ST. AUGUSTINE - ST. JOHNS COUNTY AIRPORT AUTHORITY

Regular Meeting held in The Conference Center, Meeting Room A 4730 Casa Cola Way St. Augustine, Florida on Monday, December 17, 2018
from 4:00 p.m. to 5:19 p.m.

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BOARD MEMBERS PRESENT:
    SUZANNE GREEN, Chairman
    STEVE KIRA
    VICTOR RAYMOS
    JUSTIN MIRGEAUX (incoming board member)
BOARD MEMBERS ABSENT:
    RANDY BRUNSON
    BRUCE MAGUIRE
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ALSO PRESENT:

DOUGLAS N. BURNETT, Esquire, St. Johns Law Group, 104 Sea Grove Main Street, St. Augustine, FL, 32080, Attorney for Airport Authority.

EDWARD WUELLNER, A.A.E., Executive Director.

JANET M. BEASON, RPR, RMR, CRR
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        P R O C E E D I N G S
    CHAIRMAN GREEN: All right, guys. Call the
    meeting to order. Stand for the pledge.
            (Pledge of Allegiance.)
    MEETING MINUTES & FINANCIAL REPORT
    CHAIRMAN GREEN: Okay. Mr. Maguire wasn't
    able to be with us today, so when we'll look at the
    minutes and financial report, I'm not sure -- I'm
    not sure if we need to defer or if people have had
    time because we did get a -- our meeting agenda
    minutes and everything. Does anybody have
    exceptions or comments on the minutes or financial
    report?
    MR. KIRA: None here.
    MR. RAYMOS: None here.
    MR. KIRA: I've looked at them, I've read
    them.
    CHAIRMAN GREEN: Me, too. I mean, they -- so
    are they -- I'm sorry. Mr. Raymos?
    MR. RAYMOS: No.
    CHAIRMAN GREEN: Are they approved then as --
    MR. RAYMOS: Yes.
    CHAIRMAN GREEN: -- presented? Okay. So
    we'll approve them, then, as presented. I do want
    to represent Mr. Justin Mirgeaux who is at our
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table.

MR. MIRGEAUX: Hello.

CHAIRMAN GREEN: Nice to have you here, sir.

MR. MIRGEAUX: Thank you. Nice to be here.

CHAIRMAN GREEN: Glad you're here.

AGENDA APPROVAL
CHAIRMAN GREEN: Agenda approval. We have the agenda -- oh, I'm sorry.

MR. WUELLNER: No, no. It's on the agenda for my -- I just wanted to make sure everyone's aware we did receive a last-minute, in fact this morning, JPA from FDOT and we have added it to the original T-hangar agenda item that was -- was shown. We just enhanced that, if you will.

CHAIRMAN GREEN: On the update project to the --

MR. WUELLNER: Yes.

CHAIRMAN GREEN: Okay. So that would be the only --

MR. WUELLNER: It's not really a change, but it is.

CHAIRMAN GREEN: All right. So is the agenda approved, then, as presented?

MR. RAYMOS: Yes.

MR. KIRA: Yes.

## CHAIRMAN GREEN: Yes? Okay. Mr. Wuellner? EXECUTIVE DIRECTOR'S REPORT

MR. WUELLNER: I will skip over air traffic since we have our illustrious air traffic manager.

MS. LUDLOW: Can't hear.

MR. WUELLNER: And I just turned it on. Thank you.

MS. LUDLOW: Thank you.

MR. WUELLNER: Thank you. I will skip over the air traffic volume numbers since our illustrious air traffic control manager is here, tower manager, and let her handle that.

Fuel volumes, you see that our year-to-date on self-fuel is about 198,000 and self-serve did about 15,000 again last month. FBO number's 116-, almost 117,000 for the month of November. And we're sitting at about 1.3 million gallons for the year. And at this point hundred low lead is at 8,000 gallons for the month and about 88,000 for -- a little over that, 89,000 , for the year.

A couple of project updates. Let you know that we're still working with FAA on the supplemental grants, or grant projects as they're related to security and apron improvements at the -- at the terminal area. We have no real time
line on when those things might materialize. If I were best guessing, I would say somewhere around the February/March time line will be the earliest on those.

Did want you to know if you hadn't noticed that the apron at the $F B O$, that project has commenced and is well underway with the balance of pipe work, underground-type work, should be accomplished by the end of this week. The first scheduled pour related to the large aircraft parking apron in the $F B O$ will likely occur the first week or so of January followed almost immediately by the balance of the pour. Still on track to finish this by the end of November -- excuse me, the end of February. So, no -- no real issues as it relates to TPC and are not expecting any, unless there's just some prolonged period and construction cannot be accomplished. But right now we do not expect that. T-hangar project, I'll update you, I have an agenda item for that to walk you through a couple of items. But as far as the existing or ongoing project, the demo's been complete, most of the site prep work has been completed, the buildings are still on schedule to be delivered right after the
first of the year.
We are -- I believe they have -- are still
waiting on the final building permit in order to begin the slab work, but they were able to work all the way through Friday doing site-related work and beginning drainage improvements and the like related to the project.

So at this point, absence of a building permit or final building permit has not -- has not negatively impacted the schedule. It looks like the first two units will be done by the end of March at this point. Then we'll talk about the next phase of the project as a part of the agenda item and also talk about the supplemental grant in that.

I believe that's it in terms of active projects right this minute.

CHAIRMAN GREEN: Any foreseeable problem getting permits?

MR. WUELLNER: No.
CHAIRMAN GREEN: Are they backed up, Mr. Burnett?

MR. WUELLNER: They've been through the first phase of all that. It's just the actual building permit at this point, it takes -- they've done all

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& \text { of the preliminaries with the county and the like, } \\
& \text { so it's just final submittals of the engineered } \\
& \text { drawings from that building manufacturer and their } \\
& \text { structural engineer related to the footings and } \\
& \text { foundations for the building. } \\
& \text { CHAIRMAN GREEN: Okay. All right. Thank you. } \\
& \text { BUSINESS PARTNER UPDATES } \\
& \text { CHAIRMAN GREEN: I'm not seeing Mr. Dean, } \\
& \text { unless I overlooked him. There. Oh, he's sitting } \\
& \text { the back. } \\
& \text { ComMISSIONER DEAN: I'm buried back here in } \\
& \text { the back, but I'm here. Just a couple of things. } \\
& \text { We have a new commissioner, Jeremiah Blocker, } \\
& \text { from Ponte Vedra. He replaced Jay Morris who } \\
& \text { served long and well for eight years. That's kind } \\
& \text { of dog years, kind of feels like 56 years when you } \\
& \text { growth remains strong. I don't know if it's } \\
& \text { getting a little soft anywhere, but here it's not. }
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I mean, we're still issuing about 500 building permits a month, which is about the twice -- twice the number being issued in Duval County. And our -- what I like to see is we've increased our commercial and business growth, which I think has been sort of lacking. And I hope to see more of that in the -- in the coming years, particularly next year. We need to broaden that phase.

That's really all the comments I had today, but of course I'm always here to address any issues or answer questions of the Authority members.

CHAIRMAN GREEN: Are you going to stay as our
liaison or is that subject --
COMMISSIONER DEAN: I'm sorry?
CHAIRMAN GREEN: Will you be staying as our
liaison or is that subject to January?
COMMISSIONER DEAN: For some reason I'm having trouble picking that up.

CHAIRMAN GREEN: Will you be staying as our
liaison or is that subject to January and --
COMMISSIONER DEAN: Well, for better or worse,
I'm still your liaison.
CHAIRMAN GREEN: Okay.
COMMISSIONER DEAN: So, I'm sorry I couldn't quite hear that right.

> So, yeah, I'm -- Paul, the new chairman, has basically gave the same assignments that we had over the previous two years and so that's kind of where we stand. And speaking of which I'm also -- District 5 covers St. Augustine Beach and they're having a 5:00 special meeting to discuss paid parking for beach parking, off-street parking, and the mayor and city manager have both asked me to attend sort of as the liaison from the county and as a resident. So I'm going to -- if you don't mind, barring any other questions, I'm going to head back to the south end of the county. CHAIRMAN GREEN: Okay. Board, any other St. Augustine Airport Pilots Association had their annual Christmas party right here. It was very questions of our commissioner? MR. KIRA: No. Thank you. CHAIRMAN GREEN: Thank you, Mr. Dean. Good luck. COMMISSIONER DEAN: Thanks, guys. See you. MR. BEYERS: No.
well attended and I thank the airport administration for letting us use the facilities. We had -- we had a fun time. Santa Claus had a little problem, but it was overall pretty good. CHAIRMAN GREEN: I think you did well. Northrop?

MR. NEHRING: Nothing.
CHAIRMAN GREEN: Tammy for the tower?
MS. ALBIN: Okay. As Ed had on the slide earlier, through November of this year we had 146,633 operations for the year. Majority of that is flight school operations. As of today about midday, over 151,000 operations with half the month still to go.

The fiscal year rankings came out for all the contract towers and all of the towers including FAA contract together. For the fiscal year of 2017 and 2018, St. Augustine did 156,920 operations. That total for operations puts us at Number 6 of all the contract towers, which there are 254 contract towers, and we're ranked Number 6 in the United States. And of all the towers including FAA and O'Hare, everybody, we ranked Number 81 out of 518 towers. So that kind of gives you an idea of the kind of traffic that's coming through here.

And again, a majority of it is the flight school, and that's pretty much my report.

CHAIRMAN GREEN: Okay. Thank you.
Mr. Burnett?
MR. BURNETT: I don't have a microphone, so I'll come up here for the moment.

We -- the update that I've got is that we had the legislative delegation for the local representatives meeting. Ed Wuellner and I attended -- attended it. I know our chairperson was going to attend as well. Representative Stevenson is going to be our sponsor of the local bill again this go-around. Representative Paul Renner, very supportive as well. And State Representative Travis Hutson, very supportive. It was a unanimous vote at the local delegation to move forward with the local bill. We've got it advertised going to The Record so that that advertisement will run and 30 days later the bill can be introduced into the state legislature. One thing as a reminder and one thing that sort of makes this process easy from a standpoint of what -- what are we requesting, what are we trying to accomplish, is that previously when it went through the local government affairs
subcommittee, the transportation and port
subcommittee, and the local federal affairs
subcommittee, all three of those at the state
level, and we're talking about 11 voting, 12
voting, 16 members voting, it was unanimous across
the board on everything.
And as a recap on it, this was to ask for;
one, to change the name of the Airport Authority or recognize the name that we so often use is the St. Johns County Airport Authority, not St. Augustine Airport Authority, because it is a county-wide operation. Really that St. Augustine part $I$ think is a holdover from originally the airport operations.

And then also, the operating name of what we use for the airport, Northeast Florida Regional Airport, to recognize that in the charter. And then the third thing is to include up to a $\$ 7,500$ a year salary for Airport Authority members.

And $I$ was just reading the comments that were made previously when this went through the process, that it's actually looked as an incentive that the Airport Authority board members would be incentivized to keep the airport off of the tax rolls from a positive standpoint from that
perspective.
As you'll recall when this went through -- I guess since everyone's here, I'll give a little more of an update. As you recall when this went through, Governor Rick Scott at the time was not voting to pass anything that had any sort of fiscal implication.

In our trying to explain that this would have a net -- a non-fiscal implication for the local taxpayers and their ad valorem assessments really wasn't something that it was easy to explain how we differentiated from the other bills that were going through that had fiscal implications for airports in particular.

And so the thought process is now we're going back at it -- even then it was just a function of timing, and so we're hopeful that Governor DeSantis is supportive when it ultimately gets to him as well.

So, that's -- that's the process of where we're at right now. More to come I guess in the next 30 to 60 days on that particular issue. And otherwise I've got just items that are on the agenda tonight.

CHAIRMAN GREEN: Nothing more with the
development, Oak whatever? Nothing?
MR. BURNETT: It's been quiet. And the best I can guess is that -- there's a development to the north that's looking to put in a number of single family houses called Oak -- Oak Tree PUD, and they had gone to the Board of County Commissioners, started to go -- they went to planning and zoning, they started to go to the Board of County Commissioners, pulled it off the agenda. They were going to reset it on the agenda and they pulled it off again and it's still out there. It's been a number of months now. Haven't heard anything.

The only thing that I guess I would assume is that potentially it's going to come back after the airport adopts its master plan, whatever the indications are there. Then maybe they'll want to sit at the table and try negotiate a resolution. I'm just not sure.

CHAIRMAN GREEN: Okay. Thank you. Any other board comments?
(None.)
CHAIRMAN GREEN: All right. First agenda
item, the airport master plan.
MASTER PLAN UPDATE
MR. HOLESKO: Good afternoon. Andrew Holesko,
program manager with Passero Associates. Can provide an update, a quick summary about the master plan technical advisory committee meeting that we had last Thursday just over the wall in Meeting Room B.

Meeting with everybody, as we do in each progress update where we are in the planning process, had some discussion about total development costs which I'll share with you in a minute in a summary version. Talked about the sources of grant funding of where money could come from in the future to help with capital improvements related to the airport. And then a brief introduction for the final steps of the master plan which will be occurring in the next 90 days regarding the cash flow analysis. And then the final planning presentation and approval from you and then the FAA and the FDOT. So, next page.

Okay. When we refer to the -- to the development areas of the airport, we focus on five separate areas: The airfield operations area, the South GA where we're sitting right now, the main terminal area on U.S. 1, the east corporate, and then the west area which we're calling NFRB for some business opportunities on the west side of

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\text { U.S. } 1 .
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So the other slides that $I$ have are going to correspond to each of those five operational areas of the airport.

MR. KIRA: That's cute.
MR. HOLESKO: When we started reviewing the detailed CIP with the director, Chris Johnson our planner and I worked with Ed, we saw where the -where the capital improvement program was going to head. It ends up being a very large number. So I'm actually going to start off with that number so we can give you a little bit of a background. The total capital improvement program inside the master plan right now is at about $\$ 485$ million. That sounds like a big big number to think that there'd be a half a billion dollars in -- in capital improvements.

What we want to make sure that we confirm with everybody is that is much more related to what the airport could do in the future of a 20 - or 30 -year development period. That is not what the airport will do. It has not been spending on a pace to spend that type of improvement. The $\$ 485$ million and all the project listing could also represent opportunities that could come
the airport's way in the future. There are many things inside the CIP that simply aren't going to happen unless there is a business or aviation or community demand that makes it a real need for the airport. So we don't do the projects on the CIP unless there is a true need for each of them year by year. I'd just like to start off by giving that intro so that we don't get overwhelmed by a big big number.

The airport operations area has 21 projects with a -- with a very early budget of a little over \$37 million. The South GA where we're sitting today has 29 projects, a little over $\$ 57$ million. The main terminal area has 13 significant projects with a little over \$21 million.

The east corporate on the other side of 13/31, which has the ability to either have the FBO relocation to the east side or the development of a new FBO and the opportunity to also support a whole expansion of Northrop Grumman or somebody similar, has a development cost of a little over $\$ 64$ million. And then very significant money on the west side of U.S. 1 for the large areas all the way out to an interstate extension to Interstate 95 for a little over $\$ 300$ million.

And again, the flexibility of the plan and its intent is to make sure that if something does come along that the airport wants to do either on itself or with other partners, you have the ability to do it.

We also talked about the -- the sources of funding and potential where does all that money come from? Well, the first one is under Number 3 and those are your FAA entitlement dollars. The airport receives an annual entitlement of grant funds each year as well as discretionary money. The fixed-base operator transient apron under construction right now is about a $\$ 4$ million project and most of that is actual discretionary funding where the airport has competed against other airports in the state of Florida and throughout the country and the FAA has determined that is a worthy place for them to put their discretionary funding.

Next is Florida DOT aviation programs as well as other DEO strategic intermodal systems. There's lots of state programs that fund airport development, always private and commercial interest, whether it's 100 percent funding from a private interest or an entity that wants to share
cost with the Airport Authority.
And then for something very large that might come across, there's always the ability to have some type of bond financing, again, for a very large projects. If that need is there, that's another source of significant funding. That's quite a bit more brief than $I$ was with the advisory committee, but that's our quick summary.

The next time that we come before you, the presentation is going to be quite a bit longer. It's going to be a detailed recap of the entire planning process as well as a cash flow analysis in the first five years to really be able to look at 2019 to 2025 year by year and the logical projects, the very specific sources of grant funding, and what will happen inside that first planning phase. But it also will have the listing of all the other projects listed from the 5 to 25 -year period. So, that's going to be a longer -- a longer discussion when we come back and see you in about 90 days after we make that same presentation to the advisory committee.

CHAIRMAN GREEN: Any board comments?
Mr. Kira?
MR. KIRA: Can we get a list of the projects,
basically the identifications of what each of the projects are in -- in AOA, South GA, and all the rest of them? I mean, a line item list of them so that we can get a feel for it and be prepared for your presentation in a couple of months?

MR. HOLESKO: Yes, sir. And we actually did provide a full copy of that to the advisory committee.

CHAIRMAN GREEN: Uh-huh.
MR. HOLESKO: They received a line-by-line listing and a graphic representation, but we'll make sure you get a copy of that also.

MR. KIRA: Thank you.
CHAIRMAN GREEN: You can do it electronically because it's actually rather large --

MR. HOLESKO: It's actually easier to get the bigger version because we have the ability to plot the large scale drawings and you may not. Some of the drawings, you can't see. But it's worth having at least one page of graphics and a listing of all of the projects. It helps a lot. You just can't see it the smaller scale.

CHAIRMAN GREEN: Good. Okay. Any further board comments?

CHAIRMAN GREEN: All right. There's no action needed, so we can move forward.

PASSERO ASSOCIATES LEASE AGREEMENT

CHAIRMAN GREEN: And next is the Passero lease agreement.

MR. WUELLNER: Passero --

CHAIRMAN GREEN: Mr. Wuellner?

MR. WUELLNER: Yeah, sure. The first item I have is the Passero lease agreement. This is the reuse and conversion of actually the space we're sitting in today, this half of the conference room.

It's a five-year agreement with a five-year option. The agreement would begin on the first of the year. The lease rate proposed is at \$19.79. That is a -- that includes a premium that we've attached related to doing some build-out work ahead of that lease that needs to be done.

It recovers all cost of the build -- of the build-out over the least -- over the lease terms, and provides an annual rent to the Authority of $\$ 44,025.41$. The lease as always is subject to an annual CIP adjustment each -- each annual renewal or each time the lease re-ups on an annual basis.

We have worked extensively with Passero, and my thanks to Doug. We have -- he has developed a
newer lease form that's more I'll call it landlord
friendly in these circumstances and this lease is
on that form.
I believe we've provided a copy of the lease
as a part of the -- of your package, your agenda
package, so you've been able to see it. Of course
staff would recommend approval of the lease with
Passero Associates in the amount -- annual amount
of $\$ 44,025.41$ an initial term.
CHAIRMAN GREEN: Okay. Board discussion?
MR. KIRA: May I on this one here? Ed, the
lease rate you have, $\$ 19.79$ for -- and that
includes the build-out premium. If you take the
premium out, what would --
MR. WUELLNER: It's 17.
MR. KIRA: -- what's the base rate?
MR. WUELLNER: 17.
MR. KIRA: 17? Okay. Thank you.
CHAIRMAN GREEN: And is that over the
five-year or the five plus?
MR. WUELLNER: The -- it's all subject to CIP
adjustment, so it starts the first year at 19.79
and then will escalate at CIP at that point on.
CHAIRMAN GREEN: But you said we would recoup
the build-out premium over the life of the lease,

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& \text { and I'm not -- is that the first five years? } \\
& \text { MR. WUELLNER: It's actually rated over the } \\
& \text { recovered over the lo-year period without any real } \\
& \text { issues in the lease rate. } \\
& \text { CHAIRMAN GREEN: So it's the lo? } \\
& \text { MR. WUELLNER: Yeah. It's based on the lo, } \\
& \text { yes. } \\
& \text { CHAIRMAN GREEN: And how does that compare to } \\
& \text { our other -- and I think I had asked you this } \\
& \text { before. It's actually -- } \\
& \text { MR. WUELLNER: It's actually right in line } \\
& \text { when you consider that the other office leases we } \\
& \text { have were completely built out, meaning all the } \\
& \text { office space, all everything was -- was move-in } \\
& \text { ready. This particular space obviously is open } \\
& \text { space, so it still needs some -- some I'll call it } \\
& \text { That's probably the most premium square footage. } \\
& \text { build-out prior to lease. } \\
& \text { tenants, are we 17 to } 23, ~ 16 ~--~
\end{aligned}
$$

Downstairs is somewhere similar rate to these. So based on location and U.S. 1 frontage and the like, it's exactly where we would expect to be from the lease rate anyway.

CHAIRMAN GREEN: Mr. Raymos?
MR. RAYMOS: Yeah. The -- what is the cost of the build-out?

MR. WUELLNER: It's -- there's an allowance, a maximum of $\$ 65,000$ that's covered, yeah.

MR. RAYMOS: $\$ 65,000$. And that's primarily just for this space?

MR. WUELLNER: It is this space. You've got to build a permanent wall here and --

MR. RAYMOS: Right. And that will be for individual office spaces?

MR. WUELLNER: Correct. Correct.
MR. RAYMOS: Okay. The -- I find the rental rate to be acceptable within the, you know, \$17 a square foot for -- you know, if you're talking about Class A space or B or C, this would fall right into that range.

The -- the only thing I would say is that, you know, we didn't get this -- I didn't get this until today, I think. Did I get this today or yesterday?

MR. WUELLNER: It would have been there

Friday.
MS. HOLLINGSWORTH: Friday.
MR. RAYMOS: Friday? I would have liked to have gotten it sooner --

MR. WUELLNER: We were still waiting on some numbers.

MR. RAYMOS: -- so I could check it out more, but I don't see anything that $I$ would disagree with in the document.

CHAIRMAN GREEN: Do you remember the older leases that we had that Mr. Burnett has revised? So this is definitely a little more landlord friendly. I don't know if you had -- were able to compare it to some of our older ones --

MR. RAYMOS: No.
CHAIRMAN GREEN: -- and some of the lease problems we had with tenants in the past. This is definitely a little more solid.

MR. RAYMOS: Right.
CHAIRMAN GREEN: "Little" as being operative.
Okay. Public comment. I have Mr. Hernandez?
MR. HERNANDEZ: No.
CHAIRMAN GREEN: I have --
MR. KIRA: I think he wants to say something.
CHAIRMAN GREEN: Oh.

MR. HOLESKO: I didn't fill out a form, but if I -- if I may. Is that acceptable?

CHAIRMAN GREEN: Uh-huh.
MR. HOLESKO: I just want to let you-all know
that we are very excited and hope that you will approve our lease.

This is going to be our corporate headquarters in Florida, and we are very very interested in moving out of Duval County and moving to St. Johns County. Frankly, we couldn't be more, happy and pleased. With your approval we hope, construction's going to start very quickly and we'd love to have all of our staff occupying this space. And again, a lot of us are already -- staff members are already permanent residents of St. Johns County. It just makes sense that we're here. So hopefully you'll be able to approve it and we can move forward and we're looking forward to it.

CHAIRMAN GREEN: Okay. Noel? Noel, did you. And Reba? MS. LUDLOW: Yeah. CHAIRMAN GREEN: Okay. MS. LUDLOW: Reba Ludlow, Ponte Vedra. I have a couple of things, but one thing --
okay. So if -- is this whole top floor is going to go to Passero? No, just this area. Thank you.

And so that they contribute $\$ 44,000$. Do you -- Ed, how much does GA, the general aviation, like hangars, what is that contribution? How much is that?

MR. WUELLNER: In terms of square foot or total revenue?

MS. LUDLOW: I couldn't hear you.
MR. WUELLNER: I'm sorry. In terms of square -- cost per -- or rental rate per square foot or --

MS. LUDLOW: No. I just mean all the hangars put together that are general aviation, what is our contribution?

MR. WUELLNER: Great. I don't know. Off the top of my head, I don't recall.

MS. LUDLOW: Okay. We'll get back to that.
MR. WUELLNER: I've seen a lot of numbers since October.

MS. LUDLOW: Okay. All right. The other thing I wanted to ask, and Doug, you gave such a wonderful presentation; you just talked so fast $I$ couldn't understand everything.

So the local bill, so the local -- the local
bill you're talking about -- you're talking about for all of St. Johns County or just for St. Augustine? Because like -- oh, okay. That we wanted the charter approved for our airport. That's -- we got that right? That's part of the bill? What -- can you give us points on what the bill -- the salary and the charter is about all I got.

CHAIRMAN GREEN: Actually, Reba, can we do that in public comment open, because we're right now on the Passero lease agreement.

MS. LUDLOW: Oh, that's okay. That's okay.
CHAIRMAN GREEN: Do you have something else
with Passero lease agreement that you need answered?

MS. LUDLOW: No. But that had to do with his 44,000, so at least $I$ was still on target.

CHAIRMAN GREEN: Okay. Well, thank you. Okay. That's all I have listed for public comment. Yes, Mr. Raymos? We're back to board.

MR. RAYMOS: Yeah, I would like to add what the Passero representative said. It's good to have that tax base move to St. Johns County and have that added to the county revenues and to have the employees who already live here to be residing here
and pay taxes for purchases and things of that nature. So it's a good thing.

CHAIRMAN GREEN: Agree. Okay.
MR. BURNETT: If I might weigh in.
CHAIRMAN GREEN: Yes.
MR. BURNETT: This item and the next item are both, although they're specific to the tenants -for example, this item the office space lease, this will become the new form for office space and for tenants that come in to rent office space. So you may see it back to you again but with a different tenant. But this will be the form. So I want to make sure that's clear so you understand the direction you're giving us moving forward from today.

And then the added thing is there's little nuances in this form that still adjust per tenant depending on the specific situations and how it relates to the policy. For example, our policy related to existing tenants on some of these leases, they don't require personal guarantees if they're already a tenant and they've got a proven track history with the airport.

So I just wanted to point out that there'll be little nuances in the lease forms that adjust based

> on the policy, but overall that's what this will become is the form.

CHAIRMAN GREEN: Okay.
MR. KIRA: Sure.
CHAIRMAN GREEN: All right. Then we're back to a motion. Entertain a motion on the Passero Associates lease agreement.

MR. KIRA: Motion to approve.
CHAIRMAN GREEN: Is there a second?
MR. RAYMOS: Second.
CHAIRMAN GREEN: Any more board discussion? (None.)

CHAIRMAN GREEN: Hearing none, all in favor?
MR. KIRA: Aye.
MR. RAYMOS: Aye.
CHAIRMAN GREEN: Aye. Any opposed?
(None.)
CHAIRMAN GREEN: Motion passes. Welcome aboard.

MR. KIRA: Good thing we have a quorum. RIVKIN AIRCRAFT LEASE AGREEMENT

MR. WUELLNER: The next item I have for you is
another lease. This is for a company called
Rivkin Aviation (sic) Corporation. It's a lease agreement for 245 Hawkeye View Lane.

This is the hangar adjacent to the National Guard hangar out on -- off of -- well, it is on Hawkeye View Lane. So if you're familiar with the air -- this was originally built and occupied not by them but it was occupied by Ring Power many years ago before they changed locations on the airfield. It's part of a -- a dual unit hangar, for lack of better words. This is the smaller of the two sides of the hangar -- or of the building.

It's a three-year lease effective again January 1st. It's a rental rate or initial rental rate of $\$ 5$ per square foot. The leasehold is almost exclusively hangar. It does have a small portion of office attached to it of 5,623 square feet. The annual return or annual rent on this is $\$ 28,115$. It does have an annual CIP adjustment in addition to that.

The agreement has a right of first refusal for the adjacent 10,000 square foot unit. So in the event that becomes available during the initial term of this lease -- which may or may not happen; we're not expecting it, but it could happen -- they would like the option of being able to come in and lease that if it becomes available at that time.

And we would recommend approval of the lease. CHAIRMAN GREEN: Okay. Board comment? MR. KIRA: Is that -- the extra 10,000 feet, is that the National Guard armory -- hangar? MR. WUELLNER: No, it's actually physically connected to this leasehold. MR. KIRA: Oh, okay. MR. WUELLNER: The National Guard is next door.

MR. KIRA: Yeah, okay. Okay. No comment beyond that.

CHAIRMAN GREEN: What's our cost on this overhead just as the building sitting there? MR. WUELLNER: It's been sitting there. Well, it just -- we're literally leasing it right after it's been vacated. So it's been leased up to this point, but it's become available. CHAIRMAN GREEN: And consistent with the $\$ 5 \mathrm{a}$ square foot?

MR. WUELLNER: Yes. For that initial rate for commercial buildings. CHAIRMAN GREEN: Okay. Public comment? Mr. Schoonmaker, Noel? And Mr. Hernandez? Santa Claus. MR. HERNANDEZ: Sorry, Reba. Just a question.

What does aircraft restoration entail?
MR. WUELLNER: Well, the tenant is here.
Maybe he'd like to explain it -- or the potential tenant.

MR. HERNANDEZ: Thanks. MR. WUELLNER: If you don't mind, Mr. Rivkin. MR. RIVKIN: Thanks, Galin. Appreciate it. MR. WUELLNER: Feel like you've been set up? CHAIRMAN GREEN: Uh-huh. I think so. MR. RIVKIN: Hey, I'm Jerry Rivkin, and Rivkin Aircraft Corporation is my company. And January this year I started writing a business plan to put this together.

General aviation is seeing aircraft that are more than 30 years old, and 80 percent of the aircraft are more than 30 years old. So we are going to take those aircraft and make them new again. And the plan is to do it here at St. Augustine.

I came to Ed probably about five or six months ago and talked to them and said, hey, this is the idea and I need a place to do it. So we're going to basically start with mechanical interior avionics, which is restoring the actual electronics of the airplane, and ultimately moving into paint.

And that's the idea about moving into the neighboring adjacent hangar.

So I have the money put aside to start this business, and the issue was $I$ was talking to another airport authority, and that started in January and then when $I$ found out that St. Augustine had a possibility -- and I've been based here for about 15 years, this is my home and I wanted to be here. So hopefully you folks will find it that you can approve me and we can get started.

CHAIRMAN GREEN: Thank you. Does that answer it, Mr. Hernandez?

MR. HERNANDEZ: Yes, it does.
CHAIRMAN GREEN: Okay. Reba, any?
MS. LUDLOW: No comment.
CHAIRMAN GREEN: That's all I have for public comment.

MR. RAYMOS: One there.
CHAIRMAN GREEN: Oh. Then go ahead and I'll
need you to fill out a form so we get your...
MR. DOUGLAS: My name's Earl Douglas. I've been a tenant here for eight years in a 50 x 50 foot hangar. And right now we have two planes. One is, let's see, 19 and 18 -- is 37 years old.

The other one is 41 years old.
And for the last two months I've employed the services of Mr. Rivkin. And I just want to testify to his integrity, his honesty, his capability, and the need that we have for repair on the field. Prior to this, I had to figure out how to get a plane to North Carolina and then for me to get back. And then for me to get back up there and then bring the plane back down here was costing more to deliver the plane and retrieve it than one-tenth the repair bills, which are really high. But his presence here would be very very welcome, needed, and contribute I think greatly to the safety of the flying that goes on, because unsafe planes cause problems. I can testify to that.

Last year $I$ had an engine failure and my wife Jenny and I landed a plane dead stick in somebody's backyard. I wish that hadn't happened. But we didn't put a scratch on anything or anybody. But hopefully with people like Mr. Rivkin, others will be spared that.

CHAIRMAN GREEN: Thank you, Mr. Douglas. No more public comment, then back to the board. Motion?

MR. KIRA: I think this is great because we have an opportunity to basically enhance the businesses coming into our area. This is the way we want to go: Service and jobs in the area. So I recommend we accept the proposal.

CHAIRMAN GREEN: Okay. Is there a second? MR. RAYMOS: Second. Yeah, and I believe the economic aspect speaks highly for the lease and I support it.

CHAIRMAN GREEN: Any more board discussion?
Yes, Mr. Burnett?
MR. BURNETT: One more. Just a repeat that as
to this item, this would be the new hangar for commercial leases form. Obviously it will be adjusted for the individual uses because we've got a list of allowable uses.

It does have some interesting things in there that are unique that our prior -- prior lease didn't have. For example, security cameras. For the Airport Authority to retain the right to mount security cameras on the exterior of the hangar, not necessarily on the inside.

We're not interested in seeing what goes on in someone's hangar, but the exterior of the hangar for other airport option operations to monitor

> safety and control the airport environment, those kind of things weren't reserved in our prior lease form. So this kind of takes care of that. It's really a modern approach to this kind of leasing. So, anyway, I just wanted to point that out. This will become your new form and again, part of your -- as part of your standard policy. CHAIRMAN GREEN: I did not get a chance to look at this lease. Does this have a personal guarantee as a new tenant? MR. BURNETT: Yes, ma'am. And it would apply as the way the policy says that those things apply. CHAIRMAN GREEN: Okay. All right. Any more board discussion?
(None.)
CHAIRMAN GREEN: None? We have a motion and a second. All in favor?

MR. KIRA: Aye.
MR. RAYMOS: Aye.
CHAIRMAN GREEN: Aye. Any opposed?
(None.)
CHAIRMAN GREEN: The motion's passed.
PASSERO ASSOCIATES SA 18-84 \& SA 18-85
CHAIRMAN GREEN: Next is the Passero
Associates Supplemental Agreement 18-84 and 18-85. Do we need to take those separately, Mr. Wuellner?

MR. WUELLNER: The general explanation will apply to both, but they're -- and you can choose to combine them in a motion if you -- if you so desire.

But if you recall back in May/June when we became aware of the availability or potential availability of supplemental funds for projects that were on an extremely short burn between when FAA announced the grants to the time they had to be submitted and bid and had bid numbers, we authorized the work to begin, meaning the design work ahead of those projects so that we would have bids available forward by FAA.

These two simply tie up the paperwork, if you will, the loose ends of the paperwork related to the grant -- or the supplemental agreements, the engineering, if you will, for these two projects that were done ahead of the time or ahead of bidding.

One is for the apron project, and that is in the amount of $\$ 165,000$. These are both to Passero Associates. And the second is the fencing and gate replacement project in the amount of \$112, 500 .

I do want to remind the board these are both -- completely will retain eligibility. When the grants are issued, these will be eligible cost items within those grants and we would expect to have them funded at at least 95 percent when they -- when those grants come through.

So, they've done the work. The agreements need to be approved. We will just simply have to wait a little while till the grant agreements show up and we can seek reimbursement. But they are eligible and will eventually be reimbursed. And we would recommend approving both agreements, whether you do them together or independently.

CHAIRMAN GREEN: Board comment?
MR. KIRA: I think it needs to be done.
CHAIRMAN GREEN: I think -- it's a placeholder we, I think, need to keep.

MR. KIRA: Yeah.
MR. RAYMOS: And specifically where is the apron work? Is that outside of the FBO?

MR. WUELLNER: This apron work is in front of the airline terminal, replaces the asphalt pavement there with concrete. And the fencing and gate is the replacement of the entirety of the perimeter fencing on the airport and the replacement of
nearly all the gates.
MR. RAYMOS: So we're talking about the airport terminal, I mean, the passenger terminal --

MR. WUELLNER: Yes.
MR. RAYMOS: -- as opposed to where the FBO is.

MR. WUELLNER: That is a separate grant and a separate project that's already in construction, that particular one. We have a grant for that one. MR. RAYMOS: I have a question about that -MR. WUELLNER: Sure. MR. RAYMOS: -- but that doesn't pertain to this.

CHAIRMAN GREEN: And then from what I understand, is that's -- this is a placeholder if -- if and when the grants come through -- not if, when -MR. WUELLNER: When they come through. CHAIRMAN GREEN: -- for 95 percent. MR. WUELLNER: Funded, that's correct. CHAIRMAN GREEN: There's no money out of our pockets at this time, we're just --

MR. WUELLNER: Well, you are front-ending the engineering as you would in any federal grant and then it's reimbursed.

CHAIRMAN GREEN: Okay. Public comment? Reba? MS. LUDLOW: No thanks.

CHAIRMAN GREEN: Mr. Hernandez?

MR. HERNANDEZ: No.

CHAIRMAN GREEN: Noel?

MR. SCHOONMAKER: No.

CHAIRMAN GREEN: No more public comment.
Further -- entertain a motion.

MR. KIRA: Motion to accept Agreement 18-84
and 18-85 as written.

CHAIRMAN GREEN: As presented by staff?

MR. KIRA: Yes.

CHAIRMAN GREEN: Is there a second?

MR. RAYMOS: Second.

CHAIRMAN GREEN: Any further board discussion?

MR. RAYMOS: No.
(None.)

CHAIRMAN GREEN: All in favor?

MR. KIRA: Aye.

MR. RAYMOS: Aye.

CHAIRMAN GREEN: Aye. Any opposed?
(None.)

CHAIRMAN GREEN: Okay. So we accepted both 18-84 and 18-85. Do you need those?

CHAIRMAN GREEN: Okay. T-hangar, you're -MR. WUELLNER: Yeah. Can we advance it one more slide? I'm going to do a little -- try to do a little pointing out here.

The -- this is an aerial with some additional information on it related to the $T$-hangar project and then the next -- more importantly, the next phase of the $T$-hangar project and some other improvements that we're -- we would like to move forward with.

We want to make sure you understand the direction we would need to go. I want to identify the sources of funding and the like for you so that everybody's comfortable with the direction. These two are the ones that are in construction right now. The pads have been prepped, the old port-a-ports are gone, we're -this is the one we're waiting on the building permits which should be here any time, and they'll begin coming out of the ground here $I$ would say you're going to start noticing things -- by mid-January, you should start to seeing building skeletons go up on these.

It includes two restroom facilities, brand new
restroom facilities; one located here, one located here. The end unit being ultimately the clubhouse space for the SAAPA organization. It also includes an overhead kind of canopy, if you will, a covered porch that's associated with that -- that location, too.

Adjacent to it are two old T-hangar buildings.
Two -- they are technically 11-unit $T$-hangars.
They are -- we did the evaluation -- or I should say our engineers have done the evaluation on it.

We have made every attempt to look at ways to -- as the original scope was, to rehabilitate those hangars or essentially leave the skeletons in place and reskin and reroof and then re-door those -- those hangars.

Unfortunately as we got further and further into that analysis, it doesn't look like it's any -- there's certainly no cost advantage to doing the rehab versus replacing the units. So we would like to just go ahead and abandon all efforts to rehab this.

As it turns out, given the age of these hangars, and these predate -- gosh, they're at least 30 to 35 years old, the two buildings. Back in those days, the -- the Authority was somewhat
notorious for not -- or building it as cheaply as possible. So there's minimal slab under these hangars. They were also built in the days prior to the Airport Authority being subject to county building permitting and codes being very relaxed back in those days.

So even the slabs in place really don't benefit leaving the slab and building the building up because we'd have to be cutting and augering and doing all kinds of things in the slabs to get them to meet modern day code -- or the code required to get permits nowadays.

So we're proposing we go ahead and replace those units instead of spending any more effort looking into rehab. We can do this by change order at this point. We can change order into the existing project, get the buildings on their way short -- I say on their way, but get in the process of getting them on their way. Since they're identical to the others, it's a very -- should be a very simple effort with the current contractor on this to get them under contract.

We are also proposing expanding the buildings slightly to get us to the same size as both Hangar $D$ and E, meaning 12 units instead of 11. So
end up with slightly larger hangars at the end of the day, all of which are brand new buildings, brand new door systems, everything you'd expect and is underway on $D$ and E.

Now, one of the impacts of this is we want -we want to look at relocating the gate that is currently located down near our maintenance shop, if you're familiar with that, Hangar Rows H and I. It's sitting down in the -- just off the page actually. Is relocating those gates up to this location.

As you recall Hangar $A$ is proposed longer term, not -- not next year or anything, but next few years. We're hoping to convert that hangar into a -- where we can safely stage the tour -tour helicopter biplane operator and the like up in an area where it's publicly accessible outside the fence, eliminating some of the issues we have currently where they need to enter the fenced area.

This plays very well with access. As soon as you enter the gate, you'd have parking and the -and the like for these units. The SAAPA we're hoping to be able to add some additional parking across the street so we'll have automobile parking that doesn't require you to get kind of out into
the aircraft activity area.
A part of the right-of-way abandonment process, we were proposing to abandon basically this section of Casa -- of Casa Cola and this section of Estrella Avenue. The balance of Estrella's already been abandoned in terms of right-of-way with the county. That would bring those pieces of the property inside the fence of the airport.

The road location, we would just simply divert the road slightly. There's a few hundred feet of pavement involved, but it would divert the corner off of that so you'd still have access from 1 call it the FBO airport admin area of Estrella Avenue down to this building area, should you wish or need to do that.

It also -- as a part of the conversation we've had with the county on the right-of-way abandonment, their issue is just truncating a road without having the ability to turn vehicles around, including emergency vehicles or even trucks.

This completely eliminates that from having to create a cul-de-sac environment or some kind of turnaround, especially down here, as we do not own the property south of this on Estrella -- or on

Casa Cola Road -- Casa Cola Way.
A couple of phone pole relocations and that's about it. Everything else it would be -- it would be part of a brand new -- a brand new entrance there.

I do want to point out that we have a -- we were asked in the last few days actually by Florida DOT if there was a need for what they call safe funding. It's a separate pot of money that goes to security-related projects at airports.

They have some available funds for this year in that heading, and we are -- have already entered into the grant program and hopefully will receive a grant that will give us 100 percent funding to do the gate, the fencing, and probably the road relocation as a part of it.

So we wanted to make you aware of what our thinking was. Hopefully there's no real problem with that direction and if there -- if there is, let's get it out today so we can still get it fixed. We have not issued change orders for the hangars nor have we awarded any work down here yet. CHAIRMAN GREEN: Okay. Board discussion? MR. WUELLNER: And I did want to point out the other piece of this is -- if you'd come back one
slide on me. I've never had an airplane fly backwards. Anyway. Excuse me.

We have an existing -- we got a -- our grant documentation this morning for this -- this relates to Resolution 2018-09, but it's a JPA, a joint participation agreement with the State of Florida. Provides a 50/50 match, the state portion of which is $\$ 1,165,000$.

This is money for the two additional T-hangar units or the replacement of the two T-hangar units, so Hangar Rows $B$ and $C$. The $\$ 2.3$ million would be -- would go toward that. And you would of course have to adopt a resolution in order to accept the JPA from the State. There will be a separate grant --

CHAIRMAN GREEN: I was going to say that's not before us.

MR. WUELLNER: -- when it shows up. And it -I don't have a horizon on that, but $I$ would expect since it's available now, it could be allocated quickly and probably turned into new a grant offer to us I would think January/February kind of time line.

CHAIRMAN GREEN: Okay. Board? Mr. Raymos, Mr. Kira?

MR. RAYMOS: The -- so what we're looking at is a resolution to replace $B$ and $C$ rather than renovate?

MR. WUELLNER: Correct. It would abandon efforts to renovate $B$ and $C$ in favor of just replacing $B$ and $C$.

CHAIRMAN GREEN: Okay. So you're looking for a resolution today?

MR. WUELLNER: That resolution --
CHAIRMAN GREEN: That's why you've added the 2018-09?

MR. WUELLNER: Yes. This resolution facilitates the hangars.

CHAIRMAN GREEN: Okay. Did the change order, in other words, from a rehab to replace.

MR. WUELLNER: It's not a change order, but it's -- we would -- we would move the additional hangars forward with the current contractor as a change order versus bid -- bidding it again --

CHAIRMAN GREEN: Bidding it out. Okay.

MR. WUELLNER: -- using the money that would
be in this res -- provided via this resolution.
These are budgeted projects, by the way.
There's -- there's nothing, you know -- no additional budgeting impacts than that which you
had already. MR. RAYMOS: I would move to -CHAIRMAN GREEN: I have to have public discussion -MR. RAYMOS: Okay. CHAIRMAN GREEN: -- but any more board? MR. KIRA: No. CHAIRMAN GREEN: Okay. Public discussion, Reba?

MS. LUDLOW: No comment.
CHAIRMAN GREEN: Mr. Hernandez?
MR. HERNANDEZ: Yes. I have a couple of questions, just to clarify things.

So what you're saying, then, is that the $B$ and C hangars would basically be twins of $C$ and $D$ ? MR. WUELLNER: Correct. With the -- with -MR. HERNANDEZ: Minor. MR. WUELLNER: Well, they'll be -- they'll be duplicates of actually the -- I guess it would be Hangar Row D technically.

MR. HERNANDEZ: D. Okay. So basically a twin?

MR. WUELLNER: Yeah.
MR. HERNANDEZ: With minor --
MR. WUELLNER: They're identical, so yes.

MR. HERNANDEZ: The second was the entrance. Was there going to be any kind of parking? I don't remember seeing --

MR. WUELLNER: At the entrance?
MR. HERNANDEZ: Close to the entrance area.
Like somebody from the outside needing to park.
MR. WUELLNER: No. There's a widened lane to accommodate the -- what we have now down there, the fuel truck staging for delivery to the FBO fuel farm. So there's a wide lane.

MR. HERNANDEZ: But right now, there is a kind of a small parking area.

MR. WUELLNER: That parking will just become internal.

MR. HERNANDEZ: Right. But will there be something similar to outside the changes?

MR. WUELLNER: Not at the present time. MR. HERNANDEZ: Okay. And the third is, could we get an e-mail of that --

MR. WUELLNER: Of course.
MR. HERNANDEZ: -- that picture diagram?
MR. WUELLNER: Sure.
MR. HERNANDEZ: Because I'm sure most of the SAAPA members would like to take a look at it. Thank you.

CHAIRMAN GREEN: Thank you. And Noel?

MR. SCHOONMAKER: No comment.

CHAIRMAN GREEN: That's all $I$ have for public comment. So I guess there is a board resolution that we need to consider and that's 2018-09. Any motion on that?

MR. RAYMOS: I would move forward the resolution to replace $B$ and $C$ rather than renovating $B$ and $C$.

CHAIRMAN GREEN: Is there a second?

MR. KIRA: Second.

CHAIRMAN GREEN: Any further board discussion?

MR. WUELLNER: And for reference, that's
Resolution 2018-09. Thank you.

CHAIRMAN GREEN: I think that makes perfect sense monetarily. I mean...

MR. KIRA: Right.
CHAIRMAN GREEN: Any further board discussion?
(None.)

CHAIRMAN GREEN: Hearing none, all in favor?

MR. KIRA: Aye.

MR. RAYMOS: Aye.
CHAIRMAN GREEN: Aye. Any opposed?
(None.)

CHAIRMAN GREEN: So Resolution 2018-09 passes.

MR. WUELLNER: And I -- I'm assuming general concurrence in the direction. I mean, the -- what we've shown you today. I mean, obviously there are contracts later and -CHAIRMAN GREEN: Right. I don't think there's --

MR. WUELLNER: -- and grants, but --
CHAIRMAN GREEN: -- any necessity for board motion on that, but I think everyone is in concurrence.

MR. KIRA: Just the concept will actually -CHAIRMAN GREEN: Yeah. MR. KIRA: -- increase the lifespan of the new construction dramatically over just refurbishing -CHAIRMAN GREEN: Right. With the slab problems and everything. MR. KIRA: -- the slab problems and stuff. This is the only way to go.

MR. WUELLNER: Yeah. And another point I wanted to make, all four buildings extend much closer to the existing road than they do now. So it's -- it's definitely created a pinch point. Not -- it's not into the road, but it certainly eliminates -- it makes those buildings very close to the road without putting them inside
the fence.
MR. RAYMOS: So would all four buildings be 12 hangars as opposed to 11?

MR. WUELLNER: Technically yes. The one has a hangar con -- and the end unit converted to --

CHAIRMAN GREEN: SAAPA.
MR. WUELLNER: -- a space for -- but yes, they are 12-unit otherwise.

CHAIRMAN GREEN: So that gives us more hangar space and not impinging on the road with moving the gate and we'd still have the fuel truck problem.

MR. WUELLNER: Plus effectively 48 exactly the same units.

MR. KIRA: Uh-huh.
CHAIRMAN GREEN: Okay. Then we were -- we're up to public comments. I have Mr. Hernandez? Public comment.
PUBLIC COMMENT - GENERAL

MR. HERNANDEZ: I'd like to go after the last guy.

CHAIRMAN GREEN: All right. Then I have Mr. Schoonmaker?

MR. SCHOONMAKER: No.
CHAIRMAN GREEN: No? Okay. And Len?
MR. TUCKER: Yeah. Len Tucker.

I've been asked by some of the tenants that have gotten a letter from the Airport Authority recently concerning modifications that have been made inside the hangars to bring that to the attention of the board and to have some discussion on those issues.

Some of the hangars, and I guess the ones that I'm involved with, specifically on Hangar Row K, have had some electrical modifications, many of which were actually done by the original contractor that had installed those hangars.

The one in particular $I$ know from Bob York, which is Hangar K-2, I believe, that was actually installed -- the electrical was installed at the same time as the original construction was going on, although it was not in the original design, and it was done by the same contractor.

There was other hangars in that Hangar Row $K$ that were done in the same era, with the same contractor in many instances, because the people knew which hangar they were going into, they went to contractor to see if those modifications were being made.

I can't tell you who paid for it. I don't know whether Mr. York paid for it, whether it slid
in through the Airport Authority or whatever. But in some cases, they're now being told that has to be removed because it was not part of the original design.

I think that's kind of crazy. It was put in to code. It meets code. It went through the inspection. Whether it was on the original permit or not, it's there. It's been there for 20 years.

And the point that was made, $I$ guess, to -- to the letter was that if it wasn't something that we had installed, the Airport Authority was going to at their expense hire an electrical contractor to come in and remove this stuff that was put in by your contractor to begin with and met code back in that period of time. That seems a little crazy. So I'm thinking we need to rethink that process for those hangars where that -- those modifications exist.

There's many deficiencies in some of those hangars, particularly when it gets to the electrical area. All the way down at the end of that hangar, since it comes from the other end, there's a problem. You can't plug in very much at all down there without popping the breaker. So, in addition to that, I'd like to request
maybe some review of what could be done to upgrade some of the electrical requirements.

We can't even -- you can't plug an air
compressor in to put air in your tires down there on the far hangars. It immediately will pop a breaker just because of that long run, and what was put in obviously was the least expensive thing that would meet code at that point in time.

I think there ought to be some review while you're doing some upgrades to the hangars looking through to see what could be done on that. But at a bare minimum, $I$ think we need to get back to that issue of the improvements that were done in the hangar.

If y'all are going to pay for an electrical contractor to come in and remove it, why don't you just pay the guy to inspect it, say it's met code at the time of installation, and sign off on it. It would be a lot cheaper and that improvement remains in the hangar then. There's no -- it wouldn't be any deficiency and it was certainly up to code and met the code at the time that it was constructed. So I would like to make that as a proposal that y'all consider. Thank you.

CHAIRMAN GREEN: Thank you, Mr. Tucker. Reba?

MS. LUDLOW: Is Jenny on there?

CHAIRMAN GREEN: No. It's Reba and then Mr. Hernandez.

MS. LUDLOW: Okay. And I was trying to be good.

I'm going to follow up on those other things
Doug had had, not to bother anybody here. But I just want to say that the reason -- some of the reasons we've had improvements in our hangar is because it's very necessary. I mean, like the lights, there's like two lights for the whole hangar and you can't see anything. So, yes, we put lights -- some people put lights in. Some people put lights in so they could see. That was one thing.

The reason what -- other people have painted their floors. It's very expensive to paint those floors. And we bore the cost -- not me, I didn't have mine painted, but -- but the tenant did the cost, paid for them themselves. Of course they can't take that with them, that's for sure. But the reason for that is so the dust and particles do not blow up in the engine. That -- everything, you know, that we've improved has been for the sake of the engines and our investment in our -- our -- our
airplanes.
The plugs -- you know, again, this isn't me, but this is just saying how we take care of our airplanes. The -- and the fans. The plugs have -sometimes have to carry -- like desiccate. We put a moisture-absorbing thing in the engine and it runs on a little tiny aquarium motor. Big deal. You know, big deal. But that helps our engine. We're -- we're really moist here, we get rust within one week. And that's why the fans are good, because at least they keep some of the moisture out of there. And like I say, none of that's in my hangar, but this is why we improved the hangars. It is for our airplanes.

CHAIRMAN GREEN: Thanks, Reba. Jenny, I did get your -- and Galin wants to be last, so you're next.

MRS. DOUGLAS: Oh, I'm next?
CHAIRMAN GREEN: You're next.
MRS. DOUGLAS: Okay. I'm Jenny Douglas and we have been here since 2010 --

MS. LUDLOW: We can't hear you.
MRS. DOUGLAS: Can you hear me now? Can you hear?

MR. HARVEY: Let's see. Somebody turned it
off.
MRS. DOUGLAS: Reba, you turned me off.
CHAIRMAN GREEN: We have a tendency to do that.

MRS. DOUGLAS: Earl and I moved down to St. Augustine in 2010 to take care of my mom, and our intent was to move back to Atlanta when she passed away, but because of this airport and the wonderful people that we met here, we decided to stay.

And this is a really unique airport. We were at PDK for many years. No one knew if we came, went, could care less. When we land, the controllers say "Welcome back." We have friends whose hangars might be open welcoming us back. And I just feel from what I'm hearing about changing the hangars that you will lose that uniqueness that makes this a special airport.

And I don't know any other ramifications for the electrical or any of that; $I$ just know that by losing that uniqueness, you're just going to become another general aviation airport.

CHAIRMAN GREEN: Thanks, Jenny.
Mr. Hernandez?
MR. HERNANDEZ: Can you hear me now? Did you
fix it? Galin Hernandez from the St. Augustine Airport Pilots Association.

I had two issues, but one of them came to the forefront faster than $I$ expected, so I'll talk to you about that, and it's about the electricity in the hangars.

I recently moved from the $0-1$ hangar to the K-4 hangar interchange, and myself and another tenant who just moved also, we had asked about adding some outlets because our hangars don't -- we only have that one set.

And we were specifically told that if we requested permission and it was done and approved by a licensed electrician, it was done by a licensed electrician and the port -- and the Airport Authority approved it, we could get it done. So that -- that is interesting that as long as it's done by a licensed electrician and we request permission, there is a way of doing this.

So it's kind of odd to hear that others that have done this long before are now being told to take the electricity out. 30 years ago or 20 years ago when these hangars we're talking about were put in and installed, the demand -- electrical demand, what was normally used was nowhere close to what
the demand is now.
When Ponce de Leon ordered those buildings, those hangars built, they didn't have a lot of current requirements. Now in the 21 st century there's a significantly larger current requirement. And like Ms. Ludlow was saying, a lot of it stems from our aircraft, which is a very high value item, to increase the value and we need to protect it. So a lot of the stuff in there is for our own protection and our aircraft.

The other thing is $I$ would really like to -to think about what Mr. Tucker said. The idea that it's going to cost more to have your contractor rip out the existing instead of having them inspected -- and if it meets the code at that time, to sign off on it and get it approved would be significantly cheaper to the board than gutting everything out. The other thing is you are going to lose out on the goodwill, like Ms. Douglas was saying, and you're going to start losing the uniqueness of this area. I myself moved from Houston, Texas to this area specifically to live across the street from this airport. So I understand fully what she's saying. This can -- we need to find a reasonable

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& \text { alternative to just rip everything out and start } \\
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CHAIRMAN GREEN: I appreciate that. Thank you. We can do it in our comments with the -we're down to board member comments, so if anyone wants to comment on what the public comment was, please feel free to do so. Mr. Kira, you're up first.

## MEMBER COMMENTS \& REPORTS

MR. KIRA: The public comment actually was very very educational. I'm glad to hear all of that. And I do believe if there's a grandfather clause somewhere in there, it's got to remain. Okay. Electricity is necessary for hangars. I mean, it's just -- you can't live without it. Now, TPO, I just have to say I missed the last TPO meeting. I had my roof replaced and they blocked my car in and $I$ couldn't get out, so I missed the meeting. And that's it for that. CHAIRMAN GREEN: Okay. Thank you. Mr. Raymos? MR. RAYMOS: Thank you. The -- I personally listened to the conversation brought up by a couple of individuals about the electrical situation and the directive
from the administration.
I personally would like to see it delayed and I would like to see a group formed of the members that have the hangars and the -- the staff to see if we can't come up with a -- a plan that would be conducive to both sides as opposed to the way it stands right now.

I agree that -- as Steve said, that there's a chance that a grandfather clause can be invoked. It really has to do if the inspectors can have open access to the lines, and $I$ would think in hangars that wouldn't be a problem, and they could grandfather a lot of that in and eliminate some of the consternation that we're hearing here.

And I just think that it would be in the best interest of all and the goodwill that's involved if we could form a group and meet and discuss the issues and come up with a solution that would benefit all parties.

CHAIRMAN GREEN: Thank you.
MR. RAYMOS: Are we still talking?
CHAIRMAN GREEN: You still -- you have EDC and Aerospace just on your agenda, too.

MR. RAYMOS: I think one of the things that $I$ had was -- this -- there was a couple points that I
had that we didn't talk about today that $I$ wanted to address during my comments as well. Now is the time?

CHAIRMAN GREEN: Now is the time.

MR. RAYMOS: Now is the time.

One thing is the $F B O$ lease, the property that they have. It was my understanding that they are not able to use all of the space that they have in their lease, if I'm correct in that.

MR. BEYERS: On the ramp apron due to --

MR. RAYMOS: On the ramp apron, right. And so my question had to do with the apron work that's being done there now.

You know, when $I$ asked Ed about it and he said that was a different issue, you know, when that apron work gets done, will they have the opportunity to use the property of the lease, Ed, that they're paying for and haven't been able to use?

MR. WUELLNER: No. It won't be any different than it is today other than the section that's affected will be new pavement.

MR. RAYMOS: So they --
MR. WUELLNER: Because that's a decision
related to the Runway $2 / 20$ issue --

MR. RAYMOS: Right.
MR. WUELLNER: -- which was kicked down the road as a part of the master plan, any -- any effort to do something with 2/20.

MR. RAYMOS: So -- so I'm at a loss -MR. WUELLNER: Well, they --

MR. RAYMOS: -- but not about that.
MR. WUELLNER: Okay.
MR. RAYMOS: If they're paying for something that they don't have the use of and they've been doing that for a while, would that not be a reason to reexamine their lease and to make some adjustment to the lease that they're paying for, that they're being able to use?

MR. WUELLNER: Well, I think an important point is that the -- a great -- a great deal of the time, the lease -- the lease allows them to use property that they can use all the time.

It's only when that runway is active does a section of that apron become non-usable. So it's on very specific wind conditions a handful of days a year does that apron become completely unusable to them. More often than not, it is usable.

MR. RAYMOS: I was there one day and I don't think the wind was such that --

MR. WUELLNER: It's a directional issue. MR. RAYMOS: -- $2 / 20$ was operational and they didn't have the use of the apron at that time. MR. WUELLNER: They should be able to use it any time other than during those landing operations. MR. RAYMOS: If I was a leaseholder and I was paying for property that $I$ couldn't get use of, I would not be a happy camper.

MR. WUELLNER: I completely understand. MR. RAYMOS: Another thing. I talked to you about the internet access for each hangar -MR. WUELLNER: Uh-huh.

MR. RAYMOS: -- being a goodwill gesture by -by the Airport Authority to tenants of the hangars. I have -- since our original discussion, I met with Joytel again just last week -MR. WUELLNER: Uh-huh. MR. RAYMOS: -- and they've come up with some solutions for my office which we're going to go ahead and do a deal with them for our office.

And in that discussion, $I$ asked him about the Airport Authority and hangar -- internet access for the hangars, and they said that they've got some new ideas and new solutions to the internet access
for the hangars and they would be back in touch with you --

MR. WUELLNER: Great.
MR. RAYMOS: -- to talk about that.
MR. WUELLNER: And we are -- on that same
topic, we are -- we have already commissioned a small study to look at how to provide that access. So we should have that $I$ would think shortly after the first of the year. That's ongoing right now. CHAIRMAN GREEN: Great. MR. RAYMOS: Okay. MR. WUELLNER: And we're happy to meet with Joytel on the topic again. They're our provider as well.

MR. RAYMOS: I talked with J.D. and Marcus, and so they've talked about --

MR. WUELLNER: And we did meet with them.
MR. RAYMOS: Yeah, they said they met with
you. But they have other information now that will
make it more --
MR. WUELLNER: Great.
MR. RAYMOS: -- cost --
MR. WUELLNER: Great.
MR. RAYMOS: You know, just this is my last meeting, and so $I$ have some constructive criticism.

And I -- I just say constructive criticism.

You know, I think there needs to be better communication between the staff and the Airport Authority. I've learned of certain items through the articles in the St. Augustine Record before $I$ got it from the Airport Authority -- or from the staff. And $I$-- you know, I find that difficult to accept. It makes it difficult to be an effective member of the Airport Authority. And so, I would -- I would just say that there needs to be better communication between the staff and the Airport Authority on those items.

And I -- the other thing is I think the Airport Authority needs to work more effectively with the tenants and the public. The community needs to be better educated on the value of what the airport has to offer.

I mean, I've been on this for a year, and it's -- and it's difficult to not -- not see the -the education of the public any better than it was a year ago. And I think that to be effective, they need to have a better education program and they need to work better with the community and the tenants both.

And the last thing is I've been proud and
excited to have had the year -- opportunity to serve on the Airport Authority for a year. There's still a lot of work that needs to be done during the next four years and I'm hopeful that those needs will be met during the next four years. That's all I have.

CHAIRMAN GREEN: Thank you. With regards to the electrical, and I'll be very brief, I'm in agreement. How fast can we move on that as far as looking at an inspection and see if they can be grandfathered or if there's something we can do and not drag this out, would be a question to staff. I'll let you look into that. I know you've got comments or whatever.

With regards to -- I agree with Mr. Raymos on the education program. I can't tell you how many time I go to court and I get questions from certain judges and staff members, "What's going on with the airport? I want to know what's going on."

But I encourage people, and I'm talking about board members, to join SAAPA. Go to the meetings. I try. I've -- I get -- mostly make the happy hour. But I try to go to some of the meetings. So I encourage some of the board members to go. The happy hour, because it's during the week and I can
come from court. The saturdays mornings are a little tough.

But that gets us knowledgeable so that we can answer the questions that we get from the public. And I'm sure, Victor, you get them in your business all the time. I get them at the courthouse all the time. And I'm sure, Mr. Kira, up in St. -- in Ponte Vedra you do, too. So I encourage us as board members to get active as well as getting the information out there to the public.

I know when -- back when we have elections for board members or something coming up to the airport, we all get the phones call: "What do I do? I don't know anything about it." So it's kind of our duty, too, to get out there and kind of disseminate the information of our wonderful gem that we have here.

Lastly, I'd like to -- I thought that we were going to -- hopefully, Ed, are we inviting Mr. Raymos back in January if he's around -MR. WUELLNER: Uh-huh.

CHAIRMAN GREEN: -- because I had something a little more special for you. So if you're around in January, can you come back?

MR. RAYMOS: Yes, I'll look at my calendar.

> CHAIRMAN GREEN: Okay. If not, you let us know, okay? It's set for, I believe, the l4th.

MR. KIRA: The 14th.
CHAIRMAN GREEN: The 14th of January. If for some reason you cannot, let us know. Your service has been impeccable, wonderful. I enjoyed your friendship and $I$ hope it doesn't end.

MR. RAYMOS: Thank you. And I would add that my criticisms were meant to be constructive, because dealing with Ed and the staff, you know, it's -- I've enjoyed working with them. I've enjoyed working with the SAAPA members and all the other tenants that $I$ visited. And so, it's not a -- you know, I'll just say it's a constructive criticism.

CHAIRMAN GREEN: That's how we grow up. That's how we got off the tax roles back in '08 and 2010. We had some heated discussions back then, but it all worked out, so...

Thank you so much, everybody. Our next proposed meeting is January 14th. Mr. Raymos said he will do his best to be here. All right. We're adjourned. Thank you.

MR. KIRA: Thank you.
(Hearing adjourned at 5:19 p.m.)

## REPORTER'S CERTIFICATE

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STATE OF FLORIDA )
COUNTY OF ST. JOHNS )
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    I, JANET M. BEASON, RPR-CP, RMR, CRR, certify that
    I was authorized to and did stenographically report the
    foregoing proceedings and that the transcript is a true
    record of my stenographic notes.
    Dated this 8 th day of January, 2019.
        \(\frac{\text { Aamet } n \text { Beason }}{\text { JANET } M \text {. BEASON, RPR-CP, RMR, CRR }}\)
    |  | MS. ALBIN: [1] 11/8 |  | 6 | accomplished [2] 6/9 |
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| CHAIRMAN GREEN: [144] COMMISSIONER <br> DEAN: [6] 8/10 9/13 |  |  |  |  |
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| MR. BEYERS: [2] |  |  |  |  |
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| MR. HARVEY: [1] |  | 20 [6] 17/20 57/8 62/22 66/25 67/4 68/2 | $\begin{aligned} & 84[5] 2 / 1038 / 2338 / 25 \\ & 42 / 942 / 24 \end{aligned}$ | 29/9 33/5 46/10 48/7 |
|  | \$17 [1] 25/18 <br> \$19.79 [2] 22/14 23/12 |  |  | 51/19 54/11 56/10 |
| MR. HERNANDEZ: <br> [19] 10/22 26/21 33/24 | \$19.79 [2] 22/14 23/12 \$2.3 [1] 49/11 | $\begin{aligned} & \text { 2010 [3] 60/21 61/6 } \\ & 73 / 18 \end{aligned}$ | $\begin{aligned} & 85 \text { [5] 2/11 38/23 38/25 } \\ & 42 / 1042 / 24 \end{aligned}$ | $\begin{array}{r} 56 / 1364 / 10 \\ \text { ad [1] } 14 / 10 \end{array}$ |
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| MR. HOLESKO: [7] | $\begin{aligned} & \$ 4[1] 19 / 13 \\ & \$ 44,000[1] 28 / \end{aligned}$ | 2019 [2] 20/14 74/10 2025 [1] 20/14 | $\begin{aligned} & \hline 90 \text { [2] } 16 / 1520 / 21 \\ & 904 \text { [1] } 1 / 23 \\ & 95 \text { [3] } 18 / 2440 / 541 / 19 \\ & \hline \end{aligned}$ |  |
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| MR. MIRGEAUX: [2] |  | 30-year [1] 17/20 | 6/23 66/8 66/18 67/14 | 23/22 32/17 67/13 |
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| MR. RIVKIN: [2] 34/6 | 14th [4] 73/2 73/3 73/4 | $50 \times 50$ [1] 35/23 | acceptable [2] 25/18 | afternoon [1] 15/25 <br> again [15] 5/15 12/1 |
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| MR. WUELLNER: [85] |  |  |  |  |
| MRS. DOUGLAS: [5] |  |  |  |  |
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## A

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