I just think that perhaps some of it, we could expedite this a little bit. And I think that's it -- it's worth the discussion on how we can do that and let's just get the ball rolling because it's been two years too long.

CHAIRMAN OLSON: Okay. Just to respond to one point.

It's not to showcase something. I don't know exactly what word -- I can't recall exactly what words you're saying. I'm talking about sort of the fundamental accountability as to how we -- how we select entities to take on very valuable pieces of this airport and -- and how we go about that process.

This is a strange process. We had one company come to us and file this Part 16 thing, and now we're -- it sounds as though one option is that we're boxed in to negotiate. And -- and because this company accessed this Part 16 process and went to FAA -- it's a part of an FAA regulation. Whereas, it precludes -- it -- that process precludes us from seeking the best entity with the best capability to come on and -- and take on this property.

But all I'm saying is that let's see who's the best. Let's go through an RFP, a competitive process, a publicly transparent process, to confirm that.

And, you know, Volato's on the site already. They -- they have advantages. They could be very strong. They could demonstrate some of the things that they haven't brought into this proposal. And
ultimately it would be a decision of this board. So I'm not sure what -- why we -- why anyone would -- would not want to go through a process with accountability and -- that would end up with the best.

MS. CASH-CHAPMAN: Okay. I just -- I must have just misheard how I interpreted that before. CHAIRMAN OLSON: Okay.

MS. CASH-CHAPMAN: But just real quick, though, when you're talking about the best use, I know that we had heard that it's the competitor's job to know where there is availability for an FBO.

Are you talking that we're seeking another FBO, or are you just talking best use of the land? I just want to be clear on what you're --

CHAIRMAN OLSON: Well, this airport, as -MS. CASH-CHAPMAN: -- looking for. CHAIRMAN OLSON: -- this site, as we know, has been raw land that's not infrastructured yet. It's now on the brink of being infrastructured to be usable, which is a reason that this is not been -this opportunity has not been put out.

I would say that's probably -- so it isn't as though this opportunity has been there and nobody's stepped forward to want to propose to act on it.

MS. CASH-CHAPMAN: Right. I'm just wondering if you're saying your -- you want an RFP for another $F B O$ or if you want an RFP for the best use of the land. So if someone --

CHAIRMAN OLSON: That's a good question. MS. CASH-CHAPMAN: I'm curious where you're --

CHAIRMAN OLSON: That's a good question.
MS. CASH-CHAPMAN: -- what you're looking for.
CHAIRMAN OLSON: I don't know. I mean, that's a good question.

MS. CASH-CHAPMAN: Okay.
MS. LUDLOW: Aren't we getting a cart before the horse?

And, number one, he would not have to have 21 acres at one time. He probably could start with five acres and then more. Don't we still have a right of first refusal with Northrop Grumman that is not resolved?

MR. ROBERTS: Let me - let me --
MS. LUDLOW: So how we can even go forward?
MR. ROBERTS: I'm sorry. I didn't mean to interrupt. It -- just so we're clear on the record unambiguously.

As we sit here today, the Airport Authority does not take a position on the vitality of the

Grumman's right of first refusal because we don't have to yet. It's not in conflict yet. It's a potential conflict, but it is not at issue, and it would not be in our best interest to take a position before we have to.

So, we -- the short answer is we take no position on whether Grumman's right of first refusal survives, and if it does survive, what the next steps should be.

What we have told Grumman is that we would do what a judge would expect us to do. And what a judge would expect us to do is, if a potential conflict of contractual rights is going to be presented, we would attempt to resolve it. So, as an example, let's say Volato's application moved along -- let's say it's the board's decision for the executive director to sit down and engage with Volato and take it to the next step. And let's say it finally matured into a concrete proposal with financial terms.

What we have told Grumman is, without waiving any rights or prejud- -- without any prejudice to our position about whether their right of first refusal still exists, we would tender that to them. If they again decline the proposal, there's no

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conflict, right? We don't -- we haven't taken a
conflicting position with one of our tenants,
right?
    So that -- that's a potential outcome. We've
told them we would do that because a judge would
expect us to do that. And so, that's kind of where
we stand on the Grumman right of first refusal.
    MS. LUDLOW: Okay. The way I see it, if I
    were a businessman and I -- and I'm going to have a
$68 million company and I have no assurance I'm
going to do all of this work and then Grumman can
say I want the property --
    MR. ROBERTS: Exactly.
    MS. LUDLOW: -- that's not right.
    MR. ROBERTS: Exactly. So we -- and I'm
sorry, we told Grumman that, right? We told
Grumman --
    MS. LUDLOW: But why don't we have something
concrete from Grumman?
    MR. BLOCKER: We don't -- one of the reasons
    we don't is because any -- any action today, we can
    continue to discuss with Volato and not trigger
    that at this point.
    When there is a concrete proposal that's
actionable, that is when those additional
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discussions can -- can happen as far as Grumman. But right now, Volato is approaching us with -- with -- this is not an actionable -- at this moment, this is a discussion. We're in the process of discussion to see if the board has interest in continuing that discussion.

So the board can decide to, you know, have the executive director sit down and discuss, and that in and of itself does not trigger this. You know, we may very well reach a point where that is triggered, and as been described by Mr. Roberts, that is when we would have to have formal discussions with Northrop Grumman, with their attorneys.

And we have been in constant contact with them. As recently as the last two weeks, we've had multiple phone calls. We are -- you know, obviously they're a valued partner to the airport. But the ROFR does not preclude this record from engaging in discussions. When -- when there's a concrete proposal that's actionable, that is when -- and again, we have some steps we need to get to -- that's when we would have to take -other steps would be initiated.

MS. LUDLOW: Okay. All right. Two points.

Would it make a difference if he wanted five acres or ten acres?

MR. ROBERTS: It would only make a difference if the five acres could be accommodated by us somewhere off that parcel, right? So there's a little bit of land left on what we call the -north? I'm sorry. The north parcel, we're going to call it the north parcel?

MR. HARVEY: It's the middle area.
MR. ROBERTS: I'm sorry, the middle parcel.
Okay.
So -- so if you recall about the proposal from Volato, there's kind of a Plan B option and there's a smaller footprint option. So, if -- if Volato in the course of discussions were to be able to -- if we could accommodate what they wanted to do on a different parcel, we wouldn't have to be confronted with the Grumman thing at all.

And the answer to your other question is, so put yourself in Grumman's position. When we give them the formal notice of the ROFR, right, they need to say, these terms, I'll go ahead and lease it on the same terms, right? Or they may say, these terms are too rich for me, I'd rather think about going across the street for future
developments over there and I'll -- I'll release the ROFR, right?

So they have to have some concrete primarily economic term in which to make their rational decision as to whether it's in their best interest to act on their right of first refusal --

MS. LUDLOW: Okay. I understand what you're saying. Of course I thought all of that had been settled because you gave a commendation to Ed about the letters to Northrop Grumman and how he covered everything.

So the other thing I want to say is, on this are you requiring these RFPs, well, staff went through other leases, so how many other leases required RFPs?

MR. ROBERTS: I don't know.
MS. LUDLOW: Right. Probably none.
MS. CASH-CHAPMAN: So, I mean, I definitely understand the purpose of the RFP. I'm not discrediting that. And now that $I$ kind of gauge that it's not necessarily an RFP for another FBO, which I think we've all established is probably not very likely. But $I$ do also understand a concern with making sure that we are utilizing that amount of real estate for the best use for our airport.

Now, again, I don't know -- I mean, obviously we've all negotiated something at some point in our lives. You always ask for -- you know, you start with your highest and best, right? Like that's -when these what you want.

If there's a chance that Volato can come down for a little bit and if -- if we have a conversation with them and we put out an RFP and someone says, hey, I'm over here, I just want two acres and Volato says, hey, I don't need that last two acres, go ahead and have it, like I'm just wondering why we're doing all of this when we could -- we could be -- there's enough space, I think, on this airport to accommodate more than one request.

So, if -- and $I$ don't know if this is possible. If we can start this conversation with Volato like I mentioned before, is there a chance we could still put out an RFP and see if there is something else? Because there might be someone else that says $I$ just need a half an acre. Is -is that something that's possible? And I could be way off; I'm just throwing this up here. MR. CLARKE: I'd like to opine on that issue. I mean, we have a -- we have a proposal on the
table and request that's going on two years old. If -- I don't -- I'm not opposed to the RFP process. I think it's a -- it's a good process. But as Attorney Roberts has alluded to, it's normally used for acquisition of services, goods and services by the airport itself, as opposed to receiving land lease proposals, which we -- this is -- we probably need to take a real hard look at our lease proposal and make sure that's clear, you know, and publish it. We will accept land lease proposals, you know, from the public.

But I think that we need to deal with this matter, you know, right away. And I -- I agree with Ms. Cash-Chapman; we need to -- we need to sit down with Volato and do it.

For us to throw an RFP into this process is equivalent to changing the rules in an NFL game after the two-minute warning in fourth quarter. You know, we're now saying, we like you, we -- you know, you're a successful business, you went from 11 to 256 employees, you have a hundred million dollars worth of revenue, your -- you have HondaJets and you know what you're doing.

And, folks, this is bureaucratic inertia at its best. You're witnessing it in the audience.

And so, we really need to move forward with this and let's reserve the RFP process for the next item. This -- this item is long in the tooth and it needs to be solved.

MS. CASH-CHAPMAN: And we don't necessarily -again, there is -- there's not set in stone. We can have a conversation and say --

MR. CLARKE: Yeah.
MS. CASH-CHAPMAN: -- we like the idea, but that's too many acres. I mean, if that's what this is coming down to, I just -- I'm just trying to get to what is giving us such a reservation that we're still not moving forward, even though I know full well that a lot of us, this -- we're all aware this has been going on for too long.

So I'm just trying to figure out what, as this new as of January board, is holding us back from moving forward. And I don't necessarily have the answer; I'm just trying to work it out so that we can -- so that we can make some movement here. CHAIRMAN OLSON: Okay. Well, it sounds like we have a prevailing view. I just -- before we say anything else, I want to further clarify that airports are issuing RFPs for development of land.

They are competing these against qualifications of proposers and also what their proposed lease payments are, the base being required to be fair market value. But it maximizes the quality and the economics of what ends up on the land.

I'll just -- I want that out there in the record, it is not true that RFPs are only issued by airports for services. That having been said, does someone want to make a motion that's -- that outlines a path forward that -- for this matter we're now discussing?

MS. CASH-CHAPMAN: Do we need public discussion before we make a motion to do anything?

MS. LUDLOW: And I have something to say.
CHAIRMAN OLSON: We can -- let's see. Do we make the motion and then we have the public discussion?

MR. BLOCKER: It's up to the board. Generally you could make a motion and then have the -- we have it on here for public comment.

CHAIRMAN OLSON: Usually it's -- the discussion is on a motion, rather than --

MS. CASH-CHAPMAN: I'm just wondering if there's anything that someone in the crowd might be
able to add to this before we make an actual motion.

CHAIRMAN OLSON: Well, maybe so.
MS. LUDLOW: We do always make the motion first.

But I think since staff did your work for you and looked through the other leases, maybe they should go back in and look at leases that had required RFPs.

Because if you've never required an RFP from anybody before -- and I'm thinking of other land leases right now. If you've never required RFPs before, why would you do it for one person? So show me where we've done it.

MR. HARVEY: Well, of course that wasn't under my authority to do at the time. If I may state again, I was not tasked to go and negotiate with anybody during this process.

MS. LUDLOW: No.
MR. HARVEY: And I laid out the bare facts that I saw them just based -- there's -- there's no personal agenda involved in my -- my determinations. It was strictly black and white, okay, just so you know.

You're about to take up another discussion

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later that's going to be along this same exact
lines of how you're going to move forward. So this
is the time.
    I can't -- I can't go back in time and tell
you why this happened or why this did not happen.
I -- it was not my decision, but going forward, it
can be for whoever is in this position will know
how to proceed.
    So whatever you decide here may have
ramifications down the road on what you do on
another item in this meeting, even. So think about
that, okay? That being said, I'll leave it at
that.
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    CHAIRMAN OLSON: Okay. Let's get a motion on
    the table and then we'll have public -- any -- an
    opportunity for public comment. There isn't anyone
    that signed up for public comment on this.
    MS. LUDLOW: Do you want to?
    CHAIRMAN OLSON: But we'll --
    MS. LUDLOW: Does it -- I think Jose
    (inaudible).
    COURT REPORTER: I can't hear you.
    CHAIRMAN OLSON: We'll -- so let's make a --
    entertain a motion for a path forward on this
    matter.
    MS. LUDLOW: I -- I don't understand the motion.

MS. CASH-CHAPMAN: I mean, are we making -CHAIRMAN OLSON: Well, there isn't a motion. MS. CASH-CHAPMAN: I'm -- we may have to correct this, but I'm going to give this a shot here.

I would like to make a motion that we enter into a conversation with Volato with -- it's been requested with one board member present and with our legal counsel and interim executive director along with Volato and whoever they feel would be appropriate to enter into a conversation with. Yes?

MR. CLARKE: I would amend that to add -- tell the -- the executive director and everybody participating to cure the deficiencies that have been identified -- or seek to cure the deficiencies.

And if there's something that can't be cured, come back to us. If we -- if it's a policy issue, then we may have to take a look -- a hard look at our policy to see whether it can be accommodated or changed to accommodate their request.
CHAIRMAN OLSON: Is that a crisp enough
motion?
MR. BLOCKER: Mr. Chairman, I think that is an excellent effort by both board members. I think the only thing -- the only thing that we would want to add, and I'll look at my esteem colleague, is put a time frame to this. Within the next 60 days, 30 days.

We have some -- since we're dealing with a -a, you know, Part 16, you know, process. But I think we do -- we do need to make sure, you know, within the next 30 days have a meeting or make sure that there's -- discussions move board. So...

MR. ROBERTS: And I might just add for the record that although paraphrased in the way that Ms. Cashman (sic) paraphrased it and Mr. Clarke paraphrased it, essentially the board today is not making an ultimate decision on anything.

The board today is simply finding that the proposal, as described on the four corners of the proposal, would be a public benefit kind of proposal, which therefore authorizes the director to start these substantive negotiations.

MR. HARVEY: And if I may. Mr. Clarke, every deficiency is part of your policy.

MR. CLARKE: Right.

MR. HARVEY: So it's not we're going to pick and choose. It's --

MR. ROBERTS: Right.
MR. HARVEY: -- each and every one of those deficiencies is --

MR. CLARKE: We'll discuss with Volato how to cure it. In other words, we -- we need the names and addresses of the 10 percent owners. We need credit reports.

MR. HARVEY: Yes.
MR. CLARKE: Those -- those are pretty easy. And just go through one at a time --

MR. HARVEY: Yes, sir.
MR. CLARKE: -- and figure out how to cure them.

MR. HARVEY: The simple cure is to provide the information according to your policy.

MR. CLARKE: Very good.
MR. BLOCKER: And to the Chair, if we can just make sure we finalize the motion because we want to -- so, either Board Member Clarke or Ms. Cash-Chapman, if you could adopt -- do you adopt this language into -- into your motion?

MS. CASH-CHAPMAN: Yes, I do.
MR. BLOCKER: Thank you.

CHAIRMAN OLSON: Okay. So the motion was made. And, Mr. Clarke, were you seconding the motion --

MR. CLARKE: I --
CHAIRMAN OLSON: -- and we'll have public comment.

MR. CLARKE: I am. I'll second the motion.
CHAIRMAN OLSON: Okay. Motion made and seconded. And I'm not going to try to restate it, but it involves discussion and --

MS. MARTIN: Curing the deficiencies.
CHAIRMAN OLSON: Attempt to cure deficiencies by staff with -- aided by counsel and to report back to the board --

MS. LUDLOW: And a board member.
MR. ROBERTS: And Ms. Ludlow.
CHAIRMAN OLSON: And involves Board Member Ludlow being part of that.

MS. CASH-CHAPMAN: Is 30 days enough time?
MR. HARVEY: I'm going on vacation, so good luck.

MS. CASH-CHAPMAN: I'm not good at timelines.
MR. HARVEY: 30 days is not -- not enough. It is not.

MS. LUDLOW: If we -- some of this could
already be -- half of this could be resolved in 30 days.

MR. ROBERTS: We could just make it a continuing reporting item to the board, okay? So the board can monitor the progress at each meeting and -- and help out that way. I don't -- yeah, I don't --

MS. CASH-CHAPMAN: Okay.
MR. BLOCKER: Well, and if $I$ could make a recommendation. I know we're -- this is -- we have a lot of hands in crafting this motion, but if we could potentially put a time frame to it.

I know -- I know we have some -- it's summertime and people, but report back to the board within 30 days as far as where we stand. And that doesn't preclude the attorneys from reaching out to the attorneys for Volato and kind of starting some of the discussion. And we can --

MR. HARVEY: Thank you.
MR. BLOCKER: -- because there's some
preliminary stuff we can work through, then
Mr. Harvey, as the board's representative, we can reengage and -- and work through it.

I'm sure this is something between all of us as professionals, we can figure out and report back
to the board, if it's the board's wishes, within 30 days.

MS. CASH-CHAPMAN: That'd be amazing.

MR. HARVEY: If I may, it -- it mentions in your policy that it's normally -- this would be done with the executive director, not with a board member, and your wish is for a board member to participate in this.

MS. LUDLOW: Well, we don't have an executive director.

MR. HARVEY: Yes, you do.

MS. CASH-CHAPMAN: I think that some members on the board would be more comfortable hearing things firsthand. And I know I stated last time I don't particularly have a strong opinion either way about it, but $I$ don't know if anyone else does.

MS. LUDLOW: Report back in 30 days, is that an option?

MR. BLOCKER: Yes, ma'am. If we can make a recommend -- if we can see if this motion passes, then if the board wishes, the next motion would be appointing one of the board members to -- to it.

And we have -- we have the executive director, Mr. Harvey, but we can appoint, if the board wishes, a liaison to assist with the lawyers and
with the --
MS. LUDLOW: You already did that and the board approved it.

MR. BLOCKER: He wasn't here.
MS. LUDLOW: Charlie was here.
MR. ROBERTS: Yeah.

MS. LUDLOW: We did that.
MR. BLOCKER: Were you the board member that
was appointed?
MS. LUDLOW: I was appointed as the board member --

MR. ROBERTS: Ms. Ludlow --
MS. LUDLOW: -- to represent the board.
CHAIRMAN OLSON: Was that a motion?
MS. LUDLOW: Yes, it was.
CHAIRMAN OLSON: Oh, okay.
MS. LUDLOW: And you were reluctant, but you said yes.

MR. HARVEY: If I may address that, Ms. Ludlow.

MS. CASH-CHAPMAN: He wasn't here.
MS. LUDLOW: Oh, no. Him.
CHAIRMAN OLSON: Him.
MS. CASH-CHAPMAN: He wasn't here, either.
MS. LUDLOW: Oh, him.

> MR. HARVEY: Ms. -- Ms. Ludlow, you were copied on a couple of e-mails. I don't know if you --

MS. LUDLOW: No, I was not.
MR. HARVEY: Mr -- Mr. Roberts did --
MS. LUDLOW: This is the first time I've known that you guys even talked to each other.

MR. HARVEY: No, ma'am. We were e-mailing back and forth on a couple of items and you were included on those e-mails.

MR. BLOCKER: Well, the board can reaffirm that appointment, Board Member Ludlow. And -- and I know that this is -- this is an important issue to the board and to getting this resolved, and your expertise would be greatly I'm sure appreciated -MS. LUDLOW: Thank you.

MR. BLOCKER: -- by the board so we can -MS. LUDLOW: Thank you.

CHAIRMAN OLSON: Okay. Did we make a motion? And we -- we had a second.

Okay. So we're giving an opportunity for any public comment on this item at this point. Public comment.

MR. KREIS: I'm happy to fill out a paper for you later. Bruce Kreis, 68 North

St. Augustine Boulevard.
I just find this -- the -- the actual order in which some of these topics came up to be kind of interesting in that, yes, it's a very valuable piece of property as you point out and we want to make sure we have the right and best use. And an RFP is normally done to find the right people to do that. But that's not what the board was doing.

The board wasn't going out and -- to the public and saying who wants to -- who wants to bid on this project, if you will. The board was letting it lie and just being under its -- you know, provide a ROFR, I think you're calling it.

Somebody else found the value and somebody else came to you and said, hey, I've got -- I've got some money. I want to develop -- help you develop and bring value to your airport.

And the time to go out for an RFP has long since passed. That's what you should have done if you were out shopping for somebody to do development on a specific piece of property, but that's not what happened.

So it seems to me that that's out of order, to able to now say, hmm, now that you're interested in it, maybe we can go find somebody else that's
interested, too. It seems a -- a little awkward.
The other thing is you kept attempting to tie the Part 16, which is a completely separate issue all together, to this, which I'm not -- I'm not accusing any one of anything, but it just sound -it gives the optics of being almost retaliatory in that, well, now that we have this big problem, maybe we should find somebody else to go help us develop this land instead.

So, and that's not my person; it's just the -that's the optics that $I$ saw. It's the impression that I got when I kind of heard this kind of get laid out, so that's my comment. Thank you.

CHAIRMAN OLSON: Okay. Thank you. And any other comments at this point? (None.)

CHAIRMAN OLSON: Okay. We're going to go ahead and vote on the motion to proceed in the way that's been outlined. Ms. Cash-Chapman?

MS. LUDLOW: We report back in 30 days.
CHAIRMAN OLSON: We've already framed the motion. I think that's in the motion. Whatever's in the motion. We've already framed the motion. It's in the --

MS. LUDLOW: All right.

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    CHAIRMAN OLSON: -- it's been memorialized, so
    we're taking a vote now. Ms. Cash-Chapman?
    MS. CASH-CHAPMAN: Aye.
    CHAIRMAN OLSON: Mr. Clarke?
    MR. CLARKE: Aye.
    CHAIRMAN OLSON: Ms. Liotta is not voting on
    this matter. Ms. Ludlow?
        MS. LUDLOW: Aye.
        CHAIRMAN OLSON: And I vote no on this, but
motion carries.
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    MR. BLOCKER: Mr. Chairman, before we move on
    from this, I should have raised this earlier. I
    know we had public comment.
    We do have a representative from Volato here.
    I don't know if the board wants to ask them to come
    up. They don't certainly have to, but --
    MS. LUDLOW: I think that'd be a wonderful
    idea because he wasn't even contacted on this
    stuff.
    MS. CASH-CHAPMAN: I think we should leave it
    up to him. I don't know. He doesn't seem the shy
    kind of guy that he wouldn't have stood up if he
    had something to say back there, so...
    CHAIRMAN OLSON: He's not shy. He's not shy.
    MR. LIOTTA: Sure. I think it's worth just
    adding some facts here.
Originally, Ms. Ludlow went to the FAA concerned about land banking. And through that process, the Airport Authority represented to the FAA that you had sufficient land for a second FBO in order to grant -- get permission to enter into the ROFR with Atlantic Aviation, at which point $I$ immediately requested the ability to develop a second FBO.

Then, as you know, that there was the process that Mr. Wuellner went through with Grumman to -related to the ROFR that was referred to before. And then eventually the board, including Mr. Olson, voted unanimously to start the process of developing that land for private aeronautical users; i.e., corporate hangars.

Your lease policy states that you'll prioritize public aeronautical providers over private aeronautical users. That process started with the environmental thing that you guys spent money on and you started getting reports on. So, those are some important facts that have happened here that $I$ think is worth having on the record. When it did come to this Part 16 and we interacted with the Airport Authority, we were
asked by counsel to provide an application. We pointed out that your lease policy is about 30 years out of date and no longer complies with the guidance from the FAA.

We were asked at that time to do our best to apply even given that. And since we've applied, we've of course never been spoken to again about our application. And -- and you can imagine that if the lease policy is noncompliant with the FAA and out of date, it may be tough for anybody to successfully get an application through.

Your lease policy does ask you to make a public use determination. That really should have been the first thing that happened many many months ago. And part of the reason why we should be paying attention to this timeline is because Volato has engaged in good faith all along.

When the airport asked us for an extension, we agreed. When we were asked for another extension, we agreed. Ultimately, when we were asked to do the abeyance, we agreed. That abeyance was for 120-day period and requires updating the FAA every 45 days. This was actually part of an FAA order, so they have actually made an order.

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\text { We're due this week for the second } 45 \text {-day }
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report. That should tell you about 90 days have passed, which means that you actually have about 30 days left before, if we don't resolve this complete with a compliance action by the airport, the FAA has the authority to continue the -- the Part 16 investigation on their own regardless of what we say. So I would really caution you about the time frame here.

And then I would point out that I question some of these deficiencies, not only because they're easily resolved, but one of the deficiencies that we were told is that we don't have a Part 145 repair station certificate. Nowhere in the commercial minimum operating standards of this airport does it list having a Part 145 certificate as a requirement to be an FBO. In fact, Atlantic, which is an FBO here, does not have a Part 145 repair station here on the field. So, you know, I've really got to question these deficiencies.

And that's not for me to do here, but I do want to point out these facts. And I think many of these facts are only a problem because the policies are out of date and just need to be updated and better comply with the FAA. At the end of the day,
that's what everybody wants.
If $I$ could go back in time, $I$ would have loved for you to make a motion a year ago when Mr. Wuellner came with the idea of developing this land and say let's do a competitive RFP. We would have loved to have bid on that. But, you know, here we are. Thank you.

CHAIRMAN OLSON: Okay. Thank you.
So, we have -- we've received comments and we've voted and acted on this, so we'll move now to the next item on the agenda, which is the terminal access road FDOT grant.

TERMINAL ACCESS ROAD FDOT GRANT
CHAIRMAN OLSON: And I believe the board had a good amount of discussion and made some decisions about this at the last meeting; right? Undergrounding utilities.

MR. HARVEY: They did, sir. They had requested that we come back at this meeting with any other possible options that were available. You will see in the upcoming -- when we get to the capital budget items here in a little bit, this kind of gives me a chance to come back to the subject again.

So you had a balance of the grant of
$\$ 1.9$ million. During the last meeting, the -- the board agreed to go ahead and let's look at doing the underground utilities.

I just wanted to make a note. I'm bringing -I hope I'm not beating a dead horse here, but I wanted to bring back up the option -- this is an option still, of looking to pave the parking lot over there.

The parking lot was not meant to be for the use of the airline terminal over there. It was meant to be for the use -- and I didn't bring it up; it was my mistake for not remembering -- but it was to be used for Atlantic Aviation for their employee parking, for their staging of vehicles for their VIPs, things of that nature, to free up parking in the front of the GA terminal for customers of the restaurant, for businesses, for -for other users. You know, it's a premium up there to find a parking spot. And so, that was the idea at the time.

I recalled seeing in a -- in a lease amendment with -- with Atlantic that it was to be -- that was part of the swap for the ROFR, was to be the -that property and the parking lot. I'd need to confirm that, but -- yes, ma'am?

MS. LIOTTA: Are you telling us there's a contractual obligation to build a parking lot for Atlantic on that land?

MR. HARVEY: No, ma'am.
MS. LIOTTA: Okay.
MR. HARVEY: I wanted to verify that, though. I've seen two different amendments and I -- I tended to think there was. I've been told maybe that was a different one and I've confused them, but I wanted to verify that.

That being said, we could still base it on the contingent if it was there, we'd look not; if not, you could make a decision on that.

MS. LIOTTA: Yeah, I don't want to make a decision based on a speculation of what a contract says.

MR. HARVEY: Yes, ma'am. Understood.
CHAIRMAN OLSON: What is the -- first off, what's the -- what's the total cost of the utility undergrounding estimate, and then what's the -what would be the cost of the parking? MR. HARVEY: It's around a hundred thousand dollars for the utility. I budgeted a little more just for a fudge factor when we get into that a little bit.

CHAIRMAN OLSON: Okay. MR. HARVEY: I went back, and speaking with Passero, looking at the parking lot, it would be around \$175- to \$200,000.

CHAIRMAN OLSON: Okay. MS. LIOTTA: So, just for the undergrounding of the utilities, which is the scope of what was approved -MR. HARVEY: Yes, ma'am. MS. LIOTTA: -- you said a hundred thousand. MR. HARVEY: Yes, ma'am. MS. LIOTTA: My understanding is this is a $50 / 50$ grant. So is that a hundred thousand our 50 percent, or a hundred thousand total, which means our cost is going to be 50?

MR. HARVEY: It was going to be our cost is 50; is that correct, Andrew? That's correct. MS. LIOTTA: Okay. Thank you. MR. HARVEY: Right. And that would be the same for the parking lot. That would be 50 percent of whatever that is. So I wanted -- I just wanted to be clear because I think there was a misunderstanding. We've got all this parking lot for the airline terminal. My understanding is it was not to be
utilized for that purpose.
CHAIRMAN OLSON: We -- we really do have an extremely tight parking situation at the GA terminal.

MS. LIOTTA: So are you asking -- to be clear, are you asking the board to reconsider its decision on the parking lot?

MR. HARVEY: I am. And I wanted to finish the statement on what your options were, okay?

MS. LIOTTA: Okay.
MR. HARVEY: I met with the FDOT, our -our -- our guy there that we deal with on all our grant options. He just confirmed what I told you last year -- last time.

There are no other options. Whatever work is completed on this, the grant will be closed out and hopefully any funds left over will be reprogrammed for a couple of years down the road for another road project.

MS. LIOTTA: Okay. Well, I don't think that it's ripe for us to make a decision on because you've just raised the specter of a potential encumbrance on that land. So $I$ don't think we should make a decision one way or the other on that land unless we absolutely know what our options
are.
MR. HARVEY: Yes, ma'am. And this is not on fire. This doesn't have to be -- I can come back to you with clarity.

MS. LIOTTA: All right. Well, this -- with respect to everybody's time here --

MR. HARVEY: Okay.
MS. LIOTTA: -- I think this is going to be a long meeting and we shouldn't be discussing things that aren't ripe to be discussed.

MR. HARVEY: Okay. Thanks. And I apologize for not having clarity.

CHAIRMAN OLSON: Any other questions or comments from anyone on the terminal access road? (None.) RFQ FOR ENGINEERING SERVICES

CHAIRMAN OLSON: Okay. Moving on to RFQ for engineering services. That was acted on --

MS. LIOTTA: Yeah, that one was a -- something that was my fault. Sorry that we're raising this again.

I went back, and I know that was approved, the RFQ, that's been issued on June 1st. It's my rec- -- you know, it's my recollection at that board meeting that at least that the board wanted
that RFQ to be designed to encourage multiple applicants so that -- which is much more market, which is what airports are doing, so that we would have more than one engineering firm on -- you know, at -- on call, so to speak, for projects that may arise in the future.

And that Passero's -- this was up in say October time frame, but we were going to do it early, and this was one of the big reasons, was to encourage new applicants and have variety. And again, no disrespect to Passero or any of the prior work that they've done, but this is more market and better for the airport to have, you know, healthy competition in its engineering services.

In going back and looking at how the RFP is drafted, my understanding was based on a copy of prior R -- I keep calling it RFP, I think it's actually an RFQ -- prior versions, and I don't think it's accomplishing the policy directives that the airport was looking for in that respect, and that is because of -- primarily because of the ranking system.

And when you look at it, it may not seem so obvious, but when you look at the context around it, I think it's pretty clear that it's going to
discourage alternative bidders.
These things do cost tens of thousands of dollars potentially for these engineering services firms to -- my understanding, to respond to these proposals. And we want to -- I think we want to make the -- I want to make it something where we -it's clearly designed and in the four corners of the RFQ we're trying -- trying to get additional applicants and additional services at the airport. So I'm happy to walk through what those are, but what I'm seeking today is for -- to see if the board would consider a motion to amend the RFQ in a few places and have that updated so we can -before the process closes and encourage those additional applicants.

CHAIRMAN OLSON: You're speaking to the weighting points on the scoring? MS. LIOTTA: Yes. CHAIRMAN OLSON: So that's on -- that's on one of the pages. It's not a numbered page.

MS. LIOTTA: Yeah, Section 13 --
CHAIRMAN OLSON: Yeah.
MS. LIOTTA: -- there's some text at the beginning that kind of goes through the factors and then on the next page, the one I have does not have
numbered pages, but the criteria, there's weighting points that don't necessarily exactly match up with the selection criteria on a one-to-one basis, but the -- and then that's -- that's the focus of what I'd like to discussion to be. CHAIRMAN OLSON: So, are you wanting -- are you suggesting we should consider reweighing those -- having the same factors but reweighing them?

MS. LIOTTA: I have a couple of recommendations for -- you know, that I think would make sense, and I can walk through those, but I didn't want to monopolize the conversation right off the bat.

CHAIRMAN OLSON: Is this something we need to do in a board meeting or is this something that --

MS. LIOTTA: Yes, I think it's --
CHAIRMAN OLSON: -- we can ask staff to go back and --

MS. LIOTTA: Well, I think that's your choice. I think that that's probably something we could decide to do, is if we wanted to have one board member work with staff to amend this with that policy directive in mind, I'd be comfortable with that if everybody else is, if we don't want to go
through all of this right now, or we could get into all of the details as a board.

MR. CLARKE: Okay. How many points are we talking about?

MS. LIOTTA: 200.
MR. CLARKE: No. I mean, how many bullets points are -MS. LIOTTA: Oh, sorry. It's weighting points, it's 200 total points. It's one two, three, four -- I can't count. Five. No, sorry. Six.

MR. CLARKE: Personally, I'd like to hear them and hear your recommendations.

MS. LIOTTA: Okay. Happy to walk through that. I don't think it would be -- terribly take a long time.

So the first -- the first two I think are fine. It's general qualifications. Of course we want someone who can do airport engineering work. Staff availability, I assume that means availability of the engineering firm's, not our staff. Prior contract performance, you know, familiarity with projects on the field makes sense. My biggest concerns are probably with the next two, and that's proximity to NFRA. And my issue
with that is that the way that that's sort of described in Section 13, as having an established office location in St. Johns County, Florida for at least the past 12 months.

Now, on its face, that may or may not be a red flag, but $I$ now have an appreciation that that means the only person who could -- the only firm that could possibly satisfy that is Passero. So this factor would exclude anyone else from being able to get those points.

CHAIRMAN OLSON: So, and separately, it says -- it has the requirement of an established office? Which page --

MS. LIOTTA: Well, it doesn't say that specifically in the criteria. It just says proximity to NFRA. But $I$ think in the context of this, it does talk about firm lo- -- selection criteria says firm location, and it specifically calls out St. Johns County, Florida. So I -- I can't imagine this being interpreted any other way.

CHAIRMAN OLSON: Where does it say
St. Johns County?
MS. LIOTTA: Selection criteria, Section 13.
CHAIRMAN OLSON: I'm looking at these.
MS. LIOTTA: Yeah, it's on the prior page.

That's why they don't -- the selection criteria are not the same as the weighting points, but $I$ think they -- they go together. You have to read -- I think they --

CHAIRMAN OLSON: St. Johns County.
MS. LIOTTA: Yeah. Firm location. To receive the number --

CHAIRMAN OLSON: Oh.
MS. LIOTTA: -- the maximum number of points in this category, you must demonstrate --

CHAIRMAN OLSON: Oh, I see.
MS. LIOTTA: -- an established office in St. Johns County.

CHAIRMAN OLSON: I see. Yeah. Yeah. Well, you know --

MS. LIOTTA: So I would -- I think that the easy -- I would recommend that to be mod- -stricken or modified to say, in St. Johns County or any adjoining county.

CHAIRMAN OLSON: Yeah. Yeah, that could be Duval.

MS. LIOTTA: Yeah. It could be Duval. It could be Clay. It could be --

CHAIRMAN OLSON: There's a --
MS. LIOTTA: But the point is we need to be
able to have someone who can drive over on a pop-up sort of basis.

CHAIRMAN OLSON: Exactly. And not having a bunch of billing time or put time calculated into their fee because they have to drive or fly in here from great distances.

MS. LIOTTA: Right.
MR. HARVEY: May I interject? Just so you know, it's not like it's 20 or nothing. I mean, you can rate if it was --

CHAIRMAN OLSON: Yeah.
MR. HARVEY: -- you know, the next county over, maybe it's 19 points for that.

MS. LIOTTA: I appreciate that. But it clearly says on here, in order to receive the maximum number of points, which any bidder is going to want --

MR. HARVEY: Yes, ma'am.
MS. LIOTTA: -- there's only one person who can get the maximum. I think that's going to be read as we only really want Passero to get the top points in this category.

MR. HARVEY: Well, and I --

MS. LIOTTA: Because everyone -- you know, look, we know it's a problem now. I'm trying to
fix it so that we don't discourage otherwise qualified bidders from even bidding.

MR. HARVEY: Well, I would point out that your county adopted in July of 2022 the same type of criteria of selecting local and county firms -- not selecting, but weighting them higher based on being in a local firm.

MS. LIOTTA: Yes. And at that point, we believed that there would be more than one applicant who would be able to satisfy that. We now know that there is only one, and we are trying to get a variety of applicants here. MR. HARVEY: Okay. MS. LIOTTA: So I think this is a problem. And I -- but I do appreciate someone being nearby, and so I think the balance there is to include the adjoining counties. The next one on the criteria list is probably the one I have the most problem with, because I -in some ways I just don't understand it. It says, familiarity with NFRA. And I -- what I don't understand is why it's here at all when we look at prior contract performance with the airport being its own separate category.
So, it -- it seems like it's -- we also know
that, again, with our prior decades of engineering work, Passero's had the lion's share of that. So we already know going in that prior experience on the field, that goes to Passero. I'm not saying that's inappropriate. But when you've got 60 points with familiarity NFRA added to 20 prior contract performance, that ends up being 80 out of 200 points.

CHAIRMAN OLSON: Yeah.
MS. LIOTTA: I -- I don't think that's getting where we need to go on what we're trying to accomplish here.

CHAIRMAN OLSON: So reduce the number of points for familiarity with NFRA?

MS. LIOTTA: I would strike it --

MR. CLARKE: Strike.
MS. LIOTTA: -- completely. Because what they can demonstrate from prior contract performance is going to get -- is going to demonstrate that. It's kind -- in my view, that's double dipping on the prior contract.

CHAIRMAN OLSON: Well, prior con -- contract performance would be checking references as to how they've been --

MS. LIOTTA: Well, similar work experience at
similar airports is its own separate item.
CHAIRMAN OLSON: Well, that's more objective. Performance is more subjective. Well -MS. LIOTTA: So that means -- that could be. And it could be that the issue here is clarification as well as point adjustment. Because if someone is reading this and they see a prior contract performance, if that is meant to include only our airport, that is a completely different thing than prior contract performance --

CHAIRMAN OLSON: Yeah.
MS. LIOTTA: -- elsewhere, but what does that exactly mean?

CHAIRMAN OLSON: Well, I read that as being elsewhere or not necessarily here because I'm looking at -- I mean, it's a common thing to get references about how these firms have -- have served other airports and how satisfied --

MS. LIOTTA: Right. The selection criteria
does include client references. But it just doesn't -- the client references is not something for those point totals.

CHAIRMAN OLSON: For points.
MS. LIOTTA: So it's -- again, it's like the mapping of the criteria to the points is not
one-to-one. So that could be just -- so this tweak could also just be making it more clear what's being connected to what so that we're giving better guidance to the people who might want to respond. CHAIRMAN OLSON: So you're saying keep the proximity, but clarify that it can be adjacent counties.

MS. LIOTTA: Yes. And I think 30 points might still be --

CHAIRMAN OLSON: Can't be Orlando.
MS. LIOTTA: I think 30 points might be a bit high on that.

CHAIRMAN OLSON: A bunch of these firms are in Orlando that would want to bid on this.

MS. LIOTTA: Right. So, you know, maybe 10
points instead of 30. So I think there's some value there. It shouldn't go away. But should it be 20 percent of the overall total?

CHAIRMAN OLSON: Well, there's value in having them closer than further away. I mean, I could -MS. LIOTTA: Indeed. But if someone's willing to drive from Orlando, it's not an adjoining county, but if they're willing to put in the two-hour drive, you know, I'm not going to say no to that if they're otherwise qualified. It doesn't
seem like it should be the thing that tips the balance.

CHAIRMAN OLSON: The only downside is that these -- and at our airport, our engineers tend to act almost as extensions of our staff. They do grant -- grant proposals. They -- they're basically -- you know, the current firm is functioning as an extension of the staff.

MS. LIOTTA: I think there would be a lot of meetings. As we all know, lots of meetings can be done telephonically these days.

So I think when we're -- when things are being done on-site and a project is active, absolutely having someone who is close by or can be close by quickly is important and that should be on here. It's more a matter of, you know, how we define nearby --

CHAIRMAN OLSON: Yeah.
MS. LIOTTA: -- and how many -- how many point totals it gets.

CHAIRMAN OLSON: But I -- as -- Orlando is a location where a lot of these firms are.

MS. LIOTTA: Yeah. And I think the airport should get the benefit of all the quality bids it can.

CHAIRMAN OLSON: Yeah, okay.
MS. LIOTTA: I don't want this to be seen as a obstacle rather than an invitation --

CHAIRMAN OLSON: Yeah.
MS. LIOTTA: -- to these engineering firms.
CHAIRMAN OLSON: Okay. Did you want to just tick off what we've been talking about so that if we're -- if we're trying to close this loop at this meeting, we need to be more precise in order to -MS. LIOTTA: Yeah. Okay. Well, there's a couple of more minor items that are outside the selection criteria, but we'll stick with these for now.

So I would propose for discussion is the proximity to be expanded to -- one option is adjoining counties.

CHAIRMAN OLSON: Okay.
MS. LIOTTA: If that's going to exclude Orlando, maybe we just say Northeast Florida. I don't know if that's --

MS. LUDLOW: Are you going to designate or just say --

MS. LIOTTA: We may need to work with counsel because -- you know, because of the procurement issues, we may have to have a certain level of
clarity on that. You know, what we're trying to accomplish here, we may need to get more detailed. So I know adjoining counties would work. Beyond that, state of Florida I think probably works.

MS. CASH-CHAPMAN: Surrounding areas.
MS. LIOTTA: The surrounding areas may be too -- too ambiguous.

MR. BLOCKER: Yeah. And again, the board has -- the board can adjust as you sit fit. The goal is a policy of -- that this board wants to open it up and encourage more participants.

Generally you want to define it more specifically adjoining counties. When you say Northeast Florida, everyone could have a different definition of what Northeast Florida is. So I would recommend trying to stick with adjoining counties.

If you -- if you want to, you know, go a layer above that and other points will be -- if it's from, you know, Orlando through Jacksonville or Orlando north, I mean, you can try to give some geographic, you know, definition to it if you will. You know, state of Florida, as well, you know, because you might have great consultants outside the state of Florida that meet all your other
criterias, but, you know, maybe you're not going to get as much, you know, in the geographic area.

So, you know, a little bit more weight, you know, towards adjoining, you know, St. Johns County, a little bit more weight to state of Florida, and then, you know, from there. So, you know, points can be apportioned.

But I think what would happen here, based on how this is raised, you want the maximum points to be -- you know, you can get up to the maximum if you're in an adjoining county. If -- you know, you can get up to a certain number of points if you're a Florida specific company and then go from there. So -- but that would be my recommendation as far as kind of trying to define it a little bit better.

MS. LUDLOW: Could we say within 300 miles or 500 miles?

MR. BLOCKER: Absolutely. This -- this board can -- you know, my recommendation is for the board to give us what their direction is and we'll work with the executive director to bring you back a final product for -- for approval, make sure that we've captured exactly what your intent is and kind of re -- recraft this --

CHAIRMAN OLSON: And this would be just an

$$
\begin{aligned}
& \text { addendum sent out to the notice. Because the } \\
& \text { notice, we've posted it already, correct? } \\
& \text { MR. BLOCKER: That's -- that's correct. I } \\
& \text { mean, the board could -- we could pull it back and } \\
& \text { reopen it, I mean, you know, just based on if -- if } \\
& \text { the original notice, due to whether it was a } \\
& \text { miscommunication or confusion or lack of clarity, } \\
& \text { however we want to define it, we can -- we can -- } \\
& \text { if the board -- we don't want that to get bogged } \\
& \text { down in red tape. } \\
& \text { For instance, if the board's intent is for } \\
& \text { there to be more competition or more interest, then } \\
& \text { we could see about pulling that back, you know, } \\
& \text { finalizing this and sending it back out again. } \\
& \text { decide on granularity here as a board or whether we }
\end{aligned}
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just delegate this to somebody with these -- with a more general policy directive, I would -- I would be happy seeing one of us to be designated to just be -- be the one who works with counsel and staff to say, okay, that's all been redrafted, that's good, and just get it out so we don't have to wait for another board meeting.

CHAIRMAN OLSON: Well, you saw this, so do you want to take that on?

MS. LIOTTA: I would be happy to take that on. CHAIRMAN OLSON: And so -- and I think -- I think the observation about the weighting, now that I'm looking at these, are -- is -- is a good observation. So, yeah, okay. Okay. So we -- we don't need a formal action on that or do we? Do we need to take action on this?

MR. BLOCKER: I would encourage you, Mr. Chairman, to just designate Board Member Liotta.

Now, the one thing -- now the other thing to keep in mind is to get clear guidance what this policy direction that we work together with -- if it's more general direction, I'll give you an example.

When we were searching for the executive director, a board member was selected to work with counsel on drafting that product but the final approval came back to the board.

So if the intent is to give final direction now and then the board member would work with counsel to make sure that's implemented per the wishes of the board, then $I$ would say final decision needs to be made now, voted on now, formal direction given, the board member appointed, and then we'll work together to make sure that those wishes are captured in the document. Does that make sense?

CHAIRMAN OLSON: Yeah. Well, I was -- so I was going to propose later towards the end of the meeting that we -- given that our acting executive director is not here on June 26 th, that we not have that meeting.

So that means that we would be having a big space of time. So it might be best for us to designate Ms. Liotta to work with counsel and staff to tweak the weighting points to address concerns of overweighting to local and familiarity.

MS. LIOTTA: I think I might be slightly confused. What I'm hearing counsel saying is if we
want to get it -- you know, just -CHAIRMAN OLSON: I see, yes.

MS. LIOTTA: -- let me implement, we need to --

CHAIRMAN OLSON: Yes, yes. We have to be specific.

MS. LIOTTA: -- make the implementation decisions now --

CHAIRMAN OLSON: Yeah.
MS. LIOTTA: -- so we can agree on a couple of these points, then it would be more administrative for me to just double check, yes, that's done and then we -- it will just get out, I would imagine they're not massive changes, probably before Kevin's on vacation.

MR. HARVEY: Yeah.
MS. LIOTTA: Which I think is going to be more fair to the people out there that are potentially interested. If they're making a respond/not respond decision, the sooner we can get these changes made, the better off we'll be.

CHAIRMAN OLSON: So -- yes. So --
MR. BLOCKER: Mr. Chairman, can I maybe just one more add-on? And just not to delay this, but another thought for the board, if the boards
determines that we want to readjust this weight, go ahead and make those changes now. Board Member Liotta will work with us on that.

If the board has a future interest in looking at just the -- the RFQ procedures in general, that is something that maybe we can work and bring back to the board at a future time. Because there may be additional other cosmetic changes or, you know, we heard earlier some of our policies are 34 years old, so some of this as we go on, you know, this -the board may have wishes to update some of this. So, Board Member Liotta, not to -- not to volunteer her for this in perpetuity here, but she could have that role on behalf of the board to work with, as other changes are made, and then bring those to the board's attention going forward.

MR. HARVEY: Yeah.

MS. LUDLOW: I understand. So what you're saying is you brought up these six points that need clarification, so we give Jennifer authority to work with you, and you guys make the decision and it doesn't have to many come back to the board?

MR. BLOCKER: Yes and no. So -- so for decisions -- so, if the board delegates -- I know this is confusing, but let me make sure because it
confuses lawyers, so let me make sure we're clear. This board cannot delegate its authority. What it can do is appoint a liaison to work with staff to bring products for final board approval. Or in reverse, the board can make a decision, hey, we want to readjust these points now, we want to make sure this policy is implemented. This board member will act as the liaison to work with staff to make sure that's carried through per the board's wishes.

MR. HARVEY: Mr. Chairman? I've got a little bit of a concern here in the fact that we don't know what firms out there have already started their process. They're not contacting us. It's not like we had to send out a package or anything of that nature to them. So, how -- unless they're going to be checking back onto our website to -- to see if anything's changed, you're going to be getting proposals based on what's already been out there. So I don't know --

MS. LIOTTA: I think that -MR. HARVEY: -- how to rectify that. MS. LIOTTA: -- that's potentially a possibility, and we have to give people a chance to
amend their proposals.
I think there -- I -- I honestly think they'll be able -- if we -- that's a risk I'm willing to take, and I think the sooner we get this done, the better off we'll have people who are more likely to start the process of putting in a proposal rather just with the way it sits, say, you know, this doesn't look like they want me to -- they want our firm to really approach them so we just not do it. MR. HARVEY: Yes, ma'am. Yeah, I don't really see the problem when it comes to the judging criteria portion. I think that's neither here nor there with people. If it's to their advantage or a better advantage, so be it.

Whatever other changes that might be integral to how they present their proposals is kind of what I'm concerned about. I don't know what you -- what you have in mind of changing, so $I$ don't know how to convey that to -- to folks out there, so...

MR. CLARKE: Would it be advisable to change the due date until July 31st? Would that --

MS. LIOTTA: Well, I think there may be some ways to -- yeah, we would just push it out. There were a couple other points besides the criteria, the weighting points that $I$ thought the board
should consider on this.
One of them was adding in a clear statement that we intend to select more than one firm. I think that's an easy one to put in.

The -- another one is that there's this concept in here of how these are going to be gone through. And I think it could be simplified and that might, we may be able to just keep a tighter deadline by getting rid of some administrative overhead in this. And -- but I would propose that we just have -- say that the staff will recommend but then the final decision will be done by the board.

And the difference is, is that the way this is drafted right now, there's a selection process, Section 12, that a selection committee done by the staff will evaluate and score the submittals and that the -- that there will be a short list, which means that the board won't see all the applications.

So I'm fine with the staff putting together, you know, the -- the proposed rankings, but that then I think the board should see all the applications and make the final decision.

And, you know, I think it will be pretty clear
on the face of them. You know, if somebody's not qualified, it's going to be pretty clear. And, you know, I don't think we're going to be getting 600 applications, so I don't know that -- you know, I think the board is qualified to look at all of the proposals and come to its own -- its own -- its own decisions.

CHAIRMAN OLSON: What's the point about the two firms? I don't understand. Where -- what part of this RFP refers to that?

MS. LIOTTA: It doesn't say it. Like with the policy, you know, the -- when the board described doing this process, one of the things we were trying to accomplish was having more than one engineering firm, having a contract with them. And it doesn't say that -- in here that the Authority intends to select more than one.

MR. HARVEY: That would be my question. Is it the board's intent to select more than one? I have not heard that from anyone else.

MS. LIOTTA: I thought it was very clear at
the last meeting, that that is definitely my personal --

MR. HARVEY: Not that we haven't in the past.
We have. I just didn't know that was to be a board
decision.
MS. LIOTTA: I have a different memory of our prior board meetings when we talked about wanting to have more than one engineering firm engaged with the airport. And it doesn't say in here that that's what we want to do. It just says we're just putting out an RFQ. And it doesn't say we're only going to select one, at least I don't --

MR. HARVEY: No, no.
MS. LIOTTA: -- I didn't see that. It was just silent as to what the board -- the Authority's intent was.

CHAIRMAN OLSON: It doesn't sound to me like we're ready to crisp this up and send it on its way. I'm wondering whether -- based on the discussion, whether we should just call back the proposal --

MR. HARVEY: Yes.
CHAIRMAN OLSON: -- and start over again or bring a redine to a future board meeting and have us act on it.

MS. LIOTTA: Well, I'm happy to work on such a redine for the next board meeting to look -- to look at. And, you know, I can work with staff and counsel to make sure it checks -- checks all the
boxes of procurement law and whatnot and the board can make a final decision then. It's unfortunate, with staff vacation timing and all that, but I appreciate we can't always move as fast as we would like.

CHAIRMAN OLSON: Okay. So, I think that's probably the best path forward. But at the last meeting, I wasn't here, but the RFP was approved to be issued. Does this board need to take any formal action to deal with its standing decision to -that approved and issued this RFP?

MR. BLOCKER: The board, Mr. Chairman, can direct staff to -- to call back that -- that RFP, RFQ, to allow -- because the board's -- for whatever reason that we want to say to the record, if there was, you know --

CHAIRMAN OLSON: Okay.
MR. BLOCKER: -- or it does not capture the board's intent, so we need to call that back.

But the idea is we don't want the bureaucracy to stop at the board. If this RFP does not capture the board's wishes for whatever reason --

CHAIRMAN OLSON: Okay.
MR. BLOCKER: -- the board can call it back, we can work, and we can adjust that.

CHAIRMAN OLSON: Okay. So, Ms. Liotta, do you want to make the motion to call back the RFP and -with the intent of revising and reissuing it at a point in the future?

MS. CASH-CHAPMAN: Before you do that, can I ask a quick question?

If we call this back, does that have any like negative repercussions with companies that may have already put one in and then say they don't have it together, they don't know what they wasn't. I'm curious how that looks.

MS. LIOTTA: Well, I think the repercussion's already here because it's already out there and I don't think it's what we want.

So I think we -- I think we just need to be transparent with -- on it and just let people know it's going to be reissued, you know, it needs -you know, if that's a statement to better reflect the Authority's intents. And if anybody -- has anybody actually submitted anything?

MR. HARVEY: No, ma'am.
MS. LIOTTA: Okay.
MR. HARVEY: And that -- you made the motion last time to accept the -- the proposal request as it was. I'm concerned --

MS. LIOTTA: Yes, and I -- I do acknowledge I should have done better due diligence. If $I$ would have spotted these at the last meeting, I would not have -- I would have -- I would have brought up these issues then.

MR. HARVEY: I would like -- and this is not directed at you, it's directed to everyone, to remind you that when these go out, to make sure that you're not getting any -- accepting any phone calls, any communication with any of the -- the potential clients that you may have, because that's -- that's lobbying and that's a major no-no and that can lead to disqualification of that -those individuals.

MS. LIOTTA: Okay. Well, that sounds like legal advice, so I'd like to get confirmation.

MR. BLOCKER: Sure. No, absolutely.
So what Mr. Harvey's discussing, I'm sure you-all understand this, but it's important that I reiterate.

So there is a blackout period during -- during these processes when it's put out there. So you should avoid any contact with people reaching out to you and solicit -- they're not supposed to direct-solicit elected officials. You-all as
elected officials are not to be selected.
And not everyone understands that in the public, and people -- sometimes these companies are not used to dealing with elected officials. So, again, it's called the blackout period. So we want to make sure that they're not reaching out. MS. LIOTTA: When does that kick in? MR. BLOCKER: So that kicks in once the -- I believe once it's sent -- once it's sent out. I can't -- I don't the law in front of me -MS. LIOTTA: Okay. MR. HARVEY: And -MR. BLOCKER: -- but once it's -- once it's formally submitted, there is a blackout period where there should not be any -- in other words, this is to prevent anyone from picking up the phone, calling in favors or anything like that. There should be no -- no discussion during the blackout period.

MR. HARVEY: And, Ms. Liotta, it's in the RFQ, also. It notifies the firms not to do that. MS. LIOTTA: Okay. MR. BLOCKER: Right. So the firms are directed not to reach out to board members. So if that happens, just let -- just let me know and we
can reach out. Because some people -- some of the bidders maybe do not realize or fully understand that there's those implications. So we just want to make sure that the board is protected -MR. HARVEY: Right.

MR. BLOCKER: -- and the integrity of the process.

MS. LIOTTA: And so that would be all the way through the selection, I imagine?

MR. BLOCKER: That's correct.
MS. LIOTTA: Okay. Makes sense.
MR. CLARKE: I have a question. Does the -or do the proposers have to request an $R F Q$ or do they just extract it from our website?

MR. HARVEY: Correct.
MR. CLARKE: So they can submit it and we don't know that it's coming, we don't know who they are.

MR. HARVEY: It was -- it was advertised in the Jacksonville Times-Union and in the Florida Airport Council's classifieds, which goes to a lot of firms out there.

MR. CLARKE: But we don't -- we don't necessarily know who they were.

MR. HARVEY: No, sir, we do not.

MR. CLARKE: Okay. Okay. Thank you. MR. BLOCKER: And that's by intent, Board Member Clarke, just to protect the process and make sure it's --

MR. CLARKE: Okay. Appreciate that. MR. HARVEY: Thank you.

CHAIRMAN OLSON: Okay. Motion was made to
pull back and revise. Second?
MS. LUDLOW: Second.
CHAIRMAN OLSON: Motion made and seconded.
All in favor. Oh, let me poll.
MR. BLOCKER: Public comment.
CHAIRMAN OLSON: Ms. Cash-Chapmen -- oh, wait.
Oh, that's right. Comment. Public comment.
MR. HARVEY: Can I get clarification on who made the motion? MS. LIOTTA: I did. MR. HARVEY: You did? Thank you. MS. LIOTTA: Yeah, sorry. I nodded. I should have made it verbal. I apologize. CHAIRMAN OLSON: Public comment on the motion that's now on the table? Okay. State your name and your affiliation. MR. HOLESKO: Andrew Holesko with Passero Associates.

Not wanting to go back on what you-all just decided a minute ago, but it is very common, what you're bringing up, that additional information comes out.

And I think that you could make it easier for everybody if you issued an addendum and simply said, we're going to move the bid date 30 days and then additional information would come out with a clarification, instead of canceling everything and starting it all from ground zero.

It's not a surprise to us. It's -- it happens very frequently that there's different criteria or different information or responding to questions. So you could do it that manner instead of canceling it all.

Issue an addendum immediately, extend the bid date 30 days, and state that there will be an additional clarification coming out on the review criteria. Issue that as Addendum 2 and it would all be very normal for us. We wouldn't -- we wouldn't think that was strange at all. That would actually probably be less strange than canceling and doing it all again. I'm saying either one would be fine.

MS. CASH-CHAPMAN: Thank you.

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    there -- that would be the second motion. We want
to make sure that we select a board member to work
with staff and legal counsel on whatever changes
are going to come in Addendum 2. That's the --
    CHAIRMAN OLSON: And the addendum is going to
come back at our July 10th meeting, would be the
next opportunity.
    MR. BLOCKER: Yes, sir.
    CHAIRMAN OLSON: Okay. Second to it?
    MS. LUDLOW: Yes.
    CHAIRMAN OLSON: Okay. So Ms. Ludlow made the
    second of the -- seconded the motion.
    Ms. Cash-Chapman?
    Oh, we need public comment again? We just --
    we just amended the motion.
    MR. BLOCKER: No, sir, I think that's clear.
    CHAIRMAN OLSON: Thank you. Ms. Cash-Chapman,
    how do you vote on the motion on the table?
    MS. CASH-CHAPMAN: Aye.
    CHAIRMAN OLSON: Mr. Clarke, how do you vote?
    MR. CLARKE: Aye.
    CHAIRMAN OLSON: Ms. Liotta?
    MS. LIOTTA: Aye.
    CHAIRMAN OLSON: Ms. Ludlow?
    MS. LUDLOW: Aye.
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CHAIRMAN OLSON: And I vote yes. Okay. So motion carried. We're proceeding on our agenda. MR. BLOCKER: Excuse me. MS. MARTIN: There's a second motion. MR. BLOCKER: Mr. Chairman, the second motion. CHAIRMAN OLSON: I'm sorry, what?

MR. BLOCKER: Mr. Chairman, if it's the board's wish to appoint a board member liaison to work with -CHAIRMAN OLSON: I thought that was part of the motion that we just made.

MS. LUDLOW: That was the first one. We need to tell Jennifer to work with --

MR. BLOCKER: Because Board Member Liotta was the maker of the motion, if we could have another board member --

CHAIRMAN OLSON: Oh, I see.
MR. BLOCKER: -- if that's the board's wish --
CHAIRMAN OLSON: I see.
MR. BLOCKER: -- to appoint her specifically.
CHAIRMAN OLSON: And that's another motion.
MR. BLOCKER: If we could, just so we have clarity in the minutes.

CHAIRMAN OLSON: Is there a motion that Ms. Liotta cannot make but someone else here can
make to designate her to work with staff and counsel on the re --

MS. LUDLOW: Addendum.
CHAIRMAN OLSON: -- addendum to the
engineering services RFP?
MR. CLARKE: So move.
CHAIRMAN OLSON: Motion made.
MS. LUDLOW: Second.
CHAIRMAN OLSON: Seconded by Ms. Ludlow.
MS. LUDLOW: Again.
CHAIRMAN OLSON: And we are going to have --
vote on that, right?
Okay. Ms. Cash-Chapman?
MS. CASH-CHAPMAN: Aye.
CHAIRMAN OLSON: Mr. Clarke?
MR. CLARKE: Aye.
CHAIRMAN OLSON: Ms. Liotta?
MS. LIOTTA: Yes.
CHAIRMAN OLSON: Ms. Ludlow?

MS. LUDLOW: Yes.
CHAIRMAN OLSON: And I vote yes. Okay. Whoa. We've done it.

EXECUTIVE DIRECTOR SEARCH
CHAIRMAN OLSON: So the next item is one that we agreed to just put on the -- on the agenda. It
is the executive director search. Is that it?
MS. LIOTTA: Yes.
CHAIRMAN OLSON: Okay.
MS. LIOTTA: I know after the earlier
activities this year, that did not lead to
selection of a new executive director. And as
discussed by the board, there was a desire to put a
hold on that for a period of time.
And I think a period of time has passed and
it's worth the board revisiting that and seeing if
it is time to make a plan and start addressing
long-term needs for the airport.
CHAIRMAN OLSON: Okay. Let me -- I'll respond
first.

I took on the responsibility at the last time we discussed this to come back to the board within 90 days with a number of firms that we could look at to undertake a search. I've slotted that for the July 10th meeting. I have the -- there's four firms that are -- I'm aware are in the business of specialized executive search for airports. So I can bring that back.

There was some question as to whether the intent at that meeting was to actually get proposals. I did frame an RFP for services that
would go out to these four firms, but I've been since advised by counsel that we need to publicly advertise.

So we have an option that actually we could make a decision about today on July 10th. Does the board want to hear a list of possible firms that could take on this assignment, who they are and general information about them, or would the board prefer us to formally issue an RFP for services and -- and look at actual proposals?

MS. LIOTTA: I think there's an option that maybe we didn't really dive into before, which was just an alternative to a search. And that's doing an advertisement, direct advertising ourselves, and seeing if we get some quality candidates.

I'm aware that there's a Florida airport association, I'm probably saying the name wrong -CHAIRMAN OLSON: Yeah.

MS. LIOTTA: -- but it's very well known, and we could do a posting there as an alternative to the search, and it may be something that we find -we find pleasantly surprised at the number of quality Florida or regional applicants that were -we could get.

CHAIRMAN OLSON: Well, there -- there's value
in -- if we're going to do a search, if we're going to do a recruitment, I mean, I think -- back up.

I -- I think there's great value to have an independent firm manage the entire search and recruitment process, especially when we have limited staff. And the services are well beyond posting an ad and looking at applications that come in. And so, I strongly -- I feel strongly if we're going to mount a search, that we use a search firm. But that's just my opinion.

MS. LUDLOW: And another suggestion, I'm sorry, is we could do this on June 26 th, because this isn't something that requires the interim -the executive director's input.

CHAIRMAN OLSON: Well, it depends. I wouldn't have -- I wouldn't have -- if the board wants to see proposals, I wouldn't have them by the 26 th, $I$ don't think, because we would need to go through an advertising process.

The RFP is totally created to issue, but it hasn't been issued yet. Plus, the 90 days, the way I figured it, is roughly from when the board asked -- wanted to deal with this, is July 10th.

MS. LUDLOW: I think that was your idea. I don't think that was voted on.

CHAIRMAN OLSON: Oh, it wasn't? I remember we had a long discussion as to whether --

MS. LUDLOW: We had lots of discussion.

CHAIRMAN OLSON: -- 90 days is too long or too short.

MS. LUDLOW: Yeah, we thought 90 days was too long, but it's -- whatever you guys decide, I'm good.

MS. CASH-CHAPMAN: Is there -- is there maybe a chance -- and $I$ appreciate you bringing this back to the agenda so that it didn't get swept away and we forgot about it, but is there a chance, and just purely in the effort of timing, that perhaps we do have that next meeting that Mr. Harvey wouldn't be at and that we could spend the meeting with really just that being on the agenda and we could just discuss how we want to move forward and really work through it?

I -- right now, I tend to agree with Ms. Liotta that $I$-- I don't necessarily see the full value in a firm at this point. But I have a feeling that this is going to be a very long discussion about this.

So perhaps we use that next meeting time that Mr. Harvey won't be at because we don't

> necessarily -- not that you're not needed, you're always needed, but this could be a conversation that we could have and really work out those details. And then for that July meeting, if we decide that we need the requests or proposals, that we could do that then, is that something we could be interested in? CHAIRMAN OLSON: That's -- that's another option. We could do that. In fact, I could make available in advance the -- the RFP, so -- and I could -- I mean, I could make available the list of firms. But again, we wouldn't have done the advertisement. MS. CASH-CHAPMAN: Well, right. And you can't make that available to us prior to because that mean, we could get the documents properly would violate the Sunshine Law. So if you could bring -ms. LUDLOW: We need -to you directly; it would come from the -- our -administration. I mean, I wouldn't be handing it CHAIRMAN OLSON: -- airport administration.

CHAIRMAN OLSON: But we don't have to have that, but it's helpful, $I$ think, to see the -- the list of -- the scope of services --

MS. CASH-CHAPMAN: Sure.
CHAIRMAN OLSON: -- and understand whether we want to -- whether we have the capacity without a search firm helping us through those steps.

MS. LIOTTA: I agree this is a longer
conversation, and having more information and being able to use that June 26 th slot would -- would be a great use of that time.

And I think part of it is deciding what the scope of -- what it is we want to do, which I think will help inform to what extent a search firm is nice to have or have to have or we've decided we don't really need. We don't have the information right now.

MS. LUDLOW: Can we possibly add a financial officer to that one?

CHAIRMAN OLSON: Financial?
MS. LUDLOW: A chief financial officer.
MS. CASH-CHAPMAN: A CFO for -- for hire? Is that what you're --

CHAIRMAN OLSON: My view is that if we're going -- the best time to really deal with staff
issues beyond executive director is to get the executive director on board and have that person build their team.

MS. LUDLOW: Well, we need a financial director now.

MS. LIOTTA: Well, I think there's --
MS. LUDLOW: We're getting deeper in the hole every day.

MS. LIOTTA: Full-time hires like that, I mean, we do tend to see the executive director being involved in most hires and in particular something like a CFO.

That doesn't mean, and Kevin mentioned this in a conversation $I$ had with him not that long ago, we don't want to box ourselves in, necessarily. If there is a need right now that we see for bringing in some additional financial services, we can and should look at bringing in a firm or a single -you know, the single contributor-type consultant to help work on specific items, and -- and we can do that now without having to bring in a $W$-2 person. MS. CASH-CHAPMAN: So perhaps an agenda for the June 26 th meeting, the next meeting, would be to talk about the staffing positions for a CFO and --

CHAIRMAN OLSON: I really think we need Kevin here to talk about staffing.

MS. LUDLOW: We're not talking about staffing.

MS. CASH-CHAPMAN: Just as far when to move forward, the timeline.

MS. LUDLOW: We're talking about advertising, who the company we're going to use to work with.

MS. CASH-CHAPMAN: Or -- of if we need a company. And then at the next meeting, perhaps we could -- I just -- I don't want to spend. It's -it is a long meeting and $I$ know that this is something that is brought up every time at our meetings, they're so long. So if we perhaps take all of this and push that to the next meeting and then move on maybe to new business tonight, that might be a little bit better use of our time for the evening.

CHAIRMAN OLSON: SO --

MR. CLARKE: I'd like to add there's another alternative to a search firm. I -- I hear what Mr. Olson says. It's -- it is a very complicated process and there's a lot more to it than just opening resumes and reading them.

But there are firms that are -- specialize in providing $H R$ services, you know, arm's length HR
services on a contractual basis. And they would be able to vet all the candidates if we were, you know, fortunate enough to have 50 candidates or something.

They -- they could handle some of the administrative details, you know, without them positively going in recruiting as a search firm. So that's another option.

CHAIRMAN OLSON: Okay. So that's -- so we're having -- we're framing the discussion on the 26 th meeting as a single-item agenda meeting to discuss the path forward on executive director.

MS. LUDLOW: Yes.
CHAIRMAN OLSON: Okay. Okay. So we'll do that. And I don't -- hope we don't need a motion on that. It's simply planning the 26th -- agenda for the 26 th.

MR. BLOCKER: No, sir.
AIRFIELD SECURITY IMPROVEMENT CONTRACT AWARDS
CHAIRMAN OLSON: Okay. So moving on, new
business items, airfield security improvement
contracts awards. We have contracts to --
recommended action on the contract for the security fencing.

MR. HARVEY: Yeah. Basically I'm just going

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to read it off the screen.
    You know, we had four bids received for the
airfield security improvement, the fence and gate
plan. The low bidder was rejected due to
incomplete and missing required forms. There
were -- there were a number of things that were
    just not there. They didn't dot their T's and
    cross their I's, so to speak, on a number of
    things.
    MS. LUDLOW: It was --
    MR. HARVEY: So we went with the second low
    bidder.
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    MS. LUDLOW: Yeah, it was really crazy. So I
    commend you on, you know, not taking that one
    because that was going to be why I already had my
    questions down. Why? What were the deficiencies?
    But then the next thing we got, you listed the
    deficiencies, and they were major.
    MR. HARVEY: Yes, ma'am, there were several.
    So the second low bidder was
    Sterling Enterprises came in at the \(\$ 1,698,834\)
    number. Then the Passero Associates to oversee all
    of the contracts and services and so forth at
    \(\$ 99,000\). So we're still coming around the
    \$1.8 million total. And staff would recommend that
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you will approve both of those contracts.
    CHAIRMAN OLSON: Okay. Discussion and/or
motion to award these contracts as recommended?
    MS. LUDLOW: I make a motion we award the
contract as recommended.
    CHAIRMAN OLSON: Is there a second?
    MR. CLARKE: I'll second.
    CHAIRMAN OLSON: Okay. Motion made and
seconded. Public comment, any public comment on
the award of these construction contracts? Oh,
here is a public comment. Mr. Liotta.
    MR. LIOTTA: Hi, Matt Liotta, 93 Lake Mist
Court.
    Again, just since we haven't seen the
documents, we'd really like to emphasize our desire
to see Hangar 5 have its gate moved so that the
parking spaces can be accessible by the public and
not require a badge. Thank you.
    MR. HARVEY: And it is. It will be addressed.
    CHAIRMAN OLSON: Okay. Another -- another --
    no, not a public comment.
    Okay. So we're voting on the motion.
Ms. Cash-Chapman?
    MS. CASH-CHAPMAN: Aye.
    CHAIRMAN OLSON: Mr. Clarke?
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MR. CLARKE: Aye.
CHAIRMAN OLSON: Ms. Liotta?

MS. LIOTTA: Aye.

CHAIRMAN OLSON: Ms. Ludlow?

MS. LUDLOW: Aye.

CHAIRMAN OLSON: And I vote yes, also.

LAND LEASE PROPOSALS

CHAIRMAN OLSON: Okay. Next item, land lease proposals. Who's speaking to that? Kevin.

MR. HARVEY: Yes. If you recall last meeting needing some -- needing some clarity, some direction going forward. We've got proposals that are coming at us that we need to determine how we're going to address those.

If you recall, $I$ brought up, are we looking at -- as these come in, are we looking at request for proposals for parcels? Are we looking at first come first serve? Are -- are we looking at going to the waiting list and working off of that for proposals even?

We need some clarification. We don't -- we currently do not have it that in our policy of how to deal with this.

MS. LUDLOW: I'll comment on that. I -- I do think we should go by the waiting list and, you
know, I -- and I don't think we should have to do RFP -- RFQs or RFPs. I don't think we did it for Joe Duke's, and so why should we do it for another one?

I think we -- it should be presented to the waiting list, this is what has been offered. Would anybody like to do something better, whatever, which goes to the waiting list.

MR. HARVEY: Yes, ma'am. And you've always -we've always weighted this in regards to commercial activity versus corporate, commercial having the priority.

MS. LUDLOW: Right. And just send it just to them, not to the others.

MR. HARVEY: That are on the waiting list.
MS. LUDLOW: Yes.
MR. HARVEY: Okay.
MS. LUDLOW: That's my idea that's the fair thing.

CHAIRMAN OLSON: Again, broken record, I'm all for an RFP. I think we need to employ a competitive process to get the best possible facilities and uses on these lands.

The airport will be inheriting whatever facilities are built at some point, and other
airports are doing this. It's -- it demonstrates transparency and accountability as to how we make decisions at our airport.

And we're dealing with the commitment of public land at our airport, and so we are -ultimately answer both to the citizens of St. Johns County as to how we make these decisions.

MS. LUDLOW: Is that a law? Do we have to -are we considered a public company? I mean, do we have to put out RFQs? Because we did not do it for Joe Duke. And so, you're not comparing apples and apples.

MR. HARVEY: Ms. Ludlow, my -- my
understanding is that Mr. Duke was number one on the list at the time.

MS. LUDLOW: So where is Tom?
MR. HARVEY: Tom is --
MS. LUDLOW: He's like number two or three?
MR. HARVEY: I think he's sixth or seventh and he's on corporate. He's on the corporate list.

MS. LUDLOW: So it's a different --
MR. HARVEY: And then he's -- I think he's --
MS. LUDLOW: -- a different list.
MR. HARVEY: I think he's on the commercial, but he's farther down than that on the commercial,
if I remember.
MS. LUDLOW: Well, I still think we should still honor the waiting list.

MR. HARVEY: Yes, ma'am.
MS. LUDLOW: He thinks we should honor the waiting list. And if we didn't do -- do -- I go back to the same thing. You can't just all of a sudden start requesting RFQs because you want to.

MR. HARVEY: And this is where I mentioned earlier that it's going -- it was going to come back up for discussion in regard to the Volato proposal. You've also got 21 acres that's currently got a ROFR. You've got five acres that currently has a ROFR. And you've got --

MS. LIOTTA: Excuse me. Kevin, I think it's really unadvisable to be repeating a legal conclusion that our counsel has explicitly said the airport is not taking.

MR. HARVEY: Okay.
MS. LIOTTA: We should all be very careful not to make statements against the interest of the airport on the record. And so, I think it's unfortunate that this is in the agenda, and I think it should be made very very clear that this is not the position of the airport and proceed
accordingly.
MR. HARVEY: Well, it was just -- just identifying the issues we're running up against with the -- that can present itself on other parcels, okay?

MS. LIOTTA: My statement stands.
CHAIRMAN OLSON: Other discussion about this item, the land lease proposal?

MR. CLARKE: Yeah, I'll -- I'd like to weigh in.

I -- I asked the staff to send a list, you know, to me of the people that they sent these land lease proposals to and I cross-referenced it against our corporate and commercial list, and virtually everybody was on here. Maybe there were a couple of exceptions I -- I under -- took that may be new.

But I think what this points to is not necessarily we have to act on this, but we really need to develop a very clear procedure and communicate that to the public, that we -- if you are interested, if you're a commercial entity and you're in the commercial aviation business and you wish to avail yourself to property that we have, you know, get on our list.

I agree with Ms. Ludlow. We should be working off -- rather than broadcast a -- an RFP to the world, we should be working off of the -- the waiting list that has evolved here. In some cases, there are people that have been on this list for 10, 12 years. These are people who want to be here and we need to do our best to accommodate them and --

MS. LUDLOW: Plus, he's giving back three hangars or --

MR. CLARKE: Right. There are plenty -- there are plenty of -- there are 89 entities or individuals on the corporate and commercial on four different lists: Small commercial, small corporate, large commercial and large corporate. And however I said that, but there's four different lists. I'm not sure how they're divided, but, you know, we definitely separate commercial from corporate and from $T$-hangars.

So I think this points to a -- this would be a great opportunity. I would encourage the policy committee to take a hard look at this. I don't mean to give you any more work than you already have, but, you know, we really need to develop some rules around this and a clear policy.

MR. HARVEY: And I'm going to need some clarification pretty quickly because I've already got one sitting on my desk from Mr. Solano that I need to be able to address here -MR. CLARKE: Yeah. MR. HARVEY: -- and so the clock's ticking on that for a response. MR. CLARKE: Well, I would -- I would say that he -- he submitted his request under the existing rules, presumably, and let's deal with it like we --

MR. HARVEY: There are no rules. That's my point.

MR. CLARKE: Well, there you go. Okay. We need to deal with it as much as we need to deal with the Volato.

MS. CASH-CHAPMAN: It sounds like that we've already kind of set the precedent at this moment for -- and because we already have one on the table, I think that we should acknowledge it, review it, and then try to move forward the same we are with any other person that comes forward.

But I think it is imperative that we come up with -- and maybe this is beyond a policy committee item. Perhaps we sit down and have a workshop

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\begin{aligned}
& \text { without making any votes on anything and really } \\
& \text { work through what we want a policy to look like } \\
& \text { moving forward because I -- I think that this is } \\
& \text { truly the tip of the iceberg. } \\
& \text { And I think it's incredible that so many } \\
& \text { people want to be here with us, but I want to make } \\
& \text { sure that we're doing our due diligence both for } \\
& \text { them and for us as the airport to make sure that } \\
& \text { we're doing it the right way. } \\
& \text { So I think that, you know, we do need to } \\
& \text { acknowledge Mr. Solano's proposal. And I think } \\
& \text { that if we do not want to continue to have this } \\
& \text { conversation every time someone wants to do } \\
& \text { something, we need to really sit down and come up } \\
& \text { with some -- some black and white policy for this, } \\
& \text { for now, yes. Because I think that -- I think we } \\
& \text { have to draw a line at some point. Maybe after } \\
& \text { this proposal that we have on our desk from } \\
& \text { and I think that the sooner we can do that, the } \\
& \text { better. } \\
& \text { said. }
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Mr. Solano.
CHAIRMAN OLSON: But we don't have a policy now, apparently.

MS. CASH-CHAPMAN: Right. And so I think that at this point, we -- we draw a line, we work with the proposals that we already have, and then I think anything coming in after this, we just say --

CHAIRMAN OLSON: Well, I'm not sure there's enough direction to work with the proposals we have. I mean, there's ambiguity as to --

MS. CASH-CHAPMAN: Well, we're already working with a proposal that's in. So we've set that precedent. In my opinion, we've already set that precedent that we review it, we talk about it, we say we like this, we don't like this, you're missing this, we enter into a conversation and then we move forward.

And I think that the two propose -- proposals that we have, we need to -- to do the same thing for. And then moving forward, I think that we need to have some clear-cut policy on what -- what our expectations are, what the proposal should look like when it comes to us, and then move forward that way.

But I -- I don't think that we can treat the
proposal that has been presented to us from Mr. Solano any differently than we would treat the proposal from -- from Volato's.

It doesn't make sense that we would treat it any differently because we can't. I don't know how else to say that, but we need to treat them the same because they're the same thing. They're both a proposal that were brought forward to our board, and shame on us for not having policy in place. So we use that as a learning moment and we make a workshop and get going.

MR. ROBERTS: If I could, Mr. Chairman, just ask a question in clarity.

Is the uncertainty when a proposal comes in from someone who is not at the top of the list? Is that -- is that the fundamental --

MR. HARVEY: That's part -- that's part of it.
MR. ROBERTS: All right.
MR. HARVEY: Yeah. If we're going to work off the list, again, anyone that would go and look at our lease policy or procedures, it's not stated what the criteria are of -- of accepting proposals. You know, where do you fall?

MS. LUDLOW: Is that why this was removed? The land lease development, you know --

MR. HARVEY: Yes, ma'am. That's why I removed it.

MS. LUDLOW: So then, they should know what this one is, too, right?

MS. CASH-CHAPMAN: You're still attached.
MS. LUDLOW: Oh, thank you.
MR. ROBERTS: One potential approach is --
MR. HARVEY: Yes, ma'am, I removed that because it just wasn't complete. I tried -- tried to get something out here and I rushed it and I shouldn't have, and so I withdrew that so that it could be -- could be fleshed out a little more.

MR. ROBERTS: So one potential approach is that to consider -- it really goes to what does it mean to be on the list, right?

So what does it mean to be on the list? When someone submits a proposal, they're saying I'm not asking for money, I'm not asking for anything, I'm ready to write a check and build a facility.

You can think of -- you can think of the -let's say there are five people above Mr. Solano. You can think of them having a right of first refusal.

You go down the list one, two, three, four, five. Are you ready to do what this proposal is?

And if -- and if their answer is yes, then by virtue of having more longevity on the list, it would be a matter of a valid criteria to say, well, you get first dibs if you're ready to write the check, right?

So I don't -- some of the -- some of the uncertainty is what does it mean to be on the list, right? It's not as though a person is saying I'm ready to do this. I'm not sure what it kind of means that way in terms of being on the list. It means I'd like to be -- my interest in doing it I want to make known.

So maybe there are ten people that do that, but one of the persons steps forward and says, I don't merely have an interest, I -- I want to write a check and build this hangar, and then the first five get a chance to match it or decline it. MR. HARVEY: Yeah, obviously my intention here is to make sure we're not stepping into another problem, and that's the whole reason for requesting guidance and clarity on moving forward, so we don't get the airport in trouble again.

MS. LUDLOW: But -- but I agree, we shouldn't go back to inventing the egg, you know, when we -we do have this lease contract and we do know it
needs to be revised. But $I$ think we should still go forward with -- you know, with what we have. Just like, you know, their clarification, the lease can be redone any time.

MR. HARVEY: But we're looking at valuing
commercial more than corporate at this point, also?
MS. LUDLOW: No.
MR. HARVEY: No?
MS. LUDLOW: Just put -- just -- is this
commercial?
MR. HARVEY: No, ma'am.
MS. LUDLOW: What is it? No, what does Tom -where does Tom fall?

MR. HARVEY: Corporate.
MS. LUDLOW: Corporate.
MR. HARVEY: Just corporate storage.
MS. LUDLOW: Okay. So he -- so you just
notify everybody in corporate that this is a -- an offer that's been made and would everybody have -everybody on the list has a -- has an opportunity to.

MS. LIOTTA: I think the issue may be slightly different, and that's that Tom is a corporate user, which equals private user --

MS. LUDLOW: Yes.

MS. LIOTTA: -- would be for his personal private use --

MS. LUDLOW: Exactly.
MS. LIOTTA: -- as opposed to commercial, which offers a public service of some sort.

MS. LUDLOW: Right. That's what I meant to say.

MS. LIOTTA: So if he has -- and I think in our current lease policy, there -- there's some kind of statement about prioritizing commercial --

MR. HARVEY: There is.
MS. LIOTTA: -- over private. So corporate and commercial kind of sound the same, but really corporate really means private.

So I think that is the wrinkle that Kevin's trying to bring up here, is that if -- if something in our lease policy, if I'm remembering what I heard correctly, says that we're -- you know, we as an airport prioritize uses that will be public uses, then there may be some -- some extra things to do here.

MS. LUDLOW: I agree. And that would be RFQs. But this isn't personal -- I mean, this isn't commercial, it's personal. Plus, he's giving back like three hangars or something like that. How
many hangars does he have?
MR. HARVEY: It's two. I -- they called and said they had five planes, and it can only hold two to three planes depending on the size.

MS. LUDLOW: That would be -- I mean, that's even bringing the waiting list down further, right? CHAIRMAN OLSON: Okay. There's a -- I keep -I hear a lot of ambiguity about how we're going to deal with this.

Is there any -- is there any -- I don't -- I don't hear any action of -- any crisp action we can take on this other than --

MS. LIOTTA: This does seem to intersect largely with interpretation and application of our lease policy, so I'd like to hear from counsel.

MR. ROBERTS: I -- I would just add that the overlay of all this commercial versus private use, for example, you -- you can fall back on the work of our predecessors when Mr. Olson was on the board. And we have a plan, right? We have a community plan, a mixed use plan. So if you look at the proposal where we are contemplating purchasing land from the Gun Club, for example, contemplated back there are many new airport hangars that either we could build or we
could allow a condominium group to come in and build.

So, the -- if you took every single instance of an available parcel and said, who gets dibs on this first, it -- it may be that the commercial folks crowd out the private folks in a way that gets things out of balance, right?

So you've done that work of mixed use community, of private parcels, commercial parcels, and that gives you some guidance on that. I -- I think there -- I think we're in better shape on procedure that way than -- than could be the case.

We have our plan to fall back on and then we have this potential process of addressing a person lower on the list coming forward with a concrete proposal, like Mr. Solano has, and contacting the people above him on the list to see if they want to match that and go forward. So I think that there's some guidance there for you.

MS. LUDLOW: Thank you.
MR. BLOCKER: And not to prolong this, but I think another -- another thing to consider is as we go through, as y'all as a board go through, as y'all take on some of these challenges, we're going to identify gaps in your policies and procedures
that we're going to have to circle back on based on board guidance.

That's inevitable. That's any governing body is going to identify. New situations will arise or ongoing situations. So that's really where there will be kind of an ongoing, you know, direction that will be sought to be say, hey, look, let's go back, let's look at -- we've identified some gaps. Maybe, you know, it's a lease that's been, you know, 30 years since it's been revised.

A lot's changed in the law, a lot's changed in and policies and procedures just statewide, naturally. So we can be in tune to that. As y'all identify that, we can work with staff and that can be direction that y'all are giving and we can try to capture some of this. Some of this can be done in workshops and that may be, you know, one of the best forums to kind of draw this out, is some forms on some of the policies and procedures.

MR. ROBERTS: And one last thing, and I know everybody wants to move, but one of the things that would be ripe for policy guidance is the criteria we impose on folks that undertake whether it's private or commercial.

And again, it's this notion that, as Mr. Olson
points out, these permanent real estate assets are our land and they will revert back to us some day. So the most long vision criteria is to make sure that whatever is proposed to be built to the greatest degree possible can either be conformed or is conformable to a wide variety of uses in the future that we may not presently anticipate.

So, I would, you know, point out the facility that -- that Atlantic is in now and the foresight that folks had back then and all the utility we've benefited from with that.

So that's where we could do I think a little bit of policy guidance, is -- is whether it's a private development or a commercial development, making sure that when that developer is acquired or merges or goes away for some reason or moves on, that we wind up with a good flexible asset that can be used for a lot of different purposes.

MS. LUDLOW: So our action today would be what we're going to do with his proposal, if we're going to -- when it gets -- when the time comes, this is just procedure, present it to the waiting list or do like Bob said that he wants to do RFQs. He did it to prove other people did that first. CHAIRMAN OLSON: I can bring you a lot of
examples that are out there.
MS. LUDLOW: No, I -- I'm comfortable right here.

CHAIRMAN OLSON: Okay. Yeah.
Okay. So, no action. We had discussion. So we moving on --

MS. LUDLOW: No.
MS. CASH-CHAPMAN: Well, we can't move on yet because we still need to give our staff some direction for -- for future.

MS. LUDLOW: We still have to --

MS. CASH-CHAPMAN: So we need to --
MS. LUDLOW: -- have the discussion --
MS. CASH-CHAPMAN: -- come up as a board with what our next step is right now. We can't just --

CHAIRMAN OLSON: I don't know if it's clear, then.

MS. CASH-CHAPMAN: Well, we've -- we've got to clarify it.

CHAIRMAN OLSON: I don't know how long it will
take for clarity to arrive.
MS. CASH-CHAPMAN: I would suggest that we do something very similar to what we are currently doing -- I know I've already said this, but I'm going to say it again.

That we enter into a conversation with the interested parties, and then from this point on, any land lease proposal that gets sent to us, we have someone send back -- and maybe I'm wrong, so please correct me -- we are currently undergoing a policy revision, please hold or please hold off on this or please resubmit or we'll reach out to you when we have policy in place.

I don't know if that's too simple. I don't know, I feel like everything has 152 steps, but perhaps it could be that simple. We can start the conversation with this.

I mean, the proposal that we have, it is for exactly what was presented to us previously, and we all thought it was a great idea then, so I think it's worth the conversation.

CHAIRMAN OLSON: So you're -- you are referring to the Solano proposal.

MS. CASH-CHAPMAN: Yes.

CHAIRMAN OLSON: Okay. I just wanted to know what --

MS. CASH-CHAPMAN: I think that we should move forward with a conversation -- we're not agreeing to do it or not to do it -- but to enter into the conversation and then give our staff direction to
say, if we receive any other land -- land lease proposals, we instruct them that we are in the process of creating, apparently, what our policy looks like and we will let them know when that's been completed or we can add them to our list, and that will give us the time to then go through and say how do we want to do this?

MS. LUDLOW: Right.
MS. CASH-CHAPMAN: Where do you fall on the list? Is it RFQs? What do we want to do? CHAIRMAN OLSON: Your use of the term "conversation," are you saying negotiation or conversation? Are you -- are you -MS. CASH-CHAPMAN: I don't think it's necessarily a negotiation yet because we haven't agreed to do it. But --

CHAIRMAN OLSON: So --
MS. CASH-CHAPMAN: -- I think that we can go back and say, we kind of like what we see here. Can you give us some more information? What else -- you know, all of the same things that we have -- I don't know. I don't legally know what we need. But all of the same things that we have asked of anyone else that's done a land lease, we could gather that information from them and then
see what --
MR. HARVEY: What would be required right now, I believe, is I've got to put it through the same steps as I did the -- the Volato proposal at this point, see any deficiencies or concerns that there are, and then you can go back and let me --

CHAIRMAN OLSON: The Volato proposal was more complex because it's a business.

MR. HARVEY: It is.
CHAIRMAN OLSON: It's proposing --
MR. HARVEY: It is, but still, I'm trying to be consistent in my process.

CHAIRMAN OLSON: Okay. And this land wait list, we're not confusing that by proceeding with conversations with one; is that correct? I just want to make sure we're not, again as has been said, creating more problems than we are addressing problems.

MR. HARVEY: I don't know that $I$ can -- that I'm tasked with going directly into negotiations with anybody that gives a proposal.

CHAIRMAN OLSON: Conversation.
MR. HARVEY: I know. And I said negotiations.
CHAIRMAN OLSON: Yeah.
MR. HARVEY: So what -- what's a conversation

> mean if that -- to the attorneys? If -- if I'm hearing from Mr. Solano's attorney saying, well, we're just going to have a conversation about this right now, I don't want to talk about your -- your final solution to your proposal.
> MR. RoBERTS: So the way we're structured is it's a very strong executive director model. For all land leases, with the exception of commercial land leases, it is presently structured that you have broad discretion to just move along.
> And -- and the final gatekeeper function for the board is a thumbs up or thumbs down of you would bring a -- bring a proposed lease agreement to the board and they would thumbs up or thumbs down.

By contrast, the commercial -- a proposed commercial lease has a -- has a gatekeeping function on the front end for the board to -- to get it in the house, to green light going forward, to make a threshold determination of these things, and then the same thing happens and theoretically show up in a period of time with a lease that they thumbs up or thumbs down.
So that's -- your -- it is present --
there's -- if there's not a lot of guidance
specifically, it's because our governance model has a very strong executive director model with a great deal of discretion that way.

MR. HARVEY: Okay. Very good.
MR. BLOCKER: And just not to prolong.
Another way of viewing that is -- is the board, if it's not specific in our rules that the board makes the decision, then the executive director has the authority -- obviously the board always has final decision, but the executive director has the leeway to do it unless it's defined otherwise.

Now, this board may decide that it wants to pull back some of that authority or redefine that, which it absolutely can do. And I understand in this case, you know, Mr. Harvey, as executive director, is asking for some clarification to aid him in his duties, but some of this is left undefined by design and that falls to Mr. Harvey's responsibilities.

But again, and Mr. Harvey, $I$ think what might be helpful just for all of us, if you can just kind of restate, what is it your looking for from the board so they can give you some clarity going forward? I know we're kind of talking here, but...

MR. HARVEY: What your priorities? Is it going to be that for -- for land proposals, that you want to consider commercial versus corporate? Or does it not matter? Is it just whatever comes in?

MS. LUDLOW: And I thought our only thing to work out today would be where to -- to decide between RFPs or the waiting list. That's --

CHAIRMAN OLSON: I didn't -- hasn't the remark been made that the lease policy favors or --

MR. HARVEY: It does.
CHAIRMAN OLSON: -- gives added weight to
commercial --
MR. HARVEY: But Ms. Ludlow is correct about her -- her statement, also.

MR. ROBERTS: And if I could just add, this -this particular parcel doesn't really carry with it a label like the others do, right?

MR. HARVEY: Correct.
MR. ROBERTS: So I see your point --
MR. HARVEY: It does not.
MR. ROBERTS: -- that perhaps -- I'm just
sorry to think out loud on the fly; it's scary to do that. But it -- it could be that there are other potential commercial users on the list,

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    because this could just as easily be a repair
    station right here, right?
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    MR. HARVEY: Absolutely.
    MR. ROBERTS: So it would -- it would service
    fine for a commercial operator that needed it that
    way. So, perhaps -- perhaps those other persons
    should also be afforded an opportunity to thumbs up
    or thumbs down.
        MR. HARVEY: Okay.
        MR. ROBERTS: There -- there is some parcels,
    you know, reserved for hangars, and this is a
    private individual that would like to have his own
    private hangar.
    MR. HARVEY: Right.
    MR. ROBERTS: So -- and I think in fairness to
    the executive director, you know, I think everybody
    wants to make sure everybody's in tune with each
    other's expectations.
    So there -- this dialogue is probably a
    healthy thing. It's not like, you know,
    Mr. Harvey's not willing or capable to make a
    decision about it, but \(I\) think it is beneficial to
    make sure that everybody's on the same wavelength
    before people go way down the road, create a lot of
    expectations with someone like Mr. Solano, and
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then -- and then find out later that maybe the
board's interests are not consistent with that. So
I think it's good to have this talk.
    MR. CLARKE: Could -- I have some questions.
Are there areas of the airport that are designated
as corporate versus commercial, or are they
commingled?
    MR. HARVEY: No, sir.
    CHAIRMAN OLSON: No, the airport layout plan
is not that --
    MR. HARVEY: No, sir.
    CHAIRMAN OLSON: -- that detailed.
    MR. CLARKE: All right. So now, what your --
in the agenda you have currently, we have two
proposals received. Is Mr. Solano's one of them?
    MR. HARVEY: Correct.
    MR. CLARKE: Okay. Are -- is the other
proposal, are they competing for the same physical
space?
    MR. HARVEY: They haven't designated that.
They've been waiting and -- to know that there is
something available.
    MR. CLARKE: So it's conceivable we could
accommodate both of these proposals if we put -- if
we say get your proposal -- the three additional
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    proposals that are expected, if we say get them in
    here by -- you know, we have this change in policy.
    Get them in here by June 30th --
    MR. HARVEY: That's what --
    MR. CLARKE: -- could we possibly accommodate
all five of them if we had enough space, you know,
given the -- you know, the --
    MR. HARVEY: Yeah, but you don't have enough
space, that's for sure.
    MR. CLARKE: Right now, we don't.
    MR. HARVEY: Not right now you don't.
    MR. CLARKE: Not until we get all the --
    MR. HARVEY: So then you're looking at an RFP
for your waiting list for commercial.
    MR. CLARKE: Okay. I'm just trying to get to
    the bottom. I think -- I mean, the waiting lists
    are -- are good, but I think they need a little
    more clarity --
    MR. HARVEY: They do.
    MR. CLARKE: -- you know, as opposed to -- or
    if it's commercial and you're public-facing, are
    you willing to fund your own facilities or are you
    just looking to rent space?
    That's -- you know, we have to look at the
    split between that. Or if it's corporate, same
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    thing: Are you willing to fund your own facilities
or are you -- are you just looking to rent, you
    know, a hangar? So we -- we need to get that
    clarity.
    But I think maybe we -- we have two proposals.
Let's take a look at them and let's deal with them
as -- you know, we have Mr. Solano, he was first, I
gather.
    MS. LUDLOW: I want to know about the other
proposal.
    MR. CLARKE: Yeah, let's take a look at it.
        MS. LUDLOW: Right.
    MR. HARVEY: Your other proposal was -- has
been Volato on -- for land proposal.
    MR. CLARKE: Oh, Volato was the other one as
    opposed to --
    MR. HARVEY: Yes.
    MR. CLARKE: -- the one that we're -- that we
have had right here.
    MR. HARVEY: Yes, but you've had five to six
    respond that they would like -- that they are
    interested in land to develop.
    MR. CLARKE: Okay. Yeah, but they haven't
    responded yet, so, you know, let's deal the one
    that we have. You know, we have both of them that
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we're dealing with.
We have Mr. Solano's -- I've seen it; don't have a copy with me -- and we have Volato. So we're dealing with them both. So then we can -then we set these rules. You know, here's a -here's a guideline. If you want a space at the airport, are you public-facing? Yes. Are you corporate?

MR. HARVEY: So I'd like to reach out to them and ask if they're interested in providing a proposal?

MR. CLARKE: Yeah. And just so -- for everybody's information here, Mr. Solano is Number 14 on the small corporate list and Number 14 on the large commercial list, and then he is also Number 9 on the small commercial list and Number 13 on the large corporate list. So he's -- he was on all four lists.

CHAIRMAN OLSON: There's not a huge entry cost in getting on lists, $I$ assume.

MR. CLARKE: Well, that --
CHAIRMAN OLSON: Might as well get on --
MR. CLARKE: What we need to do is define like what list do you want to belong to?

CHAIRMAN OLSON: Yeah. Might as well -- you
know, if it's easy to get on the list, why wouldn't someone want to get on the list?

MR. CLARKE: Of course.

MS. CASH-CHAPMAN: So the reason that I'm hearing that a lot of people are on multiple lists, because as you know I've been talking to a lot of people on these lists, is they originally sign up for one. Their needs change, but if they switch --

MR. CLARKE: Yeah.
MS. CASH-CHAPMAN: -- that bumps them to the bottom. And who in their right mind wants to go to the bottom of the list that takes 45 years to get through?

MR. CLARKE: Right.
MS. CASH-CHAPMAN: So that's why we're seeing people on multiple lists across the board.

MR. CLARKE: And is that -- is that rule embedded in our policy? You know, you --

MS. CASH-CHAPMAN: Right. And I think --
MR. CLARKE: -- you got out of line, you go to the back of the line.

MS. CASH-CHAPMAN: And $I$ think that's exactly why we need a workshop, so that we can sit down and we can really hammer out, does the list just mean a space on the list or does it mean a number on the
list? Does it mean that once you come to us with a proposal, that we are now sending out to see if there's something a little bit better than what you have to offer us. And I think that we truly need a workshop, so that we can sit down, hammer this out with a good amount of time that we can give it the time that it deserves. But I think -CHAIRMAN OLSON: Again, I would -- I'm sorry I'm interrupting you. MS. CASH-CHAPMAN: That's okay. Go ahead. CHAIRMAN OLSON: I know that I keep saying this, but I think we can learn a lot about how other -- what other best practices are out there at other airports.

There -- we're not the only airport that has a scarcity of aeronautic land. And so, as part of this workshop, I'm hoping that we will seek out and look at best practices for handing these matters at other airports. That's all I'll say. MR. HARVEY: And I know I'm chasing the tail here, but, you know, if I go out and ask five -five different folks for proposals, what's the criteria then for determination?

MR. CLARKE: Yeah.
MS. CASH-CHAPMAN: I'm wondering why we're

> reaching out to the five other people if they haven't given us proposals already and why we're not just taking the proposal that we have received and moving forward and then saying exactly what we said.

They have interest in a proposal, but if they haven't given us one yet, that we say, hey, we're working on a policy, we'll get back with you when we have one. Instead of opening up this can of worms to have six proposals that now we have to look at and entertain. And $I$ just, $I$ don't know if I'm missing something here.

MS. LUDLOW: And the other thing is we already have a proposal that has all of the documents, everything that they need is written up by a lawyer that -- I mean, by another attorney. So if -- if somebody else is on the list but they haven't presented anything, why would they be treated equally?

MR. HARVEY: I'm not sure if they know what their -- their options are.

MS. LIOTTA: Do these waiting lists --
MS. LUDLOW: Well, nobody would.
MS. LIOTTA: Are these waiting lists -- how -are they clearly defined as to what they're waiting
for?
MS. LUDLOW: Oh, the list.
MS. LIOTTA: Does it say waiting for rent of hangar versus land lease? Is there clarity?

MS. CASH-CHAPMAN: There are some that are marked land lease --

MR. HARVEY: Yes.
MS. CASH-CHAPMAN: -- but there's not like a separate list, let's say, for just land lease. It would be like large corporate, but it will have a -- an asterisk I think that says like land lease. So there's not like one mass just land lease. I don't know if that makes sense.

CHAIRMAN OLSON: The easiest list to
understand is the wait list for $T$-hangar rent. I mean, that's -- that's easy to understand because it's a -- it's a uniform thing, we do what -uniform leases on a $T$-hangars, and it's just waiting for something that's very uniform and the process.

When you get into what we're talking about now, it sounds like there's a huge amount of ambiguity about how we proceed with this, and we've got to address that.

Again, we have to be accountable for how we're

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\begin{aligned}
& \text { doing things. We simply don't make strange } \\
& \text { decisions without having a good handle -- an } \\
& \text { explainable handle on how we're -- how we're making } \\
& \text { decisions, what the rationale is, what the } \\
& \text { justification is for how we made that decision, and } \\
& \text { the -- has the -- it -- it's -- that we're publicly } \\
& \text { accountable for how we're doing it. } \\
& \text { MR. CLARKE: Just to illustrate your point, } \\
& \text { Mr. Chairman, the one applicant here requires a } \\
& \text { 60 foot x } 60 \text { foot hangar and with a l6-foot door. } \\
& \text { So that's -- that is a perfect illustration of your } \\
& \text { point. } \\
& \text { You know, we need -- we need to get more -- } \\
& \text { gather more information from the applicant so that } \\
& \text { we can properly classify them and categorize them, } \\
& \text { I mean, and deal with them. } \\
& \text { Volato's pending proposal as well which was voted } \\
& \text { on? } \\
& \text { sort of genda, is that tailored to the proposal for Tom } \\
& \text { clarification on I guess high level here. } \\
& \text { The direction to staff requested in the }
\end{aligned}
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MR. HARVEY: I hadn't even thought of it from
that perspective.
MS. LIOTTA: Well, $I$ want to be really really clear of what you're asking the board to do, if it's going to be in conflict or in any way affect the prior discussions and vote that was taken.

MR. HARVEY: My initial reaction to that is we're already in the middle of the Volato proposal, so it would be going forward with a -- kind of a global view of things.

MS. LIOTTA: Okay. So if you're -- I need to be very very clear on that point, because if you're asking the board to vote on something that implicates the Volato proposal, I am conflicted and cannot vote on that. So $I$ want to be sure that I'm not accidentally doing something I'm not supposed to be doing.

MR. HARVEY: And that would be something for legal to tell me can that be done or not without -without issues, so...

CHAIRMAN OLSON: Okay. Does staff have clarity as to the direction from the board on this? MR. HARVEY: Heck no.

MS. CASH-CHAPMAN: I don't have clarity on what it is.

MR. HARVEY: I knew this was going to be
difficult, but...
MR. CLARKE: I'd suggest you bring Tom Solano's proposal to us at the next meeting and let's deal with it.

MS. CASH-CHAPMAN: But I think Tom also --
MS. LUDLOW: Well, it's here. We have it.
MS. CASH-CHAPMAN: It wasn't presented in the agenda, it was taken back, because we needed more information.

MR. HARVEY: But I have yet to -- to put it up against our policy to make sure it's meeting --

MR. CLARKE: Okay.
MR. HARVEY: -- what it's supposed to.
MS. CASH-CHAPMAN: I think we should --
MR. CLARKE: Let us take a look at it next meeting.

MR. HARVEY: I mean, I had 90 days. I've spoken to Mr. Solano's legal representative. He understands the complexity of what we're dealing with here and is fully prepared to -- to make sure that we get this right before we move forward. MR. CLARKE: I -- I think Mr. Solano's proposal can help us clarify what we're trying to accomplish here, I really do. And so, let's deal with it as soon as we can --

MR. HARVEY: Okay.
MR. CLARKE: -- and then going forward, let's
try to develop more clearer rules.
MR. HARVEY: Are we to put a moratorium on accepting any applications at this point or proposals?

MS. CASH-CHAPMAN: I would say let's hold off on accepting any other proposals until we can sit down and figure out what we're doing so that we don't have to relive this every time someone comes to us with a proposal. That would be my recommendation.

MR. ROBERTS: You should probably draft some language for the website that way --

MR. HARVEY: Okay.
MR. ROBERTS: -- if that's the -- if that's the decision to go forward.

MS. CASH-CHAPMAN: Do I need -- do we need a motion for that? Would that work?

MR. BLOCKER: Yes, ma'am.
MR. HARVEY: Yeah.
MS. LUDLOW: If we're not going to vote on anything else, I have to leave.

CHAIRMAN OLSON: Okay. Are we ready? Have we had this discussion item so we're ready to move on
to the next item?

MS. CASH-CHAPMAN: Well, we have to make a motion before, and $I$ think we have some public comment.

CHAIRMAN OLSON: Is there -- if there's a motion to be made, go ahead and make it.

MS. CASH-CHAPMAN: I would like to make a motion that we acknowledge the current proposal that was presented to us and move forward with a conversation regarding that, and that we direct staff to put a memo out not accepting any other land lease proposals until we have had a chance to solidify a new land lease proposal policy.

MS. LUDLOW: I second.

CHAIRMAN OLSON: Motion's been made and seconded. Public comment? Oh, public comment. MR. BOCK: Alan Bock, Ponte Vedra Boulevard. I want to thank everybody for staying and going through this. This is -- I think this is great.
I've been coming to these meetings for the last three, four years. The airport's finally moving forward, especially with a slant for GA, and -- and this is great we're finally getting to this point where we've got property we want to
develop and we want to see these things happen.
One of my just comments, that the speed of government and the speed of business are obviously at two different -- pretty wide difference in that. What do you do with existing commercial operations here that need to expand, would be my one comment. How you handle those in priority? We have a lot more land to deal with where I see where Michelle Chapman -- there's an issue going forward with the acreage that's going to open up, and I think you have plenty of time to deal with that land and -- and the proposals that are going to come forward. And that's a two, three-year, you know, future $I$ think where that's going to open up and really need something. There's some more planning to do.

What do you do when somebody comes and says, hey, I've got a -- a need and you've got a business now that's looking to come in or a business to expand or it's going to close the door on business? I think that's the wrong direction to go.

I think if you're going to open the doors up, let's open it up. Let's welcome the proposals, make it as simple and as easy and understandable for everybody to figure out what your goals are and
move forward.
So I would vote not to stop the process and deal with it. I know it's arduous and it's going to help us be a better airport.

I think Volato's proposal is a great place to test what we're doing. We wouldn't be talking about this two years ago. So I think going forward, this is a great -- this is growing pains and I do appreciate everything you-all are doing in moving forward with the airport.

CHAIRMAN OLSON: Okay. Any other comment at this point? Mr. Liotta.

MR. LIOTTA: Matt Liotta, 93 Lake Mist. A couple of things.

First of all, as far as $I$ understand, there is no land lease waiting list of any kind. In 2020, I sent my first e-mail to the airport asking for a land lease. I was told there is no land available. As far as $I$ know, $I$ am personally not on a land lease and know that was not Volato because Volato didn't exist in 2020.

The additional confusion that you guys have with Volato is Volato made two separate and distinct proposals complete with money attached to lease land. One was for the 21 acres which we

> discussed previously. But there was a second proposal for an area of land that is by Taxiway Alpha 2 .

We made those two separate proposals. I recently reminded staff about our second proposal that has been more than a year since we made that proposal with no response.

So I don't know if you guys are confused about whether that second proposal that Kevin was referring to is actually a different Volato proposal, but nevertheless it was.

And then I'm going to be really bold for the lawyers here. First thing I'd tell you is that I heard your counsel, your general counsel say multiple times, you can do what you want, board, et cetera. And, yes, you have immense powers. And, yes, your constituents are the citizens of St. Johns County.

But also, you did sign a contract with the FAA. And while you may have every legal right to violate that contract, there is consequences attached to it to the tune of $\$ 26$ million at present count. And I'm sure that your counsel will tell you that while you may be able to, you may not want to create a default on your contract with the

FAA.
And I'll give you a perfect example of that. The case law -- this is for you, aviation counsel.

MR. ROBERTS: Thank you.
MR. LIOTTA: The case law from the FAA is 100 percent clear that if a public aeronautical provider needs facilities at an airport that are not available but there is land available for -and they're willing to lease that land and build the facilities they need, the airport must enter into good faith discussions/negotiations with them on that.

You cannot put a moratorium on leasing your land in fact, per the FAA case law. They may tell you completely different things than $I$ did, but that's my point of view and I want to make sure you guys know it.

MR. ROBERTS: Thank you.
CHAIRMAN OLSON: Okay. No other public comments, I see. We have a motion and a second on the table. We're taking a vote. Ms. Cash-Chapman? MS. CASH-CHAPMAN: I have a question again. I'm so sorry.

But with that being said, does -- so does that mean that if we're putting out a memo saying no
more land leases, that we have to specify for corporate or private versus -- I just -- I don't want to --

MR. ROBERTS: Right.
MS. CASH-CHAPMAN: I want to be very clear on what we're doing. The only reason I'm suggesting we do this is so that we don't have an influx of proposals --

MR. ROBERTS: Certainly.
MS. CASH-CHAPMAN: -- with no policy. So I just want to make sure that we're doing this the right thing.

MR. ROBERTS: Certainly.
So, other than what I'm going to call this little parcel literally next to us as we sit here presently, I'm not aware of any other currently developable, if that's a word, parcel that's -that's shovel ready, right?

MR. HARVEY: Correct.
MR. ROBERTS: Now, is that -- is that
accurate?
MR. HARVEY: That's fair to say.
MR. ROBERTS: Okay. So the reason, it's not as though we would be -- and I would agree in some measure of the characterization, is that we -- that
we would not ever just say no mas in terms of economic development. But those -- there is one more, which is the corner of A-2, I'll call -- you understand what I'm talking about? MR. HARVEY: Uh-huh. MR. ROBERTS: So there's the corner of $A-2$, which is -- could be theoretically commercial or private, but the land -- the master layout plan does designate the two -- the 21 -acre parcel and the first parcel where Atlantic has its current RFP, those are designated on our master plan as commercial use parcels --

MR. HARVEY: Correct.
MR. ROBERTS: -- right? So we do have some overlay that gives some guidance to what's available for commercial use, what's not. With -with the exception of the corner -- the corner on A-2 --

MR. HARVEY: Uh-huh.
MR. ROBERTS: -- I'm not aware of anything else that's a candidate for somebody wanting to develop right now.

MR. HARVEY: Right.
MR. ROBERTS: So -- so, otherwise, I was going to say, well, we don't have anything else that's in
play, and it would be not a terrible thing to put a note on the website that says we're in a period of -- you know, here's the lease policy, but we're updating the form.

That corner of $A-2$ I'd say is the only exception, that there could be some theoretical user out there right now that would say, I'd like to come develop A-2 because it's very developable right now. So, yeah.

MS. CASH-CHAPMAN: So then, the other option is if we have 90 days to respond to any proposal that comes through; is that correct?

MR. HARVEY: Correct.
MS. CASH-CHAPMAN: So if we have 90 days to respond to that, maybe we set that workshop within the next 30 days and we can work through this and get it done and that way any proposal that comes from this point forward would fall under -- and we can put something on the website saying please expect that --

MR. ROBERTS: I think --
MS. CASH-CHAPMAN: -- that we have --
MR. ROBERTS: I think what you're proposing is more prudent path, is let's just get going and address what we need to address, right, and we'll
be ready for the next one.
CHAIRMAN OLSON: Okay. We have a motion and a second on the table. We have public comment. Are we ready to vote?

MR. CLARKE: Can you restate the motion? MS. CASH-CHAPMAN: I have to restate the motion, I think, right? So -- okay. So, I would like to amend my motion to say that we will direct staff to open up the conversation with the current land lease proposals that we have received at this date, at this time -CHAIRMAN OLSON: Proposals? MS. CASH-CHAPMAN: Yes, proposals. And instruct staff to make it known that we are working on a new policy, knowing that the board is going to set up a workshop within the next 30 days to work through a land lease policy for future proposals. CHAIRMAN OLSON: Do we need to put 30 days on that?

MS. CASH-CHAPMAN: I think -- well, if we only have 90 days to respond to somebody's --

CHAIRMAN OLSON: What -- what does respond? I
mean, there's many ways that we can respond.
MS. CASH-CHAPMAN: I just -- I think 30 days
if -- we need to put some timelines on things and

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we need to get things rolling, because if not, it's
going to be 60 days and then 90 days, and then
we're never going to get to it and we're going to
be in the situation in a year.
    MS. LIOTTA: Yeah, I think the current leasing
policy states that the airport has 90 days in total
to address a request. So it's not 90 days to
respond; it's 90 days to make a decision, is my
understanding. So we don't want to wait until the
89th day, you know, I think is Michelle's point.
    CHAIRMAN OLSON: Okay.
    MR. CLARKE: I don't believe we've been
following that guideline anyway, right?
    MS. CASH-CHAPMAN: No, but it would be nice if
moving forward, we could.
    MR. CLARKE: Right. I -- I agree. But let me
clarify.
    Having heard Mr. Bock's and Mr. Liotta's
comments, I -- I think it -- I don't think it would
    be wise for us to declare a moratorium on -- you
    know, as Mr. Bock said, if he has a business that
    he needs to expand, you know, we can't hold up that
    process.
    MS. CASH-CHAPMAN: Right. And that's why I
    amended it --
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MR. CLARKE: Let's make sure that that's -MS. CASH-CHAPMAN: -- so that we could still accept them, just knowing that anyone that presents a proposal from this moment forward --

MR. CLARKE: Okay.
MS. CASH-CHAPMAN: -- knows that we may take every bit of those 90 days because we are in the process of reconfiguring what our policy looks like.

MR. CLARKE: All right. Thank you for the clarification.

CHAIRMAN OLSON: And so the motion was
restated, as restated, and was seconded --
MS. LUDLOW: Did we -- the amendment was not seconded.

MR. BLOCKER: It was -- Mr. Chairman, it was amended. I think we need a second for the --

MR. ROBERTS: And just for Ms. Liotta's benefit, just to resume -- resolve ambiguity about the intent of proposals, because folks made a point of using the plural, I think she would need to know if that contem- -- I think we contemplated putting the Volato thing to rest. I just didn't know what you contemplated by meaning the current proposal and any future proposals. Is that what you meant
by the plural when you said --

MS. CASH-CHAPMAN: Well, at this point, I -- I don't think $I$ fully understood that there were two Volato proposals, so now I'm not sure how we all feel about that. So I --

MR. ROBERTS: Well, I think that -- I think what was contemplated is that there have been a series -- there have been historically a series of things back and forth with Volato and the former executive director.

And I would -- I think the intent is that, broadly speaking, a glo- -- a global approach to all of these historical requests would be bundled up in -- and part of this process. Mr. Liotta may have a different expectation, but that can be a thing that's resolved.

So I -- I would suggest we bifurcate the Volato issues and the one bundled issue and they can be taking taken up with the current direction we've already provided to the current executive director and that your motion would apply to the non-Volato existing proposal for Mr. Solato -Solano and then any future similar proposals.

MS. CASH-CHAPMAN: Okay. Do I have to do it all again?

MR. ROBERTS: I'm sorry. Unless you're -unless that was --

MS. CASH-CHAPMAN: That was painful the first two times, so if we could avoid it, that would be great.

MR. BLOCKER: You can just say you amend your motion and we would just need a second.

MS. CASH-CHAPMAN: Okay. I amend my motion. CHAIRMAN OLSON: So it's proposal. It's not plural.

MS. CASH-CHAPMAN: That's correct.

CHAIRMAN OLSON: Okay. Is there a second to
the motion as amended?

MR. CLARKE: I'll second.

MS. CASH-CHAPMAN: All that and nothing, guys.
MR. CLARKE: I'll second it.

CHAIRMAN OLSON: Okay. Calling the vote. Oh,
let's see. We did have public comment on this
matter, didn't we? Ms. Cash-Chapman?

MS. CASH-CHAPMAN: Aye.

CHAIRMAN OLSON: Mr. Clarke?

MR. CLARKE: Aye.
CHAIRMAN OLSON: Ms. Liotta?

MS. LIOTTA: I am somewhat confused that this could ever be applied to the second Volato

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    proposal, which may still be out there somewhere,
    so out of an abundance of caution, I'm just not --
    I'm not going to vote on this one.
    CHAIRMAN OLSON: Okay. Ms. Ludlow?
    MR. HARVEY: I don't believe you can just not
    vote. You have to vote.
        MS. LIOTTA: I stated my conflict and that
    means I by law cannot vote.
    MR. HARVEY: Okay. If you --
    MR. BLOCKER: So -- so again, she can -- if a
    board member believes there's a conflict, she can
    withdraw --
    MR. HARVEY: I wasn't sure on which proposal
    she was certain there might be a conflict, so...
    MR. BLOCKER: Understood.
    MR. HARVEY: Okay.
    MS. LUDLOW: Aye.
    CHAIRMAN OLSON: Ms. Ludlow is a yes. I am --
I'm voting no to the motion.
    I'm still think there's a lot of confusion and
    ambiguity to even this -- I've -- this board has
    made some recent decisions that we've had to
    backtrack.
    I just think it's acting in the -- with some
    ambiguity that we may not go this -- in this
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direction or we may find it's not the right way to go. So I'm -- I'm a no. But I guess it carries, so it would carry three to one. Motion carried. MS. LUDLOW: Do we have anything else to be voted on? Because I have got a baby at home and I need to go.

CHAIRMAN OLSON: A baby. Let's see. We have the budget, preliminary budget. MR. HARVEY: That's it. CHAIRMAN OLSON: So that's not a voting item? MR. HARVEY: Correct.

CHAIRMAN OLSON: So we do not -- to answer your question, we do not have any other items to be voted on.

MS. LUDLOW: Thank you. Please excuse me. (Ms. Ludlow leaves exits the meeting.) PRELIMINARY FY 2023-24 BUDGET CHAIRMAN OLSON: Okay. So, did you want to take this up this staff thing? This is a staff thing, the preliminary 2023-24 budget?

MR. HARVEY: Okay. Do they have the e-mails?
You've all got a handout of the -- of the capital -- proposed capital budget?

MS. CASH-CHAPMAN: Yes.
MR. HARVEY: Okay. Well, first of all, have
you had a chance to look at it at all? Any changes that you want to see made to this? So...

I kind of showed you what your reserves are at, what your reduction in reserves would be projected to be if you did all of the projects, and what your reserves would be -- projected to be after expenditures.

That being said --
MR. CLARKE: Does that include the projected reserves for this fiscal year? You know, the addition to reserves for this fiscal year? In other words, we have more cash --

MR. HARVEY: If we have any.
MR. CLARKE: Yeah, but, I mean, the last time I looked, we had a positive cash flow of over two and a half million dollars.

CHAIRMAN OLSON: That would be -- you're looking at the prior year and that's the year that the $\$ 762,000$ came in in one check from --

MR. CLARKE: No, I'm looking at --
MR. HARVEY: The answer is yes, it does.
MR. CLARKE: It does include?
MR. HARVEY: It does include, yes, sir.
MR. CLARKE: Okay. So your ending balance of
\$2,323-, does -- that anticipates that the cash
available for this fiscal year over -- over and above what the outgoing --

MR. HARVEY: No. The 2,323- is what our expenditures will be in projects. That's our --

MR. CLARKE: Oh, I'm sorry. I beg your pardon.

MR. HARVEY: The 29.
MR. CLARKE: Yeah.
MR. HARVEY: Now --
MR. CLARKE: Okay. Reserves projected, 29.
MR. HARVEY: Yes, sir.
MR. CLARKE: Okay. And our reserves, we don't have a current balance sheet, but our --

MR. HARVEY: Your reserves are currently around $\$ 4.6$ million.

MR. CLARKE: Okay. But you don't -- you don't project that we'll have additional reserves available to us after this fiscal year --

MR. HARVEY: It's --
MR. CLARKE: -- where our revenue exceeds our out-of-pocket cash excluding depreciation.

MR. HARVEY: Maybe, but it will be low.
MR. CLARKE: Okay.
MS. LIOTTA: Well, $I$ notice one item on here.
The terminal access road improvements --

MR. HARVEY: Yes, ma'am.
MS. LIOTTA: -- holdover line item shows 160, and the only thing the board's clearly approved at this point is the utility portion -MR. HARVEY: That -- that's correct. MS. LIOTTA: -- which could knock that down to 50.

MR. HARVEY: Yes, ma'am. That is correct.
You know, your -- some of your -- there are numbers in here that are not fixed, you don't know what they're going to be.

For instance, your land acquisition, you know, we hope we come in under the $\$ 2.8$ million for the Gun Club property. So there will be some changes in this, but I've got to -- I've got to put it out there for you just so you see the -- kind of the worst-case scenario.

We -- you see there's some new -- a new grant that's in there for east side aeronautical engineering and studies of $\$ 200,000$. We know we've got the Phase 2 cultural that's going to be coming up. I already know that quote's at $\$ 83,000$. And then there's always some unknown engineering, perhaps additional surveys and -- and appraisals to go forward. Just kind of a placeholder for some
numbers in that.
You've got a land acquisition -- acquire land
for development existing FDOT grant of 328.
That's -- that's there in case we have some properties that become available, for instance, maybe the two homes that are on Casa Cola. So that may or may not happen, but if there's some property that you want to acquire, that number's in there so that you're able to use that.

MR. CLARKE: Is that FDOT grant 50 percent of that, is that already approved by FDOT?

MR. HARVEY: That would be -- yeah, that would be 50/50.

MR. CLARKE: It's already?
MR. HARVEY: Yes, sir.
I took -- we had the design and construction of the fuel farm, previously it was at $\$ 900,000$ at 50/50. The -- after meeting with FDOT, we kind of have cut that to an $80 / 20$ grant so we wouldn't have to expend as much out of our pocket and still hopefully get the project done. Should be able to do that with -- with it being reduced from the $\$ 900,000$ to the $\$ 562,5-$.

MR. CLARKE: So one more question, Kevin. Sorry.

MR. HARVEY: That's all right.
MR. CLARKE: The 328, is that the only dollar item on the capital list that is not specifically designated for a particular parcel or a particular piece of -MR. HARVEY: Yes, sir. MR. CLARKE: That's the only one. MR. HARVEY: Yes, sir. MR. CLARKE: Okay. I just wanted to make sure. Thank you.

CHAIRMAN OLSON: And this is only the capital budget, so it's not the operating. MR. HARVEY: That's correct. Now, just so you know, you see you've got 2.27 million for $A$ and J. Hopefully we'll see what those numbers actually end up at. But just for future reference, you know, you've got FDOT grants for T -hangars again in July of '25, July of -\$2 million, in July of '27 for $\$ 4$ million, and July of '28 for another $\$ 2$ million.

So you've got a lot of grants that are coming at you that we -- we -- we really need to be able to try to take advantage of those and have enough revenue to be able to match those, so...

CHAIRMAN OLSON: Yep. Okay.

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    MR. HARVEY: There's a couple of things that
you could -- if we need to, we could push. For
exemption -- for example, going back to the fuel
    farm, if we need to, we could push that out a year.
    So you could take that -- even though it's
    $112,500, you could push that to '24-'25 versus
    this year.
    So we'll see how this starts playing out and
    continue to -- to try to manage it better as much
    as possible because I know you're looking for every
    dollar you can get.
    CHAIRMAN OLSON: Okay. Other questions for
    Mr. Harvey about the budget?
            (None.)
                PUBLIC COMMENT - GENERAL
    CHAIRMAN OLSON: Hearing none, we've had the
    discussion. We'll move to public comment.
    Mr. Riera has left. So, any other general public
    comment?
                                (None.)
        MEMBER COMMENTS AND REPORTS
    CHAIRMAN OLSON: Seeing none, we'll go on to
    member comments and reports. Ms. Cash-Chapman?
    MS. CASH-CHAPMAN: I'm good.
    CHAIRMAN OLSON: Mr. Clarke?
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MR. CLARKE: I had prepared a list of items, and I don't -- I don't want to talk about this tonight, but you-all have a copy. It's a partial list of opportunities for intergovernmental MOU that we may avail ourselves to if we cooperate with the -- the county. And I would just put them on the -- in front of you for you to consider. But I don't want to discuss that tonight -CHAIRMAN OLSON: Yeah. MR. CLARKE: -- we can put it for another meeting. And I think that $I$ would like to see us cooperate a little more closely, at least at the elected level.

I know Kevin already has contacts that he deals with people at the county, but I think it would be helpful if we had a -- an open dialogue with our elected officials -CHAIRMAN OLSON: Yeah. Absolutely. MR. CLARKE: -- or counterparts at the county. CHAIRMAN OLSON: Okay. Anything else, Mr. Clarke? MR. CLARKE: That's all, but I'd like to talk -- put it on next week's agenda -- or next month.

CHAIRMAN OLSON: Okay. For the 10th.

MR. CLARKE: Yeah.
MR. BLOCKER: And just very briefly, the board can put it on a future agenda item. You can also ask staff to kind of start engaging with St. Johns County on some of this as well. So no -no direction needs to be given other than to direct staff to engage with their counterparts and --

CHAIRMAN OLSON: Yeah, and I think one thing that comes to mind after reading this is that the county, the OMB director, Jesse, what's --

MR. BLOCKER: Jesse Dunn.
CHAIRMAN OLSON: Dunn. I think would be idea to sit with our audit committee and -- audit and budget committee. He's super.

MR. CLARKE: You read my mind.
CHAIRMAN OLSON: Okay. My only report is that the Economic Development quarterly breakfast is on Friday. I'll be attending. I think others are able to if they -- Cindy will register -- probably beyond the registration deadline for that but... So --

MR. HARVEY: If I may, I'd just again remind you that $I$ won't be here for the June 26 th meeting. Thank you for letting me off for a little bit. I need it.

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CHAIRMAN OLSON: You have a good time away. MR. HARVEY: Thank you. CHAIRMAN OLSON: No other business, meeting adjourned.
(Meeting adjourned 7:30 p.m.)

## REPORTER'S CERTIFICATE

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STATE OF FLORIDA )
COUNTY OF ST. JOHNS )
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    I, JANET M. BEASON, RPR-CP, RMR, CRR, certify that I
    was authorized to and did stenographically report the
foregoing proceedings and that the transcript is a true
record of my stenographic notes.
Dated this 20th day of June, 2023.


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| CHAIRMAN OLSON: |
| [293] |
| COURT REPORTER: |
| [1] 65/22 |
| MR. BEYERS: [1] |
| 13/13 |
| MR. BLOCKER: [103] | 5/1 5/3 5/6 5/8 8/14 8/18 14/22 16/14 16/23 17/11 17/15 17/18 17/21 17/24 18/1 18/8 18/11 18/22 19/12 19/15 19/17 20/8 21/18 21/21 22/5 22/8 22/10 22/12 23/4 23/18 24/18 25/9 25/11 25/21 26/8 26/12 26/17 26/24 27/5 27/9 27/13 29/8 29/14 29/19 29/25 30/3 30/5 46/5 47/1 47/6 47/9 47/12 47/14 56/20 63/19 67/2 68/19 68/25 70/9 70/20 71/19 72/4 72/8 73/11 73/17 76/11 99/8 100/18 101/3 102/18 104/23 105/23 111/12 111/18 111/24 113/17 114/8 114/13 114/23 115/6 115/10 116/2 116/12 118/21 119/8 119/16 120/3 120/5 120/7 120/14 120/18 120/20 120/22 130/18 148/21 156/5 170/20 181/16 183/6 184/10 184/15 193/2 193/11

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## MR. HOLESKO: [1]

 116/24MR. KREIS: [1] 73/24 MR. LIOTTA: [4] 76/25 132/12 173/13 175/5

## MR. McKENDRICK:

## [1] 14/11

MR. RIERA: [3] 13/16 13/18 13/20
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MS. CASH-CHAPMAN:
[103] 5/18 12/15 35/6 36/5 36/9 49/9 49/17 51/12 53/6 53/9 53/17 54/1 54/6 54/8 54/11 59/18 62/5 62/9 63/13 63/24 66/3 66/5 68/24 69/19 69/22 70/8 71/3 71/12 72/21 72/24 76/3 76/20 99/5 112/5 117/25 118/3 118/18 119/19 121/14 125/9 126/14 126/21 127/4 127/22 128/22 129/4 129/8 132/24 139/17 140/22 141/4 141/11 143/5 151/8 151/12 151/14 151/18 151/22 152/19 152/22 153/9 153/14 153/18 163/4 163/10 163/15 163/19 163/22 164/10 164/25 166/5 166/8 168/23 169/5 169/7 169/14 170/7 170/18 171/2 171/7 175/22 176/5 176/10 178/10 178/14 178/22 179/6 179/13 179/20 179/24 180/14 180/24 181/2 181/6

182/2 182/24 183/3 183/8 183/11 183/15 183/20 185/24 191/24 MS. HOLLINGSWORTH: [1] 26/22
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MS. MARTIN: [2] 69/11 120/4

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(1) CHAIRMAN OLSON: - '26

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