

Regular Meeting Agenda

December 16, 2019

Call to Order – 4:00pm

- Call to Order – Chairman
- Pledge of Allegiance
- 2020 Officer & Committee Selection
- Meeting Minutes & Financial Report Acceptance
- Agenda Approval
- Executive Director's Report
- Business Partner Updates
- Business Items –
 - Lease Policy Amendment – T-Hangar/Box Hangars
 - FAA Supplemental Grant – Terminal Apron Rehabilitation
 - FDOT Grant – Resolution 2019-10 – Terminal Access Road
 - FDOT Supplemental Grant – Resolution 2019-11 – FBO Gate Rehabilitation
- Public Comment – General
- Member Comments and Reports
- Adjournment



Agenda – 2020 Officer & Committee Selections

Officers:

	Steve Kira	Randy Brunson	Bruce Maguire	Suzanne Green	Justin Mirgeaux
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- | | | | | | |
|-------------------------|---|--|---|---|--|
| • Chairman - | | | x | x | |
| • Secretary/Treasurer - | x | | | x | |

Committees:

- | | | | | | |
|------------------------------------|---|---|--|---|---|
| • Aerospace Academy – Primary | | | | | x |
| • Aerospace Academy – Alternate | | | | x | |
| • Economic Development – Primary | | x | | x | |
| • Economic Development – Alternate | | | | | x |
| • TPO – Primary | x | | | | |
| • TPO – Alternate | | | | | x |

Board Discussion

Motion and
Discussion

Action

Meeting Details

Meeting Agenda Approval –

Executive Director's Report –

Upcoming Items of Interest & Update of Projects

- T-Hangar Project Update –
 - *All CO's Obtained and Tenants Moved to New Units*
 - *Demolition Underway for Phase II*
- Restaurant Update – *Expected to be Open by February*
- Air Service Conference Update – *April 15-17, 2020*
- 181 Indian Bend Land Purchase (Jones) - *Complete*

Business Partner Updates –

- Mr. Henry Dean, St. Johns County Commissioner
- Mr. Vinny Beyers, Atlantic Aviation
- Mr. Galin Hernandez, SAAPA Liaison
- Mr. Dan Nehring , NGC
- Ms. Tammy Albin, ATCT
- Mr. Doug Burnett, Airport Attorney

Agenda – Policy Action

- Lease Policy, Section 6.3 “T-Hangar, Box & Tie Downs”
- Clarifying Language for T’s and Box Units
- Intent Clear from Previous Meeting Minutes
- Policy Language...not so much!
- New Language Proposed...
- Intended to Preserve Lease Administration Integrity AND the Waiting List Process

Agenda – Policy Action

6.3 T-Hangar, Box Hangar & Tie Downs Aviation Leases

6.3.1 ALL AUTHORITY OWNED UNITS -

4. Rental Agreement - A rental agreement shall be required of all individuals desiring to use the hangar facilities operated by the Authority. Such agreement shall contain the following items, as a minimum:

- a. Named Lessee shall mean (i) for T-Hangar leases, a single person or a single entity and the ownership shall have a direct and verifiable connection to the title owner or lessee of the Listed Aircraft stored in the hangar , (ii) for Box Hangar leases, up to two persons or entities (or a person and an entity) and shall have a direct and verifiable connection to the title owner or lessee of the Listed Aircraft stored in the hangar provided that, if an entity, the Tenant(s) is the owner of the entity(s). A named lessee may not be changed during the term of a lease.

Term1

Deleted: ,

Term1

Deleted: only one person or entity shall be permitted as a named lessee on

Term1

Deleted: T-Hangar leases, regardless of multi-party ownership of a stored aircraft

Term1

- j. A List of Aircraft to be stored in the hangar shall be provided to the Executive Director and shall be updated by the Tenant within 10 days of any changes of aircraft proposed for storage. Tenants may not list an Aircraft as being stored in more than one hangar.

Term1

Deleted: Renter

Agenda – Policy Action

Motion – Suggested Wording:

1. Approve Amendments to Section 6.3.1.4.a & j as presented, and;
2. Incorporate revised Standard Form Leases for T-Hangar and Box Hangar Units into the Lease Policy Section 9.3

Board Discussion

Public Comment

Motion and Discussion

Action



Agenda – FAA Supplemental Grant Award – Terminal Apron Rehabilitation

- FAA Award @ \$3,266,493
- Expect Grant Documents Soon
- Award @ 90%
- Authorize Executive Director Acceptance and Signature
- FDOT & Authority Shares Approximately \$181,500 each

Board Discussion

Public Comment

Motion and Discussion

Action



Agenda – FDOT Resolution 2019-10

Design & Construct East Terminal Access Road

Project Funding – (50% FDOT Match)

- Current Year –
 - \$20,000 FDOT Funding (\$40,000 Total) for Design
- FY 2020/21 –
 - \$1,000,000 FDOT Funding (\$2,000,000 Total) Design/Construction
- FY 2021/22 –
 - \$500,000 FDOT Funding (\$1,000,000 Total) Design/Construction

Board Discussion

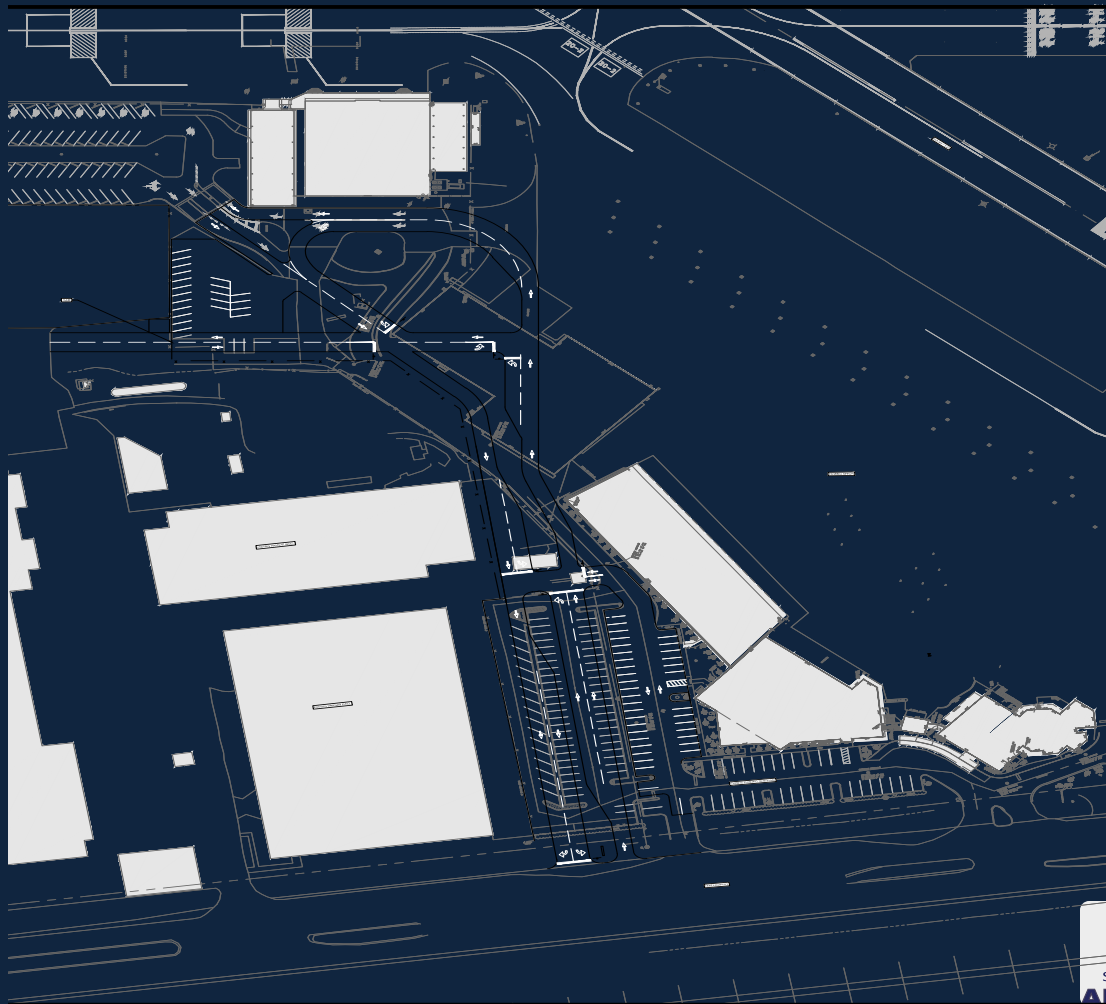
Public Comment

Motion and Discussion

Action



Agenda –
Design &
Construct East
Terminal
Access Road



Agenda – FBO Gate Rehabilitation

- Resolution 2019-11
 - FDOT Supplement Agreement (Design & Construction)
 - Project Description Amended To Include Overhaul and Replacement of Airport Access Gates Located at the FBO Apron Access Point.
 - Project Funding – (50% FDOT Match)
 - \$20,000 – FDOT Funding (\$40,000 – Total)

Board Discussion

Public Comment

Motion and Discussion

Action

Public Comments

General

- **Three (3) Minutes per Speaker**
- **Address Matters that Reasonably May Need Attention of the Authority**

RULES OF DECORUM

- **May Not Disrupt the Meeting with Personal, Impertinent or Slanderous Remarks or Boisterous Behavior**
- **Please Address the Authority as a Whole, Not Any Individual Member**
- **Please Refrain From Making any Demand for an Immediate Response From the Authority**

Authority Members

Comments and Reports

Mr. Bruce Maguire

Mr. Steve Kira

- TPO

Mr. Randy Brunson

Mr. Justin Mirgeaux

- Aerospace Academy

Ms. Suzanne Green

- EDC



Items of Interest

Proposed Meeting Dates

- Proposed Regular Meeting – January 27th @ 4pm
- Proposed Regular Meeting – March 2nd @ 4pm

Adjournment