



# Airport Master Plan Update

## Master Plan Advisory Committee (MPAC)

### Meeting #1 Minutes

**February 22, 2017**

Airport Conference Center, 4730 Casa Cola Way, St. Augustine, FL 32095, 2<sup>nd</sup> Floor

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MPAC members introduced themselves.

Purpose of this Master Plan Update (MPU) is to review the potential development of the Northeast Florida Regional Airport, as a community asset for the next 10-20 years. Several specialty studies are included as part of this MPU. Each specialty studies element was identified by the respective sub consultant who was present. These studies include the following areas:

- Quantum Spatial – acquisition of new aerial imagery and identification of obstructions to the approach surfaces
- Geomatics - Update property map to show new purchases and sales since 2006.
- Environmental Resources Solutions – master planning for development of undeveloped property west of US1, review wetlands and species protection.
- Matthews Design Group – review ground access at US 1, Gun Club Road, Proposed SR 313, potential access to I-95
- Leibowitz – Horton – review financial management of airport operations and capital development structure, constraints, requirements and opportunities for financing the Master Plan Capital Improvement Program
- EG Solutions - Master drainage plan evaluations for future development
- Voltaire Aviation – Enplaned passenger forecasts including catchment areas and demographic information, evaluate impact of scheduled service and on demand charter service; and Stakeholder outreach – public information dissemination (press releases, social media management, e-blasts to stakeholder group).
- Hanson – Intermodal evaluations: air, rail, roadway infrastructure, including proposed SR 313. Coordinate with FDOT & FEC RR.
- BMEL Business (Stellar) – inspect, inventory and access security facilities. Provide comprehensive list of recommendations for improving airport's security program
- Kimley-Horn – examine alternatives for a new GA airport within County for future consideration

Focus of this meeting was to discuss Goal Setting. Items presented:

- Airfield Security & Safety Goals – meet FAA design standards, obstruction free
- Opportunities/Interface of general aviation/commercial (domestic and international)/military
- Size of airport – airport property; constraints
- Land uses – demand exceeds available land. There is a waiting list of approximately 150 aircraft. No lands available to lease.
- Financial – past 20 years the annual revenue has grown from \$159-400,000 to \$4 million. No taxpayer dollars needed to fund the airport. 2014 FDOT economic analysis concluded NFRA impact is \$409,573,000.
- Projects need to focus on revenue producing (e.g. hangars), non-revenue producing (airside to support the whole), seaplane/barge activity (mainly for government contractors)
- Airport Authority's Charter was amended to include multi-modal ability
- Airport Authority with the County is like that of a contractor, permits are required. Excellent relationship with the County and the City.
- County's interest is business development: office space (legal, air brokers, etc), hangars, maintenance, restaurant.
- City's interest is multi-modal issues (parking, passenger transportation to the City)
- Land Access to the airport and surrounding areas (east and west side of US 1: discuss with DOT to designate US1 as SIS for funding, available for trucking industry). Connection to SR313
- How to develop airport lands west of US 1: Avoid duplication of services between the city/county/airport (connect office space, parking, car rental, etc). Primary access point to airport and future development
- Parking needs for airport, city overflow, shuttle. No land large enough for overflow parking between City and Airport.
- Plan needs to be realistic
- Consider impact of airport's development on staffing needs
- Runway 13-31 is at maximum length within the land envelope

#### Action Items:

- Provide the Scope of Services to the MPAC to increase their understanding of the airport master plan.
- Provide a list and graphic of projects that came out of 2005 MP, what has been done and what is still needed to be done.
- Supplemental Survey will be provided to MPAC.
- Future meetings will be on Wednesday's. Next meeting end of May. Invite will be send out 2 weeks before meeting date.

Submitted by,

Approved by MPAC 6/21/17  
Motion passed by Mr. Green, second Mr. Raymos



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