

ST. AUGUSTINE - ST. JOHNS COUNTY AIRPORT AUTHORITY

Regular Meeting

held in The Conference Center, Meeting Room A

4730 Casa Cola Way

St. Augustine, Florida

on Monday, December 18, 2014

from 4:00 p.m. to 4:49 p.m.

* * * * *

BOARD MEMBERS PRESENT:

CARL YOUMAN
ROBERT COX, Chairman
JOSEPH CIRIELLO

BOARD MEMBERS ABSENT:

KELLY BARRERA
RANDY BRUNSON

* * * * *

ALSO PRESENT:

DOUGLAS N. BURNETT, Esquire, St. Johns Law Group,
509 Anastasia Boulevard, St. Augustine, FL, 32080,
Attorney for Airport Authority.

SUZANNE GREEN, Incoming Board Member.
BRUCE MAGUIRE, Incoming Board Member.

* * * * *

JANET M. BEASON, RPR, RMR, CRR
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1 P R O C E E D I N G S

2 CHAIRMAN COX: Call to order the meeting of
3 the Airport Authority meeting. Let's rise for the
4 Pledge of Allegiance, please.

5 (Pledge of Allegiance.)

6 MEETING MINUTES & FINANCIAL REPORT

7 CHAIRMAN COX: Well, welcome everybody exactly
8 one week before Christmas. So, we have -- for the
9 meeting minutes, any corrections or amendments to
10 the meeting minutes for the last meeting?

11 (None.)

12 CHAIRMAN COX: Seeing none, the minutes stand
13 approved as distributed. Financial report, we
14 don't -- we'll have to wait till next meeting.

15 MS. HOLLINGSWORTH: Well, since you have your
16 audit --

17 CHAIRMAN COX: Okay.

18 MS. HOLLINGSWORTH: -- discussion today --

19 CHAIRMAN COX: We'll incorporate that then
20 into the audit.

21 MS. HOLLINGSWORTH: Yes, sir.

22 CHAIRMAN COX: Okay. Very good. Thank you.

23 AGENDA APPROVAL

24 CHAIRMAN COX: Corrections or amendments to
25 the meeting agenda? I've got one request. We're

1 missing two -- currently two board members and one
2 board member will not be with us next month. We've
3 got two new board members coming on, so I'd like to
4 table the agenda item for officer and committee
5 selections until our next meeting. Anybody have
6 any issues with changing that around?

7 MR. CIRIELLO: Can I ask a question?

8 CHAIRMAN COX: Sure.

9 MR. CIRIELLO: Would there be any infractions
10 or rule breaking if those two new members were
11 voted -- or not voted, but sworn in tonight and
12 they'd officially be a member and then --

13 CHAIRMAN COX: I don't think we can do that,
14 because we still have two sitting board members, so
15 you've got --

16 MR. BURNETT: Yeah.

17 MR. CIRIELLO: Okay. All right.

18 CHAIRMAN COX: -- you can't.

19 MR. CIRIELLO: I just asked. Okay.

20 CHAIRMAN COX: Yeah. So...

21 MR. YOUMAN: I make a motion to hold off till
22 the next meeting.

23 CHAIRMAN COX: Okay.

24 MR. CIRIELLO: Second.

25 MR. YOUMAN: Can you hear me?

1 MR. CIRIELLO: Yeah.

2 MR. YOUMAN: No, I'm talking about them.

3 CHAIRMAN COX: Well, we've got a motion and a
4 second on the table. I think all we really need to
5 table an agenda item is just to have consensus,
6 right?

7 MR. BURNETT: Yeah, if there's no objection,
8 that's fine.

9 CHAIRMAN COX: Okay. No objection to that.
10 That's fine then. We'll just -- we'll table that
11 agenda item till next meeting. So base -- is there
12 any other amendments to the meeting agenda?

13 (None.)

14 CHAIRMAN COX: Seeing none, we'll go forward
15 with the agenda as distributed.

16 EXECUTIVE DIRECTOR'S REPORT

17 CHAIRMAN COX: Executive Director's report,
18 please. Ms -- Ms. Executive Director.

19 MS. HOLLINGSWORTH: Well, Ed apologizes for
20 not being here. He had a situation with his eye
21 that came up and needed to go right to the doctor,
22 so he asked me to fill in for him. I asked Kevin
23 to be here in case you had any questions about the
24 project stuff.

25 So, the report that I have for you is air

1 traffic control volume is -- for the last -- for
2 the month of November is 12,696 ops, which is for
3 year-to-date right at 140,000 and is exactly where
4 we should be at this time.

5 Your T-hangars are a hundred percent full. We
6 have still the one large corporate hangar at
7 235 Hawkeye View Lane, which is the old Luhrs
8 hangar, is still sitting empty. We've had a lot of
9 discussion on it with various companies, but no
10 takers at this point. We've had zero noise
11 complaints. For the self-serve fuel for the month
12 of November, we sold 19,942 gallons; Atlantic,
13 hundred low lead 7930 gallons; and their Jet A
14 100,539 gallons.

15 And upcoming items of interest, just a
16 reminder that we have a schedule change with
17 Frontier's flights. For November, the Trenton
18 flight time changes slightly. We're going to start
19 having a couple of evening flights and then the
20 Washington Dulles flight ends January 6th. And
21 ViaAir begins tomorrow. They're actually here
22 on-site training our staff today. And unless you
23 have any questions, that's it for the Executive
24 Director's report.

25 MR. YOUMAN: Is there -- I'm sorry.

1 CHAIRMAN COX: No. Go ahead.

2 MR. YOUMAN: Is there going to be any
3 presentation or any activities for opening this new
4 service?

5 MS. HOLLINGSWORTH: From what I understand, we
6 are going to have the water cannons and we are --
7 we do have gift bags for arriving and departing
8 ViaAir passengers. But as far as having any
9 speaking as we have in the past, no, sir.
10 Everybody's welcome to come. It's arriving -- the
11 scheduled flight is scheduled to arrive at 2:19
12 tomorrow. So we'll have Trenton's flight,
13 Frontier's flight, and ViaAir on the ground at the
14 same time tomorrow.

15 MR. BURNETT: Mr. Chair, if I may. The one
16 added thing about the ViaAir is it's going to
17 Charlotte, North Carolina but it's got a connecting
18 flight going to West -- West Virginia. So you can
19 go to the Showshoe snow skiing area, which is
20 really the market they're targeting if you look on
21 their web site. It's pretty neat.

22 MR. YOUMAN: That's Beckley?

23 MR. BURNETT: Yeah.

24 MR. YOUMAN: Beckley, West Virginia?

25 CHAIRMAN COX: Just to be clear, is that a

1 direct -- it's the same airplane stopping in
2 Charlotte going to Beckley, right? It doesn't
3 connect -- I mean, it's not a connection, it's the
4 same airplane?

5 MS. HOLLINGSWORTH: That's correct.

6 MR. BURNETT: Sorry. I'm off on my terms.

7 CHAIRMAN COX: Well, no, that's okay. I just
8 want to make sure people read what we just said,
9 that -- you know? So that's it for the Executive
10 Director's report?

11 MS. HOLLINGSWORTH: Yes, sir.

12 BUSINESS PARTNER UPDATES

13 CHAIRMAN COX: Business partner updates.
14 County commission, Ms. Rachael Bennett?

15 COMMISSIONER BENNETT: Update basically is
16 that I am your new liaison.

17 CHAIRMAN COX: If you -- if you wouldn't,
18 mind, just step over to the microphone for us
19 and --

20 COMMISSIONER BENNETT: My county --

21 CHAIRMAN COX: You're our new liaison?

22 COMMISSIONER BENNETT: Is it on?

23 CHAIRMAN COX: I believe it is.

24 COMMISSIONER BENNETT: Okay. I am the new
25 liaison from the County Commission. Anything I can

1 do, any questions you have, please feel free to
2 contact me.

3 CHAIRMAN COX: Okay.

4 COMMISSIONER BENNETT: And I will be attending
5 your meetings from now on.

6 CHAIRMAN COX: Good. I'm sure I speak for the
7 entire board. Welcome aboard --

8 COMMISSIONER BENNETT: Thank you.

9 CHAIRMAN COX: -- and we're glad to see you.

10 COMMISSIONER BENNETT: I look forward to it.

11 CHAIRMAN COX: Okay. Thanks. Ms. Crownover,
12 Atlantic Aviation?

13 MS. CROWNOVER: Hi. Last piece of our
14 renovation puzzle is almost done and approved is
15 the furniture and then we'll finally be able to
16 schedule our grand reopening.

17 So we're waiting on the furniture. We're
18 putting up -- I don't know if you guys have been
19 over. We have a glass wall up, and that's going to
20 make for a kind of a passenger lounge as opposed to
21 just having a pilots lounge. Now we'll have a
22 passenger lounge with some nice chairs, table. So
23 I'll schedule a ribbon cutting as soon as that gets
24 done.

25 That's really it. We've been very busy. If

1 MR. YOUMAN: As a civilian. I like that.

2 CHAIRMAN COX: Or less formal position, I'll
3 put it that way. Mr. Nehring, doesn't look like
4 Northrop Grumman is here. Mr. Burnett?

5 MR. BURNETT: Very quickly. On the charter
6 amendment, the Airport Authority has been seeking
7 to amend its charter.

8 The key points on that is, one, to make our
9 name fit what is more geographically appropriate
10 than one -- at one time this was the St. Augustine
11 Airport, more focused on St. Augustine obviously.
12 It's very much a county asset and has been for a
13 number of years. So the added thing is bringing in
14 the economic development confidentiality provision,
15 make the airport like other counties. And some
16 compensation to the board members provided we stay
17 off the tax rolls.

18 That -- the progress of that is kind of
19 interesting, because -- and this may be something
20 that's going to be thought about, but with what has
21 gone on with Senator Thrasher becoming the
22 president of Florida State, we now have our two
23 representatives -- that with Senator Thrasher and
24 our two representatives, that would be our
25 legislative delegation that we would go to and say

1 would you support our local bill.

2 Well, our two local representatives are now
3 running for that seat, obviously. And so it looks
4 like there may be a legislative delegation maybe in
5 the February type time frame, but we're still
6 tracking it with both their offices to see what may
7 fall out of that situation. And obviously we'll
8 watch and see what comes out of any election.

9 But the added part of that is we still have
10 Representative Renuart and Representative Hutson
11 both in their respective positions currently. So
12 to the extent we can move a bill forward through
13 them, irregardless of local legislative delegation
14 meeting, that's what we're pursuing anyway. So
15 just want to let you know that we're still on and
16 still pushing it and trying to make that happen in
17 the 2015 time period.

18 ANNUAL AUDIT - CARR, RIGGS & INGRAM

19 CHAIRMAN COX: Thank you, very much. Moving
20 on in the agenda. That's the end of our board
21 presentations, but -- or partner updates. The
22 annual audit presentation. Carr, Riggs & Ingram.
23 Mr. Stafford?

24 MR. STAFFORD: Thank you, very much for
25 allowing me to -- to give this presentation.

1 First of all, let me tell you that we -- we
2 did the -- looked at the -- completed the audit,
3 did the financial statements, and you got an
4 unmodified opinion, which is accountant speak for
5 you did very well.

6 The financial statements that you-all -- that
7 your staff produced, the numbers that you produced
8 are materially correct, and that is the purpose on
9 Page 1, 2, and 3 of -- that's what we're trying to
10 say, is that in our opinion your financial
11 statements as they're produced by your staff were
12 materially correct.

13 I'm just going to take just a moment or two.
14 I never know how long to do these things, so I'm
15 just going to explain a couple of the important
16 statements to you and what the numbers mean.
17 Sometimes it gets confusing.

18 But I'm going to be very brief and if you've
19 got questions, I'll stay as long as you want me to
20 answer questions, or if you want me to come back,
21 you want to take a moment to look at the statements
22 for a few days and you've got questions then, let
23 me know and I'll come back and answer some
24 questions.

25 The first thing -- the main -- one of the

1 first main statements I want to point out is on
2 Page 7. This is a statement of net position, and
3 this is basically a snapshot on September 30th,
4 2014 of where you are. And two of the most
5 important numbers in this -- this statement to me
6 are your total current assets, which is about the
7 fourth line from the bottom, and then further down
8 your total current liabilities.

9 This financial statement produced some very
10 strong numbers. Basically current assets is either
11 cash or anything that you expect to convert to cash
12 within one year. So you can see that total current
13 assets is \$3.7 million. Compare that with total
14 current liabilities. That's anything that you
15 expect to have to write a check for within the next
16 year. And it's \$351,000.

17 So you've got a very -- the airport has a very
18 strong net current position. You're -- you're in
19 good shape. You're not going to have any issues in
20 the next year.

21 The next -- the next report that I want to
22 discuss is -- let's just go over to Page 8. And
23 this is a -- this is a picture of what you've done
24 in the last year. Takes your operating revenues
25 less your expenses and comes down -- it's called a

1 change in net position down the third line from the
2 bottom.

3 If you were in the business world, this would
4 be your net income or your net loss. And you look
5 at it and it's reporting a \$1.4 million loss, and
6 that's kind of scary, but let me just point out
7 something that -- that's unique about your -- your
8 financial statements.

9 If you go about halfway up, operating income
10 before depreciation expense, you see that for the
11 year, you've got a million dollar profit. The
12 difference is depreciation expense, which is the
13 next line down, \$4.2 million.

14 Let me explain depreciation expense. You-all
15 are a capital intensive business. You're buying
16 tarmacs, airport runways, buildings, all of these
17 things, and you're spending a lot of money for
18 these -- these assets. Oftentimes millions of
19 dollars in any particular year.

20 Well, obviously a million dollars isn't going
21 to hit your net income all at once. So
22 depreciation expense takes all of these big ticket
23 assets, kind of puts it in a holding tank, if you
24 will, and writes it off a little bit every year.

25 If you've got a tarmac -- tarmac that you're

1 thinking's going to last 20 years, it will take
2 1/20th of that cost every year and put it into
3 depreciation expense. So you can see that your
4 operating income before this paper write-off is
5 over a million dollars. The depreciation intention
6 is 4.2, and that's what puts you into an operating
7 loss for the year.

8 Now, the thing about the airport is that you
9 are getting capital grants, you're getting federal
10 and state grants ever since I've been doing your --
11 your account every year in millions of dollars. So
12 this depreciation expense is putting you down into
13 a net operating loss, but you're getting capital
14 grants. And as long as you keep doing that, you're
15 just going -- you're just going to -- you're going
16 to keep going forward.

17 So, I would say that the airport's position is
18 a strong one. You've got a good -- good solid set
19 of operations. I think you're the -- Ed and all of
20 you have done a good job getting the air --
21 Frontier Airlines in and I would tell you to keep
22 going with that.

23 The last things I want to report on are
24 towards the back and these are -- these are reports
25 that are required either by the State of Florida

1 Auditor General or by our auditing standards.

2 The first one is on Page 19, and this is a
3 management letter that's required by the State of
4 Florida Auditor General. And the auditor general
5 says you're going to do this management letter
6 every year and there's only certain things you're
7 going to put in this management letter and we want
8 you to address these things.

9 And the one thing that has changed this year
10 is your financial condition. And what has happened
11 is that the auditor general the last couple of
12 years has gotten tighter and tighter when they see
13 a net loss and we don't address financial
14 condition, they make us basically a lot of times
15 take the statements back and reissue them.

16 So we kind of nipped it in the bud a little
17 bit. We have -- we've addressed the fact that
18 you've got a net loss, but similar to what I just
19 told you, the result of -- the cause of that loss
20 is depreciation expense, which is write off ever --
21 over 20, 30 years on your tarmacs, that sort of
22 thing.

23 And we still do not think you're meeting the
24 definition of a financial emergency as that term is
25 defined by the auditor general, but we just put

1 that blurb in there just to make sure that we
2 can -- we can address that issue before they raise
3 it.

4 MR. YOUMAN: Is this the schedule of
5 expenditures of federal awards that you're looking
6 at?

7 MR. STAFFORD: No, sir. It's the --

8 MR. YOUMAN: That's Page 9 --

9 MR. STAFFORD: It's the management letter
10 starting on Page 19.

11 MR. YOUMAN: I'm on the wrong page, okay.

12 MR. STAFFORD: And the paragraph that I'm
13 talking about is the very last one on that page.
14 And you can see it's quite a lengthy one.

15 And we just explained what we've seen and why
16 we do not think that means you're -- you're having
17 a financial emergency. And it will present --
18 prevent hopefully the embarrassment of having the
19 auditor general make us take all of our statements
20 back and put something in. So, I --

21 MR. YOUMAN: Does every airport fall into this
22 category?

23 MR. STAFFORD: In our opinion, the airport
24 does not meet the financial --

25 MR. YOUMAN: No, what I'm saying is does every

1 airport in the state fall into this category?

2 MR. STAFFORD: I -- I don't know about that
3 one. I can't answer what the other airports are
4 doing.

5 MR. YOUMAN: Okay. I'm sorry. I asked the
6 question out of turn.

7 MR. STAFFORD: I would think so. You know,
8 your -- your runways and all of that are pretty
9 expensive assets.

10 MR. YOUMAN: Yeah, if we were a business
11 entity, a for-profit corporation, this depreciation
12 would be a good thing because we're writing off the
13 assets and -- and keeping our cash, right?

14 MR. STAFFORD: Yes and no. Let me --
15 eventually you're going to have to replace your
16 assets.

17 MR. YOUMAN: Right.

18 MR. STAFFORD: So it could be a bad thing. I
19 don't think it's a bad thing in your situation
20 because you've got federal and state grants that
21 replace your runways.

22 MR. YOUMAN: Okay. What you're saying is our
23 operating revenue profits is not sufficient to
24 maintain the airport without the grants.

25 MR. STAFFORD: Without -- without federal and

1 state grants, yes.

2 MR. YOUMAN: Okay.

3 MR. STAFFORD: Over a period of 20, 30 years,
4 I -- this is saying you would probably have an
5 issue.

6 MR. YOUMAN: Okay. That makes sense now.

7 MR. STAFFORD: Yeah, because eventually you're
8 going to have to replace these assets.

9 MR. YOUMAN: Correct. And the key is to be
10 very aggressive in grants, chasing the grants for
11 everything we can get.

12 MR. STAFFORD: He's getting a million, \$2
13 million worth of grants a year, and I mean, we
14 capitalize those things and that makes your
15 depreciation expense next year get a little larger.
16 So I -- in our opinion, you are not facing a
17 financial emergency. You've actually put money
18 into your investments --

19 MR. YOUMAN: Yes.

20 MR. STAFFORD: -- this year.

21 MR. YOUMAN: Yes.

22 MR. STAFFORD: Your current position, which is
23 current assets minus current liabilities, is
24 strong.

25 MR. YOUMAN: Right.

1 MR. STAFFORD: Very solid.

2 MR. YOUMAN: That's the key.

3 MR. STAFFORD: Yes, sir. Okay.

4 And one last report and I'll open it up for
5 questions. The last report on Page 21, this is
6 another report that we issue. And governmental
7 auditing standards require us to look at your
8 internal control over financial reporting to make
9 sure that your system as it's designed allows your
10 staff to give us good numbers. And if we find
11 anything that is so pervasively wrong that it could
12 create a material weakness, which means your
13 financial statements would be materially misstated,
14 we have to report on that. And I -- I'm pleased to
15 say there are no findings.

16 We also have to look at your main grants and
17 look at did you comply with those main grants. And
18 if we see any issues where you did not comply with
19 the grant terms, we have to report that also. And
20 once again, I'm pleased to say that you did -- you
21 did not meet any -- that situation at all.

22 So overall, I think you should be pleased
23 where you are. No findings doesn't happen for
24 everyone. It's -- it's -- goes back to your staff
25 and Ed's work and you should all be pleased with

1 the report.

2 CHAIRMAN COX: Any questions?

3 (None.)

4 CHAIRMAN COX: Okay.

5 MR. YOUMAN: Just -- just want to make a
6 comment about the administration and all the
7 involvement putting this thing together. Oh,
8 sorry. I just want to make a comment about the
9 administration and everybody putting this thing
10 together. This is no easy task and it's no easy
11 task to maintain these reports throughout the year,
12 and a job well done.

13 CHAIRMAN COX: Great. Well, I don't know that
14 there's any other questions. Do you have any other
15 comments?

16 MR. STAFFORD: Yeah. Are you -- are you going
17 to approve the statements? Is that part of the
18 next step?

19 CHAIRMAN COX: Yes.

20 MR. STAFFORD: Okay.

21 CHAIRMAN COX: If there's not any board
22 discussion, I'll open it up to public discussion.
23 Anybody have any comments on this?

24 (None.)

25 CHAIRMAN COX: Looking for a motion then to

1 approve the audit report as it stands.

2 MR. YOUMAN: Go ahead, Joe.

3 MR. CIRIELLO: I approve the audit report as
4 it stands.

5 MR. YOUMAN: I'll second.

6 MR. CIRIELLO: Make a motion to approve it.

7 MR. YOUMAN: I'll second.

8 CHAIRMAN COX: Okay. We have a motion and a
9 second. Any further discussion?

10 (None.)

11 CHAIRMAN COX: All in favor, say aye.

12 MR. CIRIELLO: Aye.

13 MR. YOUMAN: Aye.

14 CHAIRMAN COX: Aye. Motion passes
15 unanimously.

16 MR. STAFFORD: Thank you.

17 CHAIRMAN COX: Thank you, very much. Very
18 good report.

19 RISK MANAGEMENT - INSURANCE

20 CHAIRMAN COX: Risk management and insurance
21 agenda item.

22 So, if -- if we recall, there was some
23 question about the difference between aircraft
24 charter and rides and things going on on the field,
25 and we had one of the tenants requesting some

1 clarification on that. Doug, do you want to say
2 anything about that or Cindy?

3 MS. HOLLINGSWORTH: Well, we contacted our
4 risk management folks and asked the question that
5 it was raised what the difference was between the
6 two aircraft charter and taxi versus the
7 specialized commercial flight services, and we sent
8 an e-mail to you back October 31st. I provided you
9 a copy of it with their response.

10 Our recommendation is to -- to approve the
11 current insurance policy limits as defined by our
12 risk management folks. The -- you adopted every --
13 all the other policy limits at your last board
14 meeting, so the only one that is still not adopted
15 is for the aircraft charter and air taxi.

16 CHAIRMAN COX: And we kind of put that on hold
17 until -- because we were seeking clarification on
18 this particular issue. So I would, you know, open
19 the floor to any questions or any comments on this.

20 MR. YOUMAN: Did we -- did we receive
21 clarification?

22 CHAIRMAN COX: Yeah, that's what this is.

23 MS. HOLLINGSWORTH: Yes, sir. You have a copy
24 of an e-mail there I printed out that was sent.

25 MR. YOUMAN: Okay.

1 MS. HOLLINGSWORTH: And we can read it or --

2 CHAIRMAN COX: You want me to just -- I'll go
3 ahead and read it.

4 "Our recommendation for the higher Commercial
5 General Liability Limit for Aircraft Charter and
6 Air Taxi is due to their transporting people for
7 hire. The Courts place the greatest degree of care
8 when passengers are involved. This degree of care
9 creates a larger liability for Charters and [Air]
10 Taxis. The average passenger death settlement is
11 now greater than \$3,000,000.

12 "By requiring higher Commercial General
13 Liability Limits for Charters and Air Taxis, the
14 Authority is reducing its potential exposure when
15 passenger injuries or deaths are caused by a
16 tenant.

17 "Specialized Commercial Flight Services do not
18 have the same passenger exposure as those of
19 Charters;" i.e., the helicopter and the biplane
20 rides, et cetera.

21 "We see numerous differences between charter
22 operations and sightseeing flights. Charters will
23 have more passengers, operate under a more strict
24 FAR regulation that require professional commercial
25 pilots, may have larger turbine aircraft, and have

1 a higher level of service.

2 "Sightseeing flights are not at this same
3 level. They may not even be able to purchase the
4 higher limits due to the type of aircraft.

5 "All of this is reflected in your minimum
6 operating standards, subpart G and subpart J."

7 And it's actually a discussion I had with Ed,
8 and it goes to the same point as -- that typically
9 the liability limits for an operation carrying a
10 person from Point A to Point B as opposed to going
11 Point A back to Point A are different and they meet
12 different commercial standards under the FAA's
13 purview. Doug, anything to add to that?

14 MR. BURNETT: No. You pretty well stated it.

15 MR. YOUMAN: The administration supports the
16 risk management opinion and wants to adopt it for
17 the airport, is what you're saying.

18 MS. HOLLINGSWORTH: Yes, sir.

19 CHAIRMAN COX: Our staff? Yes.

20 MS. HOLLINGSWORTH: Yes.

21 MR. YOUMAN: And, Doug, you totally agree with
22 what's in there?

23 MR. BURNETT: Yes, sir.

24 MR. YOUMAN: I'm not a risk management expert
25 so therefore I have to rely on the administration

1 and our lawyer's judgment. Do you have any
2 comments as chairman?

3 CHAIRMAN COX: No. I think it's -- I think we
4 should go forward with what staff's recommendations
5 are. It -- we can't do any -- and probably can't
6 do enough to protect the airport and -- and when we
7 do that, protecting the assets of the citizens of
8 the county that basically own the airport.

9 MR. YOUMAN: I agree, because any passenger
10 movant; rail, ship, air, or whatever, the
11 liabilities anymore are -- they're open book.

12 CHAIRMAN COX: Yeah, that's true. So further
13 discussion here?

14 MR. YOUMAN: Not from me.

15 CHAIRMAN COX: Joe?

16 MR. CIRIELLO: No.

17 CHAIRMAN COX: I'll open it up to public
18 discussion. Ms. Ludlow?

19 MS. LUDLOW: Yes. Thank you. Reba Ludlow,
20 436 Village Walk Drive, Ponte Vedra Beach.

21 I just wanted to clarify -- I wanted to
22 clarify this is my own mind, I guess. So I thought
23 this was being held up as a -- until we heard back
24 from risk management, meaning Elliot Mintzer was
25 not going to get a special dispensation or a

1 special --

2 CHAIRMAN COX: I think Elliott's situation was
3 reconciled outside of all this. So he --

4 MS. HOLLINGSWORTH: That's correct.

5 CHAIRMAN COX: -- and the Airport Authority
6 are now --

7 MS. LUDLOW: Okay. So then can I ask what
8 that was?

9 MS. HOLLINGSWORTH: We honored what his -- his
10 limits were when he was at the Casa Cola facility.
11 So we honored the old limits at that time for his
12 new -- his new business out at Corporate Hangar 5.

13 MS. LUDLOW: That's what I wanted to know.
14 Okay.

15 MR. BURNETT: Yes, this is -- and if I could,
16 this is being passed and will be effective going
17 forward from this point in time. And so assuming
18 this is passed today, it applies going forward, and
19 Mr. Mintzer's already come through last month or
20 the month before --

21 MS. HOLLINGSWORTH: Right.

22 MR. BURNETT: -- and resolved his issue with
23 the Airport Authority which is prior to this going
24 forward.

25 MS. LUDLOW: I understand perfectly and I

1 think the Airport Authority is being very generous.
2 I just wanted to say that. Now I understand.

3 CHAIRMAN COX: I definitely want to record
4 that. So if there's no more public comment?

5 MR. MARTINELLI: No more public comment.

6 CHAIRMAN COX: Looking for a motion to approve
7 the staff's recommendation for our risk management
8 insurance policy.

9 MR. YOUMAN: I make a motion that we adopt the
10 administration's risk management insurance policy
11 as stated.

12 MR. CIRIELLO: Second.

13 CHAIRMAN COX: I have a motion on the table
14 and a second. Any further discussion?

15 (None.)

16 MR. YOUMAN: No.

17 CHAIRMAN COX: Seeing none, all in favor?

18 MR. CIRIELLO: Aye.

19 MR. YOUMAN: Aye.

20 CHAIRMAN COX: Aye. Motion passes
21 unanimately.

22 PUBLIC COMMENT - GENERAL

23 CHAIRMAN COX: So we're bypassing the agenda
24 on officers. We'll go right to the public comment.
25 Any public comment, open public comment?

1 Mr. Martinelli?

2 MR. MARTINELLI: Since I'm probably Methuselah
3 as far as this body is concerned, I just want to
4 comment on what today is, if you take a picture of
5 today versus what it was 20 years ago. And it's
6 unbelievable. And so, progress I guess is
7 inevitable, but it can't be inevitable without some
8 cooperation from the people who are in charge of
9 it. And so, kudos to all of you guys.

10 This audit report is great, just great. And
11 one of the things that was not mentioned in the
12 report is the gross asset value without deducting
13 depreciation. And to me, that's a very significant
14 thing because it really tells you what sweat and
15 blood and sweat and tears has gone into making the
16 airport what it is.

17 And gross assets, according to this report,
18 are well over a hundred million dollars. When you
19 stop and think of what this airport was value-wise
20 20 years ago compared to that today, it's
21 phenomenal. And all that growth in the last, what,
22 five, six years, have been without any ad valorem
23 tax revenue. That's a great achievement.

24 So to the outgoing board and to the new board
25 coming in, the new board has a challenge. The old

1 board, kudos and you've done a good job.

2 CHAIRMAN COX: Thank you, sir.

3 MR. YOUMAN: Thank you, Vic.

4 CHAIRMAN COX: Well, thanks to Mr. Martinelli.
5 Any other -- Ms. Ludlow?

6 MS. LUDLOW: Actually, this is Vic's last
7 meeting as liaison.

8 MR. MARTINELLI: No. It's -- it's gone. This
9 is not --

10 CHAIRMAN COX: He's not the liaison now.

11 MS. LUDLOW: He's not liaison, okay.

12 CHAIRMAN COX: We'll pretend he is.

13 MS. LUDLOW: Okay. So I just wanted to report
14 some things that I think you may find of interest.

15 We had a wonderful Christmas party. We had a
16 great Santa. We had lots of children. It was very
17 family friendly and they did a great job -- Kevin
18 and Ryan did a great job getting the rooms all set
19 up and with our speakers. We had a small business
20 meeting at that time.

21 We're going to look at a new format for next
22 year, which will be quarterly social functions
23 only. I mean, we think that, you know, everyone
24 has a problem with membership and attendance and
25 participation, so we will have regular board

1 meetings. We have a whole new slate of officers,
2 I'm not going anywhere.

3 But as far as regular meetings, Cindy, we
4 won't be having those on, you know, the second
5 Saturday of the month. The first Friday's going to
6 be totally open, bring your own steak, cook your
7 own steak, that kind of thing, which is going to a
8 less formal -- you know, maybe it will give it a
9 breather and, you know, gain momentum again.

10 And please tell Joe that just because I don't
11 see him every month, I'm still going to work on the
12 park, Joe.

13 MR. CIRIELLO: Okay.

14 CHAIRMAN COX: Thanks, Reba.

15 MS. LUDLOW: Okay.

16 CHAIRMAN COX: Any other comment from public?

17 (None.)

18 MEMBER COMMENTS & REPORTS

19 CHAIRMAN COX: Board reports and comments.

20 Mr. Ciriello?

21 MR. CIRIELLO: Yes. The intergovernmental
22 committee met and it was very poorly represented.
23 There was only four of us there: The chair woman
24 from the election bureau, myself, the man from
25 FDOT, and a lady from the tax collector's.

1 Well, the lady and the man had written
2 reports, so I got them and had copies made and
3 Cindy made them for me and I give them to the rest
4 of the board members. So you can read all their
5 information that they had.

6 The other item that we discussed was the
7 bylaws, and they're coming up -- I don't know if
8 it's in January or the March meeting we'll be
9 voting on the new bylaw changes and everything, but
10 I have a copy of it here. I want to give it to the
11 Chairman for him to pass on to whoever takes my
12 place so that when they go to the meeting, they'll
13 at least have seen the bylaws and will be on board
14 with any discussion. So here's the bylaws.

15 CHAIRMAN COX: What I'm going to do is I'm
16 going to hand those to Cindy and so she can make
17 sure we get it to the appropriate person next
18 month.

19 MR. CIRIELLO: So that's all I have.

20 CHAIRMAN COX: Thank you, sir. All righty.
21 Mr. Youman?

22 MR. YOUMAN: The Florida TPO met last Thursday
23 and they had election of officers and they had a
24 problem with the bylaws, there was some error in
25 it, and that was taken care of. And what -- and it

1 involved serving two-year terms rather than just
2 one-year terms. And the consensus was that they --
3 they will maintain the two-year term through next
4 two years so that the Duval County representative
5 can host the board before they make the change.

6 And they're going to change it to one year
7 because two more additions, two more counties are
8 coming on board. So if you add two years, it will
9 be 14 years or somewhere thereabouts before some of
10 the counties are ever represented. So that change
11 was made, correct?

12 COMMISSIONER BENNETT: (Nods head.)

13 MR. YOUMAN: Rachael was there, so she can
14 monitor what I'm saying.

15 They had a finance committee report and an
16 audit like we did, and it was great to know that
17 the audit report was overwhelmingly favorable to
18 the TPO. The individual Angela, she took Quicken
19 books and changed it over to Sage in a year and
20 everything was perfect. The auditor didn't have to
21 get involved except for about five minutes, and his
22 audit report to us took about five minutes. And
23 the TPO's in great financial shape, also.

24 There was a legislative committee report and
25 one of the items in there that they were going to

1 delete but was changed, and primarily because of
2 the -- from our viewpoint St. Johns County and
3 St. Johns County bus company we have -- and this is
4 going back into the legislative pod -- policy and
5 position that preserves the transportation
6 disadvantaged coordinated system and provides
7 additional funding to the transportation
8 disadvantaged trust fund for para transit services.
9 So that was maintained.

10 Then there were some minor issues on funding.
11 One of them was only a thousand dollars. I asked
12 the question, "What are you going to with a
13 thousand dollars?" and the comment came back "Not
14 much." But we voted and approved it.

15 Eagle LNG Partners, it's not affecting us here
16 in St. Johns County directly, but this is quite a
17 project for LNG with GE Business Development.
18 They're putting it over in the JAXPORT area, and
19 this is going to be quite a facility for export of
20 LNG. Then I left because I had to come to a
21 meeting at the airport.

22 CHAIRMAN COX: Okay.

23 MR. YOUMAN: So that concludes the TPO report.

24 Now, one other thing I'd like to add just --
25 just as a primer for next meeting for the two new

1 members that are coming on board, I'd like to give
2 you this if you will take it. It has to do with
3 intermodal service centers and contemplated plan
4 for the property across the tracks, and that's
5 (inaudible) --

6 CHAIRMAN COX: Speak into the microphone,
7 Carl.

8 MR. YOUMAN: I'm sort of just mumbling right
9 now.

10 CHAIRMAN COX: Yeah, I know but she can't --

11 MR. YOUMAN: She can't tell my mumbles? Here.
12 And the reason I'm -- you have copies of this
13 already, right? Or you don't? I'm sorry.

14 CHAIRMAN COX: Thank you, sir.

15 MR. YOUMAN: I'll give Randy a copy next
16 meeting.

17 And the reason I'm passing this out today, and
18 it's not for any action or anything like that, is
19 so everybody can review it again since the previous
20 board passed the motion to pursue the concept to
21 see how it'd work out.

22 And so I just thought the board, the new
23 members in particular should take a look at it,
24 review it, and then we can discuss it and see if
25 you-all want to still pursue the idea as a united

1 board.

2 CHAIRMAN COX: Okay.

3 MR. YOUMAN: Because a lot of things are going
4 to happen next meeting with the our new board --

5 CHAIRMAN COX: Right.

6 MR. YOUMAN: -- which is good. That's it.
7 That's all I have to say.

8 CHAIRMAN COX: So, Mr. Brunson had the
9 Aerospace Academy. I guess we'll wait till the
10 next meeting to get into that.

11 MR. YOUMAN: I do have one other comment, I'm
12 sorry.

13 I was at the SAAPA Christmas party with my
14 three-year-old goddaughter and my wife were there
15 and we had a ball. I mean, they put on a fantastic
16 Santa Claus, and Reba was wandering around in her
17 Santa uniform and it was -- it was a great time.
18 The food was great. The Hilton again catered it
19 and Bob -- I'm sorry, what is Bob's last name from
20 the Hilton?

21 MS. LUDLOW: Oh, Bob O'Neill. The Hilton
22 catered and it was fabulous.

23 MR. YOUMAN: Yes, and it was fabulous, and
24 hopefully everybody can come next year.

25 MS. LUDLOW: Right on.

1 CHAIRMAN COX: Good job, SAAPA --

2 MS. HOLLINGSWORTH: I've asked Reba to speak
3 on the Aerospace Academy. She attended that
4 meeting.

5 MR. YOUMAN: Okay. That's great.

6 CHAIRMAN COX: Reba, would you mind doing
7 that?

8 MS. LUDLOW: You know, I'm trying to remember
9 what was happening. The thing I do remember most
10 of all is that we do have two potential dates for
11 family fun day, and since the Airport Authority has
12 already paid -- has paid or will pay insurance for
13 it, hopefully there will be pilots, they will be
14 able to fly this year. I mean, as opposed to last
15 year, a little snafu.

16 We got a schedule of all of the meetings for
17 next year. Minutes have already been delivered. I
18 missed the high school showcase at World Golf
19 Village. I don't remember these new dates coming
20 up off the top of my head. And can you think of
21 anything else, Cindy?

22 The main thing for me, the important thing --
23 well, David Thompson with JetBlue is really going
24 to get much more involved. So JetBlue is going to
25 be a major entity for the Aerospace Academy, which

1 is very very good. And the main thing was family
2 fun day and that it would be funded.

3 We will still have some kind of little up --
4 problems, I'm afraid, in that there -- pilots'
5 insurance will still -- will now have to be signed
6 over to probably the school board for that day, and
7 I'm afraid that might cause some glitches in pilot
8 participation. And by the way, I was never
9 reimbursed for all my years of paying for the
10 insurance for family fun day.

11 MR. MARTINELLI: Reba?

12 MS. LUDLOW: Yes.

13 MR. MARTINELLI: EAA chapter coverage.

14 MS. LUDLOW: Yeah. Well, do you mean the
15 EA -- yes, EAA will furnish insurance, if the
16 chapter is still active at that time, you know,
17 will be paying it. EAA chapter will have their
18 pilots for taking the children. So you have to be
19 an EAA member to be covered under the insurance.
20 Now, Ed and Cindy's policy will be different. So,
21 anyway, we'll see what pans out. It will be --

22 MR. MARTINELLI: EAA chapter.

23 MS. LUDLOW: Yes, the EAA chapter is active
24 and we hope that those will be covered.

25 CHAIRMAN COX: Thank you. Thanks, Reba, for

1 that.

2 MS. LUDLOW: You're welcome.

3 MR. YOUMAN: Can I say one more thing?

4 CHAIRMAN COX: Yes, sir.

5 MR. YOUMAN: Joe's leaving today, right?

6 CHAIRMAN COX: We're going to cover that.

7 MR. YOUMAN: I know you are, but I just as a
8 board member want to shake his hand and thank him
9 very very much for his service --

10 MR. CIRIELLO: Okay.

11 MR. YOUMAN: -- and it was great working as a
12 board member with you.

13 CHAIRMAN COX: I suspect we'll see him again.

14 MR. YOUMAN: Yeah.

15 MR. CIRIELLO: If the doctors can take care of
16 me.

17 CHAIRMAN COX: I told you I've got -- Joe,
18 would you mind stepping up here for me?

19 MR. CIRIELLO: Oh, for crying out loud.

20 MR. YOUMAN: Is somebody taking a picture?

21 CHAIRMAN COX: In appreciation for all of your
22 years of service --

23 MR. YOUMAN: Wait. We've got to get a camera.

24 CHAIRMAN COX: -- I think you've been on the
25 board for more years than Vic or I or all of us put

1 together.

2 MR. CIRIELLO: Eight.

3 CHAIRMAN COX: So I'd like to present you with
4 this plaque from us and the Airport Authority and
5 the staff.

6 MR. CIRIELLO: Thank you.

7 CHAIRMAN COX: Yes, sir.

8 MR. YOUMAN: Wait a minute. Wait a minute.

9 MS. GREEN: Look up, guys.

10 CHAIRMAN COX: We've got some more pictures
11 here.

12 MR. YOUMAN: Hold on. Hold on. This cam --
13 this phone's turned off.

14 CHAIRMAN COX: Carl, we went through this with
15 your camera last time.

16 MS. GREEN: I know.

17 MR. YOUMAN: We're going to do it again.

18 CHAIRMAN COX: Get it, Kevin?

19 MR. HARVEY: Yes, sir.

20 CHAIRMAN COX: All right. Carl wants us to
21 wait.

22 MR. YOUMAN: Okay. Come on, you stupid thing.

23 CHAIRMAN COX: We'll send them to you.

24 MR. YOUMAN: There it goes. Could you hold
25 the plaque up for me? Thank you, very very much

1 for your patience.

2 MR. CIRIELLO: I think Kodak cameras were a
3 lot better.

4 CHAIRMAN COX: Joe, we've got -- beyond that,
5 we've got a bunch of goodies in here for you. A
6 couple of T-shirts.

7 MR. CIRIELLO: Do you have any keys to an
8 airplane?

9 CHAIRMAN COX: Keys to Vic's airplane.

10 MR. CIRIELLO: His is too slow.

11 CHAIRMAN COX: If you want to keep that and
12 put that plaque in it. I almost sat down.

13 MR. CIRIELLO: Reba's I'd like. It's faster.

14 MS. LUDLOW: Right on.

15 CHAIRMAN COX: So, a proposed meeting date --
16 I'm glad you-all are here. Proposed meeting date,
17 you guys -- what the proposal is here is February
18 7th. I don't know if you want to wait that long or
19 you want to go something in January.

20 MS. HOLLINGSWORTH: February 2nd.

21 CHAIRMAN COX: 2nd? All right.

22 MR. MARTINELLI: January 2nd.

23 CHAIRMAN COX: Not January, February 2nd.

24 MR. MAGUIRE: Are you asking us?

25 CHAIRMAN COX: I'm asking.

1 MR. MAGUIRE: Is there any reason we're
2 skipping January?

3 MR. YOUMAN: That's what I was curious about.

4 MS. HOLLINGSWORTH: Typically the third Monday
5 on January and February falls on a holiday, and the
6 suggestion was to -- we've always combined January
7 and February's meeting. And so we looked at the
8 calendar and picked February 2nd.

9 CHAIRMAN COX: But that's a suggestion only.
10 So, it's up to us what day we want to meet, you
11 guys. We have to kind of combine because staff --

12 MR. MAGUIRE: I have no experience as to how
13 important monthly meetings are versus skipping a
14 month, so --

15 CHAIRMAN COX: Well, we try to -- we try to
16 put a meeting in place where we've actually got
17 business to discuss. So if there's -- if there's
18 nothing out there, there's no reason to pay all of
19 the manhours involved in the background to have a
20 meeting and everybody show up and we just sit
21 around and twiddle our thumbs. So, that's --

22 MR. MAGUIRE: And that's a good reason.

23 CHAIRMAN COX: Yeah. I mean, but if we
24 have -- if issues come up, we can certainly call a
25 meeting and everybody will come to it, or have a

1 quorum anyway. But outside of that, if you want to
2 do something in January, it's once again up to the
3 board.

4 MR. MAGUIRE: February 2nd is what you're
5 looking at?

6 MS. HOLLINGSWORTH: That's the proposed date.

7 MR. MAGUIRE: That's the first Monday?

8 MS. HOLLINGSWORTH: Yes, sir.

9 MR. MAGUIRE: Ground Hog Day? Yeah, if he can
10 come out, I can come out.

11 CHAIRMAN COX: Carl?

12 MR. YOUMAN: Is that good for you?

13 MS. GREEN: Fine.

14 MR. YOUMAN: That will be good for me.

15 CHAIRMAN COX: February 2nd?

16 MR. YOUMAN: Yes.

17 CHAIRMAN COX: Bruce, are you good?

18 MR. MAGUIRE: Yes.

19 CHAIRMAN COX: All right. February 2nd it is.

20 With that --

21 MS. GREEN: That's at 4:00?

22 CHAIRMAN COX: -- meeting adjourned.

23 (Meeting adjourned at 4:49 p.m.)

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REPORTER'S CERTIFICATE

STATE OF FLORIDA)
COUNTY OF ST. JOHNS)

I, JANET M. BEASON, RPR-CP, RMR, CRR, certify that I was authorized to and did stenographically report the foregoing proceedings and that the transcript is a true record of my stenographic notes.

Dated this 8th day of January, 2015.

JANET M. BEASON, RPR-CP, RMR, CRR

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