

# Regular Meeting Agenda

September 3, 2020

Call to Order – 4:00pm

- Call to Order – Chairman
- Pledge of Allegiance
- Meeting Minutes & Financial Report Acceptance
- Agenda Approval
- Executive Director’s Report
- Business Partner Updates
- Business Items –
  - FDOT Resolution 2020-03
    - Design & Construct East Terminal Access Road Amendment
  - FDOT Resolution 2020-04
    - Design & Construction of Taxiway “B” Pavement, Lighting & Drainage
  - Conditional Release of Retainage – Halifax Paving Inc.
    - Airline Terminal Apron Reconstruction Project
  - Conditional Release of Retainage – DiMare Construction
    - New T-Hangar Rows B & C
- Public Comment – General
- Member Comments and Reports
- Adjournment



# Meeting Details

Meeting Agenda Approval –

Executive Director’s Report –

## Upcoming Items of Interest & Update of Projects

- T-Hangar Project Update
- Apron Rehab Update
- Taxiway “D” Update

# Meeting Details

## Business Partner Updates –

- Mr. Henry Dean, St. Johns County Commissioner
- Mr. Vinny Beyers, Atlantic Aviation
- Mr. Sam Barresi, SAAPA Liaison
- Mr. Dan Nehring , NGC
- Ms. Tammy Albin, ATCT
- Mr. Doug Burnett, Airport Attorney

# Agenda – FDOT Resolution 2020-03

## *Design & Construct East Terminal Access Road*

Project Funding – (50% FDOT Match)

- Current Year –
  - \$20,000 FDOT Funding (\$40,000 Total) for Design
- Amended to add to Current Year –
  - \$950,000.00 FDOT Funding (\$1,940,000 Total) Design/Construction

Board Discussion

Public Comment

Motion and Discussion

Action



# Agenda – FDOT Resolution 2020-04

## *Design & Construction of Taxiway “B” Pavement, Lighting & Drainage (Between B2 & RWY 6)*

### Project Funding –

- FDOT \$150,000.00 (5%)
  - FAA \$2,700,000.00 (90%)
  - Airport Authority (5%)
- 
- **Resolution Provides For Acceptance of FDOT Grant**

Board Discussion

Public Comment

Motion and Discussion

Action



# Agenda Item – Conditional Release of Retainage

## Airline Terminal Apron Reconstruction Project – *Halifax Paving, Inc.*

- Final Retainage @ \$322,000
- Conditioned on Receipt of All Close-Out Documentation

Board Discussion  
Public Comment  
Motion and Discussion  
Action



# Agenda Item – Conditional Release of Retainage

## Design & Construct Hangars, Flight School Office, Construct New T-Hangar Rows B & C Project – *DiMare Construction*

- Final Retainage @ \$373,000
- Conditioned on Receipt of All Close-Out Documentation

Board Discussion  
Public Comment  
Motion and Discussion  
Action



# Public Comments

## General

- **Three (3) Minutes per Speaker**
- **Address Matters that Reasonably May Need Attention of the Authority**

### **RULES OF DECORUM**

- **May Not Disrupt the Meeting with Personal, Impertinent or Slanderous Remarks or Boisterous Behavior**
- **Please Address the Authority as a Whole, Not Any Individual Member**
- **Please Refrain From Making any Demand for an Immediate Response From the Authority**

# Authority Members

## Comments and Reports

Mr. Bruce Maguire

Mr. Steve Kira

- TPO

Mr. Randy Brunson

- EDC

Mr. Justin Mirgeaux

- Aerospace Academy

Ms. Suzanne Green

## Items of Interest

### Proposed Meeting Dates

- Final Public Budget Hearing – September 14<sup>th</sup> @ 5:01pm
- Proposed Regular Meeting – October 19<sup>th</sup> @ 4pm

### Adjournment

# RESOLUTION 2020-03

**WHEREAS**, the St. Augustine - St. Johns County Airport Authority and the State of Florida Department of Transportation have determined it to be in their mutual interest to facilitate the development of the herein described project at the Northeast Florida Regional Airport, to wit:

***“Design & Construct East Terminal Access Road  
At Northeast Florida Regional Airport”***

**F.P. # 441924-1-94-21**

**WHEREAS**, the State of Florida Department of Transportation and the St. Augustine - St. Johns County Airport Authority have previously agreed to joint funding for the project and the parties acknowledge that funds are programmed in the FDOT Work Program. The project description is amended to add FDOT FY 2021 funding covering the Design and Construction associated with the original JPA. The parties acknowledge that funds are programmed in the FDOT Work Program to a maximum participation of \$970,000.00.

**WHEREAS**, both parties now wish to formalize the arrangement in the form of a Public Transportation Amendment to the Public Transportation Grant Agreement.

**NOW THEREFORE**, be it resolved, as follows:

1. The St. Augustine - St. Johns County Airport Authority confirms its desire to enter into a Public Transportation Amendment Grant Agreement with the State of Florida Department of Transportation;
2. The St. Augustine - St. Johns County Airport Authority affirms its understanding of this agreement;
3. State of Florida Department of Transportation funding of the project is committed and equating to a grant total of \$970,000.00;
4. Local Project Funds will be available for the project equating to \$970,000.00 in facilitating the project;
5. The Chairman, Suzanne Green and Secretary/Treasurer, Steve Kira, are herein authorized to execute this Resolution on behalf of the St. Augustine - St. Johns County Airport Authority; and
6. The Executive Director, of the St. Augustine - St. Johns County Airport Authority, Edward R. Wuellner, is herein specifically authorized to enter into and sign such documents as may be necessary to effectuate the intent of this Resolution, including the Public Transportation Amendment Grant Agreement with the State of Florida Department of Transportation.

**WITNESSETH:** Adopted the 3<sup>rd</sup> Day of September 2020 in Regular Session by the St. Augustine - St. Johns County Airport Authority.

(SEAL)

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Suzanne Green, Chairman

**WITNESS:**

\_\_\_\_\_  
Steve Kira, Secretary/Treasurer

# RESOLUTION 2020-04

**WHEREAS**, the St. Augustine - St. Johns County Airport Authority and the State of Florida Department of Transportation have determined it to be in their mutual interest to facilitate the development of the herein described project at the Northeast Florida Regional Airport, to wit:

***“Design & Construction of Taxiway “B” Pavement, Lighting & Drainage  
At Northeast Florida Regional Airport”***

**F.P. # 43677519421**

**WHEREAS**, the State of Florida Department of Transportation and the St. Augustine - St. Johns County Airport Authority have agreed to joint funding for the project and the parties acknowledge that funds are programmed in the FDOT Work Program to a maximum participation of \$150,000.00.

**WHEREAS**, both parties now wish to formalize the arrangement in the form of a Public Transportation Grant Agreement.

**NOW THEREFORE**, be it resolved, as follows:

1. The St. Augustine - St. Johns County Airport Authority confirms its desire to enter into a Public Transportation Grant Agreement with the State of Florida Department of Transportation;
2. The St. Augustine - St. Johns County Airport Authority affirms its understanding of this agreement;
3. State of Florida Department of Transportation funding of the project is committed and equating to a grant total of \$150,000.00;
4. Local Project Funds will be available for the project equating to \$150,000.00 in facilitating the project;
5. The Chairman, Suzanne Green and Secretary/Treasurer, Steve Kira, are herein authorized to execute this Resolution on behalf of the St. Augustine - St. Johns County Airport Authority; and
6. The Executive Director, of the St. Augustine - St. Johns County Airport Authority, Edward R. Wuellner, is herein specifically authorized to enter into and sign such documents as may be necessary to effectuate the intent of this Resolution, including the Public Transportation Grant Agreement with the State of Florida Department of Transportation.

**WITNESSETH:** Adopted the 3<sup>rd</sup> Day of September 2020 in Regular Session by the St. Augustine - St. Johns County Airport Authority.

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Suzanne Green, Chairman

**WITNESS:**

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Steve Kira, Secretary/Treasurer